

**TOWN OF WOLSELEY
MINUTES
MAY 19, 2021**

The 14th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday May 19, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Chris McBride (CM)	Councillor Randy Quintyn (RQ)
Councillor Tim Taylor (TT)	CAO Candice Quintyn (CQ)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

209/21 RQ/TT that the Agenda be adopted as amended.

CARRIED

MINUTES

210/21 KD/RL that the minutes of the regular meeting held May 05, 2021 be approved.

CARRIED

ACCOUNTS

211/21 RQ/SC that the general accounts for ratification, cheque #'s 20876 to 20883 totaling \$8,944.48 be ratified.

CARRIED

212/21 RQ/TT that the general accounts for approval, cheque #'s 20884 to 20898 totaling \$36,227.82 be approved, with the exception of cheque # 20890.

CARRIED

Councillor RL declared a pecuniary interest and left the meeting at 7:08PM

213/21 RQ/KD that cheque # 20890 payable to Lyke Farms totaling \$574.88 be approved as presented.

CARRIED

Councillor RL returned to the meeting at 7:10PM

214/21 CM/TT that the Statement of Financial Activities detailed for the period ending April 30, 2021 be approved as presented.

CARRIED

COMMUNICATIONS

1. Brittany Warner re: Speed Signs:

215/21 RL/CM to authorize ratepayer to erect two 'Slow Watch For Children' signs at each end of their driveway at 501 Garnet Street at the ratepayer's expense.

CARRIED

2. Brittany Warner re: Request of Animals:

216/21 RQ/CM to allow ratepayers one (1) horse and some chickens (fenced in) on their property at 501 Garnet Street as per request.

Abstentions: Mayor GH and Councillor SC

DEFEATED

3. Ministry of Environment re: Landfill Emergency Response Plan and Annual Report Response:

217/21 GH/RL to accept response report from Ministry of Environment regarding the Wolseley Landfill Emergency Response Plan and 2020 Annual Report.

CARRIED

4. Ryan Whalley re: Request for Video Greetings from Mayor & Council for WHS Grad: Correspondence received from Wolseley High School inviting the Mayor & Council to prepare a video greeting for the 2021 Graduation Class. Mayor GH will work with CAO to get a video to WHS.

5. Stephen Scriver, Library Board Chair re: Ratification of Wolseley Library Board:

218/21 CM/KD to ratify the following volunteers who wish to serve on the Wolseley Library Board: Chair, Stephen Scriver; Treasurer, Melanie Arkinstall; Members, Edna Boehmert, Mandy Jackson, Sylvia Smith, Ruth Bruce, April Dahnke, Sonya Herman and Ashley Boehme.

CARRIED

6. Pat Jackson, Municipalities of Saskatchewan Board Member re: SUMA Name Change: Correspondence received from one of the Board of Directors on the Municipalities of Saskatchewan (SUMA) Board regarding the upcoming electronic vote for the name change from the Saskatchewan Urban Municipalities Association to Municipalities of Saskatchewan. The Town of Wolseley is allowed 2 voting delegates, and an electronic vote will be taken between Noon on June 1st to Noon on June 3rd. Town Council agrees to keep the original ‘Saskatchewan Urban Municipalities Association’ name when it comes time for voting. Councillor RQ and KD have indicated they can be available for casting the votes on behalf of the Town of Wolseley.

7. Danika Bieber re: Grad Banner Hardware:

219/21 GH/CM to support the purchase of Avenue/Street Banner Arms/Brackets for ten (10) graduate banners.

CARRIED

8. April Dahnke re: Wolseley Nature Trail Project Update: Correspondence received from April Dahnke regarding an update on the Wolseley Nature Trail project: *[We] have confirmed with the new owner of the property adjacent to the Wolseley Nature trail, Brittany Warner, to have the pathway loop around her property to the road by the bridge. We really need to get a map drawn up to use as the artwork on sign board but must confirm this part of the trail first. We hope to get a walk-through with her this week. Next steps are to consult with the Judy Lechowicz about the possibility of making a map that matches the others around town. If not, I will make a basic map. Once we have a cost on the two signs, one for the trail and one for the corridor, then we can put the rest of the funds allocated to the bench and garbage can.*

9. Stephen Scriver re: Proposed Historic Tour:

220/21 RQ/SC to authorize Stephen Scriver to proceed with historical tour as presented in e-mail correspondence dated May 18, 2021.

CARRIED

REPORTS OF ADMINISTRATION

1. April Bank Reconciliation: Administrator prepared and presented the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending April 30, 2021.

221/21 CM/RQ that the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending April 30, 2021 be approved as presented.

CARRIED

2. Utilities Update: The 2021 Q1 Utility Billing levied for the period January 1 to March 31, was due April 30. Second Notice known as the Payment Reminder Notices were sent via standard mail during the first week of May. Consumers are strongly encouraged to make payment in full or make reasonable scheduled

payment arrangements to pay the Utility arrears to \$0 prior to the next quarter being levied.

Third and FINAL Notice will be considered in the first week of June if any accounts remain in arrears at that time. Shut-offs due to non-payment, failing to contact the municipality or follow-through with payment arrangements would be scheduled at least 14 calendar days’ after final notice has been delivered.

Utility Accounts Receivable sits at approximately \$7,155.

- 3. Portable Toilet Rental Update: The Office Clerk attempted to contact Grenfell Septic for renting a portable toilet for the Ball Diamonds, but found out through Grenfell’s municipal office that the business is not in operation. The Town of Grenfell provided contact information for a company in Katepwa. Administrator suggested contacting Loraas for information on their portable toilets.

Loraas suggested renting two portable toilets to eliminate the need to clean them often. Costs are described below for rental of two (2) portable toilets from Loraas:

Delivery/Pick-up:	\$200 per trip
Rental for 2:	\$200/month (need for 2 months = \$400)
<u>Cleaning:</u>	<u>\$100/biweekly (approx. \$300)</u>
TOTAL:	\$1,100

Loraas said they would sell a used portable toilet for roughly \$1,100-1,200.00. They would still charge \$100.00 every time they came to clean it.

Katepwa does not rent portable toilets, but can come clean one for a cost of \$120 each time.

222/21

CM/RQ to purchase a used Portable Toilet from Loraas Disposal for a cost up to \$1,200 plus applicable taxes.

CARRIED

MAYOR AND COUNCILLORS FORUM

- TT - Library: Board Members have decided to have meetings on Sunday afternoons; however, this won’t work with Councillor TT schedule, but will attend when he can; can’t guarantee all meetings will be attended.
- SplashPark tentative opening to aim around the 1st of June. SplashPark hours 10:00AM to 8:00PM; washrooms open daily. CAO will be in touch with prior year’s contractors to see if they are interested in contract for this season at the same rate.
- Dock was installed at the beach area. There is a need for budget to be allocated to beach cleanup throughout the growing season (i.e. rake goose droppings, rototilling, etc.). A pathway should be kept free of weeds at the beach entrance near the dock. Council discussed contracting a 4-hour per day position to maintain beach area, clean/sanitize Golf Course Washrooms, and Portable Toilet that will be located at the Ball Diamonds. Councillor TT and CM can provide list of duties for CAO to draft an ad.
- Council discussed possibility of re-opening the Tourist Booth and posting an ad for a contract position. Council directed CAO to draft letters to volunteer groups to see if they have any interest in volunteering at the Tourist Booth this year.
- Beliveau Construction is going to do the fence at the SplashPark as soon as he can get to it. In the meantime, Public Works will be directed to put up a temporary fence around the Splash Park to eliminate geese and goslings from going in the area.
- SC - Tourist Booth volunteer letters should be sent out asking if there would be any interest in volunteering at the Tourist Booth for the season.
- A potential new Librarian was offered a position, in which they haven’t officially accepted the position yet. They are currently looking for a relief Librarian.
- KD - Beliveau Construction confirmed they will do the two roof jobs (Sportsplex and Fire Hall) replacing screws to try and fix the roof leak problems.
- Councillor KD will follow up with a contractor that has questions on the Sportsplex Ice Resurfacers Garage Project.

- RL - Sonny's Plumbing and Heating will be coming to do the plant shut down at the Sportsplex soon. He will bring fifteen (x15) bags of brine to stock up. Will check system for leaks later this year.
- Fountain is installed.
- RQ - Fire Department: a few Fire Calls happened in the last couple of days. The phone is not working at the Fire Hall. SaskTel Business Support was notified and they tested the line going to the Fire Hall and that is working, so they indicated it is either the phone or it is possibly something internally with a phone jack. Fire Department will try a different phone and call for a tech if necessary.
- CM - Public Works: Dust Control has been applied to the gravel roads within Town. Sewer line flushing is done.
- Water Treatment Plant filter #5 still waiting for laterals from Municipal Utilities, and if they have extra parts we would look at doing Filter #1. Approximate cost is \$15-20K, including the media replacement.
 - Dandelions are getting out of control on town lots. Will look at hiring someone to spray town-owned lots in the Spring and Fall to get on top of controlling weeds.

223/21 CM/RQ to get a quote for spraying weeds on town-owned lots.

CARRIED

- Mark Smith is using prior years vacation days all at once, and will be away for 22.5 days.
- Work on sidewalk replacement will start soon.
- Water has been turned on at the Camper/Trailer Sewer Dump Station, Tourist Booth (includes fountain), and Golf Course washrooms.
- Ball Diamonds have been tidied up, benches and bleachers have been painted, infields have been dragged, trees trimmed.
- Golf Course: detailed 16 x 24 addition drawings for the east side of the Clubhouse.

224/21 CM/RL to accept detailed drawings for Golf Course Clubhouse addition as presented by Beliveau Construction for estimated cost of construction at \$50,000.

CARRIED

225/21 CM/RQ to financially support the project for the Wolseley Golf Course Club House Addition for cost up to \$10,000.

CARRIED

- Golf Board met and appointed Aaron Laverdiere, Pat Boehme, Chris McBride and Ron Lyke to Golf Course Clubhouse Addition project. Fees increased at: Youth \$30, Single \$75, Couple \$100, Family \$150. Tournaments are planned for this season, a Businessman's, Night Golf, Darren Gatrell Memorial. Skins nights are supposed to start this Friday and there is talk of starting a ladies' night golf. New tee boxes are being developed for holes 3, 5 and 7. Talk of getting new fairway markers and new score cards. Next meeting is May 31st. The Golf Course sign is looking good, the cement work is done, and planning to be finished the sign by June 1st.
- GH - Randy Clark Legacy Park is still being fundraised for. In May and June, the committee is planning to do a photo contest for calendars to sell. Mayor GH looking for someone else to assist acting as a liaison between the committee and the Town Council. Councillor SC offered to try and help when she can. The committee meets once per month.
- Zoom Meeting with President of Qu'Appelle Beef for an update on the business plan went well. Goal is to be up and running within a year. Need to get capital set up and expansion in the Valley done.
 - Pump is installed at the Courthouse yard for watering the gardens up there. Benches are out. The Communities in Bloom adopt beds are going ok. Shrubs are being moved around and will try and utilize what we have.
 - Flower Baskets will be here around the beginning of June. Fern Wallace is working on a watering schedule. Volunteers are needed for watering.

UNFINISHED BUSINESS1. Animal Control Bylaw – Update with Suggested Amendments:

- 226/21 GH/CM to include amendments to proposed Bylaw No. 01-2021, The Animal Control Bylaw, as follows:
- Sections 6 to 10; and
 - Schedule 1 & 2.

CARRIED

- 227/21 KD/RL that Bylaw No. 01-2021, The Animal Control Bylaw, be given a SECOND READING this 17TH day of MAY, 2021.

CARRIED

- 228/21 GH/TT to provide Public Notice for two consecutive weeks for consideration of adopting The Animal Control Bylaw, Bylaw No. 01-2021, with amendments as presented.

CARRIED2. Water Street Sanitary Sewer Line Project Update – Update from Associated Engineering:

- 229/21 CM/RL to table Water Street Sanitary Sewer Line Project Update from Associated Engineering to next regular meeting.

CARRIED3. Re-survey Highway Commercial Properties – Update from 20/20 Geomatics:

- 230/21 RQ/RL to contract 20/20 Geomatics to resurvey the Highway Commercial lots for road widening, as per quote dated April 20, 2021 (File# 1328).

Mayor GH requests a recorded vote.

Parties present: Mayor GH, Councillors SC, TT, KD, RL, RQ, and CM.

For: Councillors TT, KD, RL, RQ, CM

Opposed: Mayor GH

Abstained: Councillor SC

CARRIED**NEW BUSINESS**

1. DRAFT Policy #30, Exposure Control Policy: In keeping up with the OH&S Regulations, employers, in consultation with the OH&S committee, shall develop and implement an exposure control plan to eliminate or minimize worker exposure if workers are required to handle, use or produce an infectious materials or organism or are likely to be exposed at a place of employment.

- 231/21 CM/SC that Policy #30, the COVID-19 Exposure Control Policy be approved as presented.

CARRIED**CLOSED SESSION**

- 232/21 RL/RQ that Council moves into a Closed Session at 9:55PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following item:

- Legal Opinion re: Municipal Asset Management Contract;
- Draft Fire Protection Agreement.

Parties Present: Mayor GH, Councillors SC, KD, RL, CM, RQ, TT and Chief Administrative Officer CQ

CARRIED

- 233/21 TT/CM that Council moves out of a Closed Session and reopens the regular meeting at 10:27PM.

Parties Present: Mayor GH, Councillors SC, KD, RL, CM, RQ, TT and Chief Administrative Officer CQ

CARRIED

Municipal Asset Management Planning:

234/21 CM/RQ to continue Municipal Asset Management planning.

CARRIED

Draft Fire Protection Agreement:

235/21 RQ/CM to continue Fire Agreement planning.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday June 2, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

ADJOURNMENT

236/21 TT that the meeting be adjourned at 10:28PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Chief Administrative Officer