

**TOWN OF WOLSELEY
MINUTES
SEPTEMBER 18, 2019**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on September 18, 2019 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Ken Drever (KD)	Councillor Chris McBride (CM)
Councillor Randy Quintyn (RQ)	Administrator Candice Quintyn (CQ)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

AGENDA

340/19 RQ/JJM that the Agenda be adopted as amended.

CARRIED

DELEGATION: VALENTINA MAY & TIM TAYLOR re: MAINLINE MUSIC FESTIVAL WOLSELEY

341/19 CM/RQ to hear Valentina May and Tim Taylor regarding Mainline Music Festival Wolseley at 6:59PM.

CARRIED

- Mainline Music Festival is scheduled for the week of March 22, 2020; with a finale planned for the evening of March 31, 2020.
- The group is not looking for the same generosity from the Town as the prior year.
- In reviewing the current rates, it is estimated that it would cost approximately \$2,400 for the facility during the time they require it for the festival and finale. This year, they have funds to work with rather than the prior year when they were just starting out. They won't necessarily require use of the kitchen. The group suggests for council to consider an "Event Rate" as opposed to current daily rates. They are not required to pay a SOCAN fee as that is covered through their insurances. They would require both the upper and lower levels; sessions start at 9AM each day, however, people will be there by 8AM to set up. The last session is at about 9PM, and the facility would be closed by 10PM each night.
- The Mainline Music Festival would recognize the Town of Wolseley as a patron.
- Mayor GH asks the delegation what they had in mind for an Event Rate. Tim suggests \$1,500 for the whole event, including the finale, which would also give access to the entire building. They would like to know an answer before the end of October for budgeting purposes.
- Council will consider their request and have a recommendation brought back to council at the next regular meeting.

Valentina May and Tim Taylor leave the council meeting at 7:16PM.

MINUTES

342/19 CM/KD that the minutes of the regular meeting September 4, 2019 be approved as presented.

CARRIED

ACCOUNTS

343/19 JJM/KD that cheque #'s 17758 to 17764 totaling \$8,378.24 be ratified.

CARRIED

344/19 JJM/CM that cheque #'s 17765 to 17788 totaling \$164,465.59 be approved.

CARRIED

345/19 JJM/KD that the Statement of Financial Activities for the period ended August 31, 2019 be approved as presented.

CARRIED

REPORTS OF ADMINISTRATION

1. Utility Updates: The deadline for payment of the 2019 Q2 Utility Billing was July 31, 2019. Just under \$6,000 remains on account for Utility Bills in arrears. Public Works were tasked with doing water meter reads this week for the 2019 Q3 Utility Bills to be printed and sent early next week.
2. By-Election Information: Nomination Day was today, September 18 from 9:00AM to 4:00PM. Candidates have 24-hours should they choose to withdraw their nomination papers.

In the case of a By-election occurring, Administrator recommends the following remuneration for the Election Officials:

Returning Officer	\$250.00 per day
Deputy Returning Officer	\$250.00 per day
Poll Clerk	\$225.00 per day

Administrator (Returning Officer) has appointed the following individuals as Election Officials, in the case of a By-election occurring:

- Gail Blaney, *Deputy Returning Officer (DRO)*; and,
- Bev Hackewich, *Poll Clerk*.

Advance Poll [*earliest possible date is Oct 8, last possible date is Oct 20*] is planned to be held at the Town Office on Friday October 11, 2019 between 8:00AM and 2:00PM.

Regular Poll is planned to be held at the Wolf Creek Friendship Centre, Wednesday October 23, 2019 between 9:00AM and 8:00PM.

Rent for the Wolf Creek Friendship Centre is \$80.00 for the day.

346/19 CM/KD that the following remuneration be set for Election Officials for the municipal by-election Advance Poll and Regular Poll for October 2019: Returning Officer \$250 per day; Deputy Returning Officer \$250 per day; and Poll Clerk \$225 per day.

CARRIED

347/19 JJM/RQ that the Wolf Creek Friendship Centre be rented for the municipal by-election occurring Wednesday October 23, 2019 for a cost of \$80.00 for the day.

CARRIED

3. Letter to Service Canada re: Grant Extension Request for Enabling Accessibility Fund: Administrator prepared a draft letter respectfully requesting a grant extension for the funds received through Service Canada for the Enabling Accessibility Fund for the Wolseley Sportsplex Accessibility Project. The Project period indicated in the Articles of Agreement state it is beginning February 1, 2019 and ending January 31, 2020. We are requesting a one-year extension, as we anticipate this will be an adequate amount of time for completion of the project.

348/19 JJM/CM to send letter to Service Canada to respectfully request a one-year extension for the Enabling Accessibility Funds grant received for the Wolseley Sportsplex Accessibility Project.

CARRIED

MAYOR AND COUNCILLORS FORUM

- KD** - Fleury Wagon: the bus has been used a lot more this year (approx. 15 outings); however, there is a shortage of Drivers. Drivers are required to have a Class 5 and a clear driver's abstract. Soon Drivers will likely be required to have a criminal record check done.
- Wolfcreek Jubilee Court: nine new valves are required for the radiators.

- Sportsplex: a work bee was organized last week. Cleanup went very well. A deep freeze was donated by Stephen Scriver, and an old freezer has been disposed of. The puck board has been repaired and two panels have been replaced. Another work bee will be organized to complete the cleanup. Security Key & Lock Service is available to come out Friday, but this is not confirmed. Junior Hockey is lining up teams; coach and management had meeting.
- Wolseley & District Sportsplex Board had their meeting and negotiated with mustangs. Start up, ice ready aimed for October 19, 2019. Councillor KD would like to discuss a list of Olympia operators 'In Camera'.

Councillor KD requests a recorded vote:

Parties present: Mayor GH, Councillors KD, JJM, RQ, and CM.

349/19 KD/RQ that the Town of Wolseley accept the risk associated with the reduced clearance for the larger, recently purchased, Olympia ice machine.

For: Mayor GH

Opposed: Councillors KD, RQ and CM

Abstained: Councillor JJM

DEFEATED

- The quote is pending from Access 2000 for the vertical lift platform.
- JJM** - Nothing to report.
- RQ** - Fire Department: Fire call on Monday in the RM, otherwise it has been quiet so far this harvest. Only three members attended the fire meeting on Monday (low turnout due to harvest). Members checked over equipment.
- CM** - Public Works: flushing sewers is complete; Tourist Booth and Beach Washrooms are winterized; crews are doing water meter reading this week. The speed bumps and signs have been removed from Cherry Street in preparation for a house that is moving in, as well the road required grading. Bricks are being replaced on sidewalk in front of the Perley Building; the Fountain will likely be taken out mid-October.
- Cattails/weeds around the edge of Fairly Lake at the beach area have been cut with the rough cut mower as much as the Foreman could do. Foreman recommended getting Lyke Farms to clean the area as done in the prior year with attachment on his mini-hoe. Councillor CM talked to Ron Lyke and was quoted \$110/hour and would take 2-3 hours to complete from beach area around to corner of Garden/Garnet Streets.

350/19 CM/RQ to hire Lyke Farms at \$110.00 per hour to finish cleaning beach area cattails.

CARRIED

- TD Tree Days planning is going forward for September 28, 2019.

351/19 CM/RQ that the Town of Wolseley sponsor a volunteer Pancake Breakfast for the TD Tree Day up to \$200.00.

CARRIED

- Councillor CM expresses appreciation for the Wolseley Lions Club donating their use of the grill, tables and chairs for the volunteer pancake breakfast.
- Volunteers can register online or go see Rhona at TD Bank.
- Mayor GH noted Wayne Smith is donating the use of this trailer for hauling much, appreciation expressed for that as well.
- GH** - Mayor GH constructed the second waste container; Marty Happy has been contacted to create small waste receptacle signs for fastening to the containers.
- Housekeeping item to appoint Councillor KD as town representative for the Wolseley & District Sportsplex Board.

352/19 GH/RQ to appoint Councillor Ken Drever as the Town's representative for the Wolseley & District Sportsplex Board.

Councillor KD abstains.

CARRIED

UNFINISHED BUSINESS

1. Wolseley Cemetery: Nothing to report.
2. Town Lots Transfer in Exchange for Clay for Perley Road Rebuild: Administrator sent information to the Municipal Solicitor to draft an agreement and complete the lot transfer.
3. Kahkewistahaw 1907 Trustees re: Encroachment on Lands: Nothing to report.
4. Unpermitted Mobile Trailer (Front Street): Administrator to determine if the individual is in fact infringing on any bylaws the way the individual has the mobile home on a trailer with wheels situated on the lot. Council directs Administrator to resend the same letter by registered mail, asking for a response by a specified date (suggested within seven days).

353/19 GH/KD to send registered letter to landowner with unpermitted trailer located on lot (120 Front Street).

CARRIED

5. Wolseley & District Sportsplex Bylaw re: Appendix A, Constitution Amendments: Amendments were made to Section 3(c), as well as Section 4(d), as per consultation with the Board.

354/19 KD/CM to accept the amended Constitution (Appendix A) for the Wolseley & District Sportsplex Board Bylaw as presented.

CARRIED

NEW BUSINESS

1. DRAFT Bylaw No. 03-2019, the Dutch Elm Disease Bylaw: With recent increases in positive test results for Dutch Elm Diseased trees, Town Council considers implementing a bylaw for the control and prevention of spreading DED.

355/19 GH/RQ that Bylaw No. 03-2019, the Dutch Elm Disease Bylaw be read a first time, this 18th day of September, 2019.

CARRIED

Administrator will post the Bylaw online and in the office; the Bylaw to be considered October 2, 2019.

356/19 GH/CM that the form for Authorization and Release for the Removal of Diseased Elm Trees be approved and attach as an Appendix to the proposed Bylaw No. 03-2019, the Dutch Elm Disease Bylaw.

CARRIED

2. Building Permit Application, 202 Maple Street (D. Edmison): Building Permit Application to relocate a residential home on a lot. Owners intentions are to update exterior and interior of home and live in.

357/19 KD/JJM that the Building Permit Application for 202 Maple Street submitted by land owner Darilyn Edmison, be approved as presented.

CARRIED

3. Building Permit Application, 518 Garnet Street (Ennis Equipment Ltd.): Building Permit Application to construct a cold-storage pole shed on commercial lot.

358/19 CM/JJM that the Building Permit Application for 518 Garnet Street submitted by land owner Keith Ennis (Ennis Equipment Ltd.), be approved as presented.

CARRIED

COMMUNICATIONS

1. Southeast Regional Library re: Local Library Branch Open Hours and Funding Levels: Letter was received regarding the service level of the local branch Library. Currently, the Library is open for 15 hours per week. Council loosely discusses, and tables as decision will have to be run through the local Library Board.

2. Stephen Scriver re: Change to the Effective Date of Resignation: For informational purposes, a formal letter received from Stephen Scriver changing the effective date of his resignation from October 20, 2019 to September 6, 2019.

IN CAMERA

359/19 CM/RQ to go In Camera at 8:42PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

1. Staff Discussion;
2. Facilities Maintenance Planning.

Parties present: Mayor GH; Councillors KD, JJM, RQ, CM; and Administrator CQ.

CARRIED

360/19 CM/RQ to go out of In Camera at 9:32PM.

CARRIED

- 1) Staff Discussion:

361/19 RQ/JJM to hire Diane Beliveau as Office Clerk to start October 30, 2019 at \$16.00 per hour.

CARRIED

- 2) Facilities Maintenance Planning:

362/19 KD/CM to advertise tender for Wolseley & District Sportsplex Emergency Lighting and Fire Alarm System Repair.

CARRIED

363/19 KD/CM that the following individuals be approved on an interim basis for operating the Olympia ice machine for the 2019/2020 season: Garth Domokos, Nicole Crumley, Brock Linnell, Shane Hauser, Trevor Baran, Frank Schneider, Lyle Laverdiere, Don Zaba, Randy Quintyn, Grant Laverdiere.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Oct 02, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

364/19 JJM that the meeting be adjourned at 9:38PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator