

**TOWN OF WOLSELEY
MINUTES
MARCH 03, 2021**

The 8th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday March 03, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Chris McBride (CM)	Councillor Randy Quintyn (RQ)
Councillor Tim Taylor (TT)	CAO Candice Quintyn (CQ)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

88/21 CM/RL that the Agenda be adopted as amended.

CARRIED

PUBLIC HEARING

89/21 TT/KD to close the regular meeting and declare the Public Hearing open at 7:00PM for Bylaw No. 01-2021, *The Animal Control Bylaw*.

CARRIED

- Delegates Christine Erfle and Garnet St. Pierre attended the Public Hearing to speak on behalf of the proposed Animal Control Bylaw. They indicated they are dog breeders and have seven (7) little dogs. Christine considers breeding more of a hobby rather than a business, and her dogs are considered her pets first. Their dogs are always licensed and they've never received a complaint about them. They have a concern with the number of pets a household can have, as the proposed Bylaw currently states only five adult pets are permitted, three of which can only be dogs. Christine indicated she is willing to apply for and purchase a Business License in order to allow her to keep her 7 little dogs. They suggested perhaps for limiting number of pets per household, six would be a comfortable number for total animals, with no limit on dogs. The other concern they had was to reconsider the licensing fees per pet, as it is proposed to increase substantially. Other discussions were had regarding control of stray cats, and setting up a facility for a pound. Town Council acknowledges that this is a process and we are seeking input from the public to assist in the process.

Christine Erfle and Garnet St. Pierre leave the Public Hearing at 7:20PM.

- Town Council reads out a written submission from Helen Thompson regarding her perspective/opinion of chickens in Town.

90/21 RQ/CM to declare the Public Hearing closed at 7:30PM, and reopen the regular meeting.

CARRIED

MINUTES

91/21 RQ/KD that the minutes of the regular meeting held February 17, 2021 be approved.

CARRIED

ACCOUNTS

92/21 RL/CM that the general accounts for ratification, cheque #'s 20669 to 20676 totaling \$8,732.98 be ratified.

CARRIED

93/21 RQ/KD that the general accounts for ratification, cheque #'s 20677 to 20678 totaling \$3,691.45 be ratified.

CARRIED

94/21 RQ/CM that the general accounts for approval, cheque #'s 20679 to 20714 totaling \$35,664.01 be approved.

CARRIED

COMMUNICATIONS

1. RCMP Indian Head Detachment re: Annual Meeting with the RCMP: Correspondence received from Ryan Case, Sgt. at Indian Head RCMP Detachment notifying Town Council of the Annual Meeting that will be held at Memorial Hall, 423 Grand Avenue Indian Head on March 30 at 7:00PM. Councillor RQ will register to attend.

Councillor TT declared a pecuniary interest and left the meeting at 7:43PM

2. Mainline Music Festival – Wolseley re: Town Hall/Opera House Rental: Correspondence received from Valentina May, President and Penny Miles, Corresponding Secretary regarding the Town Hall/Opera House rental fees for the 2021 Mainline Music Festival event. The group has asked for a \$500 rebate on rental fees. They are renting the facility for three days, plus a day for the piano to be tuned. It was suggested that they would pay a total of \$385 for the rental.

95/21 SC/RL to discount \$275.00 from the Town Hall rental fee for the 2021 Mainline Music Festival – Wolseley as sponsorship for the event. Total rental due for the event (3 days plus piano tuning) is \$610.00.

CARRIED

Councillor TT returned to the meeting at 7:53PM

REPORTS OF ADMINISTRATION

1. Utilities Update: Administrator provided Council with an Outstanding Accounts – Aged Analysis report as of March 2, 2021 for Utilities. Total Outstanding Utility Accounts is \$5,112.94. The said report indicates eight (8) accounts have arrears Over 90 days.

Payment Reminder Notices were sent in the mail a couple weeks ago. Payments are not coming in for overdue accounts, and no one has called to make payment arrangements.

Two outstanding utility amounts were transferred to their respective tax rolls. Water service at Roll 554 is off and has been off since September 1, 2020 due to non-payment. Water service remains on at the curb for Roll 9, as Foreman Schneider attempted to turn it off but reported there is dirt/debris within the rod, and is not comfortable turning it at this time. This curb stop will be on the list to look at in the spring and get it shut off.

Town Council discusses developing a policy to provide direction for when to shut water off for non-payment. First Notice is the Utility Bill itself (30 days to pay); Second Notice is the Payment Reminder Notice to either make payment in full or make suitable payment arrangements; and Third Notice is the Final Notice for water to be paid in full before it is shut off at the curb in 15 days. Administrator will work on a draft policy and have it presented to Council in due course.

2. Year End Update:

- 2020 Annual Landfill Report (*prepared, not filed*)
- 2020 T4s for Elected Officials and Staff – *completed and mailed*
- Final Report for Accessibility Project

3. 2020 Vacation Day Carry Forwards: Auditors require a motion from Council to carry forward vacation days from 2020 to 2021. Administrator presented list of vacation days for each employee.

96/21 GH/TT that the following vacation days be carried forward to 2021 for the following employees: Candice Quintyn 17.625; Robert Schneider 27.5; Mark Smith 23; Garth Domokos 19.25; and Nicole Crumley 6.9.

CARRIED

MAYOR AND COUNCILLORS FORUM

SC - Commercial/Industrial properties south of the Golf Course, near Highway One) can be listed on MLS through REMAX (Shannon Dyke). Proposal indicates she can list them with 5% commission plus tax, but the Town is not required to pay anything until the property sells. Mayor GH suggests having her list the residential properties we have as well. Town Council discusses the Commercial/Industrial lots being re-surveyed to remove the easement from the lots.

97/21 GH/RQ to engage Compass Geomatics to resurvey highway commercial lots to remove easement from lots and make part of street allowance.

CARRIED

98/21 SC/CM to engage REMAX to list town-owned highway commercial/industrial land at a price of \$40,000 per lot; as well as town-owned residential lots with services at the street at a price of \$7,500 per 50 feet.

CARRIED

TT - Town Hall: working on estimates for projects that have been identified as priorities, which include refinishing the hardwood floor as well as purchasing new black-out blinds for the auditorium. Scaffolding was set up to assist the two companies that came out to do window measuring. Big thanks to Public Works for setting that up. Something is not working correctly with the bell at the Town Hall. Administrator will follow up with Foreman. A date has been set for the internet upgrade at the Town Hall.

- An appreciation card signed by students from both schools will be sent to Tim Petrychyn for all his dedicated work making and maintaining the ice at the outdoor rink.

KD - Skating Rink: Furnace has been replaced by Kerr's Plumbing and Heating. There are three members of the Sportsplex Board whose terms are expiring. Two of the three are willing to come back on. Two people are needed to fill vacant spots on the Board. An advertisement will be posted in June seeking volunteer board members.

RL - Skating Rink: due to cold weather, the ice plant wasn't running which caused the brine pump to freeze up. A small leak was found due to a cracked line, which caused a loss of some brine. Tests are being done and will have our guy come out to shut down the plant. Councillor KD notes as long as ice is in, hockey practice would continue.

RQ - Fire Department: The AED that was ordered has arrived at the Fire Hall. Training is required to use the device, and this will be set up with Diane Banbury. This AED was purchased with the donation from Western Financial Group, as well as turnout gear. The AED will be located in the Rapid Response Truck. Councillor RQ is working on budget items with Frank Schneider.

CM - Golf Course: The load/unload ramps for the Golf Course are done, but will wait to be delivered until it is not muddy to bring them in. Councillor CM will follow-up with Marty Happy on the Golf Course sign.

- Engineers no longer require a depth study of Fairly Lake for the Watermain Extension via Line Bore Method project.

GH - A Budget Meeting is set for Wednesday March 24 at 7:00PM at the Wolf Creek Friendship Centre (closed meeting).

- A federal grant called the *Canada Healthy Communities Initiative* would be best suited for the Randy Clark Legacy Project. April Dahnke is willing to complete the application if Town Council is ok with submitting the application on behalf of the Wolseley Schools' Community Council.

99/21 RQ/TT to submit application for *Canada Healthy Communities Initiative* on behalf of the Wolseley Schools' Community Council for the Randy Clark Legacy Project.

CARRIED

UNFINISHED BUSINESS

1. Animal Control Bylaw: Following the Public Hearing earlier this evening, Council discusses the number of pets per household to reconsider as they were presented with a unique situation. Perhaps include a provision for breeders. It was suggested to bring amendment back to discuss. It warrants consideration to look into breeders that are registered. Also, discussion took place regarding reconsideration of the License Fee structure. A new fee schedule will be brought back for consideration.
2. Wolfcreek Jubilee Court Board: Administrator received a call from Enid Bateman confirming that she would sit on the Wolfcreek Jubilee Court Board as a joint Member at Large between the Town and the RM of Wolseley.

100/21 RQ/RL to appoint Enid Bateman to the Wolfcreek Jubilee Court Board as a joint Member at Large between the Town and RM of Wolseley.

CARRIED**NEW BUSINESS**

1. Water Treatment Plant Monthly Report for February 2021:

101/21 GH/KD to acknowledge Water Treatment Plant Monthly Report for February 2021.

CARRIED

2. Water Security Agency re: Wolseley Waterworks Inspection: Report provided by Don Turner, interim Environmental Project Officer for the Town of Wolseley, for the Operators, as well as Mayor and Council to review and discuss.

102/21 RL/CM to acknowledge Water Security Agency Wolseley Waterworks Inspection report dated February 23, 2021.

CARRIED

3. DC3 Estimate re: Water Treatment Plant Lighting Upgrade: Foreman Schneider has been in contact with DC3 Electric and another electrician to prepare a quote for the Water Treatment Plant lighting upgrade. Only one quote was received.

103/21 CM/RQ to accept quote to upgrade lighting at the Water Treatment Plant as presented by DC3 Electric for a total cost of \$3,356.07.

CARRIED**CLOSED SESSION**

104/21 CM/RL that Council moves into a Closed Session at 9:28PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Water Street Sanitary Sewer Line Planning;
- Municipal Services Agreement Update.

Parties Present: Mayor GH, Councillors SC, KD, RL, CM, RQ, TT and Chief Administrative Officer CQ

CARRIED

105/21 RQ/TT that Council moves out of a Closed Session and reopens the regular meeting at 9:59PM.

CARRIED**Water Street Sanitary Sewer Line Planning:**

106/21 KD/CM to setup a virtual meeting via Zoom with Associated Engineering to discuss planning for Water Street Sanitary Sewer Line project.

CARRIED**Municipal Services Agreement Update:**

107/21 CM/RQ to table Municipal Services Agreement to the next regular meeting.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday March 17, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

ADJOURNMENT

108/21

CM that the meeting be adjourned at 10:00PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Chief Administrative Officer