

**TOWN OF WOLSELEY  
MINUTES  
OCTOBER 02, 2019**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on October 02, 2019 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Ken Drever (KD)	Councillor Chris McBride (CM)
Councillor Randy Quintyn (RQ)	Administrator Candice Quintyn (CQ)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

**AGENDA**

**365/19** RQ/CM that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

**366/19** KD/CM that the minutes of the regular meeting September 18, 2019 be approved as presented.

**CARRIED**

**ACCOUNTS**

**367/19** CM/RQ that cheque #'s 17789 to 17795 totaling \$7,897.08 be ratified.

**CARRIED**

**368/19** KD/RQ that cheque #'s 17796 to 17826 totaling \$35,103.99 be approved, with the exception of cheque # 17824.

**CARRIED**

*Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:06PM.*

**369/19** KD/CM that cheque # 17824 payable to Wolseley Service Ltd. totaling \$430.72 be approved as presented.

**CARRIED**

*Councillor RQ returns to the council meeting at 7:07PM.*

**REPORTS OF ADMINISTRATION**

1. September Bank Reconciliation: Administrator prepared and presented the Bank Reconciliation and notes for the period ending September 30, 2019.

**370/19** CM/JJM that the Bank Reconciliation and notes for the period ending September 30, 2019 be approved as presented.

**CARRIED**

2. Utility Updates: The 2019 Q3 Utility Bills have been printed and sent as of Thursday September 26, 2019. Payments are steadily coming in.

3. Interim Audit: An Interim Audit will be happening October 10, 2019. Auditors will be reviewing items from January 1 through August 31. They will be back in the New Year for a Final Audit for the period September 1 to December 31.

4. ISC Geomatics Distribution Centre re: Quote for Updated Maps: Administrator received a quote from Information Services Corporation, Geomatics Distribution Centre regarding getting updated maps of the Town of Wolseley. The map in the Council Chamber is 36 x 48, and the map in the Town Office is 18 x 24. Quote to have both these maps updated and printed is \$280.28.

- 371/19** GH/RQ that the Town of Wolseley go with Quote #2 for two updated maps from Information Services Corporation for a total cost of \$280.28.

**CARRIED**

**MAYOR AND COUNCILLORS FORUM**

**CM** - TD Tree Days went well. There were about twenty volunteers that came out. Councillor CM extends a thank you to everyone involved. The left over sausages were donated to Wolseley Minor Hockey as they have an event coming up.

- Public Works: the roads are in pretty bad shape after all the wet weather we've had. Foreman discussing options with RM to gravel Town entrance roads.

- 372/19** CM/RQ to gravel entrance roads and service road (Bruce Saunders Way) at a cost up to approximately six thousand dollars (\$6,000).

**CARRIED**

- Public Works is doing day-to-day maintenance; the street sweeper is hooked up to clean up leaves off the streets.
- Golf Course Club House along with the outdoor restrooms will be winterized soon.
- Councillor CM will get an update on the paving stones for sidewalks.

**RQ** - Fire Department has been quiet with the recent wet weather. The roof is leaking at the Fire Hall, so this will have to be assessed for repairs. Mayor GH suggested getting Beliveau Construction to assess and provide a quote.

- Councillor RQ suggests getting updated report from the Radar Speed Signs and relocating them to the other two locations identified.

**JJM** - Event Rate for Mainline Music Festival

- 373/19** JJM/KD that an Event Rate be set for the 2020 Mainline Music Festival (including Finale) for the Town Hall/Opera House rent at a flat rate of \$1,800.00 (eighteen hundred dollars).

**CARRIED**

**KD** - Access 2000 provided a quote totaling (\$23,450 + PST); they won't do any drawings until an order is placed.

- Security Key and Lock Service will come tomorrow to assess the building. Councillor KD presented a proposal of keys required.
- Beliveau Construction was contacted to assess the garage door for the ice resurfacers; he will give a recommendation whether to move up or down to improve the clearance for the Olympia.
- The Wolseley & District Sportsplex Board (the "Board") is working hard to clean up the facility. Two change rooms are cleaned, and puck board is repaired. One of the doors around the boards needs repair with longer bolts at the hinges. The Board has made arrangements to take the Olympia to Wolseley Service to get serviced. The Board is meeting tomorrow to get organized and they are still looking for volunteers.
- Kerr's Plumbing & Heating will work on a quote to run a natural gas line to heat the Zamboni room.
- Wolfcreek Jubilee Court has replaced nine valves, and all but one is fixed. It was confirmed that Stephen Scriver had been appointed as a member at large for the Wolfcreek Jubilee Court, and Councillor KD was appointed as council representation from the Town.
- Wolseley Public Library Branch wants to go with more than 15 hours per week. This is a work-in-progress.
- Curling Club: some insulation was salvaged for the plant room.

- 374/19** KD/CM that the Town covers the cost of sheeting the plant room up to a cost of \$500.00 (five hundred dollars) for the Curling Rink.

**CARRIED**

GH - The Wolseley Horticultural Society met Monday evening. The Saskatchewan Parks and Recreation Association is hosting an Awards Gala in North Battleford for the Saskatchewan Communities In Bloom. There are two spots booked to go; however, it has not been determined yet who will attend. It is Friday October 18<sup>th</sup> from 5:00PM to 1:00AM which includes a Wine and Cheese Reception, Dinner and Awards Ceremony, as well as Entertainment. The Town of Wolseley won 5 Blooms in the competitive category this year; Mayor GH suggests someone should attend on behalf of the Town to accept the award.

- 2020 Budget: time to start thinking about projects for 2020; Mayor GH would like to get started in November, to get information compiled.
- Signing Authorities: with the departure of Councillors TK and SS, their signing authorities have also been removed. Therefore, Mayor GH recommends the following:

**375/19** GH/RQ to add Councillors Jacquelyn Jacobs Marshall and Christopher McBride to the Town of Wolseley signing authority.

**CARRIED**

#### **UNFINISHED BUSINESS**

1. Wolseley Cemetery: Nothing to report.

2. Town Lots Transfer in Exchange for Clay for Perley Road Rebuild: Council reviewed a draft Offer to Purchase from Olive Waller Zinkhan and Waller LLP.

**376/19** RQ/CM to accept the draft Offer to Purchase for lot transfer for clay as proposed by Olive Waller Zinkhan & Waller LLP.

**CARRIED**

3. Kahkewistahaw 1907 Trustees re: Encroachment on Lands: Nothing to report.

4. Unpermitted Mobile Trailer (Front Street): Administrator will check on the status of the Registered Item that was sent September 20. The Council loosely discussed the option of appointing a Building Inspector official. This will be looked at in the near future once a full council is sitting around the table.

5. Mainline Music Festival - Wolseley re: Request for Event Rate: *See above Mayor & Councillor Forum under Councillor JJM report.*

6. Bylaw No. 03-2019, the Dutch Elm Disease Bylaw:

**377/19** KD/CM to read Bylaw No. 03-2019, the Dutch Elm Disease Bylaw, a second time this 2<sup>nd</sup> day of October, 2019.

**CARRIED**

**378/19** RQ/JJM to read Bylaw No. 03-2019, the Dutch Elm Disease Bylaw, a third time and adopt this 2<sup>nd</sup> day of October, 2019.

**CARRIED**

7. Southeast Regional Library re: Local Library Branch Open Hours and Funding Levels: *Administrator informed Council that the Librarian and a Wolseley Library Board Member were scheduled as a delegation to the next regular meeting to discuss this item.*

#### **NEW BUSINESS**

#### **COMMUNICATIONS**

1. 2019 Communities In Bloom Results: The Town of Wolseley won 5 Blooms in the population category 501-1,000 with special mention for collaboration between Town Council and Volunteers. *See above Mayor & Councillors Forum under Mayor GH report regarding information on Awards Gala in North Battleford, Friday October 14.*

2. Amber Hugo & David Borden re: Request to Waive Tax Enforcement Costs:

379/19 RQ/CM to waive Tax Enforcement costs on Roll 69 for \$330.00.

**UNANIMOUSLY DEFEATED**

3. Jay Malo re: Permission for Non-permanent Archery Range:

380/19 CM/JJM to approve request for non-permanent archery range to be set up as proposed in correspondence from Jay Malo.

**UNANIMOUSLY DEFEATED**

**IN CAMERA**

381/19 CM/RQ to go In Camera at 8:20PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

1. Sportsplex Accessibility Planning.

*Parties present: Mayor GH; Councillors KD, JJM, RQ, CM; and Administrator CQ.*

**CARRIED**

382/19 RQ/CM to go out of In Camera at 8:34PM.

**CARRIED**

- 1) Sportsplex Accessibility Planning:

383/19 KD/RQ to proceed with retender of Sportsplex Accessibility Project.

**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Oct 16, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

384/19 JJM that the meeting be adjourned at 8:37PM.

**CARRIED**

*Gerald Hill*

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Mayor

*Candice Quintyn*

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Administrator