

**TOWN OF WOLSELEY  
MINUTES  
DECEMBER 15, 2021**

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The 30<sup>th</sup> regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Ste. Anne's RC Parish Hall located at 97-99 Poplar Street on Wednesday December 15, 2021 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Tim Taylor (TT)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
CAO Candice Cieckiewicz (CC)	Councillor Chris McBride (CM)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:03PM.

**AGENDA**

**512/21** KD/TT that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

**513/21** RQ/RL that the minutes of the regular meeting held December 01, 2021 be approved.

**CARRIED**

**ACCOUNTS**

**514/21** CM/RQ that the general accounts for ratification, cheque #'s 21474 to 21481 totaling \$9,156.41 be ratified.

**CARRIED**

**515/21** RL/CM that the general accounts for approval, cheque #'s 21482 to 21526 totaling \$88,103.35 be approved, with the exception of cheque # 21523.

**CARRIED**

*Councillor RQ declared a pecuniary interest and left the council meeting at 7:14PM*

**516/21** KD/CM that cheque # 21523 payable to Wolseley Service Ltd. totaling \$533.91 be approved.

**CARRIED**

*Councillor RQ returned to the council meeting at 7:14PM*

**517/21** SC/KD that the Statement of Financial Activities Detailed for the Period Ended November 30, 2021 be approved as presented.

**CARRIED**

**COMMUNICATIONS**

1. Building and Technical Standards Branch, Ministry of Government Relations re: Information on the new Construction Codes Act: Important information regarding the upcoming replacement of *The Uniform Building and Accessibility Standards Act* (the "UBAS Act") with *The Construction Codes Act* effective January 1, 2022.

Local Authorities which have a valid building bylaw under the UBAS Act are required to either renew or repeal-and-replace their building bylaw by December 31, 2029. Any local authority which does not complete this requirement will be subject to the model building bylaw.

Only individuals who have a valid building official license can provide building official services. This includes conducting plan reviews, performing building inspections and issuing building official orders. Local Authorities are responsible

to provide the names and license numbers of all building officials to the Chief Codes Administrator on an annual basis and within 60 days of fiscal year end.

All buildings with a residential occupancy (i.e. sleeping quarters) are required to have Carbon Monoxide and Smoke Alarms installed by July 1, 2022. This includes older buildings which were initially constructed prior to these devices being required in the relevant building code and farm buildings with sleeping quarters.

2. Wolseley District Health Foundation re: Report to Municipal Councils December 2021: Correspondence received from Denton Keating, Chairman for the Wolseley District Health Foundation. Update from the Foundation as well as the Financial Statement for the year ending December 31, 2020.

518/21

RQ/SC to acknowledge the correspondence including Financial Statement for year ending December 31, 2020 received from the Wolseley District Health Foundation.

**CARRIED**

3. Southeast Transportation Planning Committee re: 2022 Membership Renewal: Correspondence received from SETPC regarding renewal of membership for 2022. Council discusses and tables this item to the next meeting.

### **REPORTS OF ADMINISTRATION**

1. November Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending November 30, 2021.

519/21

CM/GH that the Bank Reconciliation and notes for the period ended November 30, 2021 be approved as presented.

**CARRIED**

2. Utility Updates: The 2021 Q4 Utility Bills for the period October 1 to December 31, 2021 will be completed before the end of December, and will be due January 31, 2022. Public Works is working on the Water Meter Reads and the Office Clerk is working on entering the reads. The 2022 Loraas Disposal Collection Calendars will be included as an insert with the Q4 Utility Bill.

The Utility Accounts Receivable sits at approximately \$7,100.

3. TAXervice Updates:

#### **2017 Arrears File**

Roll 264 (204 Birch Street): Effective December 13, 2021, the Town acquired title to this property. Further, the CAO must immediately remove all arrears of taxes, current year taxes to date of title transfer (in this case December 12, 2021) and other charges from the tax roll respecting the property and record this amount. The balance of taxes owing to the end of the current year should be cancelled through council resolution. Therefore, the amount of current year taxes from December 13 to December 31 totals \$34.03 (\$31.23 Municipal Portion; \$2.80 School Division Portion).

The current Tax Title Property amount (arrears and current year tax from Jan 1 to Dec 12, 2021) totals \$7,766.97. This does not include future costs for advertising the property for sale by tender or public auction, as required within one year of acquiring title pursuant to The Tax Enforcement Act. Any further costs regarding this property would be added to the Tax Title Property amount.

520/21

RQ/RL to cancel the current year portion of property taxes from December 13 to December 31, 2021 for Tax Title Property Roll # 264 totaling \$34.03 (municipal portion \$31.23; school portion \$2.80).

**CARRIED**

#### **2018 Arrears File**

Roll 538 (909 Front Street): Effective December 13, 2021, the Town acquired title to this property. Further, the CAO must immediately remove all arrears of taxes, current year taxes to date of title transfer (in this case December 12, 2021) and other charges from the tax roll respecting the property and record this amount. The balance of taxes owing to the end of the current year should be cancelled through council resolution. Therefore, the amount of current year taxes from December 13 to December 31 totals \$53.95 (\$41.64 Municipal Portion; \$12.31 School Division Portion).

The current Tax Title Property amount (arrears and current year tax from Jan 1 to Dec 12, 2021) totals \$7,872.76. This does not include future costs for advertising the property for sale by tender or public auction, as required within one year of acquiring title pursuant to The Tax Enforcement Act. Any further costs regarding this property would be added to the Tax Title Property amount.

- 521/21** KD/SC to cancel the current year portion of property taxes from December 13 to December 31, 2021 for Tax Title Property Roll # 538 totaling \$53.95 (municipal portion \$41.64; school portion \$12.31).

**CARRIED**

**MAYOR AND COUNCILLORS FORUM**

**TT** - Nothing to report.

**KD** - Curling Rink: Updated COVID-19 Facility Guidelines were amended to age 12 and over require proof of vaccination or negative test.

- 522/21** KD/RQ to accept the COVID-19 Facility Guidelines for the Wolseley Curling Rink as amended.

**CARRIED**

- Curling Club started making ice and are hauling RO water from Grenfell. The ice plant was started on the weekend, no freon was required. A furnace is out on the ice surface right now and will be repaired soon. Volunteers will be painting the ice tomorrow night.
- Sportsplex: Financials were presented to Council. Most fees are in, some skating fees to come in from the Town yet. Booth net \$2,980.99; the Sportsplex is operating on track. A total net of \$8,022.11 as of December 13, 2021.

- 523/21** KD/RL to acknowledge financial report from the Wolseley & District Sportsplex Board dated December 13, 2021.

**CARRIED**

- The health inspection issues at the Sportsplex are resolved. The custodial is working out well.
- The Wolseley Horticulture Society will be doing their raffle draw on Monday at the Town Office at 11:00AM for an afghan and a garden package.

**CM** - Town Shop Security Camera Quote was for a wired-camera system. There are 8-cameras and would work just as well as a wireless system. A wireless system would have to run a backup cable anyway. Councillor CM recommends to proceed with the quote.

- 524/21** CM/TT to purchase 8-camera security system from Chitronics in Montmartre, SK for a quoted price of \$5,505.60 for the Town Shop.

**CARRIED**

- Public Works is working on flooding the outdoor rink. Some kids had damaged the shed at the Outdoor Rink. Public works fixed the holes that were kicked in.
- Councillor CM proposes putting two custom made fire pits at the Outdoor Rink for the winter season. Kelly Romanow from Montmartre customizes them and sells for \$450 + taxes, each. They are 30" x 30" x 18" and people would have to bring their own wood for fires.

- 525/21** CM/SC to purchase two custom fire pits from Romanow's Welding in Montmartre, SK for \$450.00 each, plus taxes for placement at the Outdoor Rink area.

**CARRIED**

- Lift Station: one of the lift station pumps was running longer than usual so Rob and Mark took it apart and found it was plugged with shop towel rags that do not break down. We need to send another reminder to residents that these types of rags should not be put down the sewer!
- Golf Course Addition Project: painting was done last week, and should be close to done until the floor in the spring.
- Christmas Parade Update: there are 21 floats registered for this weekend, entries are coming along really good.

- RQ - Fire Department: The Fire Truck will be going in the parade this weekend.  
 - Councillor RQ suggests sending a registered letter to CTK regarding the Fire Services Agreement and any updates. We haven't heard anything back from them since we sent it at the end of July.

526/21

RQ/RL to send a registered letter to Carry The Kettle First Nation Reserve regarding the Fire Protection Agreement update/follow-up.

**CARRIED**

- A used tailgate was ordered and is coming for the 2005 Chev ¾ Ton, Public Works truck.
- RL - Landfill: Darcy is enjoying his job.  
 - Sportsplex: the ice plant is giving some trouble, electricians are figuring it out, it could be a breaker issue.
- SC - Economic Development: the 620 CKRM ads for winter have been changed for the winter promo. When the 2021 Budget was done, we included a portion of 2022 budget as the ad campaign was July 2021 to July 2022. Therefore, the balance of the CKRM budget for 2022 will be budgeted in 2022 (approximately \$4,000).
- GH - The Request for Quotes from Qualified Persons to perform an Environment Site Assessment (“ESA”) and Closure Plan for the Wolseley Landfill will be sent out soon. We will need to know quotes for budget purposes and get this done as soon as possible to take advantage of available funding for this requirement.  
 - Budget 2022: Mayor GH would like meet in the last week of January for a Budget Meeting.  
 - Saskatchewan Health Authority Virtual Meeting re: Wolseley Integrated Care Centre: don't know anything different. Broadview has a start date of March 1<sup>st</sup>. They are still trying to recruit nurses for our facility. The members of Council that attended the virtual meeting expressed disappointment with SHA. There is a concern for air quality in our Hospital that they are working on resolving. We still don't have an opening date.

**UNFINISHED BUSINESS**

1. JR & Co. Roofing Contractors Inc. re: Town Hall/Opera House Roof Evaluation:  
 The contractor indicated he is unable to perform the inspection this year, and perhaps the best estimate he could give safely would be spring, or whenever the roof is clear of snow. Drone photos were provided by Jay Malo pro bono. These photos were sent to JR & Co. for their reference. They may recruit Jay at the time of the inspection.
2. 2022 Annual Council Remuneration: Public Notice was given that Council intended to change the Council remuneration. No feedback was presented to the CAO.

527/21

GH/KD that the 2022 Council Remuneration be set as follows:

- Mayor Annual Honorarium: \$2,700/year plus Council Indemnity of \$150/Attended Meeting;
- Council Annual Honorarium: \$2,500/year plus Council Indemnity of \$125/Attended Meeting;
- Mileage: \$0.60 per kilometer;
- Meals: \$75.00 maximum per day, with receipts;
- Special Committee, Regional, Convention and other business meetings plus travel time (outside Wolseley) are covered at \$25.00 per hour to a maximum of 8 hours.

**CARRIED**

3. Water Street Bridge Replacement Carrying Sewer Line Project Update: The general consensus from Council is that they agree to move the bridge but question lies at who's expense? Council suggests sending them correspondence stating they should be responsible for the change as it should have been obvious to ask the bridge wasn't aligned visibly with the street.

528/21

RL/KD to send letter to Associated Engineering regarding change of scope as per draft.

**CARRIED**

**NEW BUSINESS**

**CLOSED SESSION**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council, Wednesday January 05, 2022 at 7:00PM at Ste. Anne’s RC Parish Hall.

**ADJOURNMENT**

**529/21**

CM that the meeting be adjourned at 8:42PM.

**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Cieckiewicz*  
\_\_\_\_\_  
Chief Administrative Officer