

**TOWN OF WOLSELEY
MINUTES
JULY 07, 2021**

The 18th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday July 07, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Councillor Tim Taylor (TT)	CAO Candice Cieckiewicz (CC)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:05PM.

AGENDA

285/21 RQ/TT that the Agenda be adopted as presented. **CARRIED**

MINUTES

286/21 RQ/CM that the minutes of the regular meeting held June 16, 2021 be approved. **CARRIED**

287/21 KD/RL that the minutes of the budget meeting held June 24, 2021 be approved. **CARRIED**

ACCOUNTS

288/21 RL/TT that the general accounts for ratification, cheque #'s 20977 to 20984 totaling \$8,870.35 be ratified. **CARRIED**

289/21 TT/SC that the general accounts for approval, cheque #'s 20985 to 21031 totaling \$89,855.41 be approved. **CARRIED**

Councillor RQ declared a pecuniary interest and left the council meeting at 7:13PM

290/21 RL/KD that general account for approval, cheque # 21028 payable to Wolseley Service Ltd. totaling \$255.74 be approved. **CARRIED**

Councillor RQ returned to the council meeting at 7:14PM

291/21 RQ/KD that the Statement of Financial Activities for the period ended May 31, 2021 be approved as presented. **CARRIED**

COMMUNICATIONS

1. Town of Whitewood re: Letter of Condolences: Correspondence received from the Town of Whitewood regarding loss of Constable Shelby Patton.
2. Wolseley & District Lions Club re: Permission for Improvement at Beach Washrooms: Correspondence received from the Lions Club regarding a request for permission from Town Council to permanently attach a means to provide shade on the immediate west side of the building and deck area of the Beach Washrooms at the SplashPark.

292/21 KD/SC to support initiative to provide shade on Beach Washrooms as per correspondence dated June 23, 2021 from the Wolseley Lions Club. **CARRIED**

3. Canada Golden Fortune Potash Corporation re: Broadview Potash Project Update: Correspondence from CGFPC regarding an update on the Broadview Potash Project. The correspondence indicates although the Broadview Project has been deferred from their original schedule, they are doing what they can to ensure that the Broadview Project remains viable now and in the future.
4. RCMP Combined Traffic Services Saskatchewan (CTSS) SE District re: June 2021 Update: Correspondence received from RCMP CTSS SE District regarding June 2021 Update. S/Sgt. Ryan Frost, District Commander left the RCMP. Cathy Walter is presently Acting District Commander for the RCMP CTSS.
5. City of Winnipeg re: Letter of Condolences: Correspondence received from the City of Winnipeg regarding loss of Constable Shelby Patton.
6. Wolseley Heritage Foundation re: Reallocation of Town Hall/Opera House Funds Donated: Correspondence received from WHF regarding a request to reallocate funds from the Town Hall/Opera House roof repair reserve to a reserve for the repair of the bell tower floor and roof, the bell ringing mechanism, and the modification of the flag pole for safer access and installation of the flag.

Town Council discusses and agrees a first step is getting a quote from a contractor to do the repairs in the bell tower as well as repairs to the flag pole.

293/21

KD/CM to reallocate the \$4,000 donated funds from the Town Hall/Opera House Roof Reserve to go towards the repair of the bell tower floor/roof, the bell ringing mechanism, and the modification of the flag pole.

DEFEATED

7. Wolseley Heritage Foundation re: Additional Information for Financial Support: Correspondence received from WHF regarding providing additional information for financial support.

Mayor GH requests a recorded vote.

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ and CM.

294/21

RQ/CM to award Wolseley Heritage Foundation a one-time monetary grant of \$1,800.00 (eighteen hundred dollars zero cents) from the COVID-19 relief fund, to buffer the impact of COVID regulations and restrictions on their operations.

For:

Opposed: Mayor GH, Councillors SC, TT, KD, RL, RQ and CM

Abstained:

UNANIMOUSLY DEFEATED

8. Municipal Utilities re: Water Treatment Plant Filter Repairs Report: Correspondence received from Municipal Utilities regarding the WTP Filter Repairs. The Filter Vessel was repaired and is now in a condition that will provide many more years of service.

REPORTS OF ADMINISTRATION

1. May Bank Reconciliation: Administrator prepared and presented the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending May 31, 2021.

295/21

RQ/KD that the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending May 31, 2021 be approved as presented.

CARRIED

2. Utilities Update: The 2021 Q2 Utility Bills have been levied and sent out for the period April 1 to June 30, 2021 and are due July 31st. Water Use Restriction Notices were sent with the bills to remind people to be mindful when watering during hot, dry conditions.

No disconnections were made as a result of the Final Notices that were sent. All accounts either had payment arrangements, a partial payment with further payment arrangements or payment in full.

Utility Accounts Receivable sits at approximately \$46,100.

MAYOR AND COUNCILLORS FORUM

- SC - Library: Board Meeting was held June 23rd and Linda Banbury was hired as the new Librarian Assistant.
- CTV/Bell Media Proposal: 1 month of commercials need 5-6 good quality photos and will do a voice over advertising for the Town.

296/21

SC/TT to accept Bell Media proposal for advertising Town of Wolseley for one month on TV for a cost of \$2,998.00 + GST plus \$500.00 for creative production.

CARRIED

- Harvard Broadcasting/620 CKRM Proposal: On Mondays and Fridays, the Town will have three 30 second commercials during the famous Flea Market on 620 CKRM. The campaign would run from July 19, 2021 to July 15, 2022. Councillor SC played two commercials for council's review.

297/21

SC/RQ to accept Harvard Broadcasting/620 CKRM proposal for one year at a cost of \$8,060.00 + GST (monthly billings of \$671.67 + GST = \$705.25 per month).

CARRIED

TT - Town Hall/Opera House: Councillors TT and SC have had preliminary discussions with the blinds company out of Yorkton to get that project going. The Town will need to source an electric manlift for installation of the blinds. They are working on a solution to provide blinds to the odd-shaped windows.

- Beach and Splash Park have been very busy during this heat.
- The dock at the Beach has been adjusted, close to touching the shoreline.
- Looking forward to having someone hired to keep the Beach area tidy.

KD - There is infrastructure granting available as per a SUMA email that was distributed to their e-mail correspondents. There is an online seminar on the 15th of July to discuss the granting, with a deadline to submit applications on July 23rd. One project of mind that this would qualify for is the Randy Clark Legacy Project, and the outdoor rink.

RL - Councillor RL going to look at getting a price for eaves troughs above the door at the Skating Rink. Mayor GH suggests while that is being reviewed to perhaps review the downspouts at the Courthouse for a more appealing solution there.

- The Sidewalk at the Wolseley High School was started. Old cement was hauled to the Lagoon to be used as riprap along the banks.
- There is a terrible smell at the Lagoon due to blue-green algae and low oxygen levels. Water Security Agency provided information to the Town Office for solutions to rid the smell.
- One transplanted tree at the cemetery is dead, one other doesn't look good.

RO - Fire Department: quiet at the Fire Department. If we don't get a rain we may have to consider issuing a Fire Ban, but will wait it out for now.

CM - Nothing to report.

GH - Communities In Bloom (CiB): signs for installation at entrances to town are being worked on. One will be placed north of the Water Treatment Plant in the roadside ditch, and the other across from the Esso in the roadside ditch.

- Mayor GH suggests looking into additional dog poo stations. Town Office looking for stations that include bags. Areas include Tourist Booth, Beach, Cemetery, and Courthouse.

UNFINISHED BUSINESS

1. Animal Control Bylaw: Suggested changes from the Ratepayers to the proposed Bylaw include the following:

- Consider changing the word Hobby "Kennel" to Hobby "Breeder";
- Consider a smaller fee for breeders, perhaps a blanket fee if a permit is required;
- Consider removing Section 8, "Inspection for Harboring/Hobby Kennel Permit", as kennels isn't what the Town is aiming for. Kennels would have to be inspected, whereas, hobby breeders are in their own home.
- When a permit is issued and there is a problem, consider giving two warnings and pull on the third offence, rather than pulling a permit right away if there is an issue.

- Consider noting a maximum number of animals when permitted. Example: for toy (small) breeds, maximum 6 per hobby breeder; for medium-large breeds, maximum 3 to 4 per hobby breeder.

Councillor KD suggests including the term “registered breeders” as part of Section 6B. Councillor RL suggests clarifying hobby breeder to “hobby breeder location”. Changes will be updated in the proposed Bylaw and brought back to Council for consideration.

2. Wolseley High School Basketball Court Fencing: Mayor GH and Councillors KD and RL met with Principal Ryan Whalley of WHS. It was decided that the Town is not interested in the fence around the basketball court.

NEW BUSINESS

1. Ratify Sale of White Cargo-Utility Box:

298/21 SC/RQ to ratify sale of the white cargo-utility box to K-Line Equipment Leasing in Emerald Park, SK for \$1,500.00 (GST included). **CARRIED**

2. Ratify Sale of 2016 Woods Mower FZ22K:

299/21 RL/KD to ratify sale of 2016 Woods Mower FZ22K to TNT Ranch Inc in Arcola, SK for \$6,000.00 (GST included). **CARRIED**

3. Ratify SaskPower Quote for Street Lights on Cedar Street:

300/21 RQ/TT to ratify purchase of SaskPower installing two street lights on existing poles along Cedar Street at an approximate cost of \$1,797.09 + GST. **CARRIED**

4. Water Treatment Plant Monthly Report for June 2021:

301/21 KD/RL that the Water Treatment Plant Monthly Report for June 2021 be acknowledged as presented. **CARRIED**

5. Living Tree Environmental re: 2021 Wolseley DED Survey 1 Results: Town Council discusses number of infected trees on the first survey. Suggestion to get a couple quotes for the removal of the trees from Wolseley Tree Service and Redwood Tree Service. Review DED Bylaw.

302/21 KD/RQ to proceed with process to remove trees infected with Dutch Elm Disease as per Living Tree Environmental report received via e-mail on July 4, 2021. **CARRIED**

6. Tender Review, Seasonal Tourist Information Centre Attendant: Three applicants submitted tenders for the Tourist Information Centre Contract position. Karissa Banbury (Tender: \$12/hour with further correspondence that she applied at other locations within Town), Jackson Baran (Tender: \$12/hour) and Keefe Taylor (Tender: \$15/hour).

303/21 TT/RQ to contract Jackson Baran for the Seasonal Tourist Booth Attendant for the 2021 Season at \$12.00 per hour. **CARRIED**

7. Tender Review, Seasonal Maintenance Contractor (Beach Area, Golf Course Washrooms & Portable Toilet): Two applicants submitted tenders for the Seasonal Maintenance Contractor for Beach Area, Golf Course Washrooms and Portable Toilet. Aiva Bieber (Tender: \$1,500 per month) and Jackson Baran (Tender: \$1,800 per month).

304/21 SC/RL to contract Aiva Bieber for the Seasonal Maintenance Contract for the Beach Area maintenance, Golf Course Washrooms and Portable Toilet for the 2021 Season at \$1,500.00 per month. **CARRIED**

8. Review Candidates for Tourism and Economic Development Committee: One volunteer submitted their name to Councillor SC.

305/21 SC/TT to appoint Loree Lawson to the Tourism and Economic Development Committee.

CARRIED

9. Review Candidates for Wolseley & District Sportsplex Board: No names have been submitted. Currently have seven members on the board and can operate with seven for now. Two vacancies on the board: one vacancy is a 2-year term; the second vacancy is a 3-year term.

CLOSED SESSION

306/21 RL/TT that Council moves into a Closed Session at 9:12PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Fire Protection Agreement;
- Municipal Asset Management Planning Update; and
- Building Bylaw Legal Revisions Review.

Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, CM, TT and Chief Administrative Officer CC

CARRIED

307/21 RQ/TT that Council moves out of a Closed Session and reopens the regular meeting at 9:45PM.

Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, CM, TT and Chief Administrative Officer CC

CARRIED

Fire Protection Agreement:

308/21 RQ/KD to continue discussions with RM Council and Fire Protection Agreement.

CARRIED

Municipal Asset Management Planning Update:

309/21 GH/KD to conduct a virtual meeting with MuniSight on how best to proceed with Municipal Asset Management Project.

CARRIED

Building Bylaw Legal Revisions Review:

310/21 KD/RQ to continue Building Bylaw planning.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday July 21, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

ADJOURNMENT

311/21 RL that the meeting be adjourned at 9:47PM.

CARRIED

Gerald Hill
Mayor

Candice Cieckiewicz
Chief Administrative Officer