

**TOWN OF WOLSELEY  
MINUTES  
AUGUST 18, 2021**

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The 21<sup>st</sup> regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday August 18, 2021 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
CAO Candice Cieckiewicz (CC)	

**ABSENT:**

Councillor Tim Taylor (TT)

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

**AGENDA**

348/21 RQ/SC that the Agenda be adopted as amended.

**CARRIED**

**PUBLIC HEARING**

349/21 RQ/KD to declare the Public Hearing open at 7:02PM for Bylaw No. 03-2021, *The Building Bylaw*.

**CARRIED**

- CAO notes no written submissions were received.
- CAO reviewed amendments provided by Ministry of Government Relations, Building and Technical Standards Branch. Definitions were added and clarified under Section 2, Interpretation/Legislation. As well, general terminology was amended throughout the document.
- Council discusses Building Bylaw protections. Inquiry regarding move-in buildings and structures and if they are inspected before, after or before and after they are moved to the community. CAO will find out.

350/21 RL/RQ to close the Public Hearing at 7:24PM and re-open the regular meeting.

**CARRIED**

**MINUTES**

351/21 KD/RL that the minutes of the regular meeting held August 4, 2021 be approved as presented.

**CARRIED**

**ACCOUNTS**

352/21 RQ/SC that the general accounts for ratification, cheque #'s 21124 to 21131 totaling \$8,836.36 be ratified.

**CARRIED**

353/21 RL/KD that the general accounts for ratification, cheque #'s 21132 to 21133 totaling \$353.23 be ratified.

**CARRIED**

354/21 RQ/RL that the general accounts for approval, cheque #'s 21134 to 21153 totaling \$46,242.70 be approved.

**CARRIED**

355/21 SC/KD that the Statement of Financial Activities for the Period Ending July 31, 2021 be approved as presented.

**CARRIED**

**COMMUNICATIONS**

1. Saskatchewan Public Safety Agency re: Fire Dispatch Fees: Correspondence received from Saskatchewan Public Safety Agency regarding increasing fees on per capita basis for fire dispatch services. Currently, based on the Town's population of 854, the rate is \$1.25. Proposed increases for 2022 is \$1.50, then \$1.75 for 2023, and \$2.00 for 2024.

356/21 RQ/SC to acknowledge correspondence from the Saskatchewan Public Safety Agency regarding fee increases for fire dispatch services.

**CARRIED****REPORTS OF ADMINISTRATION**

1. July Bank Reconciliation: Administrator prepared and presented the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending July 31, 2021.

357/21 GH/RL that the bank reconciliation and notes for the general operating account at Cornerstone Credit Union for the period ending July 31, 2021 be approved as presented.

**CARRIED**

2. Utilities Update: The 2021 Q2 Utility Bills for the period April 1 to June 30, 2021 were due July 31<sup>st</sup>. Interest was applied August 1<sup>st</sup> on any overdue amounts.

Payment Reminder Notices (i.e. Second Notices) were sent out August 6<sup>th</sup>. We received some payments as a result of mailing out the Payment Reminder Notices. The Utility Accounts Receivable sits at approximately \$9,200.

3. AIG Insurance – Memorial Benefit: The Town of Wolseley pays for the Volunteer Fire Fighter (VFF) insurance program through SUMA. The Town received a Memorial Benefit for claimant Scott Pollock totaling \$5,000. These funds can be spent at the discretion of Council, as there are no guidelines for Memorial Benefits paid out. For now, these funds will be transferred to the Protective Services Reserve earmarked for "Pollock Memorial Benefit".

**MAYOR AND COUNCILLORS FORUM**

KD - Sportsplex Financials: Net income \$2,656.36 mainly due to Community Rink Affordability Grant received. Although it was a tough year, the skating rink was well supported by the community with signage/sponsors which is great to see.

358/21 KD/RQ to acknowledge the Wolseley Sportsplex financials as presented.

**CARRIED**

- The Wolfcreek Jubilee Court drainage project is progressing.

RL - Landfill inspection went well. Leighton is done at the end of the month. It was suggested to get a card thanking him for his good service.

- *Councillor RL reports for Councillor CM in his temporary absence*: The annual Darren Gatrell golf tournament is scheduled for September 11<sup>th</sup>. The last skins night is scheduled for September 3<sup>rd</sup>. Night Golf was a success with 40 golfers registered.

RQ - Fire Department: monthly meeting was Monday night and wasn't very well attended due to harvest. The department has been relatively quiet. The Fire Rescue Van has been repaired and is back in service.

*Councillor CM enters the council meeting at 7:55PM*

- Fire prevention week is coming up in October and the Fire Department usually does a pancake breakfast. This year, they might do a car wash idea.

- Fire Hall budget to replace one overhead heating unit (furnace). If acceptable, Councillor RQ will contact Kerr's Plumbing and Heating to see if quote is still current.

359/21 RQ/RL to replace one furnace at the Fire Hall for quoted price up to \$3,500 by Kerr's Plumbing and Heating.

**CARRIED**

- Councillor RQ inquired with the CAO about where the project is at with the new street lights for Cedar Street. CAO noted SaskPower stated the work is to be done by September 7, 2021.

SC - The second Tourism and Economic Development Committee meeting was held last night, with a lot of discussion on how we can grow a little more and good ideas were presented. An idea of a “selfie-wall” was presented and Wolseley Home Building Centre would supply the paint to have a mural painted with a Wolseley theme for people to stand in front of it and take selfies.

**360/21** SC/CM to appoint Kim Weber and Michelle Bieber to the Tourism and Economic Development Committee.

**CARRIED**

- The Library meeting was postponed.

GH - Tourism and Economic Development Committee: Mayor GH was pleased with the meeting, everyone is enthused. Having Diane Beliveau on the committee is a definite asset, a few things have already been done including starting discussions of a selfie-wall, development of a Facebook page called “Wolseley In The Know”. A maildrop is being worked on in a questionnaire format asking community for feedback. Discussion was had about resurrecting the Welcome Wagon for newcomers to Wolseley. Topics also included planning Wolseley as a wedding destination venue to utilize our parks and facilities.

- Wolseley Hospital Update: Some members of Council were able to participate in an online forum with SHA and Government officials regarding the reopening of the Broadview and Wolseley Hospitals. They assured us they want to open as quickly and safely as possible; Broadview Phase 1 is scheduled to reopen in October with support from Moosomin and Kipling; Wolseley Phase 1 is scheduled to reopen in November with support from Indian Head. No in-patient services would be available off the start; however, they plan to have 24/7 services back by July 2022 and would include telehealth support services. There is some movement and it will be a phased-in process. Target dates are in place. By sharing services would reduce the need to shut down services. SHA has to be involved. The biggest complaint would be communication between SHA and the local levels. Grenfell has a new Doctor, but there was no communication about this. The dynamic of the Health Foundation Broadview has is great and Mayor GH suggests getting something going for Wolseley to assist with reopening health services in Wolseley. The group name would have to be differentiated as the town already has a health foundation (which is a separate funding entity from the town altogether and has a different mandate than what would be created). Mayor GH and Councillor RQ will look into this further and contact Larry Parrott (RM of Elcapo) for recommendations on where to start setting this up.

- Courthouse Park: estimates for sidewalks: 30’ is about \$375; 53’ is about \$653 and 90’ is about \$1,200. Mayor GH would like to get the first 30’ done along Richmond Street prior to pavement going in later September. Ennis Equipment has agreed to do groundwork for a charitable receipt. Town would provide the gravel.

**361/21** GH/SC to proceed with cement sidewalks within the Courthouse park and 30-foot section adjacent to Richmond Street at Courthouse for an estimated cost of \$2,250.00.

**CARRIED**

- Councillor RQ suggests paving Garnet Street from Front/Garnet intersection to Dr. Isman for next year as that stretch of road is getting to be in bad shape and is a primary road to our hospital for emergencies, in addition to being a primary road to the elementary school.
- Councillor CM recalls having to look at the walkway at the east CPR crossing and get something developed there.
- Mayor GH inquires about meeting space. Council would like to stay at Wolf Creek Friendship Centre for now.

**UNFINISHED BUSINESS**

1. Bylaw No. 03-2021, The Building Bylaw: Council may proceed with second and third reading, if desired, or wait for the next meeting to do third and final reading.

362/21 RQ/RL that Bylaw No. 03-2021, The Building Bylaw, be given a SECOND READING this 18<sup>TH</sup> day of AUGUST, 2021.

**CARRIED**

2. 20/20 Geomatics re: Preliminary Survey Plan for Road Widening: A preliminary survey plan was received from 20/20 Geomatics for review and confirmation. The plan includes creating a box around the lift station to ensure the town has continuous access to it. It was decided to go 20' past the lift station on both the west and north side to allow room for equipment to get in there if the need ever arose. This will keep the lift station in the road right of way.

363/21 CM/RQ to approve and proceed with preliminary survey plan as presented by 20/20 Geomatics dated June 16, 2021.

**CARRIED****NEW BUSINESS**

1. Living Tree Environmental re: Wolseley DED Survey Round 2:

364/21 GH/CM to acknowledge Dutch Elm Disease Survey Round 2 report from Living Tree Environmental.

**CARRIED**

- Council discusses how to enforce and the need to follow-up tighter.
- Look at what surrounding communities do for DED trees as we need to move faster on diseased trees to prevent further spread of the disease.

2. Ratify Sale of Used Overhead Door and Opener:

365/21 RQ/RL to ratify the sale of the used overhead door and opening from the Fire Hall for a total price of \$1,250.00.

**CARRIED**

3. Estimate for Dutch Elm Disease Tree Removals:

366/21 GH/RQ to proceed with Redwood Tree Services to remove four (4) Dutch Elm Disease trees at an estimate of \$3,500.00 as per quote dated August 11, 2021.

**CARRIED****CLOSED SESSION**

367/21 KD/CM that Council moves into a Closed Session at 9:00PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Wolseley Landfill – Landfill Supervisor Notice of Resignation;
- Wolseley Landfill – Application Review for Landfill Supervisor.

*Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, CM, and Chief Administrative Officer CC*

**CARRIED**

368/21 RQ/RL that Council moves out of a Closed Session and reopens the regular meeting at 9:14PM.

*Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, CM, and Chief Administrative Officer CC*

**CARRIED**

Wolseley Landfill – Landfill Supervisor Notice of Resignation:

369/21 RQ/CM to accept Leighton Baran's resignation as Landfill Supervisor, effective August 31, 2021.

**CARRIED**

Wolseley Landfill – Application Review for Landfill Supervisor:

370/21 CM/RL to hire Darcy Hoel starting September 1, 2021 with one-day training in August at a rate of \$15.00 per hour for the Landfill Supervisor position.

**CARRIED**

371/21

GH/CM to gift a \$250.00 service bonus to Leighton Baran for appreciation of a job well done at the Wolseley Landfill.

**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council, Wednesday September 01, 2021 at 7:00PM at the Wolf Creek Friendship Centre.

372/21

**ADJOURNMENT**

KD that the meeting be adjourned at 9:18PM.

**CARRIED**

*Gerald Hill*  
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Mayor

*Candice Ciekiewicz*  
\_\_\_\_\_  
Chief Administrative Officer