

**TOWN OF WOLSELEY
MINUTES
FEBRUARY 19, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on February 19, 2020 at 7:00PM.

PRESENT:

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|-------------------------------|--|
| Mayor Gerald Hill (GH) | Councillor Jacquie Jacobs-Marshall (JJM) |
| Councillor Ken Drever (KD) | Councillor Chris McBride (CM) |
| Councillor Randy Quintyn (RQ) | Councillor Ron Lyke (RL) |
| CAO Candice Quintyn (CQ) | |

ABSENT:

Councillor Tim Taylor (TT)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

AGENDA

64/20 RQ/KD that the Agenda be adopted as amended. **CARRIED**

MINUTES

65/20 CM/RL that the minutes of the regular meeting held February 6, 2020 be approved as presented. **CARRIED**

ACCOUNTS

66/20 RQ/KD that cheque #'s 18166 to 18173 totaling \$8,410.13 be ratified. **CARRIED**

67/20 CM/RL that cheque #'s 18174 to 18191 totaling \$26,920.21 be approved. **CARRIED**

68/20 KD/RQ that the Statement of Financial Activities for the period ending January 31, 2020 be approved as presented. **CARRIED**

REPORTS OF ADMINISTRATION

1. January Bank Reconciliation: Administrator prepared and presented the Bank Reconciliation and notes for the period ending January 31, 2020.

69/20 CM/RQ that the Bank Reconciliation and notes for the period ending January 31, 2020 be approved as presented. **CARRIED**

2. Utility Updates: The 2019 Q4 Utility Bills were due January 31, 2020. Payment Reminder letters were sent out last week. The 2020 Q1 Utility Bill is scheduled to be sent before the end of March, for the period January 1 to March 31, 2020 – due April 30, 2020.

3. Wine Glasses for Town Hall/Opera House: The Ducks Unlimited Wolseley Chapter has ceased its annual fundraiser. They have 180 wine glasses they are willing to sell to the Town of Wolseley to keep as inventory/stock for the Town Hall/Opera House. The suggestion was \$300 but they are open to offers. Council discusses pricing and use for events such as weddings.

70/20 JJM/CM to offer \$180.00 (one hundred eighty dollars, zero cents) to Ducks Unlimited Wolseley Chapter for their 180 wine glasses, for use in the Town Hall/Opera House. **CARRIED**

MAYOR AND COUNCILLORS FORUM

- KD** - Sportsplex: Financial review; there is an extra \$950 for rental and skating fees that the Town collected on behalf of the Sportsplex. The Financials are looking good.
- Security Key and Lock Service provided a quote to repair an exterior door. Insurance would cover claim with no deductible for this claim. Councillor KD suggests starting the claim through Western Financial Group first.

71/20

KD/RL to proceed with claim for replacement of locks and doors at Wolseley Sportsplex due to break and enter that occurred over Christmas 2019.

CARRIED

- there are lights burnt out in the Sportsplex. Foreman Schneider is working with an electrician to have replacement/repair work done. This is being looked after by Public Works.
- Things are good at the Curling Rink.
- Wolseley Library Annual General Meeting is taking place Friday February 21 at the Leland Hotel 6:00PM.

JJM - Nothing to report. Mayor GH suggests following up with Beliveau Construction regarding increased cost for the kitchen counter upgrade project at Town Hall/Opera House.

RQ - Fire Department responded to a call on Highway 1 last night to a truck with a hot wheel.

CM - Nothing to report.

RL - Nothing to report.

GH - Mayor GH, Councillors RL and CM met regarding the roof at Public Works Shop and installing a walk-in door from Shop to Compound. The completion of soffit and fascia was also discussed. Looking for approval from Council to go ahead with invitational tender and have information back in for the next meeting. Budget for this project would be about \$8-10K.

72/20

GH/RL that the Town Shop exterior renovation including roof, door, soffit & fascia be sent by invitational tender to local contractors.

CARRIED

- Parks, Recreation and Culture have a grant that could be used to enhance walking trail. Could be utilized by Sea Cadets or Horticulture Society.
- Horticulture Society has an organizational/planning meeting tomorrow at 7:00PM in the lower level of the Town Hall/Opera House.
- Mayor GH met with management and staff regarding staff concerns and everything is moving in the right direction.
- Webinar for Grant Writing February 25th at 10:00AM.

UNFINISHED BUSINESS

1. **Occupational Health & Safety, Notice of Contravention – Progress Report:** Nothing from OH&S Officer. Public Works Staff is taking WHIMIS training online.

NEW BUSINESS

1. **KBM Resources re: 2020 Dutch Elm Disease Survey Proposals:** Two proposals were presented to Council for 2020, to try and get on top of Dutch Elm Disease (DED). One proposal is for one survey as we've done in the past, the second proposal is for completing two surveys to catch DED quicker and prevent the spread.

73/20

KD/RQ that KBM Resources be contracted for Year 2020 Option #2, the two Dutch Elm Disease Survey option at a cost of \$2,152.50.

CARRIED

2. 2020 Southern Saskatchewan Official Vacation Guide:

74/20

JJM/CM to purchase one unit horizontal ad in the 2020 Southern Saskatchewan Vacation Guide for a cost of \$225.00 plus applicable taxes.

CARRIED

3. Communities in Bloom Saskatchewan 2020 Provincial Registration: Table this item. Will be discussed at the Horticulture meeting tomorrow evening.

4. Luckett Wenman & Associates re: GST/PST Review: Council is not interested at this time.

75/20

GH/CM that the Town of Wolseley engage Luckett Wenman & Associates to perform a GST/PST review.

DEFEATED

5. Animal Control Bylaw Review: Town Council was provided copies of the current Town of Wolseley Cat Bylaw and the Dog Bylaw, as well as their amendments. They also received copies from other communities to review. Administrator recommends updating our bylaws by repealing the current and creating one Bylaw for the Control of Animals. Information will be researched on Municipal Affairs and other communities for what they do. An Animal Control Bylaw will be drafted, with first reading, and presented to the Public for feedback. It will be a work-in-progress to gather all information and create a Bylaw suited for the Town of Wolseley.

COMMUNICATIONS

1. Wolseley Figure Skating Club re: Seeking Raffle Table Items: The Town of Wolseley does not have any items available for donating to a raffle at this time.

2. RCMP re: District Commander Introduction: For informational purposes – traffic safety information.

3. South Central Transportation Planning Committee re: Membership Request: Council not interested at this time.

4. Wolseley Community Cats Committee re: Activity and Financial Report, Year in Review Report (Nov21/18 to Feb14/20): For update and informational purposes.

5. Lisa Gurtler re: Pest Control Concerns: Item tabled for discussion at next meeting as we do not have answers to questions being asked in the correspondence.

6. Tara's Daycare re: Exterior Maintenance: Mayor GH, and Councillors CM and RL will look at this and try and find a solution for the drainage, as well as find suitable option for no parking in the front of the daycare building as per Fire Commissioner report.

7. Saskatchewan Health Authority re: Notice of Quarterly Meeting: For informational purposes. A reminder will be sent to Council.

IN CAMERA

76/20

CM/RQ to go In Camera at 8:07PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

1. Schedule A – Formal Complaint Form, pursuant to “*The Code of Ethics Bylaw*”.

CARRIED

Councillor JJM declares a pecuniary interest and leaves the council meeting at 8:08PM.

Councillor RL declares a pecuniary interest and leaves the council meeting at 8:09PM.

Parties present: Mayor GH, Councillors KD, RQ, CM; and Administrator CQ.

77/20

RQ/CM to go out of In Camera at 8:26PM

CARRIED

1. Schedule A – Formal Complaint Form, pursuant to “The Code of Ethics Bylaw”:
78/20 RQ/CM to inform the complainant and member of council that the complaint has no merit and is therefore dismissed.

CARRIED

2. Wolseley Sportsplex Accessibility Project re: Bonding Requirement:
79/20 CM/KD to issue an addendum to the Wolseley Sportsplex Accessibility Project tender regarding bid requirements; to remove Section 11 from the tender where it states: “*The successful tender will be required to furnish the municipality with a performance bond or a certified cheque equal to 50% of the tender amount within 15 days of the tender being accepted.*”

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Mar 04, 2020 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

- 80/20 KD that the meeting be adjourned at 8:35PM.

CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator