

**TOWN OF WOLSELEY
MINUTES
JULY 17, 2019**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on July 17, 2019 at 6:30PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Troy Kyle (TK)	Councillor Chris McBride (CM)
Councillor Randy Quintyn (RQ)	Councillor Stephen Scriver (SS)
Administrator Candice Quintyn (CQ)	Councillor Ken Drever (KD)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:28PM.

AGENDA

267/19 JJM/RQ that the Agenda be adopted as amended.

CARRIED

IN CAMERA

268/19 JJM/CM to go In Camera at 6:30PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:
1) Wolseley Sportsplex.

Parties present: Mayor GH; Councillors TK, SS, KD, JJM, RQ, CM; and Administrator CQ.

CARRIED

269/19 GH/RQ to go out of In Camera at 6:49PM.

CARRIED

270/19 GH/CM to continue discussion on ice resurface machine in Mayor & Councillors Forum.

CARRIED

MINUTES

271/19 JJM/SS that the minutes of the regular meeting July 03, 2019 be approved as presented.

CARRIED

ACCOUNTS

272/19 KD/CM that cheque #'s 17612 to 17619 totaling \$8,015.31 be ratified.

CARRIED

273/19 SS/TK that cheque #'s 17620 to 17637 totaling \$57,715.09 be approved.

CARRIED

274/19 CM/RQ that the Financial Statement detailed for the period ended June 30, 2019 be approved as presented.

CARRIED

PUBLIC HEARING

275/19 TK/SS to close the Regular Council Meeting and open a Public Hearing regarding the Wolseley & District Sportsplex Board Bylaw (Bylaw No. 02-2019) at 6:58PM.

CARRIED

- Brock Linnell: Mr. Linnell prepared a written presentation and read it aloud. The last known constitution for the Wolseley Sportsplex was done in 1984. Everyone [the Arena Board, the “board”] agrees with having this constitution updated. The proposed constitution has been developed without consultation from the previous board. On Monday this week (July 15, 2019) a meeting was held between Councillors KD, SS and Brock Linnell and Frank Schneider where they discussed concerns regarding the financial operation and transparency of the board. Brock believes the proposed # of Board Members (seven proposed in original draft) will kill volunteerism as no one will have a voice at meetings. Brock encourages building volunteers up instead of tearing them down; it is hard to tell volunteers what to do. Brock identified wants/needs from the Town’s perspective vs. the Boards perspective.
- Brock Linnell to provide presentation to administration for record keeping.
- Discussion took place regarding number of board members and the nomination process. Two versions of the Constitution were drafted, the main difference being the number of board members; one having seven (7) members, the other having nine (9) members.
- Frank Schneider discusses that members on the board should be users of the facility and have interest in it.
- Councillor KD expresses that once the board is set up, the new board will have a hard look at the constitution and consult with Town Council.

276/19

RQ/TK to close the Public Hearing regarding the Wolseley & District Sportsplex Board Bylaw (Bylaw No. 02-2019) and reopen the Regular Council Meeting at 7:26PM.

CARRIED**REPORTS OF ADMINISTRATION**

1. Utility Updates: The 2019 Q2 Utility Bills are continually coming in. The deadline for payment is July 31, 2019. The approximate total outstanding for utilities is \$33,200. Administrator is keeping tabs on the accounts that are in arrears.
2. Property Tax Update: Administrator has been working on all necessary paperwork with financial institutions to provide the Bill Payment Creditor Service for Property Taxes to our Ratepayers.
3. TAXervice Update - 2016 Arrears File: Administrator prepared the advertisement for the four (4) individual lots For Sale by Sealed Tender located east of Banbury Place. Deadline for receipt of tenders is Friday, August 16, 2019 at 5:00PM local time. The ad has been posted in the local newspaper for July 12th and August 2nd publications, as well as online at wolseley.ca under Public Notices > Tenders > Land For Sale by Sealed Tender and our Facebook Page.
4. Reporting Updates:
2019 Mill Rate Return and 2019 Assessment Return Reports: Administrator completed and filed both the 2019 Mill Rate Return for the Province of Saskatchewan and the 2019 Assessment Return for the Saskatchewan Assessment Management Agency (SAMA) before their deadlines.

2019 Semi-Annual GST Rebate Application: Administrator completed and filed the 2019 Semi-Annual GST Rebate Application for the period January 1 to June 30, 2019. We are expecting to receive \$17,390.68.

2019 Fire Cost Share: Administrator completed the fire cost share (revenue and expense) reports for 2019 Q2. In Summary, the revenues collected to date total \$18,725.51; 100% of the Expenses for Q1 total \$13,750.91; and Q2: \$11,162.37 for a grand total of \$24,913.28.

MAYOR AND COUNCILLORS FORUM

CM - TD Tree Planting Proposal: Wolseley’s project has been approved for the TD Tree Days. The Proposal is for the Ball Diamonds to plant an urban forest. The net cost to the Town is estimated at \$1,697.90. The Quotes for the trees came from U & K Greenhouse (Indian Head); looking at recruits such as the Wolseley Horticulture Society, the Wolseley Lions Club and the Wolseley Sea Cadets. The tentative date is set for Saturday September 28, 2019.

277/19

CM/KD to go ahead with TD Tree Planting proposal; tentatively set for Saturday September 28, 2019 for a total estimated cost of \$4,250.00

CARRIED

- The speed radar signs are in, Administrator will provide a map of the location of where to place the posts to have them set up.
- Public Works is starting the Sidewalk Replacements.
- There were rags stuck between the levelling pipe at the Lagoon; we didn't need to call Acme to get through, it did eventually get through with what we had.
- There is a storm drain that is plugged on First Avenue; we will have to get Acme to clear that one.
- After the long weekend in August, there is work planned for utility infrastructure. Municipal Utilities will be in town to replace valves and hydrants on Richmond Street. Town will have to do a public notice of the details.
- Golf Course: the 4th Annual Darren Gattrell Tournament will be July 27, 2019
- Landfill: one bin is almost full and the other is about 75% full. We may be able to get away with having one bin in the winter. Items are being dropped off at the gates. Leighton has a trail cam to identify culprits.

- RQ** - There is a large mostly-dead tree at the entrance to the Wolseley Memorial Union Hospital. Councillor RQ identified this as a hazard and we should see if this tree is on Town property, and if so, get a quote to remove it.
- Fire Department had a meeting on Monday, crews practiced on the new truck. Everything is going well, it's been pretty quiet.

JJM - *Nothing to report.*

- KD** - Perley Road Update: the Town's portion is done and graveled. The crew is going to see if they can get the ditch to drain better; the RM will itemize everything and send an invoice when she has it completed.

- SS** - Library is being reorganized; the place is lively. The Literacy Camp is going on now with many children activities.
- Councillor SS has been busy doing heritage tours for tourists around Town.
 - Discussion regarding ice machine for Sportsplex.

278/19

SS/TK that the Town of Wolseley purchase the 2001 Olympia ice resurface machine from the Southdale Community Club in Winnipeg, MB at an agreed price of \$8,500.00 (eight thousand five hundred dollars and zero cents), subject to a serial number search with clearance report and written documentation from Richardson Pioneer approving change of scope on project.

CARRIED

TK - Tourist Booth is busy with 200 (two hundred) people per day sometimes.

- GH** - There are trees in Town we can mulch and stockpile chips at the Town Shop for future use.
- Communities in Bloom (CiB) Evaluation took place Monday July 15 from about 9:00AM to 4:15PM. Overall, the evaluators were very impressed with our community. Please with the Town's maintenance of the First Cemetery outside of Wolseley. They toured all over the Town.
 - Hometown Co-op is prepared to do a BBQ fundraiser, and funds raised will go towards the local Fire Department.

UNFINISHED BUSINESS

1. **Wolseley Cemetery:** Administrator is working on the Schedules to the Bylaw.
2. **Citizens on Patrol Program/Neighborhood Watch:** It has been determined after sending out the mail drop as a *Final Call for Volunteers* that not enough individuals are willing to participate on an Executive for a Citizens on Patrol Program; therefore the Town will not be moving forward with it.
3. **Bylaw No. 02-2019, the Wolseley & District Sportsplex Board Bylaw:** The amended version two of the Constitution was favored by Council, based on nine (9) voting members on a Wolseley & District Sportsplex Board.

- 279/19 RQ/CM to read Bylaw No. 02-2019, the Wolseley & District Sportsplex Board Bylaw, a second time this 17th day of July, 2019.

CARRIED

Councillor CM requests a recorded vote.

Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ and CM.

- 280/19 CM/RQ to read Bylaw No. 02-2019, the Wolseley & District Sportsplex Board Bylaw, a third time and adopt this 17th day of July, 2019.

For: Mayor GH, Councillors CM, RQ, JJM, KD, and SS

Opposed: Councillor TK

CARRIED

NEW BUSINESS

1. DRAFT Statement of Policy and Procedure: Policy No. 27, Returned Item(s)/Non-Sufficient Funds:

- 281/19 JJM/KD that Policy No. 27, the Returned Item(s)/Non-Sufficient Funds Policy, be approved as presented.

CARRIED

COMMUNICATIONS

1. Erwin Miller re: Gazebo: Mr. Miller raised concerns regarding the Wolseley Heritage Foundation's ("WHF") donation to the Town of the donated Gazebo, initially from the Wolseley & District Care Home Project. A letter will be sent to WHF with a copy of Mr. Miller's letter for WHF to respond accordingly as the Town of Wolseley is third party in this matter.
2. Betty Audet re: Wolseley Hospital Registration Desk: Ms. Audet raised concerns regarding the inconvenient location of the Registration/Admitting Desk at the Wolseley Memorial Union Hospital. A letter will be sent to Ms. Audet advising her to contact the Saskatchewan Health Authority.
3. Water Security Agency re: Flood Mapping Pilot Project: On August 6 starting at 2:00PM there will be a teleconference regarding the Water Security Agency's project. Town Council and Administration is invited to tune in.

IN CAMERA

- 282/19 JJM/CM to go In Camera at 8:45PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

1. Wolseley Sportsplex Accessibility Project - Bid Review; and
2. Office Clerk Application Discussion.

Parties present: Mayor GH; Councillors TK, SS, KD, JJM, RQ, CM; and Administrator CQ.

CARRIED

- 283/19 CM/SS to go out of In Camera at 9:04PM.

CARRIED

- 1) Wolseley Sportsplex Accessibility Project - Bid Review:

- 284/19 KD/CM to hire Independent Construction Management from Emerald Park, SK to do the Sportsplex Accessibility Project.

DEFEATED

- 285/19 KD/RQ that the Town of Wolseley purchase the Lift and Installation from Access 2000 for a price of \$24,450 plus taxes, subject to price verification.

CARRIED

- 2) Office Clerk Application Discussion:

- 286/19 GH/SS to set up an interview for the Office Clerk position.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Aug 07, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

287/19

JJM that the meeting be adjourned at 9:11PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator