

**TOWN OF WOLSELEY
MINUTES
SEPTEMBER 01, 2021**

The 22nd regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Wolf Creek Friendship Centre located at 117 Sherbrooke Street on Wednesday September 01, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
CAO Candice Cieckiewicz (CC)	Councillor Tim Taylor (TT)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

373/21 CM/RQ that the Agenda be adopted as amended.

CARRIED

MINUTES

374/21 KD/SC that the minutes of the regular meeting held August 18, 2021 be approved as presented.

CARRIED

ACCOUNTS

375/21 RL/SC that the general accounts for ratification, cheque #'s 21154 to 21163 totaling \$8,632.16 be ratified.

CARRIED

376/21 RQ/TT that the general account for ratification, cheque # 21164 totaling \$2,474.37 be ratified.

CARRIED

377/21 CM/TT that the general accounts for approval, cheque #'s 21165 to 21209 totaling \$71,343.55 be approved, with the exception of cheque # 21203.

CARRIED

Councillor RQ declared a pecuniary interest and left the meeting at 7:13PM

378/21 RL/TT that the general account for approval, cheque # 21203 payable to Wolseley Service Ltd. totaling \$1,003.85 be approved.

CARRIED

Councillor RQ returned to the meeting at 7:14PM

COMMUNICATIONS

1. Christine Clark re: Garnet Street Sidewalk: Photos were received at the Town Office of the sidewalk in front of 107 Garnet Street. Ratepayer discussed the issues and concerns with the CAO. Town Council directs CAO to respond that the Town will plan and budget for repairs on that street in the next fiscal budget (i.e. water valves, sidewalks, paving).
2. Joan Moss re: Untidy Neighboring Property: Correspondence received from ratepayer with a complaint regarding neighboring property being unkempt for all of the growing season. Town Council directs CAO to initiate the Order to Remedy process, contact owners and follow-up with Ratepayer with plan of action.

3. Gerald Arksey re: MyCivic Mobile App: Correspondence received advertising for an App developed for promoting civic engagement and enhance the quality of life in a community. “By placing all of your public-facing engagement tools in a single app, residents will be better connected and play a more active role.” Council is not interested at this time.
4. Canada Community-Building Fund (formerly Gas Tax Fund) re: Payment of Federal CCBF 2020-21 Top-up and 2021-22 Installments 1 and 2: Correspondence received from CCBF advising of the acceleration of delivery of federal CCBF payments to municipalities. The full 2021-22 amount and the top-up to the 2020-21 installment would be transferred at one time. The total amount allocated to the Town of Wolseley is \$104,059.90. (2020-21 Top-up - \$51,282.70; 2021-22 Installment 1 - \$26,388.60; 2021-22 Installment 2 - \$26,388.60.)
5. Canada Post re: Notice of Change in Hours of Operation: Correspondence received from Canada Post regarding the change in hours of operation for the Wolseley Post Office.
6. Saskatchewan Public Safety Agency re: Correction of Fire Dispatch Fees Communication: Correspondence received from SPSA regarding an amendment to letter dated June 30, 2021 regarding fire dispatch fees.
7. Canadian Pacific Railway re: Private Crossing: Correspondence received from CPR regarding a private rail crossing within the Town limits. Need to determine private authority and if crossing is required or not. Town Council advises CAO to contact adjacent land owners to see if crossing is required or not.

REPORTS OF ADMINISTRATION

1. Utilities Update: The 2021 Q2 Utility Bills for the period April 1 to June 30, 2021 were due July 31st. Interest was applied today, September 1, on any overdue amounts.

Payment Reminder Notices (i.e. Second Notices) were mailed out August 6th. The Town received some payments as a result of mail out. Some ratepayers have verbal agreements for payment arrangements.

The 2021 Q3 Utility Meter Reads will be coming up soon. This will be for the period July 1 to September 30, 2021. The next utility bill will be out before the end of September, and will be due October 31, 2021.

The Utility Accounts Receivable sits at approximately \$6,250.

2. Office Update: The CAO will be taking the following days as vacation:
 - Thursday September 2;
 - September 7 to 10 inclusive.

MAYOR AND COUNCILLORS FORUM

- CM - Darcy Perra will do fall spraying on Town owned lots and keep on a fall program and have proper signage up.
- Councillors RL and CM met with Arkininstall’s regarding water drainage in front of 200 Front Street. Trial and error right now to see what it does. Arkininstall’s have been kept in contact.
 - Councillors RL, CM and Foreman spoke with Ennis at the east railway crossing for constructing a walkway. This is a work-in-progress.
 - Golf Club: Darren Gatrell Memorial Tournament is September 11. Looking at getting power relocated soon for the addition project.
 - Councillors KD, GH and CM met at the old Tennis Court with Principal Whalley. The fence around the old court could have potential use for outdoor rink area on the ends. Question as to whether Council is in favor of Town taking fence down.

379/21

CM/GH to remove and retain the fence around the old tennis court near the Wolseley High School as per discussion with Principal Ryan Whalley.

CARRIED

- RQ - Fire Department: Furnace at the Fire Hall is not installed yet. The Fire Department has been quiet, no fires, no calls.

- RL - Councillor RL discusses solutions to look into for preventing Dutch Elm Disease. See what other communities do. Contact the Ministry of Environment, our DED surveyors, City of Regina, etc. Need information to see what we can do to stop spread.
- Starting to replace sidewalk north of Courthouse on corner of Richmond/Ouimet Streets.
- KD - Sportsplex: Board set fees for the season, same as prior year. Booth policy tuned up a little bit. Beliveau Construction replaced all screws in the roof, but more water showed up on the ice surface. Talked to Joel and he will look into this.
- September 8 is Minor Hockey registration night. Registration forms can also be dropped off at the Town Office.
 - One thing that came out of the Board meeting, someone had suggested that Town Staff have an identifiable jacket with “Staff” labeled on it so people know who to go to if they require maintenance.

380/21

KD/CM that the Town of Wolseley provide two jackets for each Staff that are working at the Wolseley Sportsplex.

CARRIED

- Jubilee Court: arrangements being made to have carpets cleaned in common area.
 - Haven’t heard anything back on the Outdoor Rink Grant Application. There is a little bit of budget to do some improvements regardless.
 - An individual has volunteered to be on the Fleury Bus driver list. Work in progress. The Fleury Bus is repaired and will be used tomorrow.
 - Swimming Pools: six letters were sent out and the Office received one response back that they took the pool down. Councillor KD suggests perhaps Order to Remedies, look at next year perhaps do a permit process. CAO advises the Bylaw would have to be reviewed and amended if Council were to do a permit for pools.
- TT - Town Hall: roof damaged with missing cedar shakes. Briefly talked to Beliveau Construction and he has a concern for access. Need to do an assessment of the entire roof. CAO advised she has contacted three companies that have done Cedar Shakes to start the process of getting assessment/quotes. Caretaker indicated the ceiling leaks on the inside near the bar area when it rains.
- SC - SplashPark and Tourist Booth will have their last weekend being open this weekend. The Tourist Booth will be closed on Thursday and Friday due to school. Councillor SC thanks the contractors for their services this season.
- CTV promotion ad has brought people to town.
 - The next Tourism and Economic Development Committee Meeting is September 14 at the Town Hall.
 - 620 CKRM was in town yesterday and promoted us very well as they were in town for a country cookout in the RM.
 - Lyn’s Point of View blind rollers are on backorder to the end of September. Hopefully by October they can be installed. Will have to source a proper lift to install blinds and change lights in the chandeliers to LEDs at the same time.
 - Library Meeting was cancelled.
- GH - Staff wage reviews: will get together before next meeting and will bring recommendation to next meeting.
- RM Health Committee proposal: need to get a few reps together and have a chat. CAO directed to contact Rose for dates when reps would be ok with meeting. Mayor GH talked to Reeve of Elcapo and they say having a committee to support reopening of health services in their communities has been effective and helps.

UNFINISHED BUSINESS

1. Bylaw No. 03-2021, The Building Bylaw: CAO advises Council may proceed with third reading, if desired and if everyone is satisfied.

381/21

RQ/TT that Bylaw No. 03-2021, The Building Bylaw, be given a THIRD READING and be ADOPTED this 1ST day of SEPTEMBER, 2021.

CARRIED

2. 20/20 Geomatics re: Preliminary Survey Plan for Road Widening: 20/20 Geomatics advised that the legal survey plan for the road widening subdivision has been approved and is registered with ISC. They enclosed documents from ISC that will be required by a lawyer to create title for the parcel. The Transform Approval Certificate (TAC) is good for 1 year from the date it was issued. This completes services of 20/20 Geomatics. The CAO has forwarded all documents to Perry Erhardt for review and quote to proceed.
3. Watermain Extension via Line Boring Method – Project Update: On August 25, Walker Projects responded to Water Security Agency’s (“WSA”) four questions of clarification. The Acting Manager at WSA indicated he would be on vacation for a couple of weeks. So currently, we are waiting for WSA to release the permit to construct if they are satisfied with the response from Walker Projects. Town Council wants a hard date when Municipal Utilities is coming; follow-up and get an updated quote for the project.

NEW BUSINESS

1. TOT Welding re: Quote for Grapple Attachment for Payloader: Purpose for the removable grapple attachment is for loading tree branches easier. There is a concern that the grapple would be made too light. Get more information to perhaps build heavier.
2. Application for Building Permit – 108 King Street (Move-in an existing garage):
382/21 KD/TT to approve the Application for Building Permit for 108 King Street to move in an existing garage onto the property.

CARRIED
3. Water Security Agency re: Wolseley Lagoon Compliance Inspection:
383/21 KD/SC to acknowledge the Water Security Agency Wolseley Lagoon Compliance Inspection report as presented.

CARRIED
4. ConX Wireless re: Information and Quote for Water Fill Station System: CAO gave a brief description of the Water Fill Station system that ConX Wireless has. Council is interested in a virtual product demonstration presentation. May have to budget for this system next year, and look at increasing water rates at the same time.
5. Water Treatment Plant Monthly Report for August 2021:
384/21 GH/CM to acknowledge the Water Treatment Plant Monthly Report for August 2021.

CARRIED

CLOSED SESSION

- 385/21 RL/RQ that Council moves into a Closed Session at 8:49PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:
 - Jubilee Court Drainage Project Planning

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, CM, and Chief Administrative Officer CC

CARRIED
- 386/21 RQ/SC that Council moves out of a Closed Session and reopens the regular meeting at 9:15PM.

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, CM, and Chief Administrative Officer CC

CARRIED
- 387/21 Jubilee Court Drainage Project Planning:
 GH/RQ to contract a hydrovac to daylight lines in back alley at Jubilee Court.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday September 15, 2021 at 7:00PM at location TBD.
- CAO directed to contact United Church CE Centre and Ste. Anne’s Parish Hall for rentals on Wednesday evenings for Council Meetings.

ADJOURNMENT

388/21

RQ that the meeting be adjourned at 9:23PM.

CARRIED

Gerald Hill

Mayor

Candice Cieckiewicz

Chief Administrative Officer