

**TOWN OF WOLSELEY
MINUTES
JULY 21, 2021**

The 19th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday July 21, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Councillor Tim Taylor (TT)	CAO Candice Cieckiewicz (CC)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:02PM.

AGENDA

312/21 CM/SC that the Agenda be adopted as amended.

CARRIED

MINUTES

313/21 RL/RQ that the minutes of the regular meeting held July 07, 2021 be approved as amended.

CARRIED

ACCOUNTS

314/21 KD/RQ that the general accounts for ratification, cheque #'s 21032 to 21040 totaling \$8,713.19 be ratified.

CARRIED

315/21 CM/RL that the general accounts for approval, cheque #'s 21041 to 21069 totaling \$61,373.37 be approved.

CARRIED

316/21 RQ/CM that the Statement of Financial Activities detailed for the period ending June 30, 2021 be approved as presented.

CARRIED

COMMUNICATIONS

1. Launie Rein re: Bruce Saunders Way Maintenance: Correspondence received concerning the lack of road maintenance on Bruce Saunders Way, noting it should be graded every two weeks. Council discusses and will address this concern with Public Works to put it on a regular maintenance schedule.
2. Rose Kelly re: 401 Richmond Street Boulevard Tree: Correspondence received concerning a tree located on the Town boulevard that has a big hole at the bottom of it that is rotting and there is worry for it to come down and hit the house in a storm. Council discusses and directs Administration to let Public Works know to take a look at it and use their discretion if it is necessary to take out due to it being a safety issue. There is also a limb from a nearby tree that is overhanging the same house to take a look at possibly removing.
3. Harvey Malo re: Consider Opening Valve at Spillway to Replenish Adair Creek: Correspondence received for council to consider opening the valve at the spillway to replenish the water in the Adair Creek for various uses such as for wildlife, water for cattle and watering gardens. Council discusses water in Town being at a nice level. It was stated valves at both dams should only be used for flood mitigation purposes; however, Councillors RL, RQ and TT will take a look at levels from Water Street bridge, north.

4. Wolseley Library re: Story Walk: Correspondence received requesting permission to conduct a Story Walk in the community for the week of July 27 to August 3, 2021. Council discusses and would like more details regarding the Story Walk.

REPORTS OF ADMINISTRATION

1. June Bank Reconciliation: Administrator prepared and presented the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending June 30, 2021.

317/21

CM/KD that the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending June 30, 2021 be approved as presented.

CARRIED

2. Utilities Update: The 2021 Q2 Utility Bills were sent out before the end of June for the period April 1 to June 30, 2021 and are due July 31st.

Payments continually coming in for Utilities. The Utility Accounts Receivable sits at approximately \$24,500.

3. Property Tax Update: The 2021 Property Taxes have been levied for the period January 1 to December 31, 2021 and were sent out on Thursday July 15th. The Administration Office has been quite busy taking in tax payments. Property taxes can be paid with Cash, Cheque, Debit/Credit Card or via Internet Banking through your financial institution.

MAYOR AND COUNCILLORS FORUM

TT - Town Hall/Opera House: Quote for Blinds received from Lyn's Point of View totals \$11,819.50, and requires a 50% deposit to order the blinds.

318/21

TT/KD to proceed with client proposal from Lyn's Point of View for Town Hall/Opera House blinds quote for a total of \$11,819.50, with 50% deposit to be paid to order the blinds.

CARRIED

- A large function was held in the Town Hall/Opera House and floor looks very good.
- Beach Maintenance worker is doing very good, she's showing up to work and continues to work area beside the dock to keep it weed-free. The dock and picnic table areas are cleaned each day, the area is looking very nice.

KD - Councillor KD joined an informational grant webinar regarding the Canada Community Revitalization Fund (CCRF). The CCRF is a grant that offers 75% of project costs. Projects have to be shovel ready and owned by the applicant. The deadline to apply is July 22, 2021. The Rejuvenation of the Wolseley Outdoor Skating Rink was proposed to Council. It is proposed to create a larger ice surface (70 x 150), the budget for Phase 1 is \$41,692; Phase 2 is \$17,200. Quote for materials from Wolseley Home Building Centre total approximately \$12,541.63.

319/21

KD/CM that Town Council of Wolseley endorse the Rejuvenation of the Wolseley Outdoor Skating Rink project and apply to the Canada Community Revitalization Fund (CCRF) for funding assistance.

CARRIED

320/21

KD/RL that the Town of Wolseley fund the Rejuvenation of the Wolseley Outdoor Skating Rink project up to twenty-five percent (25%, approx. \$10,500), contingent on receiving the Canada Community Revitalization Fund (CCRF) grant.

CARRIED

- Councillor KD recommends continuing enforcement of the private swimming pool bylaw by sending out warning letters to those who have backyard swimming pools without proper enclosures/fencing around the pools. The letter should request their plans with erecting proper enclosures to protect the safety of young children in the community.

- RL - The tree at the Cemetery that was leaning really bad over the Cemetery Sign was removed, as well as a tree on the north side of the Cemetery that was leaning.
- RQ - Fire Department: Fire Meeting held Monday evening. The Rescue Van has some wiring issues that need to be repaired, other than that all equipment seemed to be working fine.
- Councillor RQ recommends leaving the Fire Ban on until we see if we get more precipitation. In that case, we will do an electronic communication to rescind if needed.
 - Privately owned vacant lots are not being maintained within Town limits. Councillor RQ recommends starting a list and sending Order to Remedy's to start that process. Some individuals aren't mowing their boulevards. There are trees hanging within the roadway on Pine Street that may require a trim in order for grader to get by in the winter.
- CM - Golf Course: Businessman's Tournament this weekend at the Wolseley Golf Course, Texas scramble style. Western Financial Group is sponsoring a \$10,000 Hole-In-One. It is \$160/team for registration, registration is at 10:00AM, Tee-off starts at 11:00AM, please pre-register via email.
- The Golf Course sign is 99% complete. Location is not permanent, Marty wants to put another coat of paint on and the year established. Sign will likely be turned to face the highway.
 - Aiva is doing well with cleaning the Golf Course washrooms, would like to extend a Thanks to Christina for her interim cleaning.
 - Mayor GH wonders if there was an update with the Watermain Extension via Line Bore Method project. Administrator indicated the permit application is stuck at Water Security Agency.
- SC - Economic Development: our first Monday morning advertising campaign was aired on 620 CKRM.
- Bell Media got the wording for commercial and photos, creative will do adjustments.
 - The first Tourism and Economic Development Committee Meeting was held and a few people showed interest in joining alongside Mayor GH and Councillors SC and TT. They've decided they would meet on the third Tuesday of each month.

321/21

SC/GH to appoint the following individuals to the Tourism and Economic Development Committee:

- Laurie Langlois
- David Gwilliam
- Otis Ayre
- Stephen Scriver (associate member)

CARRIED

- Councillor SC visited the Tourist Booth on Tuesday and found a SK flag, but no Canada flag. Administrator has flags on order. It is a busy little place and it is good to have open for the season.
- Kudos to Public Works for doing odd-jobs so quickly.

- GH - Tourism and Economic Development Committee: website and online presence need to be kept up to date. Office Clerk to help out. Nothing on website about SplashPark. Communications updated. Business Directory needs updating, as well as the groups and organizations list.
- Pet Waste Stations quote from "Displays2Go" is \$379.42/each. Mayor GH suggests getting four stations for the Courthouse, cemetery, tourist booth and ball diamonds.

322/21

GH/CM to order four (4) pet waste stations from 'Displays 2 Go' for cost of \$379.42 each plus shipping and taxes.

CARRIED

- Council Meetings: Mayor GH inquires if Council is prepared to go back to Council Chamber. Some are not comfortable moving into a smaller space just yet. Will leave as is for another month and see how things go. Perhaps we could move to the Town Hall/Opera House or back to Council Chamber at the Town Office.

KD - Sportsplex roof on east side no sign of leaks, however there is a small puddle on the west side. Would have to get whole roof done (replaced screws) eventually. Will talk to Joel (Beliveau Construction) to finish the whole roof with replaced screws and then we know it's all been done.

UNFINISHED BUSINESS

1. **Animal Control Bylaw Update:** Work in progress. Administrator working with ratepayers on wording.

2. **Ratify Dutch Elm Disease Tree Removal Quote:** Two quotes received for DED Tree Removals. Redwood Tree Services quote \$9,000 (less discount of \$2,700 if Town assists with cleanup); Wolseley Tree Service quote \$100/hour to cut down and remove with Town's assistance or \$15,000 for complete job.

323/21 RQ/KD to ratify Redwood Tree Services quote for \$9,000 plus taxes to remove Dutch Elm Disease infected trees as per Living Tree Environmental report.

CARRIED

3. **Fire Protection Agreement Update:** The RM of Wolseley, No. 155 provided a slight edit of wording and accepted draft Fire Protection Agreement and noted it can be sent on to Carry The Kettle First Nation for their review.

324/21 RQ/RL to provide Fire Protection Agreement to Carry The Kettle First Nation for review.

CARRIED

4. **Building Bylaw Update:** Work in progress.

NEW BUSINESS

1. **Water Security Agency re: Waterworks Inspection Report**

325/21 KD/CM to acknowledge Water Security Agency Waterworks Inspection Report completed and dated July 6, 2021.

CARRIED

2. **Appoint New Candidates to Tourism and Economic Development Committee:**
See Mayor and Councillor Forum under Councillor SC report.

CLOSED SESSION

326/21 RL/TT that Council moves into a Closed Session at 8:49PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Staff Planning;
- Strategic Planning;
- Municipal Asset Management Planning Update;
- SGI Claim for Damages.

Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, CM, TT and Chief Administrative Officer CC

CARRIED

327/21 CM/RQ that Council moves out of a Closed Session and reopens the regular meeting at 9:18PM.

Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, CM, TT and Chief Administrative Officer CC

CARRIED

Staff Planning:

328/21 KD/GH to continue staff planning.

CARRIED

Strategic Planning:

329/21 CM/RQ to continue strategic planning.

CARRIED

330/21 Municipal Asset Management Planning Update:
GH/RL to continue Municipal Asset Management Project with MuniSight. **CARRIED**

331/21 SGI Claim for Damages:
GH/SC to contact Saskatchewan Government Insurance to proceed with claim # SG SK 005176361 and submit invoice to Town of Wolseley upon completion of repair. **CARRIED**

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday August 04, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

332/21 ADJOURNMENT
CM that the meeting be adjourned at 9:21PM. **CARRIED**

Gerald Hill
Mayor

Candice Cieckiewicz
Chief Administrative Officer