

**TOWN OF WOLSELEY
MINUTES
JANUARY 06, 2021**

The forth regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday January 06, 2021 at 7:00PM.

PRESENT:

| | |
|-------------------------------|--------------------------------|
| Mayor Gerald Hill (GH) | Councillor Susan Campbell (SC) |
| Councillor Ken Drever (KD) | Councillor Ron Lyke (RL) |
| Councillor Chris McBride (CM) | Councillor Randy Quintyn (RQ) |
| Councillor Tim Taylor (TT) | CAO Candice Quintyn (CQ) |

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

1/21 RQ/SC that the Agenda be adopted as amended.

CARRIED

DELEGATION

2/21 CM/RL to hear Justin Braaten from Western Financial Group at 7:02PM to discuss the 2021 Municipal Insurance Renewal.

CARRIED

- Justin introduces himself to the Council and thanks the Town for renewing the insurance this year. A few questions were passed along to him from Administrator that he answered, and asked if there were any further questions or clarifications.
- Justin is happy with the premium this year, the rates themselves didn't go up very much. He expressed he has a lot of experience with municipalities.
- Council asked if it was possible to split out all fire department premiums to have a separate document to share with the RM of Wolseley, as the Fire Department is cost shared 50/50. Justin notes this is doable and will look into this.
- The Town will have to look into coverage for the Sportsplex Accessibility Project now that it is complete. Justin will look at having the underwriter look at it.
- Mayor GH expressed concern with the changes at the Western Financial Group Wolseley office, that there are rumblings about closing the Wolseley office and suggests that Western Financial Group dispel any rumors by communicating their commitment with the public.

Justin Braaten leaves the council meeting at 7:27PM.

MINUTES

3/21 KD/RQ that the minutes of the regular meeting held December 16, 2020 be approved as amended.

CARRIED

ACCOUNTS

4/21 CM/TT that the Horizon Credit Union general accounts for ratification, cheque #'s 20511 to 20518 totaling \$8,953.67 be ratified.

CARRIED

5/21 KD/TT that the Horizon Credit Union general accounts for ratification, cheque #'s 20519 to 20520 totaling \$20,153.30 be ratified.

CARRIED

- 6/21 RL/CM that the Horizon Credit Union general accounts for approval cheque #'s 20521 to 20558 totaling \$170,245.33 be approved, with the exception of cheque # 20545.

CARRIED

Councillor RQ declared a pecuniary interest and left the council meeting at 7:35PM.

- 7/21 KD/CM that cheque # 20545 payable to Wolseley Service Ltd. totaling \$1,878.29 be approved.

CARRIED

Councillor RQ returned to the council meeting at 7:36PM.

COMMUNICATIONS

1. APAS re: Rural Connectivity Task Force: The Agricultural Producers Association of Saskatchewan (APAS) is a grassroots agricultural policy and advocacy organization. They identify important problems and come up with innovative policy solutions, and then promote those solutions to government and industry. A new project called the APAS Rural Connectivity Task Force is being working on that will also benefit every town and village in the province. They created an Internet Speed Test for Saskatchewan. It's an easy way to calculate your internet speed to give them a better understanding of service levels across the province. Many towns and villages are dealing with the impact of poor connectivity, but by working together, we can make real progress towards fixing the problem for all rural Saskatchewan people. APAS is looking for support from communities across the province to do the Internet Speed Test so they can get as much data as possible. Town Council suggests to put the information on our website for ratepayers to consider.
2. Canada Golden Fortune Potash Corp re: Broadview Potash Project: Letter received as an update on the CGFPC Broadview Potash Project. They remain committed to building a potash mine in the Grenfell area that is both environmentally and economically sustainable, with many benefits to both their company and neighbors. Although their project has been delayed, their long-term development decision has not changed. Their intention is to continue to move the Project forward despite the COVID-19 pandemic. They will continue to keep local communities updated on the progression of the Project.
3. Saskatchewan Construction Association re: Supporting Local Businesses: Letter received encouraging councils across the province to take a progressive and proactive approach to supporting local companies, especially construction companies in our communities. They caution against the use of group purchasing systems like Kinetic GPO. When non-Saskatchewan entities are used to support procurements, it significantly undermines the ability of local vendors to compete.

REPORTS OF ADMINISTRATION

1. Utilities Update: The 2020 Q4 Utility Bills, for the period October 1 to December 31 were sent in the mail prior to Christmas, and are due January 31, 2021.

Pursuant to Section 369 of *The Municipalities Act*, a council may add to the tax roll of a parcel of land any unpaid charges for a utility service provided to the parcel by a public utility that are owing with respect to the parcel, whether the service was supplied to the owner or a tenant of the land or building, if the municipality has: (i) provided prior notice to each of the owner and tenant that the charges for the utility service to the parcel are in arrears; and (ii) **sent a registered letter** to each of the owner and tenant respecting the unpaid charges and the consequences of the unpaid charges **at least 30 days before the amounts are to be added to the tax roll.**

A letter will be prepared for UB Roll 554 notifying that the utility arrears will be transferred to the Property Tax Roll after 30 days from date of registered letter.

2. Year End Update: The New Year Processing has been complete to open the 2021 processing year in MuniSoft. Admin staff have a list of things to do such as:
- 2020 PST Remittance
 - 2020 GST Semi-Annual Rebate (Jul-Dec)
 - 2020 Fire Cost Share Report
 - 2020 Annual Landfill Report
 - 2020 Education Property Tax Annual Return
 - 2020 T4s for Elected Officials and Staff
 - 2021 Business & Pet License Renewals (with new program)

MAYOR AND COUNCILLORS FORUM

- RQ - Fire Department: The 2012 Ford F450 Rapid Response truck is now in service, and the 1997 Ford F350 Rapid Response Truck has been taken out of service. Blake Dureault did approximately \$250 worth of work on the 2012 Ford F450 to get it service-ready. If Council is ok with it, Councillor RQ suggests offering a charitable receipt for the work he did, as he didn't want to invoice for the work done.
- The 1997 Ford F350 will be put up for sale. It is not required to have a safety inspection. Public Works can strip the Fire Department decals off the truck so we can sell it. A fair price for that truck would be about \$8,000. Councillor RQ has someone local interested in the truck, and will touch base with that person. The sale of the truck would be shared 50/50 with the RM of Wolseley
 - Deputy Fire Chief position on the volunteer fire department still needs to be filled.

8/21 KD/RL to authorize Councillor RQ to solicit offer of \$8,000 (eight thousand dollars) for the 1997 Ford F350 (old Rapid Response fire truck).

CARRIED

- CM - Christmas Cheer Parade went really well, had a good turnout, despite the strong winds. Councillor CM wishes to thank everyone that was involved. This may be something to look at doing annually.
- Golf Course: Walt Bieber started working on the load/unload ramp for golf carts. Marty Happy is looking at moving the town's golf course sign to the shop in February to continue work on it in a controlled environment.
 - A proposal was suggested to Councillor CM to create a skating trail around Fairly Lake. COVID rules would apply. Looking for more volunteers, it would be minimal work from Public Works. Council likes the general idea of it, Administrator checked with insurance regarding liability, and we would be covered in the event of an incident. Councillor CM does have some volunteers lined up to start the project.

9/21 GH/TT to approve ice skating trail on Fairly Lake as presented on map diagram.

CARRIED

- RL - The bi-directional tractor PTO was giving some troubles. It's in for repairs and also found a leak in the radiator. Filters and oils have been checked and changed as necessary. Councillor RL recommends putting all equipment and vehicles through a maintenance schedule in a service shop, as we've discussed in previous years, to check fluids, etc. It would be good to do winter equipment/vehicles in the summer and summer equipment/vehicles in the winter.

10/21 RL/CM to develop a maintenance schedule for all Public Works equipment and vehicles for annual review.

CARRIED

- Rexall is waiting for quotes to repair their water service connection leak. Town will send a letter to confirm incident and responsibilities.

- CM - Line Bore Project: Rob will get in contact with the engineers to come out and do depth studies on Fairly Lake.

- KD - Skating Rink: hockey and figure skating are continuing to practice. Nicole is doing a really good job, the floor in the lobby upstairs was waxed.
- Marty Happy is looking for direction on how to proceed with a donor plaque.

11/21 KD/RQ to authorize Marty Happy to proceed with design for donor plaque based on sample from Whitewood as presented.

CARRIED

- Marty is working with Horticulture Society on a sign for Communities in Bloom.

TT - Nothing to report.

SC - Nothing to report.

GH - Budget 2021, start looking at items. Thinking February for starting Budget.

UNFINISHED BUSINESS

1. Animal Control Bylaw: Discussion regarding addition of a clause to prohibit backyard chickens in the Animal Control Bylaw.

12/21

GH/RQ to direct legal to include in draft Animal Control Bylaw a statement that all Galliformes, Anseriformes and pigeons are strictly prohibited in keeping in all Residential, Commercial and Industrial zoned areas within the confines of the Town of Wolseley.

CARRIED

2. Town Hall/Opera House Flag: Nothing to report.

3. Kahkewistahaw First Nation #72 re: Municipal Services Agreement: Administrator will send a follow-up email to set a meeting date/time to discuss the draft MSA.

4. Saskatchewan in Motion re: Go Out and Play Challenge: Council would like to pass this year.

5. Robert Waldenberg re: 806 Front Street Inquiry: Town Council would like more information, have a Building Permit/Development Application filled out for \$100 fee, and have photos of buildings included.

NEW BUSINESS

1. Water Treatment Plant, Monthly Report for December 2020:

13/21

CM/RL to acknowledge the Water Treatment Plant monthly report for December 2020 as presented.

CARRIED

2. Wolseley District Health Foundation re: Board Trustee Appointment:

14/21

SC/RL that the Town of Wolseley reappoint Norm Ross Hicks and Enid Bateman as Board Trustees to the Wolseley District Health Foundation.

CARRIED

CLOSED SESSION

15/21

CM/RQ that Council moves into a Closed Session at 8:55PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Municipal Asset Management Planning;
- Staff Planning;
- Sportsplex Signage Planning;
- Building Official Planning.

Parties Present: Mayor GH, Councillors SC, KD, RL, CM, RQ, TT and Chief Administrative Officer CQ

CARRIED

16/21

RQ/TT that Council moves out of a Closed Session and reopens the Public Meeting at 9:46PM.

CARRIED

Municipal Asset Management Planning

17/21

GH/TT to research alternative options for Municipal Asset Management Planning and bring back a recommendation to Council.

CARRIED

18/21 Staff Planning
TT/RQ that all Town of Wolseley staff on payroll with private phones receive \$100 annual cellphone allowance for telephone usage, effective January 1, 2021, and that phone numbers be provided to members of Council.
CARRIED

19/21 Sportsplex Signage Planning
KD/CM that Council proceed with Marty Happy’s sign concept and proceed with more detail for a firm quote on proposed sign for Sportsplex.
CARRIED

20/21 Building Official Planning
RQ/RL to continue planning for a Building Inspector.
CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday January 20, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

21/21 ADJOURNMENT
RL that the meeting be adjourned at 9:56PM.
CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator