

**TOWN OF WOLSELEY
MINUTES
JUNE 03, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Upper Level at the Town Hall/Opera House located at 510 Varennes Street on June 03, 2020 at 7:00PM.

PRESENT:

Councillor Ken Drever (KD)
Councillor Ron Lyke (RL)
CAO Candice Quintyn (CQ)

Councillor Randy Quintyn (RQ)
Councillor Tim Taylor (TT)
Councillor Chris McBride (CM)

ABSENT:

Mayor Gerald Hill (GH)

Councillor Jacquie Jacobs-Marshall (JJM)

CALL TO ORDER

A quorum being present, Deputy Mayor CM called the meeting to order at 7:00PM.

AGENDA

156/20 TT/KD that the Agenda be adopted as amended.

CARRIED

MINUTES

157/20 RL/RQ that the minutes of the regular meeting held May 06, 2020 be approved as presented.

CARRIED

ACCOUNTS

158/20 KD/RL that cheque #'s 18371 to 18378 totaling \$8,571.50 be ratified.

CARRIED

159/20 RQ/TT that cheque #'s 18379 to 18394 totaling \$16,826.22 be approved.

CARRIED

160/20 RQ/KD that cheque #'s 18395 to 18404 totaling \$8,723.68 be ratified.

CARRIED

161/20 RL/KD that cheque #'s 18405 to 18438 totaling \$36,828.66 be approved, with the exception of cheque # 18436.

CARRIED

Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:09PM

162/20 TT/KD that cheque # 18436 payable to Wolseley Service Ltd. totaling \$427.75 be approved.

CARRIED

Councillor RQ returns to the council meeting at 7:10PM

163/20 RQ/RL that the Statement of Financial Activities for the period ended April 30, 2020 be approved as presented.

CARRIED

164/20 KD/TT that the Statement of Financial Activities for the period ended May 31, 2020 be approved as presented.

CARRIED

REPORTS OF ADMINISTRATION

1. May Bank Reconciliation: Administrator prepared and presented the Bank Reconciliation and notes for the period ending May 31, 2020.

165/20 CM/RL that the Bank Reconciliation and notes for the period ending May 31, 2020 be approved as presented.

CARRIED

2. Utility Updates: The 2020 Q1 Utility Bill for the period January 1 to March 31, 2020 was due April 30, 2020. Total Outstanding Accounts as of June 2, 2020 is approximately \$14,500. Per Council Resolution, interest calculations were waived for Utilities for the months of April and May. The interest calculations have started again as of June 1st.

Payment Reminder Letters have been sent June 2nd for those that are overdue. The 2020 Q2 Utility Bill for the period April 1 to June 30, 2020 will be out before the end of June, due July 31st. Public Works start water meter reads on or about the 15th of June.

3. Municipal Economic Enhancement Program (MEEP): The Ministry of Government Relations has recently launched the new Municipal Economic Enhancement Program 2020 (“MEEP”), which will see \$150 million in per capita provincial funding to support municipal infrastructure projects, as part of Saskatchewan’s economic stimulus plan. The program has allocated \$122,744 to the Town of Wolseley.

In order to participate in the program, the Town must submit the following by **July 17, 2020**:

- a signed funding agreement;
- a project plan (Schedule B of the funding agreement); and
- a council resolution supporting the projects.

Towns are required to spend their per capita allocation on approved projects by March 31, 2022.

Administrator Quintyn suggests putting this funding towards the following projects:

- *Watermain Extension via Line Boring Method (estimated \$63,918); and*
- *Backup Generator Installation for Wells and Water Treatment Plant (estimated \$58,843).*

Based on quotes received, these projects will be funded by MEEP.

166/20

RQ/RL to acknowledge and proceed with the Municipal Economic Enhancement Program 2020 Funding Agreement with the Government of Saskatchewan (Ministry of Government Relations), and that Town Council supports the Project Plan in Schedule B, subject to review and approval by the Ministry of Government Relations.

CARRIED

MAYOR AND COUNCILLORS FORUM

TT - Councillor TT provided an information update regarding the potential amalgamation with Horizon Credit Union, Plainsview Credit Union and Cornerstone Credit Union. A ‘Frequently Asked Questions’ list was provided to members of Council. The membership will have a vote the week of June 15, 2020. 75% of each Credit Union has to be in favor for the amalgamation to proceed.

- A used beach dock has been sourced for the beach area to be used for water activities such as kayaks and canoes. Owner is asking \$500 for three 8’ sections of their molded dock.

167/20

TT/CM that the Town of Wolseley purchase a used dock from Scott Robison for a cost of \$500.00, plus mileage for transporting the dock and “no diving” signage.

CARRIED

- KD** - Library needs carpet cleaned.
- Curling Club water valve keeps sinking down. Public Works is monitoring.
 - The gazebo in Courthouse grounds requires new caution tape, as it’s currently torn away.
 - A ratepayer suggested perhaps the Town could put road restrictions on in spring to prevent frost boils.
 - Sportsplex Board Members, three are going off the board effective June 30, 2020.

168/20

KD/RL to advertise a notice of call for volunteers for board members for the Wolseley & District Sportsplex Board in the local paper.

CARRIED

- The newly planted Urban Forest at the Ball Diamonds is doing well. There are about six trees to monitor as they may be late.
- Front Street corner lot has the stone with flowerbed that the Horticulture Society planted in recent years. Councillor KD suggests sending a letter to the current owner to ask permission to maintain the lot in exchange for access to property to plant flowers in existing flowerbed.

169/20 RQ/KD to send a letter to the owner of 100 Gordon Street (Lot 9-Blk/Par 13-Plan 76R53635-Ext 0) for permission to maintain lot in exchange for access to property to plant flowers in existing flower bed.

CARRIED

- RL** - Waterline break on Richmond Street by the Town Hall/Opera House has been repaired.
- Lift Station has new siding complete with new door. Councillor RL suggested making a berm around the building.
 - A catch basin and storm sewer line was installed and connected to existing storm sewer in front of the daycare on Sherbrooke Street.
 - There are trees at the Cemetery that are leaning really badly. Councillor RL will discuss with Foreman (1 for sure, maybe 2 trees).
 - Council discussed straightening of headstones at Cemetery.

RQ - Councillor RQ suggests putting on a Fire Ban for the Town of Wolseley effective immediately.

170/20 RQ/KD to issue a Fire Ban for the Town of Wolseley, effective immediately, until further notice.

CARRIED

- Fire Department was called to a yard in the RM, a burning barrel got away and almost burnt the barn.

171/20 RQ/RL to order Fire Hall overhead door from Wolseley Home Building Centre at a cost of \$7,270.49.

CARRIED

172/20 RQ/TT to order four (4) SCBA tanks from Bunker Fire Ltd. at a total cost of up to \$3,500.00.

CARRIED

- Revisit Building Inspector discussion: table to next meeting.

CM - Public Works: crack sealing happening tomorrow, dust control will happen mid-week next week then speed bumps will be installed in identified areas.

- Beliveau Construction is working on the Public Works Maintenance Shop right now.
- Public Works is keeping busy with watering trees and cutting grass.
- Water usage is higher, due to dry conditions.

173/20 CM/RL to issue a Water Use Restriction from June to September, 2020 due to dry conditions.

CARRIED

- The tree that tested positive for Dutch Elm Disease last year at the daycare is scheduled to be removed this Friday.

UNFINISHED BUSINESS

1. Occupational Health & Safety, Notice of Contravention – Progress Report: Nothing to report from OH&S Officer.
2. Animal Control Bylaw Review: Draft is currently being reviewed by legal.
3. 2020 Budget Amendment:

174/20 RQ/TT to rescind motion #141/20 due to Budget error.

CARRIED

175/20 KD/RL to accept the budget as amended to reflect the new surplus amount totaling \$27,474.50.

CARRIED

4. Bridge Inspections:

176/20 RL/CM to have the Swinging Bridge inspected at a cost of \$1,500.00 as per quote from Zacaruk Consulting.

CARRIED

- Bridge discussions re: Water Street Bridge planning.

NEW BUSINESS1. DRAFT 2019 Financial Statements:

177/20 KD/RQ to approve the draft 2019 Financial Statements as presented and prepared by SENSUS Partnership of Chartered Professional Accountants.

CARRIED

2. Application for Building Permit – Prairie Valley School Division #208 (Wolseley High School):

178/20 RQ/RL that the Application for Building Permit for PVSD #208 (Wolseley High School) for Mechanical Upgrades be approved as presented.

CARRIED

3. Application for Building Permit – Geordie McMain, 404 Cherry Street:

179/20 CM/RQ that the Application for Building Permit for Geordie McMain for constructing a storage shed/work shop be approved as presented.

CARRIED

4. Loraas Disposal re: Landfill Shingle Bin: It was suggested by Loraas that Town Council consider use of a third bin at the Landfill to use strictly for shingles. Council will review and investigate costs. Item tabled to a later date.

5. FCM Asset Management Grant: MuniSight is a corporate partner of the Federation of Canadian Municipalities (“FCM”) and has reached out to the Town of Wolseley and provided a proposal regarding starting an Asset Management Plan. The FCM currently has a grant that can be applied for up to \$50,000 towards asset management. The proposal will develop an asset management policy and strategy, develop an asset management roadmap, create a centralized database for all asset information (location, condition, etc.), as well as develop an Asset Management Plan. If successful with the \$50,000 grant application, it would cost the Town \$6,000 in the first year and \$6,500 per year following. Council tabled the item to find out if the Town is committed to \$56,000 if we are not successful with the \$50,000 grant.

6. Water Security Agency re: Notice of Intent to Alter a Permit to Operate a Waterworks:

180/20 RQ/RL to acknowledge and accept the Notice of Intent to Alter a Permit to Operate a Waterworks from Water Security Agency.

CARRIED

7. RM of Wolseley re: Perley Road Sign:

181/20 RL/RQ that the Town of Wolseley cost-share with the RM of Wolseley, No. 155 for a “Range Road 2102” sign at Perley Road.

DEFEATED

182/20 RQ/CM to allow the RM of Wolseley, No. 155 to install a “Range Road 2102” sign at Perley Road within Town limits, at the RM’s expense.

CARRIED

8. Town Hall/Opera House re: Boiler Pumps and Flag:

183/20 RQ/TT to request a quote from Mr. T’s Plumbing & Heating on second boiler pump at the Town Hall/Opera House for a repair option and a replacement option.

CARRIED

- Council discussed the Town Hall/Opera House flag. The pulley system on the mast broke off in the large winds and needs to be repaired; however, it is not safe for anyone to do the repair from inside the dome. Suggestions were shared about erecting a flagpole on the ground rather than having a flag on top. Administrator advises we would have to check with Saskatchewan Heritage as the building is provincially designated and we must adhere to their Statement of Significance for the building. Item tabled.

COMMUNICATIONS

1. Jim Wolff re: Backyard Chickens: Chickens have been removed from the premises as requested and Town Council thanks owners for their compliance.
2. RCMP re: SE District Commander Quarterly Update: For informational purposes.
3. Trevor Baran, SHA re: Wolseley Memorial Integrated Care Centre Parking: Concerns with employees parking too close to intersecting street (Richmond/Ouimet). Trevor asking for permission to put up signs.

184/20

RL/KD to allow the facility maintenance operator from Wolseley Memorial Integrated Care Centre to put up a couple signs to alleviate parking issues on the corner of Richmond and Ouimet Streets.

CARRIED

4. Ombudsman Saskatchewan re: Matter Concluded: For informational purposes. Matter is concluded and they may follow up in six months for review.
5. TD Canada Trust re: Request to Attend Council Meeting Virtually: Item tabled as discussion was had with Mayor GH and he is not present to speak on the matter.

IN CAMERA

185/20

KD/TT to go In Camera at 9:32PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- CAO re: Salary Review – TABLED, was not discussed.
- Hospital Communications

Parties present: Deputy Mayor CM, Councillors TT, KD, RL and RQ; and Administrator CQ.

CARRIED

186/20

RQ/CM to go out of In Camera at 9:52PM.

CARRIED

187/20

KD/RL to table CAO re: Salary Review.

CARRIED

188/20

RQ/KD to continue communication with Saskatchewan Health Authority regarding Wolseley Hospital Re-Opening plan.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council – Wednesday June 17, 2020 at 7:00PM at the Town Hall/Opera House (Upper Level).

189/20

CM/TT that the next regular council meeting be scheduled Wednesday June 17, 2020 at 7:00PM at the Town Hall/Opera House (Upper Level).

CARRIED

ADJOURNMENT

190/20

CM that the meeting be adjourned at 9:57PM.

CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator