

**TOWN OF WOLSELEY
MINUTES
FEBRUARY 06, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on February 06, 2020 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Ken Drever (KD)	Councillor Chris McBride (CM)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
Councillor Tim Taylor (TT)	CAO Candice Quintyn (CQ)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

45/20 CM/RQ that the Agenda be adopted as amended. **CARRIED**

MINUTES

46/20 KD/RL that the minutes of the regular meeting January 22, 2020 be approved as presented. **CARRIED**

ACCOUNTS

47/20 CM/JJM that cheque #'s 18124 to 18130 totaling \$7,817.08 be ratified. **CARRIED**

48/20 RL/TT that cheque #'s 18131 to 18165 totaling \$34,255.84 be approved. **CARRIED**

REPORTS OF ADMINISTRATION

1. Canada Summer Jobs 2020: Employment and Social Development Canada opened its annual call for applications for the Canada Summer Jobs (CSJ) 2020. Applications will be accepted between January 30 and February 24.
2. Utility Updates: The 2019 Q4 Utility Bills were due January 31, 2020. Payment Reminder letters will be sent out later next week.
3. Office Updates:
Year End Reports:
 - ~~2019 GST Rebate Application (for period July to December 2019)~~
We are anticipating a GST return of \$25,738.35
 - ~~2019 Fire Cost Share Reporting for RM of Wolseley, No. 155~~
We are anticipating a cheque from the RM of Wolseley totaling \$7,227.67
 - ~~Education Property Tax, December Collection Remittance (due Jan 10)~~
 - ~~2019 PST Remittance (due Jan 20) Need to seek reimbursement for items overclaimed~~
 - ~~Education Property Tax, Annual Return for Year 2019 (due Jan 31)~~
Balanced
 - T4's for Payroll (due Feb 28)
 - Landfill Annual Report, as per Permit to Operate (due Apr 1)

Please note: Office Clerk will be away from February 7 to 12, returning February 13.

The 2019 Year End Audit is scheduled for February 10.

The RM of Wolseley Administrator is looking into a paper folding machine and wondered if the Town would be interested in cost-sharing. We would pay 50% of the purchase price and store the machine at the Town Office. She is currently gathering quotes.

49/20 GH/CM that the Town purchase 50% of a table-top paper folder for a cost up to \$1,000 (cost-share with RM of Wolseley, No. 155).

CARRIED

While Administrator was away at Convention, Ralph Ennis stopped in at the Town Office as he is having trouble with cats roaming his property again. He wanted this reoccurring issue brought up with Council again. Town Council requests Administrator to touch base with the Cat Committee for a report and advise the Committee of the complaint from Mr. Ennis.

MAYOR AND COUNCILLORS FORUM

CM - Golf Club: Councillor CM working on a new 3D sign with Happy Ad Sign & Design for the Golf Course. The design was presented to the Golf Club and they were positive about it. The sign will be made with 3D materials and estimated cost is about \$5,000.

50/19 CM/JJM to proceed with the purchase of 3D golf course sign from Happy Ad Sign & Design (Marty Happy) for a quoted price of \$5,000 (five thousand dollars) plus applicable taxes.

CARRIED

- Public Works: employees have started their WHIMIS Training. They are keeping busy with tidying up the Town Shop and the Skating Rink. Water Operators are starting to regenerate filters at the Water Treatment Plant as preventative maintenance. Two filters are completed, three more to do.

RQ - The 2020 SUMA Convention was good; the tradeshow was good. Information was gathered on generators for the Water Treatment Plant. The company is the same company that services/maintains the generators by CP Rail along Poplar Street. The company indicated they could stop by and take a look to do an estimate. There is a possibility of selling our engine at the Water Treatment Plant to a neighboring town if we get a generator.

- Went to a session at SUMA regarding Community Safety Officers (“CSO”). Basically, to get the program started in the community, it’s required to spend approximately \$200,000 to get set up; then, it would be approximately \$50,000 annual for a salary for a CSO.
- There was one fire call last week for a vehicle fire at Carry the Kettle First Nation.

JJM - Nothing to report.

TT - Nothing to report.

KD - Sportsplex: The Lions Club committee met to discuss the Sportsplex Accessibility Project. Information regarding new renovation design inside. Rather than removing an interior wall, it was decided to alternatively install posts at the top of the stairway. There were six (6) Contractors in attendance at the Mandatory Pre-Tender Meeting held January 30. The deadline for submission of bids was changed to 5:00PM, Tuesday March 3.

- The Mustang Jr C Playoffs are starting. It is Minor Hockey Day this Saturday. Skating Carnival will be held February 22.
- Curling Rink: The Ladies Bonspiel has been postponed to a later date TBD as there was not enough interest. The Community Bonspiel is happening this weekend.
- 2020 SUMA: Tradeshow was good. Abloy Locks salesperson stopped at the Town Office and will do a proposal for Town facilities. Councillor KD got information on Building Standards Handbook/Guide. An Engineer was talked to about Rinks. He said he could do a walk through to assess the ice plant system and figure out a long-term plan (cost approx. \$6,200). He was asked about the status of R-22 Freon, and it was mentioned we should be getting as much as we can, and we are doing what we should be doing. Confirmation that we are on the right track.
- A Columbarium was at the tradeshow, for a tradeshow special of approx. \$20,000. This could also be included in long-term planning, to plan to purchase one during a tradeshow to take advantage of the special pricing.

RL - Nothing to report.

GH - Wolseley Historical Foundation Archives will be having their Open House tomorrow starting at 1:30PM.

- Mayor GH and Councillor JJM met with the countertop contractor. The quote previously discussed did not include the sink area, Beliveau Construction is working on what the additional cost will be for that area.
- 2020 SUMA was good. Sessions Mayor GH attended included Ethics, Councillor Succession, Infrastructure programs, building relationships with indigenous and neighboring communities, as well as solid waste issues. Lots of information was covered. Mayor GH working with a company on memorial cement benches and will bring back to Council.
- There is a grant for \$5,000 from Parks Culture and Sport through Communities in Bloom.

KD - Library Meeting was held and goals were developed for the upcoming year. The Annual General Meeting will be held February 21 at the Leland Hotel at 6:00PM.

UNFINISHED BUSINESS

1. Occupational Health & Safety, Notice of Contravention – Progress Report: Nothing from OH&S Officer. Town Council would like to clarify OH&S Representative v. OH&S Officer.

51/20

RQ/RL to appoint Robert Schneider (Town of Wolseley Town Foreman) as Safety Officer for Occupational Health & Safety.

CARRIED

NEW BUSINESS

COMMUNICATIONS

Councillor TT declares a pecuniary interest and leaves the council meeting at 8:19pm.

1. Mainline Music Festivals re: Donation: A generic letter was in the mail asking the community for donations towards the Mainline Music Festival happening in Wolseley. Town Council would like the group to recognize the Town of Wolseley on programs as the Town Council gave a 'Festival Rate' for the Town Hall Rental during that week.

Councillor TT returns to the council meeting at 8:23pm.

Councillor RQ declares a pecuniary interest and leaves the council meeting at 8:25pm.

Administrator CQ leaves the council meeting at 8:25PM.

2. Lanz Cieckiewicz & Candice Quintyn re: June 2020 Wedding at Sportsplex:

52/20

KD/RL to allow request for Lanz Cieckiewicz and Candice Quintyn as per letter received.

CARRIED

Councillor RQ returns to the council meeting at 8:28PM.

Administrator CQ returns to the council meeting at 8:28PM.

3. G. Blackmon re: Rest Areas Along Highway One: For informational purposes. Council suggests perhaps look into a "closed" signs to put over top of the bathroom signs on the highway, correspond with highways if this is something we can do in the off-season.

IN CAMERA

53/20 CM/TT to go In Camera at 8:34PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

1. Kahkewistahaw First Nation re: Municipal Services Agreement;
2. Beliveau Construction re: Wolseley Sportsplex Accessibility Project;
3. 2020 Budget re: Capital Projects Planning Session;
4. Staff Discussion;
5. Ice Plant Discussion.

Parties present: Mayor GH, Councillors RL, KD, TT, JJM, RQ, CM; and Administrator CQ.

CARRIED

Councillor JJM leaves the council meeting at 10:40PM.

54/20 CM/RQ to go out of In Camera at 10:40PM

CARRIED

55/20 RQ/KD that pursuant to Section 32 of Bylaw 03-2016, *The Council Procedures Bylaw*, that this regularly scheduled council meeting be extended beyond 10:30PM.

CARRIED

56/20 1. Kahkewistahaw First Nation re: Municipal Services Agreement:
GH/TT to send Kahkewistahaw Municipal Services Agreement to Municipal Solicitor for review.

CARRIED

57/20 2. Beliveau Construction re: Wolseley Sportsplex Accessibility Project:
TT/KD that the Town of Wolseley encourage Beliveau Construction to proceed with the tendering process for the Wolseley Sportsplex Accessibility Project.

CARRIED

58/20 3. 2020 Budget re: Capital Projects Planning Session:
CM/RL to continue Budget planning for 2020.

CARRIED

59/20 KD/TT to contact Associated Engineering regarding Water Street Sewer Line Relocation Grant Application.

CARRIED

60/20 4. Staff Discussion:
RQ/GH to continue Staff planning.

CARRIED

61/20 5. Ice Plant Discussion:
RQ/KD to continue discussion on maintenance at both rink facilities.

CARRIED

62/20 GH/CM to seek granting applications for water line bore for second water source for north end of Town and for gensets.

CARRIED**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Feb 19, 2020 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

63/20 CM that the meeting be adjourned at 10:49PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator