

**TOWN OF WOLSELEY  
MINUTES  
SEPTEMBER 15, 2021**

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The 23<sup>rd</sup> regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Ste. Anne's RC Parish Hall located at 97-99 Poplar Street on Wednesday September 15, 2021 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)  
Councillor Ken Drever (KD)  
Councillor Randy Quintyn (RQ)  
CAO Candice Cieckiewicz (CC)

Councillor Susan Campbell (SC)  
Councillor Chris McBride (CM)  
Councillor Tim Taylor (TT)

**ABSENT:**

Councillor Ron Lyke (RL)

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:02PM.

**AGENDA**

**389/21** RQ/KD that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

**390/21** CM/SC that the minutes of the regular meeting held September 01, 2021 be approved as presented.

**CARRIED**

**ACCOUNTS**

**391/21** RQ/CM that the general accounts for ratification, cheque #'s 21210 to 21233 totaling \$9,066.94 be ratified.

**CARRIED**

**392/21** KD/TT that the general accounts for approval, cheque #'s 21234 to 21252 totaling \$41,527.30 be approved.

**CARRIED**

**393/21** CM/RQ that the Statement of Financial Activities – Detailed for the Period Ending August 31, 2021 be approved.

**CARRIED**

**COMMUNICATIONS**

1. Brandi Prendergast re: Pool Enclosure: Correspondence received from ratepayer indicating the pool is draining which rectifies the issue of not having an enclosure around the said pool. Ratepayer asks clarification regarding how the Town can construct a Splash Park beside a lake that has no enclosure. Town Council discusses that these are two separate issues, the Private Swimming Pool Bylaw pertains to backyard pools and applies to Residential areas. There is no Bylaw concerning recreational lakes, the lake is considered crown land.
2. Judy Lechowicz re: Spraying Weeds: Correspondence received from ratepayer requesting further information prior to the Town spraying weeds. Information can be provided at the Town Office when it is known and available.
3. Mike LoVecchio re: Rail Safety Week: Correspondence received from CPR Director of Indigenous Relations and Government Affairs regarding Rail Safety Week, which runs September 20-26, 2021. The Town will share information on social media regarding Rail Safety Week.

**REPORTS OF ADMINISTRATION**

1. August Bank Reconciliation: CAO prepared and presented the bank reconciliation and notes for period ending August 31, 2021.

394/21

GH/TT that the bank reconciliation and notes for the period ending August 31, 2021 be approved as presented.

**CARRIED**

2. Utilities Update: The water meters are being read this week for the 2021 Q3 Utility Billing. This billing is for the period July 1 to September 30, 2021, and will be due October 31, 2021. Utility Bills will be sent in the mail before the end of September.

The Utility Accounts Receivable sits at approximately \$5,585.

3. TAXervice Updates – 2019 Arrears, Six Month Notices: There are three (3) active properties listed in the 2019 Arrears File. Service of the six-month notice has been effected as of August 10, 2021. The six-month waiting period will expire on or about February 10, 2022. At that time, TAXervice will obtain consent from the Provincial Mediation Board as required and eventually give the thirty-day final notice as necessary.
4. Canada Community-Building Fund – Municipal Summary: The CAO provided Council with the Gas Tax Fund (Canada Community-Building Fund) Municipal Summary report for the Town of Wolseley. The amount remaining to allocate is \$137,210.64. Summary of Approved Projects are listed within the report.
5. New Federal Statutory Holiday, The National Day of Truth and Reconciliation: The National Day for Truth and Reconciliation, will be observed on September 30. This is a new statutory holiday for employees in federally regulated workplaces or those who have a collective bargaining agreement that identifies they will observe federal statutory holidays. The day is not a statutory holiday in Saskatchewan for employees who are not federally regulated.

**MAYOR AND COUNCILLORS FORUM**

- RQ - For RL, Councillor RL had a concern for the rail crossings after they were re-done by CPR and it seems they are smoothed out now.
- SC - Wolseley Dance Club started at the Town Hall/Opera House.  
 - The Tourism and Economic Development Committee will meet next Tuesday September 21. Will be working on rewording the CKRM summertime ad to something different.
- KD - Sportsplex: Minor Hockey shooting for four teams. They are meeting tonight.  
 - Next Sportsplex Board meeting is October 4 where COVID protocols will be discussed along with start dates, etc.  
 - Jubilee Court drainage project: Ennis Equipment has come up with a suitable solution for surface drainage.  
 - A new driver is registered for the Fleury Bus (Bruce Smith). The Fleury Bus has made a trip since it was in for repairs. Seems to be working well.
- TT - Town Hall Roof: Spoke with Laurie Stringer and it is leaking near the balcony area (south end).  
 - Lift for blinds will have to be sourced. Laurie is ordering LED bulbs for the Chandeliers when we have the lift there for the blinds.  
 - Will have to follow up with Contractors to assess the roof. Get a drone and give a good assessment of roof. Need to develop a scope of work.
- CM - Public Works: flushing sewer lines. Started taking down the fence around the old tennis courts at Wolseley High School. Have been doing some tree trimming along streets.  
 - Crossing project: Ennis Equipment shaped the adjacent area at the east crossing for a walkway. Look at capping it with A-base and look at paving it next year. It was suggested to paint a line to define the walkway area from the traffic area.  
 - Small overhead door was installed on the small shop at the Town Maintenance facility. Wooden trim still needs to be tidied up.  
 - Golf Course: the Darren Gatrell Memorial Tournament was on last weekend. Attendance was lower, but still went well.  
 - Golf Course Addition Project: SaskPower relocated the power meter on the Clubhouse. Ennis Equipment and Coueslan Concrete will work together next week to get started on addition groundwork.  
 - SplashPark water is still on, contracts ended September long weekend.

- Golf Course water can be turned off at the end of September.
- Need to order arrows for the new signs pointing where the golf course overflow parking is and cart unload/load ramp is.

**RQ** - Fire Department: furnace installed, still needs electrical work done to finish it.

- Hose ordered for the Town's water truck. This won't be a cost share item.
- Fire Department is quiet.

**GH** - Staff wage reviews: hope to get together with Councillors KD and CM to review wages soon. Will bring back recommendation to Council.

### **UNFINISHED BUSINESS**

1. **Canadian Pacific Railway re: Private Rail Crossing – Update:** CAO sent letters to four adjacent land owners asking to respond whether the said crossing is or is not required by the said land owners. Deadline to respond is September 30, 2021.
2. **ConX Wireless re: Product Demonstration Update:** The Water Fill Station Software Demonstration has been rescheduled for Wednesday September 22<sup>nd</sup> at 7:00PM for staff and members of Council.
3. **Municipal Utilities re: Updated Quote for Watermain Extension:** Correspondence received from Municipal Utilities regarding updated quote for the Watermain Extension via Line Boring Project. Start will depend on availability of the pipe materials, could be 2 to 3 weeks. They indicated they can start when materials are received. Project duration will be a full two weeks. If there are any underground locates required (likely will be), they won't have any way of knowing where they might be, so the Town will be responsible to look after costs of any required daylighting services directly with HydroX. This way it's not an extra charge from Municipal Utilities. Their price, inclusive of all labor, equipment and materials and expenses to perform the work described is \$121,350 plus taxes. The value is dependent on having the Town secure engineering services to provide elevation shots of the bottom of the lake bottom prior to their site work.

Town Council would like CAO to clarify if price includes any required engineering as we had the expectation that all engineering would be completed, including elevation shots.

**395/21** RQ/CM to accept updated quote from Municipal Utilities for Watermain Extension via Line Boring Method project for \$121,350.00 plus taxes.

**CARRIED**

4. **Heavy Duty Grapple Fork Attachment Quote:** Two quotes were received for a grapple fork attachment for the Payloader. Purpose of the grapple would be for easier use loading/hauling trees. Quote received from TOT Welding for a heavier duty grapple, quoted at \$4,725.00. Another quote received from Nick's Service Ltd. for two different sized grapples. An 88" for \$7,579.00 and a 96" for \$8,162.00. Council discusses safety being top priority for staff and equipment and opts to proceed with safety certified equipment from Nick's Service.

**396/21** CM/RQ to order 96" HLA Root Rake with Grapple for CAT IT 24 QTach from Nick's Service Ltd. for cost of \$8,162.00 plus taxes, for delivery in February 2022.

**CARRIED**

### **NEW BUSINESS**

1. **Water Security Agency re: Permit for Construction of Waterworks:** Correspondence received from Water Security Agency regarding permit for the proposed water loop connection across Fairly Lake on Blanchard Street (Watermain Extension via Line Boring Method project).
2. **Ministry of Environment re Wolseley Landfill Inspection Report:** Correspondence received from Ministry of Environment regarding inspection of the Wolseley Landfill on August 18, 2021. The inspection resulted in 5 action items to be completed on or before the mentioned deadlines.

**397/21** KD/RQ to acknowledge the Ministry of Environment Landfill Inspection Report and address the five action items listed within the report.

**CARRIED**

3. Southeast Regional Library re: Branch Weekly Open Hour Worksheet for 2022:  
Table item until we hear back from the Library meeting that is happening tomorrow night. This will be discussed at the Library meeting.

**CLOSED SESSION**

398/21

SC/KD that Council moves into a Closed Session at 8:26PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Exit Strategies for Healthcare Workers

*Parties Present: Mayor GH, Councillors SC, TT, KD, RQ, CM, and Chief Administrative Officer CC*

**CARRIED**

399/21

GH/CM that Council moves out of a Closed Session and reopens the regular meeting at 8:46PM.

*Parties Present: Mayor GH, Councillors SC, TT, KD, RQ, CM, and Chief Administrative Officer CC*

**CARRIED**

**400/21**

### Exit Strategies for Healthcare Workers:

GH/CM to continue communication with healthcare workers.

**CARRIED**

## ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday October 06, 2021 at 7:00PM at Ste. Anne's RC Parish Hall.

## ADJOURNMENT

401/21

TT that the meeting be adjourned at 8:47PM.

**CARRIED**

*Gerald Hill*  
*Mayor*

*Candice Ciekiewicz*  
*Chief Administrative Officer*