

**TOWN OF WOLSELEY
MINUTES
NOVEMBER 18, 2020**

The first regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday November 18, 2020 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Chris McBride (CM)	Councillor Randy Quintyn (RQ)
Councillor Tim Taylor (TT)	CAO Candice Quintyn (CQ)

ABSENT:

OATHS OF OFFICE

Members of Council signed and submitted their Oaths of Office

PUBLIC DISCLOSURE STATEMENTS

Members of Council completed and submitted their Public Disclosure Statements

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:03PM.

AGENDA

415/20 GH/RQ that the Agenda be adopted as amended.

CARRIED

**HOUSEKEEPING ITEMS FOR FIRST MEETING OF COUNCIL
FOLLOWING GENERAL MUNICIPAL ELECTION**

416/20 1. Appointment of Deputy Mayor:
GH/RQ that Councillor Chris McBride be appointed Deputy Mayor for the 2020-2024 term.

CARRIED

417/20 2. Signing Authority:
GH/RQ that Signing Authority for the Town of Wolseley be as follows: two (2) required to sign that being, one (1) of Administration (either Candice Quintyn, Chief Administrative Officer, OR Diane Beliveau, Office Clerk), AND one (1) member of Council (either Mayor Gerald Hill OR Councillor Chris McBride OR Councillor Ken Drever OR Councillor Ron Lyke).

CARRIED

418/20 3. Portfolio Review:
CM/TT that the Council Portfolios be approved as presented (list attached to minutes).

CARRIED

419/20 4. Committee Appointments/Board Representation:
GH/RQ that Councillor Susan Campbell and Councillor Ken Drever be appointed to the Wolfcreek Jubilee Court Board.

CARRIED

420/20 KD/RL to accept Maggie Petrychyn as joint member at large (RM and Town) for the Wolfcreek Jubilee Court Board.

CARRIED

421/20 GH/TT that Councillor Ken Drever be appointed and represent the Town on the Wolseley & District Sportsplex Board.

CARRIED

422/20 GH/CM that Councillor Susan Campbell and Councillor Tim Taylor be appointed to the Wolseley Branch Library Board.

CARRIED

423/20 GH/RL that Councillor Ken Drever and Councillor Randy Quintyn be appointed to the Wolseley District Fire Board joint with the RM of Wolseley, No. 155.

CARRIED

5. SUMA Group Benefits & Insurances Services: Administrator informed Councillors about Life Insurance benefits provided for Elected Officials through the SUMA Group Benefits and Insurance program. Councillor Susan Campbell and Councillor Tim Taylor were given Application for Coverage forms as they were not currently on the existing plan.

6. Annual Honorarium Review: Administrator provided Council with current rates of Honorariums. Administrator also noted, if Council intended to change the existing rates, that a Public Notice would be required pursuant to *The Municipalities Act*.

424/20 RQ/RL that the 2021 Mayor/Council Honorariums remain unchanged as the prior year, and be approved effective January 1, 2021 as follows:

- Mayor Annual Honorarium - \$2,400/year plus Council Meeting Indemnity of \$125/meeting plus annual cellphone/telephone allowance of \$100/year;
- Council Annual Honorarium - \$2,100/year plus Council Meeting Indemnity of \$100/meeting plus annual cellphone/telephone allowance of \$100/year;
- Mileage - \$0.50 per kilometer;
- Meals - \$75.00 maximum per day, with receipts;
- All *Special Committee Meetings* formally called or out of town meetings will be covered at \$25.00/hour to a 7-hour maximum. There will be no coverage for meetings that are part of Mayor/Council portfolios within town or as a volunteer within town.

CARRIED

MINUTES

425/20 KD/RQ that the minutes of the regular meeting held November 04, 2020 be approved as presented.

CARRIED

ACCOUNTS

426/20 CM/TT that the Horizon Credit Union general accounts for ratification, cheque #'s 20371 to 20378 totaling \$9,533.02 be ratified.

CARRIED

427/20 RQ/CM that the Horizon Credit Union general accounts for approval, cheque #'s 20379 to 20404 totaling \$52,868.62 be approved, with the exception of Cheque #'s 20386 and 20402.

CARRIED

Councillor RL declared a pecuniary interest and left the council meeting at 7:26PM

428/20 RQ/TT that Cheque # 20386 payable to Lyke Farms totaling \$567.00 be approved.

CARRIED

Councillor RL returned to the council meeting at 7:27PM

Councillor RQ declared a pecuniary interest and left the council meeting at 7:27PM

429/20 KD/SC that Cheque # 20402 payable to Wolseley Service Ltd. totaling \$5,349.29 be approved.

CARRIED

Councillor RQ returned to the council meeting at 7:28PM

430/20 RQ/RL that the Statement of Financial Activities for the period ending October 31, 2020.

CARRIED

COMMUNICATIONS

1. Jim Wolff re: COVID-19 Concerns: Letter received concerning recent COVID-19 infections in neighboring towns. Ratepayer strongly urges Town Council call an emergency meeting to identify appropriate responses and emergency measures such as people outside their homes be properly masked and maintain social distancing.

As the Province announced new guidelines which include mandatory masking for all indoor spaces, Council feels this addresses the ratepayer concerns; however, Council reiterates that anyone is free to exceed Provincial guidelines to the extent of whatever makes them feel safe.

REPORTS OF ADMINISTRATION

1. **Utilities Update:** Payment Reminder notices for the 2020 Q3 Utility Bills were sent out November 5, 2020. Utility Accounts Receivable totals approximately \$16,000.
2. **Office Updates:**
 - The Office Clerk is away this week and will return Tuesday, November 24th.
 - The Interim Audit was completed November 5. No concerns were raised. They plan to return in February to do the Final Audit for 2020.
 - 2017 Arrears Report, TAXervice Update on Roll 264/204 Birch Street: Auditor recommends sending to solicitor for advice as they are not familiar with these types of situations. (Background: Title to this property can be transferred to the municipality with municipality's authorization; however, there is a writ registered on the property by Canada Revenue Agency in the amount of \$53,192.41.)

431/20 GH/RQ to send the 2017 Arrears Report on Roll 264/204 Birch Street, to the municipal solicitor for advice.

CARRIED

- There are numerous items on the to-do list that require follow-up, such as:
 - a. Air quality monitor calibration – seeking another company to do calibrations (Check with Acklands-Grainger, Levitt Safety)
 - b. Advertise utility cargo box
 - c. Contact SaskPower re: Additional Lighting on Existing Poles
 - d. Setup Meeting with Solicitor and Kahkewistahaw FN re: MSA
 - e. Continue with legal plan for OTR
 - f. Etc.

MAYOR AND COUNCILLORS FORUM

KD - Sportsplex: the monthly report for the Skating Rink was presented to Council.

432/20 KD/CM that the monthly financial report dated November 16, 2020 from the Wolseley & District Sportsplex Board be approved as presented.

CARRIED

- Wolseley & District Sportsplex Board Meeting updates: Revisions were made to the facility guidelines, subject to Council approval, to accommodate for hockey games.

433/20 KD/RL to approve the revised guidelines for the Wolseley Sportsplex as presented.

CARRIED

- Volunteers on the board renovated and revamped the kitchen area, by creating a walkway between the kitchen and the storage room to allow for ease of access to freezers/fridges and other food storage.
- Saskatchewan Hockey Association provided COVID-19 Response, Return to Play posters for the facility.
- Railings are installed on all the stairways and look really good.
- Wolseley High School submitted a proposal to the Sportsplex Board for use of the ice surface; negotiations are ongoing.
- Garth attended an Ice Resurfacer course in Weyburn.
- Sportsplex Lift Project donation plaque/sign acknowledging donors was presented to council.

434/20 KD/CM to approve the general layout of the Sportsplex Accessibility Project donation plaque with changes mentioned, and proceed with getting a quote from Happy Ad Sign & Design.

CARRIED

- Accessibility Lift phone to be installed November 20, 2020.

- Curling Club: an ad hoc committee was formed to create a COVID-19 response plan for facility guidelines.

435/20 KD/TT to approve COVID-19 facility guidelines for the Wolseley Curling Club, as presented.

CARRIED

- The Curling Rink door to the ice surface requires replacement.

436/20 KD/RQ to provide a door for the Wolseley Curling Club at a cost up to \$500.00.

CARRIED

RL - Public Works was directed to not sand the parking lot area in front of the Sportsplex as individuals track sand into the facility and it makes for quite a mess.

RQ - Fire Department: PPE was provided to the volunteer department at no cost. They have 100 buckets of sanitise wipes with 270/bucket. Councillor RQ suggested distributing these around our Town facilities and businesses.

- The Rapid replacement truck is almost together. They are waiting for brackets to install the emergency light bar. Lights are wired, tool boxes are installed, by mid-December they hope to have it in service.
- Hospital: Broadview is taking COVID patients now, the latest update with further details was forwarded from Administrator late today via email.
- Building Inspector: Councillor RQ recalls discussing options for a Building Official previously this year, and inquires with Council if we want to invite Reg Churko to our next meeting. Council agrees to invite Reg to next meeting.

CM - Public Works: the Christmas decorations are up. The recycled oil was picked up, and we have to now pay for due to markets being down. Councillor CM will follow up with Foreman regarding Watermain Extension project.

TT - Library Board Meeting will be later this month.

- The Wolseley Lions Club intends to hand out kids goodie bags for Christmas; however, there won't be a Santa gathering, but they are investigating alternate ways to safely distribute goodie bags. They may set up a temporary scene with a Santa painted in the background for anyone to take a photo with the scene.

SC - Nothing to report.

GH - The Town's Gull Wing Dedication Bench has been installed at the Courthouse, as well as the other two Memorial Benches.

UNFINISHED BUSINESS

1. **Animal Control Bylaw**: Nothing to report.
2. **Town Hall/Opera House Flag**: Nothing to report.
3. **Kahkewistahaw First Nation #72 re: Municipal Services Agreement**: The Municipal Services Agreement ("MSA") from Kahkewistahaw was distributed to Council for their review. Administrator will contact the municipal solicitor to get a few dates and times and coordinate a meeting with Kahkewistahaw to discuss the MSA.

NEW BUSINESS

1. **2021 Flower Basket Order**: Karl from U & K Greenhouses called to inquire if the Town of Wolseley would like to place an order for the 2021 Flower Baskets. Council inquires whether there will be volunteers through the Horticulture Society for watering. Loree Lawson (in public gallery) confirmed she will reach out to Horticulture to get a recommendation and commitment. Councillor KD suggested an idea to ask for Sponsorships from Businesses or families for the baskets (idea to work towards in the future).

CLOSED SESSION

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday December 2, 2020 at 7:00PM at the Wolf Creek Friendship Centre.

ADJOURNMENT

437/20

CM that the meeting be adjourned at 7:47PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator