

**TOWN OF WOLSELEY  
MINUTES  
OCTOBER 16, 2019**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varenes Street on October 16, 2019 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Ken Drever (KD)	Councillor Chris McBride (CM)
Councillor Randy Quintyn (RQ)	Administrator Candice Quintyn (CQ)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

**AGENDA**

**385/19** RQ/CM that the Agenda be adopted as presented.

**CARRIED**

**MINUTES**

**386/19** JJM/KD that the minutes of the regular meeting October 02, 2019 be approved as presented.

**CARRIED**

**DELEGATION: APRIL DAHNKE re: WOLSELEY PUBIC LIBRARY OPEN HOURS/FUNDING LEVELS**

**387/19** CM/JJM to hear April Dahnke re: Wolseley Public Library Open Hours/Funding Levels at 7:01PM.

**CARRIED**

- April thanks Council for opportunity to speak as delegation.
- Wolseley Branch Library won an award of merit and honorable mention.
- Continually new programs coming to the branch.
- There are five (5) new people wanting to come on the Library Board.
- April presented and compared stats from past two years to current; the Library has seen positive growth.
- April is asking for and seeks Council views for increasing the branch open hours from 15 hours per week, to 20 hours per week. Councillor KD questioned if the RM of Wolseley has been approached; the RM has not yet been approached, as they do not know when their next meeting will be due to harvest.
- With the additional hours, funding from the Town increases from \$13,509.55 to \$15,997.05.
- April thanks Council for time.

**388/19** RQ/JJM to move Wolseley Branch Library to an Enhanced Level, for 20 (twenty) hours per week, as a cost of \$15,997.05 for year 2020.

**CARRIED**

- Councillor RQ inquires how many Library Board Members there are currently, and if there is a maximum. April discusses that there can be a maximum of 15, and she will compile a list for Council of current board members and those who are wanting to join the board.

*April Dahnke leaves the council meeting at 7:42PM.*

**ACCOUNTS**

**389/19** CM/RQ that cheque #'s 17827 to 17833 totaling \$7,919.13 be ratified.

**CARRIED**

390/19 JJM/KD that cheque #'s 17834 to 17852 totaling \$14,310.76 be approved. **CARRIED**

391/19 CM/KD that the Statement of Financial Activities detailed for the period ended September 30, 2019 be approved as presented. **CARRIED**

### **REPORTS OF ADMINISTRATION**

1. Utility Updates: The 2019 Q3 Utility Bills have been printed and sent as of Thursday September 26, 2019. Payments are due October 31, 2019.
2. Website Price Adjustment: Earlier this summer, Vital Effect (web developer) has moved our website to a new server setup. We were informed we would be looking at a price increase later this year. As an update, the cost increase will take effect January 1, 2020. We are currently paying \$39.00/month; and our price will increase to \$52.38/month. Also, we typically receive an invoice a month in advance, so they will be changing this so we receive the invoices as of the first of every month for that month.
3. By-Election Update: The Advance Poll was held at the Town Office on Friday October 11 from 8:00AM to 2:00PM. The DRO registered exactly 30 voters.

The Regular Poll will be held at the Wolf Creek Friendship Centre on Wednesday October 23 from 9:00AM to 8:00PM. Counting of the ballots will take place thereafter and the result of the voting will be declared at the Town Office on Thursday October 24, 2019 at 10:00AM.

### **MAYOR AND COUNCILLORS FORUM**

KD - Sportsplex: Security Key & Lock Service estimate came in higher than anticipated at \$3,776.59. Councillor KD recommends to go with quote as presented.

392/19 KD/CM to go with estimate from Security Key & Lock Service dated October 7, 2019 (Estimate # Q000004389) totaling \$3,776.59 for the Wolseley & District Sportsplex. **CARRIED**

- Estimate received from Kerr's Plumbing and Heating to run a gas line to heat the room where the ice machine is stored.

393/19 KD/CM to proceed with Kerr's Plumbing and Heating quote dated October 10, 2019 totaling \$2,619.39 (Quote #536) for the Wolseley & District Sportsplex. **CARRIED**

- 2019-20 Financials and Budget figures were presented so far for the year. The Wolseley & District Sportsplex Board decided it will not be doing a bar this year. A fundraiser will be planned for later in the year (i.e. snowmobile rally).

394/19 KD/RQ that the Sportsplex Budget for 2019-20 be approved as presented. **CARRIED**

- Volunteers have filled the duties for ice scheduler (temporary), and a booth scheduler.

395/19 KD/RQ to approve Allan Morin as an operator for the Olympia. **CARRIED**

- It was an idea another Board Member came across at another rink, to post a sign for patrons to warn about the risks associated when entering ice surface level premises. *"Warning! Patrons entering these premises voluntarily assume all risks and damages that may occur at any time. Be aware that pucks/balls/sticks/equipment may leave the ice surface at any time, which can cause serious injury"*. Or, *"Patrons entering these premises voluntarily assume all risks & dangers incidental to any game or event"*. The Wolseley Sportsplex would require four (4) signs for accesses to ice surface level.

- Councillor KD mentions federal election signage appearing on Town property (i.e. boulevards) and questions if this is an issue? Members of Council discuss, and as the federal election is only days away, they see no problem with the placement of the signs. No complaints have been received.

JJM - Nothing to report.

RQ - Nothing to report.

CM - Public Works: Foreman will be arranging for Acme Environmental Services to camera the storm sewer line to see where water is coming from on Sherbrooke Street (downtown). While they are here, the storm sewer line from Front Street to the Canadian Pacific Railway may be done to see what kind of shape it is in.

- Cell #2 at the Lagoon has been opened and samples have been taken to the Provincial Labs.
- The rubber pavement sidewalk will be installed near Lakeside soon (tomorrow).

GH - Horticulture: The SPRA Awards Gala is coming up this weekend; two are registered to attend. Councillors CM and RQ are willing to go if no one else is able to. Mayor GH will change the names on the registration and provide them with details. Mayor GH thanks Councillors CM and RQ for willingness to attend on behalf of the Town of Wolseley to accept the Communities in Bloom (CiB) Award.

- Follow-ups: Inquire if Beliveau Construction is able to look at why the Fire Hall roof leaks and determine a cost for the repair.
- Hospital: admitting to the hospital means you have to walk through the hospital; this isn't convenient and should be brought up at the next quarterly meeting. The public have also expressed their dissatisfaction with this arrangement.
- Dutch Elm Disease Tree on the Daycare property downtown, this tree is required to be removed. Administrator indicated that an updated authorization form with memo was sent to the owners. Follow-up with owners will be required.
- Garth Domokos is continuing to work on the paving brick replacements downtown; he will be assisting with making ice tomorrow at the Sportsplex.
- Follow-up with Enabling Accessibility Fund grant extension request.
- Budget 2020: give consideration for putting items in reserve.

#### **UNFINISHED BUSINESS**

1. Wolseley Cemetery: Nothing to report.
2. Town Lots Transfer in Exchange for Clay for Perley Road Rebuild: Nothing to report.
3. Unpermitted Mobile Trailer (Front Street): Administrator tracked the Registered Letter and found the letter has not been received by the owner yet.

#### **NEW BUSINESS**

1. Wolseley & District Sportsplex re: Electrical Tender Bid Review:

*Mayor GH declares a pecuniary interest and leaves the council meeting at 8:35PM*

- Two bids were received for the Electrical Tender; one from DC3 Electric, the other from Reliance Mackenzie. Council discusses and compares each quote.

**396/19**

KD/RQ to award tender to Reliance Mackenzie Plumbing & Heating for projects 1 through 4 totaling \$3,209.67 plus tax, plus \$70.00 per hour for project 5, as per quote no. 20191002 dated October 15, 2019.

**CARRIED**

*Mayor GH returns to the council meeting at 8:45PM.*

2. Application for Building Permit, 114 Blanchard Street N. (Fehler/Madeley): Application for Building Permit from Reinhold Fehler and Christine Madeley to construct a car garage.

**397/19** CM/JJM to approve Building Permit Application for Reinhold Fehler and Christine Madeley on 114 Blanchard Street North to construct a car garage.

**CARRIED**

3. Gas Tax Fund re: Amending Agreement No.1:

**398/19** RQ/JJM to sign the Amending Agreement No. 1 for the Municipal Gas Tax Fund Agreement.

*Councillor KD abstains*

**CARRIED**

4. 2019 Recreational Facilities Grant, RM of Wolseley:

**399/19** JJM/CM to allocate the 2019 Recreational Facilities Grant from the Rural Municipality of Wolseley, No. 155 as follows:

- Wolseley Curling Rink \$750
- Wolseley & District Sportsplex \$750
- Wolseley Golf Club \$500

**CARRIED**

5. DRAFT Invitation to Tender for Wolseley Sportsplex Accessibility Project: Draft reviewed by Council with potential dates. Administrator will send out to Council once changes to the final draft are complete.

#### **COMMUNICATIONS**

1. Community Planning re: Acknowledging Receipt of Appeal (Gwilliam): For information purposes.

2. Canadian Pacific Railway re: Notice of Railway Works (both crossings in Town): The CPR issued a letter to the Town of Wolseley regarding a Notice of Railway Works for both crossings. The 60-day notice came with a waiver to sign if the Town has no objections to the proposed notice.

**400/19** RQ/JJM that the Town of Wolseley sign the waiver for the 60-Day Notice of Railway Works for the Canadian Pacific Railway crossings (Garnet Street and Gordon Street).

**CARRIED**

3. SMS Surveys & Designs re: Flood Mapping Study: For information purposes. If Council has any further information to add to the file for the flood mapping study, information shall be passed on to the Administrator who will then provide the information to SMS Surveys & Designs.

4. Community Policing Report, Indian Head Detachment: Quarterly report for informational purposes.

5. Former Wolseley Community Fall Supper Group re: Proposal for Unspent Funds: The former Wolseley Community Fall Supper group has additional funds left in their bank account and suggests using it at the Town Hall/Opera House. The former group suggests having a hinged counter top constructed to go over the sanitizer/dishwasher, water heater and soap dispenser which sit on the floor. This would allow ease of access to the equipment mentioned, additionally, it would create more much needed counter space. If Council is on board, the group would hire someone locally to do the job for them.

Council discusses, and Councillor JJM offers to meet with the group and bring further information back to Council.

6. Brian Blaney re: 2019/20 Snow Removal:

**401/19** RQ/JJM to hire Brian Blaney to provide snow removal for the 2019-2020 season at \$20.00 per hour for the Town Office, Library, Court House, and Swinging Bridge.

**CARRIED**

**IN CAMERA**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Nov 06, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

402/19

JJM that the meeting be adjourned at 9:20PM.

**CARRIED**

*Gerald Hill*  
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Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator