

**TOWN OF WOLSELEY
MINUTES
JUNE 16, 2021**

The 16th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday June 16, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	CAO Candice Cieckiewicz (CC)
Councillor Tim Taylor (TT)	

ABSENT:

Councillor Chris McBride (CM)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:01PM.

AGENDA

261/21 RL/KD that the Agenda be adopted as amended. **CARRIED**

MINUTES

262/21 RQ/TT that the minutes of the regular meeting held June 2, 2021 be approved. **CARRIED**

ACCOUNTS

263/21 RQ/SC that the general accounts for ratification, cheque #'s 20943 to 20950 totaling \$8,969.65 be ratified. **CARRIED**

264/21 RQ/KD that the general accounts for approval, cheque #'s 20951 to 20976 totaling \$64,721.97 be approved. **CARRIED**

COMMUNICATIONS

1. Wolseley High School re: Graduation Ceremony Greetings from the Town: Correspondence received from Wolseley High School inviting a representative from the Town to bring in-person greetings from the Town of Wolseley. Mayor GH provided a short video greeting previously. Councillor TT indicated he is willing to bring greetings on behalf of the Town as he will be there.
2. Wolseley High School re: Basketball Court Fencing: Correspondence received from Wolseley High School inquiring if the Town would have any use for the fencing around the old tennis courts. Materials are valued at an estimated \$13,000 and the fence measures 460 feet long by 12 feet high, with one full size 12-foot gate. If the Town is able to use it, WHS would be happy to donate it, on condition that the Town was able to remove it (upright poles are cemented into ground).

Some members of Town Council will meet at the site tomorrow to take a look at the fence before committing to it.

3. Wolseley Artisans re: Tourist Booth Volunteer Request: Correspondence received from Wolseley High School indicating the Artisans would be happy to cover the Wednesday shifts at the Tourist Booth this season.

REPORTS OF ADMINISTRATION

1. Utilities Update: FINAL Notices were sent via registered mail on June 3rd to eleven (11) consumers who had arrears over \$185.00. Disconnections will occur due to: 1) non-payment, 2) failing to contact the municipality, or; 3) failing to follow through with a reasonable payment arrangement (including missed payments). Disconnections will be scheduled at least 14 calendar days' after the

date listed on the notice as per Policy #29, The Utility Service Management Policy. The 14th day after June 3rd is Thursday June 17th; however, disconnections could be moved to the following Monday June 21st.

Out of the 11 Final Notices delivered, we have had the following occur:

- 2 accounts have been PAID in Full;
- 2 accounts made a payment with further payment arrangements;
- 2 accounts made a payment but no further contact with Office for any payment arrangements;
- 1 account has had no contact what-so-ever with the Office;
- 1 account made a payment that was supposed to be paid in full but wasn't;
- 2 accounts made payment arrangements starting around June 20th;
- 1 account contacted the office via email to make plans for payment arrangements but hasn't committed an amount or timeline.

Utility Accounts Receivable sits at approximately \$3,150.

2. TAXervice Update – 2019 Arrears File: Further to the interim report of January 19, 2021, the six-month waiting period following registration of the tax lien will expire July 8, 2021. The Tax Enforcement Act provides that Council may, by resolution, authorize proceedings for any title. TAXervice recommends it is best practice to continue with proceedings against all properties to maintain an even hand among all owners with arrears.

265/21

RQ/TT THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after July 8, 2021 to commence proceedings to request title with respect to the following described lands:

Roll 009 000	Lot 12-Blk/Par 1-Plan 176 Ext 0	Title No. 143690845
Roll 168 000	Lot 5-Blk/Par 13-Plan 10225 Ext 41	Title No. 151586309
Roll 169 000	Lot 9-Blk/Par 13-Plan 76R53635 Ext 0	Title No. 151586286
Roll 205 000	Lot 1-Blk/Par 16-Plan 35900 Ext 0	Title No. 131205596

CARRIED

Once TAXervice receives the above resolution, they will proceed with the next phase of tax enforcement, which is service of the Six-Month Notice. The first step will be to send the Farm Debt Mediation Notice to all registered owners by registered mail. The practice as recommended by Local Government and by Farm Debt Mediation is to give the FDMA notice to all registered owners. The registered owner of property in a town or city could be a “farmer”. There is no way of telling who is or who isn't a farmer as the definition of a farmer is very broad. Once the FDMA notices are mailed, TAXervice will prepare the six-month notice documents and send same to our office for signing.

MAYOR AND COUNCILLORS FORUM

- RQ - Councillor RQ recommends offering a charitable tax receipt to Ennis Equipment for their donation of sand to the Lion's Playgrounds. Council is agreeable to this, Ennis just has to submit an “invoice” for Fair Market Value of the sand and quantity to know how much to write the tax receipt for.
- There is a plan to complete the south playground with post and chain fence and the Lions are looking at upgrading the swing sets for each park.
 - Trans-Care Rescue invoice received and approved tonight will be offset by the Wolseley Fire Department donation they received from Western Financial Group that is to go towards new turnout gear.
 - The Fire Hall roof still have two separate areas that leak when it rains. The ridge cap will be removed and replaced with a solid surface to screw to.
 - There are two (2) transplanted trees at the Cemetery are yellowing. If they aren't on a watering schedule, they should be put on one and perhaps look at fertilizing.
- RL - Dig to attempt finding water leak on Claude Street was unsuccessful. The excavation is left open to see if something breaks open. Can't find the leak and there are a lot of utility lines in the area.
- The Zoning Bylaw is not being followed at 501 Garnet Street property as two horses are located on the property. Mayor GH reminds that complaints should be issued to Town Office to follow a process. Council needs to discuss how Town is to enforce bylaws.

266/21

RL/TT to send letter to owners of 501 Garnet Street regarding contravention of the Zoning Bylaw.

CARRIED

- KD** - Sportsplex Garage Project: committee is working on a specification sheet to detail the building.
- After the ice storm, a lot of branches are still laying around. Councillor KD expresses concern with Elm Trees/branches laying around. Council discusses the wood chipper use. Reminder to Public of the Provincial Elm Tree Prune ban.
 - Beliveau Construction completed the work on the skating rink roof replacing a section of screws. Will monitor for leaks in rainfall.
- TT** - Town Hall Opera House: floor in auditorium has been refinished and a very good job done. A number of processes were used. Shamrock Hardwood Flooring was done Saturday afternoon. The key now is to how it is maintained. Use of only microfiber mops, no power equipment, except perhaps a vacuum with a thin bristled head. Spills must be cleaned immediately, and don't need a whole lot of water for cleaning. We are supposed to keep a stable humidity in the building to prevent expansion/contraction. It is a maple hardwood floor. One of the registers were taken off and cleaned and a small leak was found. Mr. T's Plumbing and Heating will repair. Councillor TT would like to Express-Post a cheque to Shamrock Hardwood Flooring.
- The fence at the Splash Park is done and looks great! The one spray feature (dumping buckets) washes sand away and need to find a solution to prevent this. It is a work in progress.
 - Dock is sitting one length away from the beach with the rise in the water. Nothing done to fix there yet.
- SC** - On the opening weekend of the SplashPark, it only ran until 6PM instead of 8PM as the hours forgot to get changed on the computer. This has been rectified.
- A Library Board meeting will be held Wednesday June 23rd.
 - Tourism Champion: 10 module online course is FREE until the end of October.
 - Councillor SC would like to advertise for a Tourism/Economic Development Committee.

267/21

SC/RQ to advertise for volunteers to develop and sit as members to a Tourism and Economic Development committee.

CARRIED

- Councillor SC would like to recognize two local individuals who died in the line of duty within the last year.

268/21

SC/RQ that the Town of Wolseley mark and remember June 12th as Shelby Patton Day and November 5th as Scott Pollock Day in recognition for their services in the line of duty.

CARRIED

- GH** - Mayor GH was approached by ratepayers about installing a permanent memorial for Cst. Patton. Perhaps a memorial bench at a future date at a location to be determined.
- Prairie Life video done of the Town (YouTube). Done very well! It is posted on the Town's Facebook page.
 - Mayor GH will contact Beliveau Construction to look at the Swinging Bridge as there is some cracked planking that will need to be reinforced at the north end of the bridge.
 - Mayor GH thanks the entire community for supporting Cst. Patton's procession on Tuesday.

UNFINISHED BUSINESS

1. **Animal Control Bylaw**: No update from ratepayers. Council advises Town Office to touch base with ratepayers to provide a solution for their situation.

NEW BUSINESS

1. Application for Building Permit, 114 Cairo Street - Deck:

269/21 KD/RL to approve application for Building Permit for 114 Cairo Street, to alter an existing deck as presented in the application.

CARRIED

2. DRAFT 2021 Budget: Town Council would like to review in a separate meeting. Budget Meeting set for Thursday June 24 at 7:30PM at the Wolf Creek Friendship Centre.
3. DRAFT Bylaw No. 02-2021, The 2021 Tax Rates Bylaw: Tabled with 2021 Draft Budget.
4. Tender Opportunity, Tourist Information Centre (Seasonal Contract Attendant):

270/21 SC/TT to advertise for Tourist Information Centre Seasonal Contract Attendant.

CARRIED

5. DRAFT Maintenance Contractor Agreement for Beach Area, Golf Course Washrooms and Portable Toilet: Council reviews draft contract for new contract position being offered this season.
6. Tender Opportunity, Maintenance Contractor (Seasonal):

271/21 SC/KD to advertise Maintenance Contractor (Seasonal) for Beach Area, Golf Course Washrooms and Portable Toilet.

CARRIED**CLOSED SESSION**

272/21 TT/RQ that Council moves into a Closed Session at 8:46PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Saskatchewan Government Insurance re: Damage to Vehicle from Lawn Mower

Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, TT and Chief Administrative Officer CC

CARRIED

273/21 RQ/TT that Council moves out of a Closed Session and reopens the regular meeting at 9:04PM.

Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, TT and Chief Administrative Officer CC

CARRIED

Saskatchewan Government Insurance re: Damage to Vehicle from Lawn Mower:

274/21 GH/TT to await further information from Saskatchewan Government Insurance regarding claim.

CARRIED**ANNOUNCEMENTS**

- Next Budget Meeting of Council, Thursday June 24, 2021 at 7:30PM at the Wolf Creek Friendship Centre;
- Next Regular Meeting of Council, Wednesday July 7, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

ADJOURNMENT

275/21 SC that the meeting be adjourned at 9:05PM.

CARRIED

Gerald Hill
Mayor

Candice Cieckiewicz
Chief Administrative Officer