

**TOWN OF WOLSELEY
MINUTES
AUGUST 04, 2021**

The 20th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday August 04, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Councillor Tim Taylor (TT)	CAO Candice Cieckiewicz (CC)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:01PM.

AGENDA

333/21 RQ/CM that the Agenda be adopted as amended.

CARRIED

MINUTES

334/21 SC/TT that the minutes of the regular meeting held July 21, 2021 be approved as presented.

CARRIED

ACCOUNTS

335/21 RQ/RL that the general accounts for ratification, cheque #'s 21070 to 21077 totaling \$8,772.93 be ratified.

CARRIED

336/21 CM/RL that the general account for ratification, cheque # 21078 totaling \$1,239.58 be ratified.

CARRIED

337/21 KD/SC that the general accounts for approval, cheque #'s 21079 to 21123 totaling \$45,665.70 be approved, with the exception of cheque # 21120.

CARRIED

Councillor RQ declared a pecuniary interest and left the council meeting at 7:09PM

338/21 RL/CM that cheque # 21120 payable to Wolseley Service Ltd. totaling \$93.24 be approved.

CARRIED

Councillor RQ returned to the council meeting at 7:09PM

COMMUNICATIONS

1. Indian Head RCMP Detachment re: Community Policing Report:

339/21 RQ/TT to acknowledge the Community Policing Report from the Indian Head RCMP Detachment for the period covering April 1 to June 30, 2021.

CARRIED

2. Canadian Pacific Railway re: CP's Interim Extreme Weather Fire Risk Mitigation Plan: Correspondence received from CPR regarding their interim extreme weather fire risk mitigation plan and asking for feedback from community stakeholders. Town Council discussed and mentioned CP should keep the vegetation mowed right along the railway right-of-way. Cleaning up the weeds along the right-of-way will assist in fire mitigation.

REPORTS OF ADMINISTRATION

1. Utilities Update: The 2021 Q2 Utility Bills for the period April 1 to June 30, 2021 were due July 31st.

Payments are continually coming in for Utilities; however, Payment Reminder Notices will be sent early next week. The Utility Accounts Receivable sits at approximately \$12,815.

2. TAXervice Update: The Town Office received correspondence from the Provincial Mediation Board regarding their consent to make final application for title along with a conditional order for Lot 10-Blk/Par 35-Plan G5647 (501 Willow Street). The conditional order states that the Town of Wolseley pay to the owner the balance remaining, if any, after the proceeds of the sale have been distributed in accordance with Section 33 of The Tax Enforcement Act.

This property has improvements on the land (white mobile trailer) and has been vacant for quite some time. The CAO advises to wait for further direction from TAXervice.

3. Bulk Water Station: The CAO recommends Town Council to consider upgrading the Bulk Water payment station at the Water Treatment Plant to an automatic payment system. Recently, it has become known that water tokens are being lost by individuals and the newer, shinier tokens are not always working in our token machine. It is becoming frustrating for those who come in to purchase tokens, and finding out we don't have any for sale as we are sold out or we only have the newer tokens that slip through the machine. The CAO is not too keen on purchasing more tokens, as they may not work and just slip through the machine.

Looking back, the Town last purchased 400 of the same tokens from the same company in March 2019. Prior to that, 200 tokens were purchased in August 2016, and 400 tokens were purchased in May 2011. Theoretically, the Town should have 1,000+ tokens, but throughout the years, people have either lost them or taken them to other communities, etc. We average having about 20-30 tokens for sale at any given time. Those who purchase tokens used to purchase 50 at a time, but we have cut this back to max 30 (if we have the stock). Lately, we've had to cut this down to max 10 tokens to be sure we have some for the next person.

The Town of Lumsden is currently upgrading their bulk water fill station with a company called D.A. Lincoln Pump Service & Supply out of Saskatoon. The approximate cost for their upgrade was about \$2,900. I've sent an inquiry to this company for a quote and what options would be suitable for us, noting that the Fire Department would need free access in case of emergencies, as well as the Golf Course and the Horticulture Society for watering. Currently waiting a response.

340/21

TT/RL to support the CAO's recommendation to look at options for upgrading the bulk water payment station at the water treatment plant facility.

CARRIED

4. Gas Tax Fund Update: The federal government announced in its 2021 budget that a top-up payment will be made available to municipalities to address short-term infrastructure priorities. This top-up funding of \$62.57 million was received by the province in July 2021, and is scheduled to flow to participating municipalities on a per-capita basis in August 2021, along with the accelerated 2021-22 payment (installments 1 and 2). As of June 29, 2021, the Gas Tax Fund has been renamed the Canada Community-Building Fund (CCBF). This name change better reflects the program's evolution over time and will not alter or modify the objectives or requirements of the program. In addition, the federal government has advised the expansion of the eligible investment categories to include "Fire Halls". Effective April 1, 2021, fire halls and fire station infrastructure are eligible. The Town of Wolseley 2020-21 Top-up is \$51,282.70 (based on 60.05 per capita).

MAYOR AND COUNCILLORS FORUM

GH - Courthouse Park Sidewalk Improvement Proposal: Mayor GH provided council with drawing of proposed sidewalk improvements in the Courthouse park. Project estimated cost is about \$1,800-2,000. Mayor GH looking for council approval to move forward with the project as time permits. At the very least, would like the 30 feet alongside Richmond Street to get done prior to paving later this fall. Will get a closer estimate and wouldn't be a problem to do sections at a time.

- Look at options for fence to budget for next year at the Courthouse Park.
- Jubilee Court sidewalk needs completing as well as the sidewalk on the north side of the Courthouse.
- The Tourism and Economic Development Committee met. A report was done a few years ago with volunteers within the community. Committee agreed that someone in the administrative capacity would be an asset to have on the committee. Mayor GH approached Diane Beliveau and she is willing to be on the committee. Council will be prepared to give 3 hours of pay (1 meeting per month).

341/21

GH/TT to appoint Diane Beliveau in an administrative capacity on the Tourism and Economic Development Committee.

CARRIED

- Mayor GH suggests starting wage reviews and getting together with an ad hoc committee to review current wages and make recommendation to council. CAO will provide Mayor GH with current wages for municipal staff.

SC - nothing to report.

- TT - Town Hall: there is a patch on the roof needing repair, look at getting fixed. It would be nice to view the area with a drone to get a better look.
- Deposit on the blind will be sent for the blinds to get ordered.
 - Splash Park: continue to have erosion issues from the dump bucket apparatus and having sand wash away. A trough has been naturally created, and Councillor TT suggests installing a weeping-tile with sand bags on top to help lessen the erosion happening, and protect the area from washing away. May require a matting to be put under the dump buckets, looking at options. Councillor TT contacted Blue Imp and talked about matting for under the dump buckets.
 - Now that the Splash Park area is defined by having a fence around the area, there are weeds growing around the edges that should be attended to. May have to look at building this into the Beach Washroom & Splash Park Maintenance contract in the future. Town can pick weeds and will have the area mulched where equipment can get in on the south end. It was suggested to have the weeds sprayed around the edges in the fall when the Splash Park is closed for the season.
 - Aiva Bieber is doing a great job. The condition of the beach is looking great. Public Works assists with hauling sand when required and Aiva rakes it as necessary on the beach area. Benches and tables are cleaned and sanitized daily. Councillor TT commends Aiva for the great job she continues to do.
- KD - Outdoor Rink Proposal: application for CCRF grant filled out. A 15% contingency was added to the costs. Therefore, in the first year, the Town would commit to an additional \$1,500; and in the second year \$5,000 for a total of \$6,500.

342/21

KD/CM to increase the Town's commitment by \$6,500.00 for the two-year Canada Community Revitalization Fund (CCRF) grant application for the Rejuvenation of the Wolseley Outdoor Skating Rink Project to allow for a 15% contingency.

CARRIED

- Jubilee Court: Ennis Equipment wants to do his part next week for the drainage improvement. Suite renovation is complete and has been filled as of August 1st.
- Outdoor Swimming Pools: identified five properties, work in progress.
- Fleury Bus: getting more active. A lot of the current drivers are involved in agriculture so the committee is seeking drivers.
- SHA Stakeholder presentation was forwarded to council via email. They are predicting a fall surge in COVID-19 cases.

- RL - Water: looked at areas and won't be dropping water out of any of our reservoirs.
- Landfill: Landfill Supervisor must put resignation in writing so the Town can advertise appropriately.
 - There is an in-person inspection happening at the Wolseley Landfill on August 18 at 12:00PM.

- RQ** - Fire Department: relatively slow, department was out last weekend with a single motor vehicle accident.
- Fire Rescue Van requires an instrument cluster repair. Parts are being sourced
 - Councillor RQ inquires about any update with the Watermain Extension via Line Boring method and CAO explains Water Security Agency is waiting for clarification from Walker Projects on four items before the permit is issued.
- CM** - Golf Club: Night Golf is coming up this weekend, August 7th.
- Clubhouse Addition Project: an application for SaskPower to move the power meter was submitted. August 10 is tentative date for getting that moved so contractors can get started.
 - Would like to move the new golf sign.
 - Golf Club is doing really well this year, will have financials soon.
 - Councillor CM has a list of stump removals at the Golf Course to add to list.
 - Golf Course is testing a new product on the sand greens to make them more consistent.
 - Public Works: manhole repairs are happening (Pine Street/Poplar Street).
 - Water Treatment Plant: ClearTech was here calibrating equipment. There is soffit and fascia damage on the outside of the building that will have to get repaired. Public Works will contact Beliveau Construction for a quote to repair.
 - DED tree removals are happening Monday. The old rotten bottom tree in front of 401 Richmond was removed. The other tree with the large limb overhanging was left as is.
 - HydroX came out to jet the sewer line at the Water Treatment Plant as it was starting to back up when water operators were backwashing.

UNFINISHED BUSINESS

1. **Bylaw No. 01-2021, The Animal Control Bylaw**: Revisions have been made and CAO along with Council are satisfied with document.

343/21 KD/RQ that Bylaw No. 01-2021, The Animal Control Bylaw, be given a THIRD READING and ADOPT this 4TH day of AUGUST, 2021.

CARRIED

2. **Bylaw No. 03-2021, The Building Bylaw**: The CAO prepared a clean draft of the proposed Building Bylaw. A draft has been sent to Government Relations Building & Technical Standards branch for review and feedback. Council may proceed with a first reading, if desired, or wait for feedback from the Building and Technical Standards branch.

344/21 RQ/RL that Bylaw No. 03-2021, The Building Bylaw, be given a FIRST READING this 4TH day of AUGUST, 2021.

CARRIED

345/21 GH/CM to provide Public Notice for a Public Hearing for Bylaw No. 03-2021, The Building Bylaw, to take place at the next regular meeting held August 18, 2021.

CARRIED

NEW BUSINESS

1. **Water Treatment Plant Monthly Report for July 2021**:

346/21 KD/CM to acknowledge Water Security Agency Waterworks Inspection Report completed and dated July 6, 2021.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday August 18, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

ADJOURNMENT

347/21

CM that the meeting be adjourned at 8:36PM.

CARRIED

Gerald Hill

Mayor

Candice Cieckiewicz

Chief Administrative Officer