

**TOWN OF WOLSELEY
MINUTES
SEPTEMBER 02, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the lower level at the Town Hall/Opera House located at 510 Varennes Street on September 02, 2020 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)
Councillor Randy Quintyn (RQ)
Councillor Ken Drever (KD)
Councillor Ron Lyke (RL)

Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Tim Taylor (TT)
Councillor Chris McBride (CM)
CAO Candice Quintyn (CQ)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

303/20 CM/RQ that the Agenda be adopted as presented.

CARRIED

MINUTES

304/20 RQ/KD that the minutes of the regular meeting held August 19, 2020 be approved as presented.

CARRIED

ACCOUNTS

305/20 RL/CM that the Horizon Credit Union general accounts for ratification, cheque #'s 20146 to 20153 totaling \$8,570.27 be ratified.

CARRIED

306/20 KD/RQ that the Horizon Credit Union general accounts for approval, cheque #'s 20154 to 20194 totaling \$162,501.87 be approved, with the exception of cheque #'s 20164 and 20191.

CARRIED

Mayor GH declared a pecuniary interest and left the council meeting at 7:07PM.

307/20 KD/JJM that Horizon Credit Union general account for approval cheque # 20164 payable to Michael Hill totaling \$448.52 be approved.

CARRIED

Mayor GH returned to the council meeting at 7:08PM.

Councillor RQ declared a pecuniary interest and left the council meeting at 7:08PM.

308/20 TT/RL that Horizon Credit Union general account for approval cheque # 20191 payable to Wolseley Service Ltd. totaling \$1,317.52 be approved.

CARRIED

Councillor RQ returned to the council meeting at 7:09PM.

REPORTS OF ADMINISTRATION

1. Bank Reconciliations for Horizon Credit Union and TD Canada Trust: Deferred to next regular meeting.
2. Utilities Update: The utility bill payments for 2020 Q2 were due July 31, 2020. Payment Reminder Notices were sent out August 12, 2020. Payment Reminder phone calls were made Friday, August 28. Total on account (yet to be collected) is approximately \$11,800. The next utility billing is 2020 Q3 for the period July 1 to September 30, 2020. Utility Bills for Q3 will be sent out prior to the end of September, due October 31, 2020.

Update for Utility Roll 554/Service of Notice for Disconnection: Payment or payment arrangements were not made on or prior to August 31, 2020; therefore, service of disconnection took place Tuesday, September 1.

3. Wolseley Landfill Reporting Update: On August 24, 2020, Administrator CQ submitted the following documents via the Ministry of Environment portal regarding our latest Remote Inspection of the Wolseley Landfill:
- Wolseley Landfill Emergency Response Plan;
 - Wolseley Landfill Site Map Overview;
 - Letter regarding Plan for the Wolseley Landfill Site;
 - Wolseley Landfill 2019 Annual Report;
 - Letter regarding Compliance Letter for the Wolseley Landfill Site.

The Ministry received our compliance letter and document submissions in response to the recent Inspection Report. The submissions have been saved to their files and our Occurrence has been updated. All Action Items listed within the Inspection Report have been addressed and the Occurrence is now closed.

The Ministry had the following additional comments regarding the Emergency Response Plan (the “ERP”):

- The ERP must identify the specific locations of the primary and secondary muster points for the site.
- Include the spill control line under the section “On Site Spills”.
- Ensure a list of all contacts and phone numbers are listed within the plan, including the Spill Control Center. Doing this on a separate page may be beneficial.

The ERP will be updated accordingly and resubmitted.

MAYOR AND COUNCILLORS FORUM

- GH - Courthouse: a site plan was distributed to Council to use as a reference. Mayor GH has a request for a memorial bench for south side of the spillway.
- The electrical rough-in has been completed. A big thank you to Ennis Equipment who donated their time/labor to help with that.
 - The new sidewalk will go up to the Water Street crosswalk. Public Works could do a curb for parallel parking at the Courthouse park.
- TT - Beach: Councillor TT extends thanks to fellow Councillor RL for handling the sand order for the SplashPark, and Councillor RQ for keeping the beach area worked up.
- Administration hasn’t received anything back from Water Security Agency regarding the weed clean up; an AHPP has been applied for in order to mow the bulrushes/cattails later this fall.
 - SplashPark contract ends September 6th, then everything will be shut down and winterized.
- JJM - Nothing to report.
- RL - Landfill was closed on Saturday due to bereavement.
- The Industrial Park Sewer Lift Station was giving issues but is now repaired.
- KD - Library: Southeast Regional Library posted an ad for the temporary replacement for Librarian.
- Sportsplex: The Accessibility Project is moving right along. Met and talked about drainage off the roof. There is a plan for drainage. Public Works have been forwarded the task of constructing the concrete apron and landing for the entrance.
 - Minor Hockey: getting organized for registration. Saskatchewan Hockey Association still has no commitment for hockey this year. Minor Hockey Registration will take names until September 8.
 - Wolseley & District Sportsplex Board has not met yet. They’ve discussed electronically about a strategy for getting people to work in the booth.
- RQ - Fire Department: has been quiet, which is good for this time of year during harvest.
- Councillor RQ thanks Public Works Foreman for fixing east crossing with pavement.
 - No further hospital updates. It was suggested the Town could send a letter similar to what the RM sent to MLA Steven Bonk.

- CM** - Public Works: Pavement project on Poplar Street (from Elm Street to Pine Street) has been completed. Mobile Paving did the Garnet/Poplar Street corner pro-bono to finish off Poplar Street.
- Sewer Flushing is completed.
 - Trees have been cleaned up from strong winds.
 - The Generators are expected to be delivered September 9th or 10th. Co-op will be delivering the Propane Tank for the Wells soon.
 - Golf Course: Skins Night changed from Friday evenings to Sunday's at 1:00PM as they were losing daylight hours on Friday evenings.
 - Councillor CM met with Marty Happy to discuss the progress on the Golf Course sign. It is coming along, it's looking really good with all the details. Should have it done before the end of the season.

UNFINISHED BUSINESS

1. **Animal Control Bylaw Review**: The draft bylaw was received by electronic mail on September 2nd. An electronic copy will be emailed to all Councillors for review to discuss at the next regular meeting, September 16th.
2. **Town Hall – Boiler Pump & Flag Updates**: Nothing further to report at this time. Administrator will follow up with Mr. T's Plumbing and Heating. Public Works will look at the Town Hall flag pole with a local contractor to figure out a solution.

NEW BUSINESS

1. **Saskatchewan Assessment Management Agency re: 2021 Preliminary Values**: Discussion regarding preliminary assessment values for 2021. According to the *2021 Revaluation Taxable Assessed Value Trend Report* from the Saskatchewan Assessment Management Agency ("SAMA"), the change of percentage from 2020 to 2021 is as follows:
 - Commercial & Industrial: + 5.3%
 - Elevators: + 2.73%
 - Multi-Unit Residential: - 0.04%
 - Non-Arable (Range): 0.00%
 - Other Agricultural: + 0.18%
 - Pipeline & Railway: 0.00%
 - Residential: - 8.17%

Once mailed out in the new year, ratepayers are strongly encouraged to ask Town Administration about their 2021 Assessment Notice to have any questions answered.

2. **TAXervice re: Tax Title Property For Sale by Sealed Tender, 204 Pine Street**:

309/20

RL/CM to advertise Tax Title Property, 204 Pine Street, for sale by sealed tender.

Councillor JJM abstained from voting.

CARRIED

3. **Beliveau Construction re: Request for Progress Payment Sportsplex Accessibility Project**:

310/20

KD/RL to advance \$40,000 (forty thousand dollars, zero cents) to Beliveau Construction as a progress payment towards the Wolseley Sportsplex Accessibility Project.

CARRIED

4. **Associated Engineering re: Water Street Sanitary Sewer Line Project Proposal**:

311/20

KD/RQ that the Town of Wolseley engage Associated Engineering to prepare tender ready documents for the Water Street Sanitary Sewer Line Project at a cost of \$6,500 plus applicable taxes.

CARRIED

5. **A1 Rubber Paving re: Quote for Rubber Pave Sidewalk, Ouimet/Richmond Streets**: A quote was received for rubber paved sidewalks on Ouimet/Richmond Streets. Total square footage is approximately 613 for quoted price of \$5,103.23. Town Council tabled this item to get more information.

COMMUNICATIONS

1. Craig Baird re: Sponsorship Request: Council tabled this item to get more information. Town Council requests Craig Baird to send content so they can see what it is he does.
2. Wolseley Dance Club re: 2020/21 Season Update: The Wolseley Dance Club had their registration night and will continue planning for the 2020/21 season. They have Wednesdays and Thursdays scheduled with their dance instructors, beginning classes September 9, 2020. As Town Council hosts its Council Meetings at the Town Hall every 1st and 3rd Wednesday of each month, they think having dance in the hall on the same day during Council Meetings would be a distraction. As such, Council wishes to offer the Dance Club some options for consideration. Town Council has considered moving Council Meetings to another town owned location that is handicap accessible, but are limited to the Town Hall at this time (other options may be considered, pending hearing back from the Dance Club).

The Dance Club will have to supply their own sanitizer for their students. The sanitizer at the entrance will remain.

312/20 RQ/TT to charge the Wolseley Dance Club the same Town Hall/Opera House rental rates as the prior year: \$100 for the first rental day of the week and; \$50 for any subsequent days following in that week.

CARRIED

3. SaskPower re: Rural Rebuild Program: The Town received correspondence from SaskPower regarding the Rural Rebuild Program, where SaskPower removes some existing power lines in private fields, rebuilds new power lines in road allowances where applicable, and replaces existing poles in private fields. The Town received this correspondence as it pertains to land near the well sites.
4. Kylar Brown re: Camper on Vacant Lot: Inquiry regarding the temporary to long term use of a “camping trailer” that has been converted and or suitable to reside in without use of local electrical and water services, on vacant residential property in town. Town Council discusses the inquiry and suggests this is not desirable, however, council may require further information regarding length of time this camping trailer would be here, any temporary plans for the residential lot, etc.

313/20 RQ/RL to allow Kylar Brown to place a camping trailer on a vacant residential lot for temporary to long term use to reside in without use of local electrical and water services.

DEFEATED

IN CAMERA

314/20 KD/RQ to go In Camera at 8:30PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Town Hall/Opera House Contractor Agreement;
- Orders to Remedy Update.

Parties present: Mayor GH, Councillors JJM, TT, RQ, RL, KD, CM; and CAO CQ.

CARRIED

315/20 CM/JJM to go out of In Camera at 8:59PM.

CARRIED

Town Hall/Opera House Contractor Agreement:

316/20 JJM/CM to renew Town Hall/Opera House Contractor Agreement for two (2) years with Laurie Stringer at same rate (\$880/bi-weekly).

CARRIED

Orders to Remedy Update:

317/20 RL/KD to close Order To Remedy for 107-109 Elm Street.

CARRIED

318/20 CM/RQ to cut grass for Order To Remedy at 501 Willow Street.

CARRIED

319/20 KD/RQ to get quote from contractor to repair fence for Order To Remedy at 206 Pine Street.

CARRIED

320/20 RL/TT to get quotes from towing companies to remove unauthorized building situated on wheels for Order To Remedy at 120 Front Street/100 Gordon Street and have RCMP present at the time of removal.

CARRIED

321/20 KD/RQ to maintain grass for Order To Remedy at 120 Front Street/100 Gordon Street.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council – Wednesday September 16, 2020 at 7:00PM at the Town Hall/Opera House (lower level).

ADJOURNMENT

322/20 JJM that the meeting be adjourned at 9:04PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator