

**TOWN OF WOLSELEY
MINUTES
MARCH 04, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on March 04, 2020 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Ken Drever (KD)	Councillor Chris McBride (CM)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
Councillor Tim Taylor (TT)	CAO Candice Quintyn (CQ)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:57PM.

AGENDA

81/20 CM/KD that the Agenda be adopted as amended. **CARRIED**

MINUTES

82/20 RQ/JJM that the minutes of the regular meeting held February 19, 2020 be approved as presented. **CARRIED**

ACCOUNTS

83/20 JJM/TT that cheque #'s 18192 to 18199 totaling \$8,262.57 be ratified. **CARRIED**

84/20 RL/CM that cheque #'s 18200 to 18233 totaling \$28,531.02 be approved, with the exception of cheque # 18230. **CARRIED**

Council RQ declares a pecuniary interest and leaves the council meeting at 7:03PM

85/20 JJM/KD that cheque # 18230 payable to Wolseley Service Ltd. Totaling \$361.09 be approved as presented. **CARRIED**

Councillor RQ returns to the council meeting at 7:04PM

REPORTS OF ADMINISTRATION

1. February Bank Reconciliation: Administrator prepared and presented the Bank Reconciliation and notes for the period ending February 29, 2020.

86/20 JJM/TT that the Bank Reconciliation and notes for the period ending February 29, 2020 be approved as presented. **CARRIED**

2. Utility Updates: The 2019 Q4 Utility Bills were due January 31, 2020. Payment Reminder letters were sent out mid-February. The 2020 Q1 Utility Bill is scheduled to be sent before the end of March, for the period January 1 to March 31, 2020 – due April 30, 2020. Total Outstanding Accounts is approximately \$10,900.

3. Radar Speed Sign Report – January & February 2020: Administrator prepared and presented the radar speed sign report for the school zone location at the Wolseley High School for the period January 1 to February 29, 2020. The radar speed sign and sign post located at the Dr. Isman Elementary school zone will have to be relocated to record data correctly. Its placement is too close, as the sign records data from about one block before the school zone which is not accurate data collection.

MAYOR AND COUNCILLORS FORUM

JJM - The Town of Wolseley will have to prepare the advertisement for the Tourist Booth Contract for the 2020 Season.

- The Town Hall/Opera House countertops will be started on Monday March 9, Beliveau Construction indicated there will be no change in the cost with the additional countertop required.

TT - Nothing to report.

KD - The Curling Rink Open Bonspiel had 8 teams registered. The Wolseley High School Curling Team did well at Districts and advanced to Regionals. Although they played extremely well, they did not proceed to Provincials. A wind-up bonspiel is being planned for Saturday March 14.

- The Sportsplex lighting is complete. There are at least two Mustang Junior C games left this season. Things are starting to wind-down. The spare freon is on hand. The Sportsplex Board meets March 9.
- The Library Board had their Annual General Meeting on February 21st. Two board members have resigned, and one has joined. The board consists of: Chairperson Stephen Scriver, Vice-Chairperson Laurel Marzolf, Treasurer Betty Mitchell, and Secretary April Dahnke.

RL - The Town of Wolseley should start sourcing costs for gravel.

CM - Sportsplex: Councillor CM along with other volunteers are hosting a recreation hockey tournament as a fundraiser for the Metz Family.

87/20

CM/KD to add Daniel McKenna to the list of approved drivers for the Olympia Ice Resurfacer at the Wolseley Sportsplex.

CARRIED

- Public Works: have been busy steaming storm sewer drains.

RQ - Fire Department: has been quiet. Bill Kerr was contacted to repair the Water Heater at the Fire Hall; a corroded line was replaced.

- Numbers are being compiled by the RM of Wolseley to know what it costs to run the Fire Department so we know where we are at when we come up with fees in future Fire Agreements/Contracts.
- The truck at Fort Qu'Appelle has sold so we will have to keep an eye out for another vehicle.

GH - Horticulture Society: A meeting was held February 20 at the Town Hall. The Provincial Communities in Bloom (CiB) event cannot be registered for if we are registering for the National CiB event.

- Public Works: Exterior Shop renovation will get written up and hope to have something back for the next meeting. Will have to look at the Lift Station siding, roof, etc. for getting quotes.
- Michael Chicoine is replacing Curtis Douan on the Wolseley Housing Authority Board.
- April Dahnke is looking into Granting for the Walking Trails.

UNFINISHED BUSINESS

1. **Occupational Health & Safety, Notice of Contravention – Progress Report:** Nothing to report from OH&S Officer.
2. **Animal Control Bylaw Review:** Mayor GH expresses we are seeking direction from Council on what we want to see in the new bylaw. The City of Yorkton has a well written Bylaw. There are many questions we need to have answered such as, setting up a pound: how will it function? How do we deal with animals over weekends? We need to cover areas such as licensing (i.e. Annual, Every 5 Years or Lifetime). Councillor JJM suggests including the Dr. Ian Dunbar Aggression Scale as a schedule to the new Bylaw. Another area to cover is Pest Control and whether it be a separate document or as a schedule to the Bylaw. Councillor RL suggests having a meeting with all appointed Pest Control Officers to see what they think about duties/pound keeping, etc.
3. **Lisa Gurtler re: Pest Control Concerns:** A letter has been drafted for release (upon satisfactory review from Council) regarding Lisa Gurtler's letter to Council regarding pest control concerns. Council agrees to send the letter as presented.

NEW BUSINESS

1. Wolseley Sportsplex Accessibility Project – Tender Opening & Review: Bids were opened and reviewed for the Wolseley Sportsplex Accessibility Project (bids are listed alphabetically):

- *Beliveau Construction*\$ 93,804.74
- *D-Lux Carpentry Ltd.*.....\$ 128,290.26
- *G. Hahn Contracting Ltd.*.....\$ 90,059.85
- *Independent Construction Management (ICM)*.....\$ 122,988.00
- *Tymark Construction Ltd.*.....\$ 165,406.69

The bids will go to the Wolseley Lions Club Committee for review and recommendation to Town Council for the next regular meeting. It is anticipated that the bid will be awarded at the next regular council meeting scheduled Wednesday March 18, 2020.

2. Bylaw No. 04-2020 Destruction of Documents:

88/20 RL/KD that Bylaw No. 04-2020, a Bylaw for the destruction of documents be given a FIRST READING this 4TH day of MARCH, 2020.

CARRIED

89/20 TT/RQ that Bylaw No. 04-2020, a Bylaw for the destruction of documents be given a SECOND READING this 4TH day of MARCH, 2020.

CARRIED

90/20 JJM/TT that all members of Council unanimously agree to read Bylaw No. 04-2020, a Bylaw for the destruction of documents a third time and adopt at one regular scheduled meeting this 4TH day of MARCH, 2020.

UNANIMOUSLY CARRIED

91/20 RQ/KD that Bylaw No. 04-2020, a Bylaw for the destruction of documents be given a THIRD READING and ADOPTED this 4TH day of MARCH, 2020.

CARRIED

3. Reg Churko re: Building Official Proposal: Discussion regarding the need for a Building Official in the Town of Wolseley. Councillor RQ has agreed to do some research on this to find out more information and talk to communities who have building officials so we can gradually work towards this.

4. Municipalities of Saskatchewan re: Funding Opportunity: Competition opens up for six communities eligible to WIN up to \$25,000 for a Community Project. Mayor GH will forward information on to April Dahnke.

COMMUNICATIONS

1. TD Wolseley Branch re: Operations: TD Bank - Wolseley Branch is closing its operations effective October 2, 2020. All accounts will be relocating to the TD Bank - Grenfell Branch.

Councillor TT declares a pecuniary interest and leaves the council meeting at 8:08PM

Mayor GH suggests to Council to start the process of relocating all Town of Wolseley TD Bank accounts to the local Horizon Credit Union – Wolseley Branch.

92/20 RL/RQ that the Town of Wolseley start the process of changing financial institutions by relocating bank accounts from the TD Canada Trust to the Horizon Credit Union due to closure of the local TD Canada Trust branch.

CARRIED

2. Western Communities Foundation re: Donation for Wolseley Sportsplex Accessibility Project: A donation was received from the Western Communities Foundation (*Western Financial Group – Registered Charity*) in the amount of \$5,000 to go towards the Wolseley Sportsplex Accessibility Project. A letter will be drafted and sent, thanking them for their generous donation.

IN CAMERA

- 93/20** TT/RQ to go In Camera at 8:15PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:
1. Olive Waller Zinkhan & Waller LLP re: Municipal Service Agreement;
 2. Staff Evaluation;
 3. Pest Control Officer Reviews;
 4. Sportsplex Planning for Off Season.

CARRIED

Parties present: Mayor GH, Councillors RL, KD, TT, JJM, RQ, CM; and Administrator CQ.

- 94/20** TT/CM to go out of In Camera at 9:18PM

CARRIED

- 95/20** 1. Olive Waller Zinkhan & Waller LLP re: Municipal Service Agreement:
GH/RL to set up meeting with Kahkewistahaw First Nation re: Municipal Service Agreement and have Town Solicitor present.

CARRIED

- 96/20** 2. Staff Evaluation:
RQ/JJM to continue staff evaluation.

CARRIED

- 97/20** 3. Pest Control Officer Reviews:
RQ/CM to acknowledge procedural changes for pest control when dealing with nuisance animals.

CARRIED

- 98/20** 4. Sportsplex Planning for Off Season:
KD/TT that Public Works be responsible for the care of the Sportsplex during the ice out season.

CARRIED**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Mar 18, 2020 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

- 99/20** JJM that the meeting be adjourned at 9:22PM.

CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator