

**TOWN OF WOLSELEY
MINUTES
SEPTEMBER 04, 2019**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on September 04, 2019 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)
Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)

Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)

ABSENT:

Councillor Stephen Scriver (SS)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:57PM.

AGENDA

322/19 JJM/KD that the Agenda be adopted as amended.

CARRIED

MINUTES

323/19 CM/RQ that the minutes of the regular meeting August 21, 2019 be approved as presented.

CARRIED

324/19 RQ/KD that the minutes of the special meeting August 28, 2019 be approved as presented.

CARRIED

ACCOUNTS

325/19 CM/KD that cheque #'s 17716 to 17722 totaling \$8,094.16 be ratified.

CARRIED

326/19 JJM/KD that cheque #'s 17723 to 17757 totaling \$100,640.81 be approved.

CARRIED

REPORTS OF ADMINISTRATION

1. August Bank Reconciliation: Administrator prepared and presented the Bank Reconciliation and notes for the period ending August 31, 2019.

327/19 CM/JJM that the Bank Reconciliation and notes for the period ending August 31, 2019 be approved as presented.

CARRIED

2. Utility Updates: The deadline for payment of the 2019 Q2 Utility Billing was July 31, 2019. Approximately \$8,000 remains outstanding on account for Utility Bills. Meter Reads will soon be taken for the 2019 Q3 Utility Bills, which will be sent out before the end of September, 2019.

3. MuniSoft Quote for System Upgrade: After receiving a notice from MuniSoft in April regarding Microsoft ending support for Windows 7 on January 14, 2020, Administrator CQ inquired about a quote to upgrade the Office computer system. MuniSoft strongly encourages their clients to upgrade to Windows 10 in 2019 to be up to date with the latest technical assistance and software updates.

328/19 GH/KD to go ahead with the quote from MuniSoft dated August 29, 2019 for the Town Office Computer System Upgrade for a cost of \$5,229.00 plus taxes.

CARRIED

4. Unpermitted Mobile Trailer (Front Street): On the weekend of August 24-25, a mobile home on a trailer appeared at 120 Front Street, without a permit. A letter has been sent to the owner at their last known address, with no reply yet. Town Council chooses to wait for a response until the next council meeting.

MAYOR AND COUNCILLORS FORUM

CM - Golf Course: last ‘Skins Night’ was supposed to be done last Friday, however, they have decided to continue Skins Night on Sundays, weather permitting.

- The Sidewalk is complete at Wolseley Ag & Auto.
- Public Works have been flushing sewers.
- Wolseley Tree Service (Joel Kempfer) has taken out tree stumps for the Town.
- It was mentioned the sidewalk bricks in front of the Perley Block are in bad shape, and we should look at replacing them.
- Public Works looking at doing about 60’ of sidewalk with a rubber topcoat at Lakeside Nursing Home; this would be the same material used at the Wolfcreek Jubilee Court and Wolfcreek Friendship Centre. Foreman will get a quote.
- Councillor CM questioned the authorization regarding painting two sign posts matte black. Two sign posts were painted matte black prior to council approval and/or knowledge. Councillor JJM expressed that it was discussed as part of the heritage street signs project, and this was a test area that a volunteer did on their own time, not costing the ratepayers anything.

329/19 KD/CM to paint the following two sign posts that were painted matte black, back to white: sign post at SW corner of Richmond and Varennes Street intersection; and, sign post at Front Street and Richmond Street corner.

Mayor GH abstains from voting.

CARRIED

RQ - A Fire Board Meeting has not been made yet; with harvest happening, it is not easy getting everyone together.

- Councillor RQ notes the beach area should be tidied up; the area near the beach has grown in with weeds and cattails. Public Works will need the big mower to trim along the edge. There are bigger trees growing along the splash park (west side) that should also be removed; the goose fence has been removed for the winter.

JJM - Councillor JJM has resigned from the Hospital Committee; Mayor GH confirms Councillor RQ will take it over.

KD - The Wolseley & District Sportsplex Board has had their organizational meeting on August 27. The 3-year financial comparison sheet was presented and approved by the board.

330/19 KD/RQ to approve 3-year financial comparison report of the Wolseley & District Sportsplex Board as presented.

CARRIED

- The Bylaw was passed at the organizational meeting with some amendments (i.e. term of office). An executive was established. There is a need for a scheduler for ice time and a scheduler for the canteen/booth. Currently, the caretaker position is open. The Board has decided to meet on the 2nd Monday of the month. The Board has decided to winterize and store the old ice machine. Minor Hockey has collected the fees on behalf of the Board.
- The puck board along the corners needs repairing; might have to purchase more sheets of puck board.
- We are still waiting for the Inspection Certificate from Troy Life & Fire Safety.
- An inquiry was made to Security Key & Lock Service regarding doing the locks at the Sportsplex facility. They can do a proposal for the building needs/requirements, and it would cost \$400-500 for an assessment.

331/19 RQ/CM to have assessment done for keying the Wolseley & District Sportsplex facility at an assessment cost up to \$500.00 from Security Key and Lock Service, Regina, SK.

CARRIED

- The newer Ice Machine is larger than the old one which raises safety concerns for the operator’s clearance going in and out of the facility. Councillor KD is bringing this to Council’s attention. For now, they can hang caution tape before the door to get the operator’s attention.

- Councillor KD suggests having a Council approved list of ice machine driver's. There is course they will be looking into through SK Parks and Recreation for operators and maintenance (two-day course for Level 1 Operator Certificate).
- Battery posts need repair on ice machine.
- Wolseley Sportsplex Accessibility Project: Access 2000 will send a quote confirming the price and have agreed to hold the price for 12 months. Councillor KD is waiting for an email. We also need to start composing a letter for a grant extension to the Enabling Accessibility Fund (Federal Grant).
- Wolfcreek Jubilee Court has a water heater installed; another project they are considering is changing the main doors.

GH - With Troy Kyle's departure, Mayor GH appoints a new Deputy Mayor:

332/19 GH/RQ to appoint Councillor Chris McBride as Deputy Mayor for a six (6) month term.

CARRIED

- Waste Containers: Mayor GH in process if building a waste container for the Courthouse yard; containers are worth about \$250 in materials, and Mayor GH donated his time to do the project. Mayor GH seeks Council feedback regarding construction of 2-3 additional waste containers.

333/19 KD/CM to provide materials for the construction of 2-3 additional waste containers for park areas in Wolseley.

CARRIED

UNFINISHED BUSINESS

1. Wolseley Cemetery: Nothing to report.
2. Town Lots Transfer in Exchange for Clay for Perley Road Rebuild: Administrator discussed lot transfer with Mr. Tourigny and confirmed the name legal title will go to. Administrator recommends sending information to the Municipal Solicitor to draft an agreement and complete the lot transfer. We will require the estimated quantity of clay that was used from the borrow area for the Town's portion of the Perley Road rebuild.
3. Kahkewistahaw 1907 Trustees re: Encroachment on Lands: Mayor GH, Councillor RQ and Administrator attended the meeting at 2:00PM today, September 4. The meeting went really well. There is a commitment to work together. There will be a soil analysis done on their property to test for hydrocarbons. We will wait for results of that to see if further analysis will be required. The Municipal Services Agreement (MSA) was discussed, and both parties agreed to keep it as simple as possible. Kahkewistahaw will provide us with a new draft MSA once they review it with their solicitor. The MSA will be based on a user-pay system. Kahkewistahaw 1907 Trustees are working towards turning the land into Reserve status and further developing the lands; in order to proceed, the property needs to be free of any contaminants and is signed off by the Government of Canada, as well, a Municipal Services Agreement has to be in place before it is turned to Reserve status.

NEW BUSINESS

1. 2019 Dutch Elm Disease Survey Summary: Administrator provides summary to council indicating that sixteen (16) trees have tested positive for Dutch Elm Disease (DED) and are in the process of or have been removed. Wolseley Tree Service (Joel Kempfer) is assisting Public Works with trees that are larger than our equipment and personnel can handle.

COMMUNICATIONS

1. 2019/20 Wolseley Dance Club Season - Rate Confirmation:

335/19 RQ/JJM to accept the Wolseley Dance Club letter with same rates as the prior year: \$100 for the first rental day of the week and; \$50 for any subsequent days following in that week.

CARRIED

IN CAMERA

- 336/19** CM/RQ to go In Camera at 8:21PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:
1. Staff Discussion.

Parties present: Mayor GH; Councillors KD, JJM, RQ, CM; and Administrator CQ.

CARRIED

- 337/19** KD/RQ to go out of In Camera at 9:00PM.

CARRIED

- 1) Staff Discussion:

- 338/19** GH/CM to continue with staff planning.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Sep 18, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

- 339/19** JJM that the meeting be adjourned at 9:01PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator