

**TOWN OF WOLSELEY
MINUTES
OCTOBER 07, 2020**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday October 07, 2020 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)
Councillor Randy Quintyn (RQ)
Councillor Ken Drever (KD)
Councillor Ron Lyke (RL)

Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Tim Taylor (TT)
Councillor Chris McBride (CM)
CAO Candice Quintyn (CQ)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

347/20 KD/CM that the Agenda be adopted as amended.

CARRIED

MINUTES

348/20 TT/RL that the minutes of the regular meeting held September 16, 2020 be approved as presented.

CARRIED

ACCOUNTS

349/20 RL/KD that the Horizon Credit Union general accounts for ratification, cheque #'s 20226 to 20233 totaling \$8,837.62 be ratified.

CARRIED

350/20 JJM/TT that the Horizon Credit Union general account for ratification, cheque # 20234 totaling \$73.08 be ratified.

CARRIED

351/20 JJM/KD that the Horizon Credit Union general accounts for ratification, cheque #'s 20235 to 20242 totaling \$8,796.66 be ratified.

CARRIED

352/20 JJM/RQ that the Horizon Credit Union general accounts for approval, cheque #'s 20243 to 20289 totaling \$189,592.73 be approved, with the exception of cheque #'s 20260 and 20286.

CARRIED

Councillor RL declared a pecuniary interest and left the meeting at 7:08PM

353/20 CM/JJM that cheque # 20260 payable to Lyke Farms totaling \$992.95 be approved.

CARRIED

Councillor RL returned to the meeting at 7:09PM

Councillor RQ declared a pecuniary interest and left the meeting at 7:09PM

354/20 JJM/TT that cheque # 20286 payable to Wolseley Service Ltd. totaling \$698.50 be approved.

CARRIED

Councillor RQ returned to the meeting at 7:10PM

REPORTS OF ADMINISTRATION

1. September Bank Reconciliations: Administrator prepared and presented the bank reconciliation and notes for the Horizon Credit Union and TD Canada Trust general operating bank accounts for the period ending September 30, 2020.

355/20 RQ/RL that the Bank Reconciliation and notes for the period ending September 30, 2020 for the TD Canada Trust general operating account be approved as presented.

CARRIED

356/20 RL/CM that the Bank Reconciliation and notes for the period ending September 30, 2020 for the Horizon Credit Union general operating account be approved as presented.

CARRIED

2. Utilities Update: The 2020 Q3 Utility Bills were sent out before the end of September. Utility bills are for the period July 1 to September 30, 2020, due October 31, 2020.
3. 2020 General Election: The deadline for nominations for the office of Mayor and Councillor had to be received by today, October 7th at 4:00PM.

Number of Candidates is greater than Number of Vacancies = Vote Required
 Number of Candidates is equal to Number of Vacancies = Candidates Acclaimed
 Number of Candidates is less than Number of Vacancies = Call for Further Nominations

Withdrawing a Nomination – A candidate may withdraw his/her nomination by providing the Returning Officer with a written declaration during normal office hours until 24 hours after the close of nomination day (Thursday October 8 at 4:00PM). The statement of withdrawal (not a prescribed form) must be signed by the candidate and witnessed by: two witnesses; or the Returning Officer. The name of a person who withdraws his/her nomination must not appear on the ballot.

There is currently one candidate running for the office of Mayor (Gerald Hill), and six candidates running for the office of Councillor (Susan Campbell, Ken Drever, Ron Lyke, Chris McBride, Randy Quintyn, and Tim Taylor).

4. MEEP 2020 Project Updates:
Watermain Extension via Line Bore Method Project: After contacting Municipal Utilities to start the quoting process, they provided a quote from Walker Projects for the required engineering work needed for this project, as per *Permit to Construct Waterworks* from Water Security Agency. Administrator provided a copy of the quote members of council. The quote, for a total of \$12,155 plus applicable taxes, includes the following:
 - Gather information such as record drawings, Geotech report, utility locates;
 - Site Survey;
 - Detailed design of 100 mm HDPE Watermain approximately 330 m long;
 - Heritage Review (included in design);
 - Submission to WSA for approval (included in design);
 - Site Inspection to observe pressure test and to confirm installation was done; and
 - Record Drawings.

They have not budgeted time to complete a water model or construction survey, as we aren't sure that will be required.

357/20 CM/RQ to proceed with engineering quote from Municipal Utilities totaling \$12,155 plus applicable taxes for the Watermain Extension via Line Bore Method Project.

CARRIED

5. Safe Restart Program: Administrator received notification from the Ministry of Government Relations that they recently announced the Safe Restart Program (“SRP”) which will provide \$70.323 million incremental federal funding for Saskatchewan municipalities. In June, the Government of Canada announced the SRP where Canada has committed to provide \$19.8 billion to provinces and territories.

This funding is intended to support the efforts of Saskatchewan municipalities to respond to COVID-19, as they work to enhance infection protection and control measures in their operations, including transit. Examples of these efforts include purchasing cleaning supplies, procuring personal protective equipment, modifying buses and bus shelters, replacing lost revenues due to declines in transit use, maintaining services and infrastructure and enhancing communications activities. Funding is flexible to allow municipalities to decide where the money is needed most, including proactive projects or future expenses.

The total grant the Town of Wolseley received under the SRP is \$50,945. The payment was received as a single payment in September.

6. Wolseley Lions Club Meetings at Town Hall/Opera House: The Wolseley Lions Club have changed the location of their monthly meetings to the lower level of the Town Hall/Opera House as a safety precaution, due to COVID-19. The Town Hall/Opera House allows for adequate spacing and has a caretaker, where at their previous location there was no caretaker to keep things clean and sanitized. For their meeting in late September, Administrator rented the hall to the Lions club, ‘pro bono’, until Council met to decide a rental strategy.

It was noted that other community boards use the lower level of the Town Hall ‘pro bono’ for meetings. (i.e. Wolseley Housing, Jubilee Court, Horticulture, Library, etc.)

Councillors RQ, CM, KD, TT, and RL declared a pecuniary interest and left the meeting at 7:25PM.

Councillor JJM requests a recorded vote.

Parties Present: Mayor GH, Councillor JJM.

358/20

GH/JJM to offer the Wolseley Lions Club use of the Town Hall/Opera House pro-bono for monthly meetings.

For: Mayor GH, Councillor JJM

Opposed: -

Abstained: -

UNANIMOUSLY CARRIED

Councillors RQ, CM, KD, TT and RL returned to the meeting at 7:28PM

MAYOR AND COUNCILLORS FORUM

RQ - Fire Department: Two calls since the last meeting, a combine fire south of Town and a false alarm at a residence in Town.
 - A truck to replace the current Rapid Response truck was located. Additional costs due to out-of-province and requiring a safety inspection. \$31,500 plus applicable tax. Truck would need a color wrap (red) and six new tires which would bring the total to approximately \$37,100 plus applicable tax. It is a 2012 Ford Super Duty F450 XLT. Chris Baran and Randy Quintyn will go inspect the truck.

359/20

RQ/CM to approve purchase of 2012 Ford Super Duty F450 XLT for Fire Department at approximate cost of \$31,500 plus applicable taxes from Auto Gallery Subaru, upon inspection.

CARRIED

- Speed bumps could be removed now.
- The back edge of the new sidewalk at Courthouse needs fill, and the boards look like could be a trip hazard. Mayor GH will take a look at this.

RL - Nine trees are scheduled to be moved tomorrow October 8 from the Poplar Street lot (referred to as the Care Home lot) to the cemetery. One tree will be moved from near back alley on the Poplar Street lot to a more appropriate area on the Poplar Street lot.
 - Everything is going well at the Landfill. Leighton found someone had snuck in some shingles into the wood pile. These were removed from the wood pile.

KD - Public Works is in favor of doing rink duties. Draft duties will be presented to the Sportsplex Board, this is a work-in-progress.
 - Councillor KD will have a budget for the Skating Rink.
 - Minor Hockey is doing a Cash Calendar Fundraiser.
 - Junior C league will be going ahead; plan to start December. Waiting for ruling on spectators.
 - Target for ice-in for early November.
 - The Wolseley Sportsplex Accessibility Project is close to completion. An autodial phone is required for the lift to pass the lift inspection. It's \$40 for an extra lift key. The Town will have to apply for a license to operate lift for the Sportsplex.
 - Councillor KD talked to Marty Happy about signage
 - An email from Remax looking for sponsorship ideas at the Sportsplex. Councillor KD expressed ideas that funds would go towards.

- Library Meeting on October 13. Library hired an interim Librarian, Cambie Lamb.
- Curling Club need to have a meeting. Won't likely start up operations until the new year (January 2021).

TT - Dock has been removed from the beach area and put away for the season, the geese stayed away from the dock and it worked very well this year.

- SplashPark has been winterized, and the fountain will be removed soon.
- Councillors TT and KD will be attending the Library meeting.

JJM - Nothing to report.

CM - Public Works: chain link fence supposed to be coming in next week for around the generator at the Water Treatment Plant.

- Public works will keep the road cleared of snow on a regular basis to the wells over winter.
- Power tests have been completed on the generators.
- Payloader is experiencing some issues. It was suggested to check and change the air filter to see if that fixes the issues.
- Garth has been working on replacing paving stones in the sidewalks downtown.
- Mark did some welding on the cage that stores the propane tanks at the Skating Rink.
- Public works changed a flow valve at the Water Treatment Plant last week.

360/20

CM/RL to send follow-up reminder notices to those who had Dutch Elm Diseased trees to remove stumps or the bark from all exposed areas of the stump as per Agreement.

CARRIED

- Public Works is bringing in a hydrovac on Sherbrooke Street (downtown) to try and find the water leak.
- Golf Course: last meeting was held a couple of weeks ago. Flags and benches will be put away after Thanksgiving long weekend. More rock was hauled in. Ennis Equipment is doing work. Golf Club has projects in line for next year such as extending the deck, building a small storage shed, etc.

GH - Steven Bonk reached out to Mayor GH to see if there would be any interest from council in having a general meeting with him and MP Andrew Sheer. Majority of Council showed interest, Administrator was directed to book the Wolf Creek Friendship Centre for 4:00PM on Thursday October 15.

- Guidelines for Halloween, Thanksgiving, etc. were provided by the Province.
- Town had budgeted an amount for replacing a Public Works truck. Mayor GH suggests for Councillor CM and RL to have a look around to replace the 2000 Chevrolet.
- Shrub project is complete at the Courthouse. Mayor GH extends thanks to all involved.

KD - for two new doors at the Skating Rink, should have security keys

361/20

KD/RQ that the two new doors at the Skating Rink get Security Lock and Key locks to match existing security locks (Key A).

CARRIED

UNFINISHED BUSINESS

1. Animal Control Bylaw – draft update: suggested edits to send back to lawyer for review.
2. Town Hall/Opera House – Flag: check with Public Works Foreman.
3. Policy No. 06 – Memorial Bench Policy Update: Policy updated as per previous council meeting discussion.

362/20

GH/CM to approve Policy No. 06, the Memorial Bench Policy as amended.

CARRIED

NEW BUSINESS1. Bylaw No. 11-2020, the Mail-in Ballot Bylaw:

363/20 KD/TT that Bylaw No. 11-2020, a Bylaw to establish a mail-in ballot voting system, be given a FIRST READING this 7TH day of OCTOBER, 2020.

CARRIED

364/20 CM/RQ that Bylaw No. 11-2020, a Bylaw to establish a mail-in ballot voting system, be given a SECOND READING this 7TH day of OCTOBER, 2020.

CARRIED

365/20 RL/JJM that all members of Council unanimously agree to read Bylaw No. 11-2020, a Bylaw to establish a mail-in ballot voting system a third time and adopt at one regular scheduled meeting this 7TH day of OCTOBER, 2020.

UNANIMOUSLY CARRIED

366/20 JJM/TT that Bylaw No. 11-2020, a Bylaw to establish a mail-in ballot voting system, be given a THIRD READING and be ADOPTED this 7TH day of OCTOBER, 2020.

CARRIED2. Application for Building Permit, Bryce and Bernadine Kolbenson (702 Cherry Street):

367/20 CM/JJM that the application for Building Permit submitted by Bryce and Bernadine Kolbenson for 702 Cherry Street be approved as presented.

CARRIED3. Louise Moyle re: Business Plan for Proposed Bed & Breakfast (400 Banbury Place):

368/20 CM/RL that the Bed & Breakfast Business Plan submitted by Louise Moyle for 400 Banbury Place be approved as presented.

CARRIED4. Land For Sale by Sealed Tender (204 Pine Street):

369/20 GH/CM to accept tender received from Steve and Donna Lamoureux for the sale of 204 Pine Street for \$2,000 (two thousand dollars).

CARRIED

5. Traffic Logix re: Radar Speed Signs: Subscription to the cloud is required in order to pull reports from the radar speed signs. The subscription is \$400 per sign for one year, plus applicable taxes. The signs will continue to work regardless if we have an active subscription to the cloud or not. Town Council is not interested at this time to proceed with a subscription.

COMMUNICATIONS

1. Lyle Stecyk re: Wolseley High School Sidewalk: Letter received by PVSD to bring to Council's attention the state of disrepair the sidewalk at Wolseley High School is in. This will be placed on the list of repairs for next year's sidewalk replacement program.

2. Josee Banbury re: Wolseley Minor Hockey Association: Letter received inquiring if a second town liaison should be appointed in the event the appointed liaison is unable to fulfil duties. Town Council will appoint a secondary person in the event one is required.

3. Brian Blaney re: Snow Removal Services for 2020-21:

370/20 RQ/RL to hire Brian Blaney to provide casual snow removal services for the 2020-2021 season at \$20.00 per hour for the Town Office, Courthouse, Library and Swinging Bridge.

CARRIED

4. Jim Wolff re: Backyard Chickens: Letter received regarding backyard chickens at residence. Town Council would like to extend an invitation to Jim Wolff to attend the next regular Council Meeting.

5. Sensus Chartered Professional Accountants re: Audit Planning Letter: For information purposes. Interim Audit scheduled for Thursday, October 29.

6. Deanna Fjestad re: Information on Hospital Situation: For information purposes. Deanna submitted letter of what has been done up to date. Asking the Town for use of the sign, mail-drop or newsletter to communicate with residents about contacting rural health minister and put on the pressure to reopen the Wolseley Hospital.

371/20 KD/RQ that Town Council supports the efforts as presented in communication submitted by Deanna Fjestad regarding Hospital situation.

CARRIED

IN CAMERA

372/20 RQ/RL to go In Camera at 9:07PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Order to Remedy re: Legal Advice

Parties present: Mayor GH, Councillors JJM, TT, RQ, RL, KD, CM; and CAO CQ.

CARRIED

373/20 CM/RQ to go out of In Camera at 9:25PM.

CARRIED

374/20 GH/RL to proceed with legal plan to begin enforcement proceedings for Order to Remedy issued to the 100 Gordon Street/120 Front Street property.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council – Wednesday October 21, 2020 at 7:00PM at the Wolf Creek Friendship Centre.

ADJOURNMENT

375/20 JJM that the meeting be adjourned at 9:28PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator