

**TOWN OF WOLSELEY
MINUTES
MARCH 18, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on March 18, 2020 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)
Councillor Ken Drever (KD)
Councillor Ron Lyke (RL)
CAO Candice Quintyn (CQ)

Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Randy Quintyn (RQ)
Councillor Tim Taylor (TT)

ABSENT:

Councillor Chris McBride (CM)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:59PM.

AGENDA

100/20 TT/KD that the Agenda be adopted as amended.

CARRIED

MINUTES

101/20 JJM/RQ that the minutes of the regular meeting held March 04, 2020 be approved as presented.

CARRIED

ACCOUNTS

102/20 RL/KD that cheque #'s 18234 to 18241 totaling \$8,248.12 be ratified.

CARRIED

103/20 RQ/JJM that cheque #'s 18242 to 18263 totaling \$37,058.63 be approved.

CARRIED

104/20 JJM/KD that the Statement of Financial Activities for the period ended February 29, 2020 be approved as presented.

CARRIED

REPORTS OF ADMINISTRATION

1. Utility Updates: The 2020 Q1 Utility Bill is scheduled to be sent before the end of March, for the period January 1 to March 31, 2020 – due April 30, 2020. Total Outstanding Accounts is approximately \$8,940. Public Works is currently doing water meter reads.
2. TAXervice Update – 2017 Arrears File: There are two (2) properties that satisfy the criteria for exemption from the requirement to obtain consent from the Provincial Mediation Board and from the requirements to give 30-day notice. The Tax Enforcement Act provides that Council may, by resolution, authorize proceedings to acquire title.
 - (1) Roll 330/204 Pine Street – eligible to go directly to transfer of title. Taxes owing as of March 9, 2020 are \$3,313.42. The assessed value is \$3,800. The last payment received was May 6, 2016. This is vacant land. TAXervice contacted the owner and they have advised that they are not interested in keeping the property.
 - (2) Roll 264/204 Birch Street – taxes owing as of March 13, 2020 are \$3,809.58. The assessed value is \$14,900. The last payment received was October 7, 2016. This is vacant land. TAXervice notes that there is a *Federal Judgement in favour of HMQ Canada registered against title in the approximate amount of \$53,000*. Before TAXervice recommends taking title, they are going to look further into this Judgement. Their initial fee is \$275 plus the cost of ordering a copy of the Judgement. These costs have been and will be added to the Tax Roll.

Councillor JJM declares a pecuniary interest and leaves the council meeting at 7:13PM.

105/20

RQ/TT that TAXervice, on behalf of the Town of Wolseley, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:
Lot 2 Blk/Par 35 Plan G5647 Ext 0, Title No. 145322502 (204 Pine Street).

CARRIED

Councillor JJM returns to the council meeting at 7:20PM.

Administrator also mentions one property from the 2017 Arrears File has signed and filed an Agreement for Payment of Tax Arrears.

MAYOR AND COUNCILLORS FORUM

KD - Sportsplex: Financials are looking good (approx. \$12K profit). There are a few more utility bills to come in. There is a little bit of inventory left.

106/20

KD/RL to approve the Sportsplex Financial report as presented.

CARRIED

- Both the Skating Rink and the Curling Rink are now shut down for the season. Cheryl Laverdiere has been contacted to assist with the year end clean-up at the Sportsplex.
- Wolseley Library Branch has been closed to the public due to COVID-19.
- Regarding the break-ins of both rinks over Christmas 2019, the lock is damaged on the kitchen door in the Sportsplex. Put a claim in for both the Skating Rink and the Curling Rink.
- Following up with the Dutch Elm Diseased tree at the Daycare. Councillor RL and Mayor GH will meet with owner to get the tree looked after and talk about the sidewalk out front as well.

TT - Mainline Music Festival is cancelled due to COVID-19.

JJM - Counters are installed in the kitchen at the Town Hall/Opera House. They look great!

RQ - Building Inspection Services Follow-up: Councillor RQ corresponded with a few communities to get feedback on having a building inspector contracted. Administrator to contact Reg Churko to see if he would attend a Council Meeting to answer and questions Council has.

- Fire Department: Fire meeting was held Monday and they discussed budget items. Councillor RQ received a quote for a new overhead door, installed, for the Fire Hall. This will be discussed at a future Town budget meeting. Will get people together to replace the screws on the roof of the Fire Hall to see if that will fix the leak problem.

RL - Lift Station: Beliveau Construction will get a quote together to tin the exterior and slope the roof of the Lift Station building on Water Street. The building also requires a new door. The west side will just be painted because of all the piping and utilities on that side.

- The water service line break at 415 Richmond Street has been repaired. The copper pipe had a pinhole leak on the service line.
- Water is building up at the Richmond Street Bridge/Spillway where the storm sewer drains.

GH - Initial discussion regarding the replacement of the 2000 Chevrolet public works truck. There is one in Saskatoon that Mayor GH wanted to bring to Council's attention. Looking to upgrade the vehicle, and can continue to monitor. Would like to have this in the budget for this year.

- Mayor GH attended a webinar regarding *Connecting Your Power Project to the Grid*. Essentially, contact SaskPower before proceeding with any major project so they can assess needs and potential issues that may arise.
- There is a grant from Parks and Recreation that April Dahnke is filling out for the Nature Trail. Mayor GH will provide information once available.

UNFINISHED BUSINESS

1. Occupational Health & Safety, Notice of Contravention – Progress Report:
Nothing to report from OH&S Officer.

2. Animal Control Bylaw Review: Mayor GH seeks feedback from Council regarding the draft bylaw he's worked on. There are areas that need work before it is put to a first reading. We need to make a contract with Animal Control Officer, and have guidelines for setting up the pound. Members of Council will work together towards getting a contract drafted and in place for the Animal Control Officer. Also, will need to take a look in the Town Shop for a suitable area to set up the pound.
3. Wolseley Sportsplex Accessibility Project re: Recommendation of Tender Award:

Councillor JJM requests a recorded vote.

Parties present: Mayor GH, Councillors RL, KD, TT, JJM, RQ and Administrator.

107/20 KD/RQ that the Wolseley Sportsplex Accessibility Project Tender be awarded to Beliveau Construction at the tendered price of \$93,804.74.

UNANIMOUSLY CARRIED

Council discusses drawings for the project, Revision A drawings are stamped by the Engineer, Revision B drawings are not stamped.

NEW BUSINESS

COMMUNICATIONS

1. Canada Golden Fortune Potash Corporation re: Broadview Project Update and Donation: Canada Golden Fortune Potash Corporation provides an update on the Broadview Project, as well as provides the Town of Wolseley with a \$500 community donation of Council's choosing.

108/20 TT/RL to forward the \$500 donation from Canada Golden Fortune Potash Corporation to the Randy Clark Legacy Project.

CARRIED

2. Animal Protection Services of Saskatchewan re: Warning Issued for Incident:

109/20 JJM/GH that the Town of Wolseley follow up with Pest Control Officers regarding current catch and release procedures.

CARRIED

3. Ron Lyke re: Pest Control Appointment Withdrawal:

Councillor RL declares a pecuniary interest and leaves the council meeting at 8:53PM.

110/20 RQ/TT to accept the letter from Ron Lyke regarding Pest Control Officer Withdrawal of Appointment for the Town of Wolseley, as presented.

CARRIED

Councillor RL returns to the council meeting at 8:54PM.

IN CAMERA

111/20 RQ/TT to go In Camera at 8:55PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

1. Town of Wolseley Operations Discussion re: COVID-19.

CARRIED

Parties present: Mayor GH, Councillors RL, KD, TT, JJM, RQ; and Administrator CQ.

112/20 RQ/TT to go out of In Camera at 9:38PM

CARRIED

1. Town of Wolseley Operations Discussion re: COVID-19:

113/20 KD/RQ that the Town of Wolseley close Municipally owned facilities as presented on the Municipal Facilities Closure Notice, effective 8:00AM Thursday March 19, 2020 until further notice.

CARRIED

114/20 GH/RQ to suspend regular council meetings due to the COVID-19 virus until further notice.

CARRIED

115/20 KD/RQ to delay sending 2020 Q1 Utility Billings for 14 days.

CARRIED

116/20 KD/TT to allow for electronic voting for payment of accounts and essential municipal business and ratify and next regular council meeting to be determined.

CARRIED

117/20 JJM/RL that Landfill Supervisor be paid the regular six (6) hours per week while the Wolseley Landfill facility is closed due to the COVID-19 virus.

CARRIED

118/20 RL/JJM that Office Clerk be paid the regular fifteen (15) hours per week while the Town Office facility is closed due to the COVID-19 virus.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council **TO BE DETERMINED.**

ADJOURNMENT

119/20 JJM that the meeting be adjourned at 9:52PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator