

**TOWN OF WOLSELEY
MINUTES
JUNE 17, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Upper Level at the Town Hall/Opera House located at 510 Varennes Street on June 17, 2020 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Ken Drever (KD)	Councillor Randy Quintyn (RQ)
Councillor Ron Lyke (RL)	Councillor Tim Taylor (TT)
CAO Candice Quintyn (CQ)	Councillor Chris McBride (CM)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

191/20 CM/TT that the Agenda be adopted as amended.

CARRIED

MINUTES

192/20 RQ/KD that the minutes of the regular meeting held June 03, 2020 be approved as presented.

CARRIED

ACCOUNTS

193/20 CM/JJM that cheque #'s 18439 to 18446 totaling \$8,637.96 be ratified.

CARRIED

194/20 RL/TT that cheque #'s 18447 to 18467 totaling \$272,341.14 be approved.

CARRIED

REPORTS OF ADMINISTRATION

1. 2020 Property Tax Update: The 2020 Property Tax Notices have been prepared and are in the process of being mailed out to ratepayers. As per Bylaw No. 03-2020, the municipal discount structure is set as follows:
 - January 1 to July 31 – 6%;
 - August 1 to September 30 – 4%; and
 - October 1 to December 31 – 0%.

NEW! This year, ratepayers are able to pay Property Taxes through online banking or their financial institutions.

2. Utility Updates: The 2020 Q2 Utility Bill for the period April 1 to June 30, 2020 will be out before the end of June, due July 31st.
3. 2020-21 Municipal Revenue Sharing Grant: The Ministry of Government Relations announced the 2020-21 Municipal Revenue Sharing grant for the Town of Wolseley would be paid out in full, rather than in installments throughout the year. This is to ensure that municipalities have the resources in place to navigate these challenging times. The Town received \$195,366 on June 15, 2020.
4. Financial Institution Change Update: A Letter of Direction has been drafted for TD Canada Trust to transfer of the balances from the noted Accounts to the General Operation account in preparation of relocating the funds to Horizon Credit Union. TD has also been instructed in the letter to close noted accounts upon transferring the balances. The only accounts that will remain open for now at TD will be the General Operations Account and the Capital Expenditures Account (in addition to the term accounts that have yet to mature).

5. SaskPower re: Power Line Strike Update: Regarding the Power Line Strike that occurred early August 2019, SaskPower has indicated that they (in addition to all other crowns) do not pay for any downtime costs. Therefore, the only cost that SaskPower would be able to pay from the invoice is the cost associated with Acme Environmental totaling \$1,125.00. The total invoice amount was \$3,963.60; payment has been received in the amount of \$1,125.00 leaving a balance of \$2,838.60.

195/20 RQ/RL to send the balance of invoice #2019-00323 totaling \$2,838.60 from the Power Line Strike that occurred August 2019 to the line locate company.

CARRIED

MAYOR AND COUNCILLORS FORUM

KD - Sportsplex: Beliveau Construction correspondence was shared with Council. We are not able to drill piles due to water and sand filling holes. The recommended solution is to go to screw piles (up to 21 feet) for quoted price of \$7,448.10.

196/20 KD/RQ to proceed with Beliveau Construction's recommendation for screw piles as per quote from Waterboy Supply Centre Ltd./Techno Metal Post Regina up to \$7,500.00 for the Sportsplex Accessibility Project.

CARRIED

- Lift project: Access 2000 drawing error, as it should have a 76" shaftway. This is a work-in-progress, but will need the prints right away.
- An advertisement of Board Members for the Wolseley & District Sportsplex Board has been placed in the local paper, as well as online.
- Library: seeking carpet cleaner.

197/20 KD/TT to authorize Administrator to arrange for cleaning of carpet at Library, up to \$1,000.

CARRIED

RL - Self-levelling pipe between the two cells at the Lagoon was plugged again and had to get the jet truck out. Perhaps dredging would help – need to start thinking about getting this done. Councillor RL will talk to Foreman.

- Tourist Booth poplar trees: one is dead, the other is about half dead.

RQ - Fire Department: the SCBA tanks have arrived; the new overhead door has been installed at the Fire Hall and it came with a new opener with three remotes. The old opener is worth about \$500-600. Councillor RQ suggests listing the opener and door for sale by tender.

198/20 RQ/CM to advertise used opener and overhead door from the Fire Hall for sale at a price of \$1,000 total.

CARRIED

199/20 RQ/TT to rescind Fire Ban for Town of Wolseley.

CARRIED

- The Fire department received a couple of calls; one call there was a gas line strike and the other call was a tree caught on a power line that was smoldering.

TT - Beach: dock (three 8-foot sections of molded plastic) is installed at the beach. This dock will work great for our needs.

- The sand has been rototilled and is looking much better. A string line has been put up around the perimeter of the beach to help deter geese from beach area. Public works has done some grass cutting and weed control at the beach area and looks great. Councillor RL suggests the Town should look at cutting cattails annually, with proper permits in place to do so, to keep beach area looking more neat and tidy.
- Mainline Music Festival will take place in Wolseley in 2021.

JJM - Town Hall: perhaps Beliveau Construction can take a look at the flag pole pulley system with Foreman to find a solution. Will have to check with Heritage for heritage significance and perhaps a grant can help with repairs.

CM - Crack sealing and pothole repairs have been done by Provincial Pothole. Foreman is working on repairing frost boils in the roads; dust control formula has been applied to gravel roads.

- Public Works is keeping busy with cleaning up branches after high winds.
- We are waiting for supplies to arrive to repair the fence at the landfill.
- Public Works is keeping busy cutting grass, etc.
- Ball Diamonds will be cleaned up and dragged to keep maintained and stay on top of keeping it maintained.
- The Golf Course sign will be about 2-3 weeks before it is complete, it is coming along.

GH - Courthouse grounds: mulch beds are turned into perennial beds with many donations received from the community – thank you! A few beds still require tidying up. Mayor GH would like to continue retaining wall along property line of Lakeside Home/Courthouse. Seeking permission from Council to proceed. It won't cost the Town anything aside from some dirt and additional plants.

200/20 GH/TT to proceed with putting in a retaining border adjacent to Lakeside Home at Courthouse Grounds to finish off landscaping with donated materials.

CARRIED

UNFINISHED BUSINESS

1. Occupational Health & Safety, Notice of Contravention – Progress Report: Nothing to report from OH&S Officer.
2. Animal Control Bylaw Review: Last Thursday, CAO and Mayor GH participated in telephone call with legal to go over sections of the Animal Control Bylaw they had questions about. The bylaw is still under review with legal.
3. Loraas Disposal re: Landfill Shingle Bin: Town Council is not interested at this time.
4. FCM Asset Management Grant: Town Council reviews proposal and agrees to accept proposal to work towards an Asset Management Plan for the Town of Wolseley, upon successful award of FCM Grant.

201/20 CM/KD be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Town of Wolseley, Policies and System project. Be it therefore resolved that the Town commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program with the following three activities:

- Development of an Asset Management Policy, Strategy, Roadmap, and Plan
- Collect and compile asset information into one central database
- Municipal Workshops: asset management principles, in-house asset management capacity, data collection in the field.

Be it further resolved that the Municipality commits \$6,000 from its budget towards the cost of this initiative.

CARRIED

5. Town Hall – Boiler Pump & Flag Updates: a quote was received from Mr. T's Plumbing and Heating for rebuilding the second boiler pump at the Town Hall. Estimate runs \$1,158.84; Town Council tables item until a quote is received for a replacement pump for this system.
6. TD Canada Trust re: Request to Attend Council Meeting Virtually: Town Council respectfully declines invitation to attend as it is not necessary to meet with Council.

NEW BUSINESS

1. Bylaw No. 06-2020, Destruction of Documents:

202/20 KD/CM that Bylaw No. 06-2020, a Bylaw to provide for the destruction of documents, be given a FIRST READING this 17TH day of JUNE, 2020.

CARRIED

203/20 TT/RL that Bylaw No. 06-2020, a Bylaw to provide for the destruction of documents, be given a SECOND READING this 17TH day of JUNE, 2020.

CARRIED

204/20 JJM/RQ that all members of Council unanimously agree to ready Bylaw No. 06-2020, a Bylaw to provide for the destruction of documents a third time and adopt at one regular scheduled meeting this 17TH day of JUNE, 2020.

UNANIMOUSLY CARRIED

205/20 CM/KD that Bylaw No. 06-2020, a Bylaw to provide for the destruction of documents, be given a THIRD READING and be ADOPTED this 17TH day of JUNE, 2020.

CARRIED

2. Horizon Credit Union re: Lines of Credit:

206/20 RL/CM to authorize a two hundred thousand dollar (\$200,000) Line of Credit for the General Operating Account at Horizon Credit Union

CARRIED

207/20 RQ/KD to authorize a three hundred thousand dollar (\$300,000) Line of Credit for the Capital Expenditures Account at Horizon Credit Union.

CARRIED

208/20 CM/JJM to authorize a three hundred thousand dollar (\$300,000) Line of Credit for the Courthouse Account at Horizon Credit Union.

CARRIED

3. Sign Quote for Dock: Administrator sourced a quote for a sign for the new dock. Signs will indicate “Caution, no diving, shallow water”. Sign will be ordered as discussed.

4. Application for Building Permit – 103 Garnet Street, Craig Bieber:

209/20 CM/RQ to approve Application for Building Permit for Craig Bieber at 103 Garnet Street to construct a garage up to a size of 24’ x 28’.

CARRIED

COMMUNICATIONS

1. Canada Golden Fortune Potash Corporation re: Broadview Project Update: For informational purposes.

2. Stephen Scriver re: Access to Wolseley Historical Sites: moved to In Camera as part of the COVID-19 Re-Open Plan discussion.

3. Doreen Ennis re: Request to use Courthouse Grounds August 8, 2020:

210/20 RQ/RL to approve Doreen Ennis’ correspondence re: small wedding ceremony on August 8, 2020 at Courthouse grounds at 3:00PM.

CARRIED

4. Jacqueline Rennebohm re: Request to use Courthouse Grounds August 8, 2020: Town Council clarifies that groups cannot be of 150 people; but rather multiple groups of 30 people are permitted outdoors (effective June 22, 2020), subject to spacing requirements and how many people the space can accommodate. Town Council will allow a shelter to be put up, but it cannot have side walls as it would be classified as indoors and would restrict number of people. As another request for the same date and same area had a committed timeframe, Jacqueline will have to plan her small ceremony for either earlier or later in the day as to not interpose with the other event.

5. RE/MAX Blue Chip Realty re: Sponsorship Opportunities: For informational purposes. RE/MAX seeking if community has any sponsorship opportunities.

6. Howie Hess re: Rink Freon: A written response will be forthcoming to answer Howie’s questions regarding the Freon purchased for the Sportsplex and the Curling Rink.

7. Southeast Regional Library re: Re-Open Plans: Southeast Regional Library plans to have staff return to work the week of Sunday June 28th. Branches would be closed to the public until later in the phased plan. They asked if our municipality was ready to have the public library reopened at this time. Town Council has no problem with the arrangement. The door drop box has been ordered from ULINE.

IN CAMERA

211/20 CM/JJM to go In Camera at 9:00PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Fees for Use of Sportsplex;
- COVID-19 Re-Open Planning;
- CAO re: Salary Review (*see Special Meeting Minutes*).

Parties present: Mayor GH, Councillors CM, TT, KD, RL, JJM and RQ; and Administrator CQ.

CARRIED

212/20 RQ/CM to go out of In Camera at 9:55PM.

CARRIED

1. Fees for Use of Sportsplex:

213/20 RQ/CM to charge \$50.00 per hour minimum (rounded to next 15 minutes) for short-term council approved Sportsplex rentals.

CARRIED

2. COVID-19 Re-Open Planning:

214/20 GH/CM to continue planning for a safe, staged re-opening plan for Town owned facilities.

CARRIED

215/20 KD/CM to grant Stephen Scriver's request for keys to historical sites for tours as requested.

DEFEATED**ANNOUNCEMENTS**

- Next Regular Meeting of Council – Wednesday July 08, 2020 at 7:00PM at the Town Hall/Opera House (Upper Level).

ADJOURNMENT

216/20 JJM that the meeting be adjourned at 10:04PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator