

**TOWN OF WOLSELEY
MINUTES
OCTOBER 20, 2021**

The 25th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Ste. Anne's RC Parish Hall located at 97-99 Poplar Street on Wednesday October 20, 2021 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Tim Taylor (TT)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
CAO Candice Cieckiewicz (CC)	

ABSENT:

Councillor Chris McBride (CM)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

425/21 RQ/RL that the Agenda be adopted as amended. **CARRIED**

MINUTES

426/21 KD/RL that the minutes of the regular meeting held October 06, 2021 be approved as presented. **CARRIED**

ACCOUNTS

427/21 SC/TT that the general accounts for ratification, cheque #'s 21322 to 21329 totaling \$9,380.23 be ratified. **CARRIED**

428/21 RQ/RL that the general accounts for approval, cheque #'s 21330 to 21343 totaling \$233,817.83 be approved. **CARRIED**

429/21 KD/RQ that the Statement of Financial Activities detailed for the period September 30, 2021 be approved as presented. **CARRIED**

COMMUNICATIONS

1. Wolseley Library Board re: Member Appointment: Correspondence received from Chairperson Stephen Scriver of the local Library Board recommending the appointment of Gaye Moss to the Board.

430/21 KD/TT to appoint Gaye Moss to the Wolseley Library Board. **CARRIED**

2. Sensus Chartered Professional Accountants Ltd. re: 2021 Audit Engagement Letter: Correspondence received from Sensus Chartered Professional Accountants acknowledging their audit engagement for the year 2021. Correspondence for informational purposes.

3. Brian Blaney re: 2021-2022 Snow Removal: Correspondence received from Brian Blaney offering his services for casual snow removal services. Brian notes he will try to give reasonable notice if unable to provide service.

431/21 RL/KD to contract Brian Blaney commencing October 1, 2021 to April 30, 2022 at \$20.00 per hour for casual snow removal services for the Town Office, Swinging Bridge, Library and Courthouse. **CARRIED**

4. Indian Head RCMP re: Community Policing Report: Correspondence received from Indian Head RCMP regarding Quarterly Community Policing Report for the period July 1 to September 30, 2021. Total calls 43.

432/21

GH/RQ to acknowledge quarterly Community Policing Report provided by the Indian Head RCMP.

CARRIED

5. Kyle Newman and Dean Bieber re: Suggested Changes to Bylaw 03-2021 (The Building Bylaw): Correspondence received from Kyle Newman and Dean Bieber regarding suggested changes they would like to see in the new Building Bylaw. As the submission was received late to Council, some further investigation is required to find answers.

433/21

GH/RL to table correspondence from Kyle Newman and Dean Bieber regarding suggested changes to Bylaw No. 03-2021 (The Building Bylaw) for further investigation.

CARRIED**REPORTS OF ADMINISTRATION**

1. September Bank Reconciliation: Administrator prepared and presented the bank reconciliation and notes for the period ended September 30, 2021.

434/21

RQ/SC that the Bank Reconciliation and notes for the period ended September 30, 2021 be approved as presented.

CARRIED

2. Utility Updates: The 2021 Q3 Utility Billing was completed and sent out prior to the end of September. This billing is for the period July 1 to September 30, due October 31. The Utility Accounts Receivable sits at approximately \$26,390.

3. TAXervice Update: The 2020 Arrears File has been created and applicable Tax Enforcement costs have been added to the Property Tax Roll Numbers. The Tax Enforcement List includes five properties and this list, pursuant to The Tax Enforcement Act, will be published in the Wolseley Bulletin on October 22nd. The deadline date is December 22, 2021 for owners to pay arrears, otherwise the next step in the Tax Enforcement process would be to register a Tax Lien on the property.

MAYOR AND COUNCILLORS FORUM

KD - Sportsplex: duties for warm side/cold side presented for Public Works. Hope to get together with Public Works so everyone is aware of the duties. Both Nicole and Garth have been spending some time at the Sportsplex cleaning and getting is ready for the season. Garth scraped the north wall where the paint is peeling. Target date is November 8 for ice in. Had some issues with the ice plant. Diane will do scheduling again this year. Rink should be busy this season.

- Minor Hockey day is tentatively set for January 29.
- Webinar on Rink Chat session was very information with lots of good information. Information was emailed to Town. There are log books available for purchase if needed. Training sessions coming up.
- Curling Rink: If the Curling Club decides to have a bar area open, will require vaccine passport. Masks are required for anyone over the age of 18. If vaccine passport is required for whole league they don't have to mask.
- There are changes to dining rules and regulations for rinks, will have to keep updated with those changes regarding the canteen at the Sportsplex.
- The Community Rinks Affordability Grant (CRAG) is available again this year, \$2,500 per ice surface.
- Water Street Bridge Update: don't require heat tape. Engineers anticipate having final drawings to us for review next Friday. Committee will review and bring to Council.
- Fleury Bus: going to Schlamp's for annual safety inspection. There is Federal granting available for bussing. Will have Office Clerk check into this.

RL - Landfill: Darcy is doing a good job. He seems to be enjoying it out there.

- Watermain Extension via Line Boring Method Project: started digging holes today (Wednesday) and Thursday-Friday they will be pulling the water pipe through. Unfortunately, the holes will be left open for about a week to get

all the contractors aligned. Safety measures will be put in place including but not limited to having metal fencing around the open excavations, plywood covering holes, cement blocks around fence, reflectors and flashing lights on fence and barricades. Will have Foreman keep in contact with Lakeside Nursing Home about the construction.

- Brian from Sonny's Plumbing and Heating will be here this weekend to get the brine in and make sure there are no leaks before starting up the ice plant at the Sportsplex.

- SC
- Town Hall/Opera House: The blinds are scheduled to be installed this Saturday October 23rd. The electric lift has been sourced and rented from A1 Rent-Alls and will be picked up Friday and returned Monday. The light bulbs in the two chandeliers will be replaced with LED bulbs as well. There was some tar/oil that was brought in with shoes in the foyer of the Hall. Administration has arranged for the foyer carpet to be cleaned professionally. Administration will follow up with the roof contractor.
 - The Tourism and Economic Development Committee met and discussed the Welcome Wagon project. Welcome bags have been set up and a committee is hoping to deliver in November to newcomers. There are approximately 17 new families that have moved to Town in 2021. The committee also discussed advertising ice rentals perhaps on 620 CKRM.
 - The Quick Dick McDick Comedian fundraiser for the Shelby Patton Memorial Park is a no-go for Wolseley. It was suggested that it was too close to the Ladies Night Gala. The Tourism and Economic Development Committee passed the opportunity on to Indian Head.

- TT
- The Dock and Fountain have been removed from Fairly Lake for the season. Will have to look at cutting down the cattails and weeds around the lake as we've done in prior years with a permit through Water Security Agency.
 - Will have to check with Foreman to see if Mr. T's Plumbing and Heating blew out the water lines at the Splash Park for the season.
 - Tourism and Economic Development Committee meeting had a lot of enthusiasm. There are a lot of great ideas, just need to get things in place and get them done. Committee has all sorts of potential.

- RQ
- Fire Meeting held Monday evening. Trucks were washed. A couple of calls came in the last few weeks, with nothing serious.

- GH
- Tourism and Economic Development Committee inquired if the RM should be approached to see if a member of Council would like to join and assist with Welcome Wagon costs for bags, etc. We will have to have a bit of the budget. The committee is looking for sponsorships to help with costs. Mayor GH applied to Cornerstone Credit Union for sponsorship/donation. See what happens. The group is very enthusiastic.
 - Mayor GH reminds members of council to submit Employee Reviews to him.
 - Budget 2022: would like to get started in November and get list of projects together and on the go.

UNFINISHED BUSINESS

1. Quote Review for Building Officials: Quotes were received from two Building Official companies, Professional Building Inspections and RC Inspection Services. Town Council discusses PBI vs RC. PBI has more building officials available whereas RC only has one building official. Council would like to inquire with RC to clarify availability in the event of an unforeseen absence, as well, they would like to review any contract terms prior to deciding on a Building Official appointment.

435/21

TT/RL to table quote review for Building Officials until further information is received and clarified.

CARRIED

2. Water Fill Station System Update: Nothing further to report. Administration seeking companies that sell coin/token operation systems. It was suggested to contact Ennis Equipment to see what company they purchased their coin operation from.

3. Southeast Regional Library re: Upcoming Semi-Annual Trustee Meeting: Correspondence received from Southeast Regional Library regarding clarification on who is eligible for appointment to the Southeast Regional Library Board. According to *The Public Libraries Act*, municipal councils are to appoint persons who are members of the local library board as members of the regional library board. Appointments to the regional library board are valid for 2 years. Stephen Scriver put forth his name as a trustee.

436/21 TT/SC to appoint local library board member Stephen Scriver as a trustee for the Southeast Regional Library Board for a two-year term.

CARRIED

4. Southeast Regional Library re: Branch Weekly Open Hour Worksheet for 2022: No further updates from the local library board.

NEW BUSINESS

1. U & K Greenhouses re: 2022 Flower Basket Order Update: The Town Office received a call from U & K Greenhouses noting that they will be accepting orders for the 2022 Flower Baskets. They mentioned their basket price is increasing from \$80/basket to \$90/basket, plus taxes. They would like to know if the Town of Wolseley is going to go ahead with baskets in 2022 and if so, would like to know the color choices.

437/21 GH/RQ to table U & K Greenhouses flower basket order for 2022 to wait for further recommendation from the Wolseley Horticulture Society.

CARRIED

Councillor KD suggested approaching businesses to sponsor flower baskets.

CLOSED SESSION

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday November 03, 2021 at 7:00PM at Ste. Anne's RC Parish Hall.

ADJOURNMENT

438/21 RQ that the meeting be adjourned at 8:33PM.

CARRIED

Gerald Hill

Mayor

Candice Ciekiewicz

Chief Administrative Officer