

**TOWN OF WOLSELEY  
MINUTES  
APRIL 21, 2021**

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The 12<sup>th</sup> regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday April 21, 2021 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Chris McBride (CM)	Councillor Randy Quintyn (RQ)
Councillor Tim Taylor (TT)	CAO Candice Quintyn (CQ)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

**AGENDA**

161/21 CM/RQ that the Agenda be adopted as amended. **CARRIED**

**MINUTES**

162/21 RQ/RL that the minutes of the regular meeting held April 07, 2021 be approved. **CARRIED**

163/21 TT/KD that the budget of the budget meeting held April 08, 2021 be approved. **CARRIED**

**ACCOUNTS**

164/21 CM/RQ that the general accounts for ratification, cheque #'s 20799 to 20806 totaling \$8,824.74 be ratified. **CARRIED**

165/21 RL/KD that the general accounts for ratification, cheque #'s 20807 to 20826 totaling \$14,939.03 be approved. **CARRIED**

166/21 CM/RQ that the Statement of Financial Activities detailed for the period ending March 31, 2021 be approved as presented. **CARRIED**

**COMMUNICATIONS**

1. Ratepayer Request re: Cedar Street Back Alley Access: Correspondence received from a ratepayer requesting the Town to consider constructing an approach to easily access the back alley on Cedar Street to access backyards.

167/21 RQ/CM to proceed with providing an approach to the back alley access south of Cedar Street. **CARRIED**

2. Wolseley Heritage Foundation re: Request for Relaxation to 2021 Property Taxes: Correspondence received from the Wolseley Heritage Foundation requesting a relaxation of the 2021 property taxes on their property located at 115 Sherbrooke Street due to the ongoing COVID-19 pandemic and inability to fundraise in a normal manner. Town Council discusses comparison between the two operations, the Wolf Creek Friendship Centre and Wolseley Heritage Foundation and determine they require further information from WHF in order to make a decision.

168/21 RQ/RL to table Wolseley Heritage Foundation correspondence until further information received. **CARRIED**

3. 2021 Q1 Community Policing Report, Indian Head Detachment:

**169/21** CM/KD to acknowledge Community Policing Report provided by the Indian Head RCMP Detachment for the period January 1 to March 31, 2021.

**CARRIED**

**REPORTS OF ADMINISTRATION**1. March Bank Reconciliation:

**170/21** RQ/SC that the Bank Reconciliation and notes for the period ending March 31, 2021 for the Cornerstone Credit Union general operating account be approved as presented.

**CARRIED**

2. Utilities Update: The 2021 Q1 Utility Billing has been levied for the period January 1 to March 31, due April 30. Utility payments are coming in. Utility Accounts Receivable is currently at approximately \$26,000.

3. Ratify Turbidity Meter Replacement: The Turbidity Meter at the Water Treatment Plant requires replacement as it is not working correctly. The current one we have is about 15-20 years old and is used to measure the turbidity in the distributed water. To stay compliant with Water Security Agency, a replacement is required as soon as possible.

**171/21** RL/CM to ratify the purchase of a new turbidity meter from Enviroway at an approximate cost of \$1,900 + shipping and applicable taxes.

**CARRIED**

**MAYOR AND COUNCILLORS FORUM**

TT - Town Hall/Opera House: Councillor TT has been corresponding with Shamrock Hardwood Flooring regarding the refinishing of the Town Hall/Opera House floor in the auditorium. Based on satisfactory discussions, Shamrock Hardwood Flooring has been put in the schedule to complete the work.

**172/21** TT/SC to ratify proceeding with Shamrock Hardwood Flooring for refinishing the Town Hall/Opera House hardwood flooring (with exception to the balcony), from June 1-14, 2021 for a quoted price of \$18,236.19.

**CARRIED**

- Councillor TT reported based on confirmation from Vance Weber that PVSD denied the Wolseley Soccer Club permission to play soccer on their property. As such, the Wolseley Soccer Club is looking at alternative areas.

**173/21** TT/CM to allow Wolseley Soccer Club to use town-owned public greenspaces located on Poplar Street (west of St. Anne's RC Church), and the town-owned area west of New Lift Church, providing the COVID-19 protocols and guidelines are adhered to.

**CARRIED**

- Town Hall/Opera House WIFI seems to be working well and keeping up with the streaming that the Mainline Music Festival – Wolseley is doing this week.

CM - Utilities: Water Treatment Plant ("WTP") media issues in Filter #5. Media will be replaced for an approximate cost of \$10,000-15,000. The lighting upgrade is complete in the WTP.

- There was an electrical issue at the Sewer Lift Station located on Water Street. Parts were flown in from Ontario to get the job done. It is now working properly.

- Public Works will be starting to flush lines when weather starts warming up.

- Wolseley Golf Club Annual General Meeting was held Friday April 16<sup>th</sup>. Four new members joined the club. Executive remains the same with Lyle Laverdiere as President, Grant Laverdiere as Vice-President, and the Secretary/Treasurer position is split this year, Pat Boehme as Secretary and Krista Johnson as Treasurer. Marty Happy will be working with Kurt MacPherson on the Golf Course sign. Hope to have this completed for the beginning of the season. Public Works spread gravel in the driveway/parking lot area at the Golf Course and has improved it.

- Insurance for the Golf Club is paid by the Golf Club. After further investigation, it was found the Town doesn't insure anything at the Golf Course. It is Councillor CM recommendation for the Town to take this on as it is Town-owned. The Golf Club would cover the liability and contents including the liquor license; and the Town would cover the hard assets such as the building, deck, washrooms, mower.

**174/21** CM/RQ to proceed with getting a quote from Western Financial Group for adding the Golf Course Assets (Building/Equipment) to the Town's insurance policy.

**CARRIED**

RQ - Fire Department:

**175/21** RQ/TT to ratify the purchase of a leaf blower kit and batteries from Wolseley Home Building Centre for a cost of \$1,331.56 for use at the Wolseley Fire Department.

**CARRIED**

**176/21** RQ/SC to rescind the Fire Ban for the Town of Wolseley effective immediately.

**CARRIED**

- A Fire Meeting was held on Monday evening, and the Fire Department welcomed a new member, Reegan Williamson. He comes to the department with many years of experience and lots of training. One member was dismissed from the Fire Department due to inactivity/non-commitment.
- Last Monday, Prairie Mobile Communications was out to test the radios in the Fire Trucks. The Antenna was no good in the new Freightliner truck and the radio in the Pumper truck was no good. They took the radio in and will provide a quote for repairs (approximately \$400 total). They will be coming through Wolseley on Friday and will drop it off then.
- SaskTel internet is scheduled to be installed tomorrow. Itty Bitty Computer Service will have the desktop computer ready for the Fire Hall soon.
- The Fire Chiefs conference is virtual this year, and would've been good to have internet and computer setup prior to conference so members of the detachment could attend virtually. May look at this option in the future.

SC - National Volunteer Week 2021 (April 18-24, 2021)

**177/21** SC/GH that the Town of Wolseley acknowledge National Volunteer Week (April 18-24, 2021) and recognize volunteers within our community.

**CARRIED**

- Southern Saskatchewan Vacation Guide: Council would like to place an ad similar to last year (cost \$225).

**178/21** SC/RQ to proceed with a one-unit ad for a cost of \$225.00 in the Southern Saskatchewan Vacation Guide as done in prior year.

**CARRIED**

- Wolfcreek Jubilee Court budget adjustment for the doors results in a savings of \$8,800.

KD - Wolfcreek Jubilee Court door savings is due to windows being within the door, rather than beside the door. There are drainage issues within the parking lot at Jubilee Court. They may attempt to reroute the water uphill to the south, but doesn't look too feasible. Looking at options that includes a concrete pad (with assistance from Public Works). May be a cost-shared project between the Town and Wolfcreek Jubilee Court.

- Sportsplex: identified area where roof is leaking at the Skating Rink. May have to get a contractor in to replace tin screws in a 30' section of the roof (Fire Hall roof leaking as well, and will need tin screws replaced too).
- Snow piles on addition roof, Public Works pulled it off and there doesn't seem to be any issues there.
- We are still waiting for estimates from Associated Engineering for the Water Street Sanitary Sewer Line Project.
- Nothing new to report regarding the plant at the Skating Rink. Brian will be coming to do a shutdown and check the system for leaks.
- Councillor KD makes note the chickens are back on Claude Street.

RL - Talked to Foreman Schneider about piling aggregate (gravel, sand, etc.) using the cement blocks to tidy up the area.

- When replacing sidewalks, the larger chunks of cement can go to the Lagoon to use as rip rap around the edges of the cells as there is some deterioration.
- Councillor RQ mentioned a large frost boil starting to form in front of the Fire Hall overhead door that should get looked at for repair.

**GH** - Mayor GH mentions Budget has not been revisited yet, will perhaps get together with CAO to look at fixed costs.

- SHA quarterly virtual meeting will be held tomorrow April 22 from 2:00PM to 3:30PM, open to municipal leaders.
- Wolseley Horticulture Society is seeking volunteers for watering the flower baskets this year. Contact Fern Wallace to be added to the watering schedule.

**KD** - Pitch-in Day hosted by Wolseley Horticulture Society has been postponed to some time in May. Will try to engage the school kids to participate.

### **UNFINISHED BUSINESS**

1. **Animal Control Bylaw**: Samples provided by Office Clerk after some research regarding hobby kennels/harboring more than three dogs. In some places that did have hobby kennels/harboring, a fee of \$100 was charged for a Harboring Permit and a \$25.00 fee for Harboring Permit Renewals.
2. **Water Street Sanitary Sewer Line Project Update**: Waiting for quotes.
3. **Re-survey Highway Commercial Properties**: Waiting for quotes.
4. **Listing Town Lots with Remax**: Start with residential listings.

**179/21**

TT/RQ to list the following residential town-owned lots with Remax as presented in correspondence dated April 19, 2021 for an annual term:

- Lots 13-18 Block 36 Plan 86R38949 (Maple Street);
- Lots 6-8, 11-12 Block 36 Plan 86R38949 (Spruce Street);
- Lot 13 & 16 Block A Plan 84R66732 (Banbury Place);
- Lots 14-15 Block A Plan 79R34569 (Banbury Place).

**CARRIED**

### **NEW BUSINESS**

#### **CLOSED SESSION**

**180/21**

CM/RQ that Council moves into a Closed Session at 8:44PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following item:

- Building Bylaw Planning; and
- Schedule A, Formal Complaint Form filed pursuant to Bylaw No. 01-2017 *The Council Code of Ethics Bylaw*.

*Parties Present: Mayor GH, Councillors SC, KD, RL, CM, RQ, TT and Chief Administrative Officer CQ*

**CARRIED**

*Councillor RL declared a pecuniary interest and left the Council Meeting at 9:21PM*

**181/21**

RQ/CM that Council moves out of a Closed Session and reopens the regular meeting at 9:31PM.

*Parties Present: Mayor GH, Councillors SC, KD, CM, RQ, TT and Chief Administrative Officer CQ*

**CARRIED**

#### **Building Bylaw Planning:**

**182/21**

CM/GH to provide legal with proposed Draft Building Bylaw for review and comment.

**CARRIED**

Schedule A, Formal Complaint Form filed pursuant to Bylaw No. 01-2017 The Council Code of Ethics Bylaw:

**183/21** RQ/CM to inform claimant and member of council named in complaint that the complaint has no merit and is therefore dismissed.

**UNANIMOUSLY CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council, Wednesday May 05, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

**ADJOURNMENT**

**184/21** RQ that the meeting be adjourned at 9:39PM.

**CARRIED**

Gerald Hill  
Mayor

Candice Quintyn  
Chief Administrative Officer