

**TOWN OF WOLSELEY
MINUTES
APRIL 13, 2022**

The 39th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street Street on Wednesday April 13, 2022 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)
Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)
CAO Candice Cieckiewicz (CC)

Councillor Susan Campbell (SC)
Councillor Tim Taylor (TT)
Councillor Ron Lyke (RL)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:05PM.

AGENDA

133/22 RQ/TT that the Agenda be adopted as amended.

CARRIED

MINUTES

134/22 KD/SC that the minutes of the regular meeting held March 16, 2022 be approved.

CARRIED

135/22 RQ/SC that the minutes of the budget meeting held March 31, 2022 be approved.

CARRIED

ACCOUNTS

136/22 RL/KD that the general accounts for ratification, cheque #'s 21752 to 21759 totaling \$9,103.50 be ratified.

CARRIED

137/22 RQ/TT that the general accounts for ratification, cheque #'s 21760 to 21767 totaling \$9,139.01 be ratified.

CARRIED

138/22 TT/KD that the general accounts for approval, cheque #'s 21768 to 21819 totaling \$99,606.05 be approved, with the exception of cheque # 21817.

CARRIED

Councillor RQ declared a pecuniary interest and left the council meeting at 7:16PM.

139/22 TT/RL that cheque # 21817 payable to Wolseley Service Ltd. totaling \$1,600.59 be approved.

CARRIED

Councillor RQ returned to the council meeting at 7:17PM.

COMMUNICATIONS

1. Municipal Sewer Maintenance re: Rate Increase: Correspondence received from Municipal Sewer Maintenance advising of a rate increase due to inflation.

140/22 RQ/RL to sign three-year rate contract with Municipal Sewer Service, as presented.

CARRIED

2. Lower Qu'Appelle Watershed re: Invitation to Join Membership: Correspondence received from Lower Qu'Appelle Watershed Stewards regarding an invitation to join the membership. Council is not interested this year.

3. Vance Weber re: Wolseley Triathlon: Correspondence received from Vance Weber regarding use of the Town's logo for their sponsorship letterhead and website, as well as requesting the Town to provide charitable receipts on their behalf for donations received. After plenty discussion, use of the Town logo may confuse and signify that the event is a Town-run event, and in light of new information found regarding issuing charitable receipts, the Town declines the request and will explain CRA regulations in a response.

141/22

TT/RQ to provide Town of Wolseley logo for the Wolseley Triathlon sponsorship letterhead and provide charitable receipts on their behalf for donations received from the event.

DEFEATED

4. SaskPower re: Notification for Street Light Replacement: Correspondence received from SaskPower notifying that the street light at the corner of Front Street and Richmond Street (in front of Wolseley Ag & Auto) will be replaced (date unknown). Town Council suggests to let Public Works know to take off all the brackets and hardware from the existing post prior to it being replaced.
5. Ministry of Corrections, Policing and Public Safety re: Police Cost Redistribution Formula: For informational purposes. The cost for police service increased from \$49.72 per capita in 2021-22 to \$55.05 per capita in municipalities without a detachment. Last year, the Town paid approximately \$42,235; this year the cost will be approximately \$46,900.
6. Alexis Puffalt re: Parent and Tots Group: Correspondence received from Alexis Puffalt wondering if Wolseley could put on a Parent and Tots group like Grenfell has done. Town Council discussed and would support if a group was created and organized (not organized by the Town).

142/22

KD/SC to provide the Town Hall/Opera House for 1.5 hours (90 minutes) on Wednesdays for a Parents/Tots group, free of charge and subject to availability.

CARRIED

7. April Dahnke re: Hopscotch: Correspondence received from April Dahnke regarding a request to use paint for a hopscotch on the Town's sidewalk adjacent to their residence. Council directs to use chalk, not paint.

143/22

KD/TT to grant request to April Dahnke to paint hopscotch on Town's sidewalk in front of residence.

DEFEATED

8. Wolseley Housing Authority re: Notice of Garbage Increase: For informational purposes. Wolseley Housing Authority requests that the Town give notice in advance to any pricing adjustments so they can provide their tenants proper notice.
9. Wolseley Minor Hockey Association Executive re: Sportsplex Recommendations: Correspondence received from the Wolseley Minor Hockey ("WMH") Association regarding challenges they witnessed throughout the 2021-22 Season and provided comment. Challenges such as scheduling, maintenance in basement, volunteers making deposits, operation of the lift, lobby seating, and the expense of new facility sign. The WMH expressed with more collaborative communication, they feel we can all be part of the solution. Town Council discussed their letter and expressed that there will be six (6) vacancies on the Wolseley & District Sportsplex Board to fill.

REPORTS OF ADMINISTRATION

1. Utility Updates: Utility Bills were sent in the mail before the end of March. Payments have been steadily coming in.

The Utility Accounts Receivable is at approximately \$31,200.

2. Information on Issuing Charitable Receipts: With more and more requests coming in from adhoc committees and community groups for the Town of Wolseley to issue Charitable Receipts on their behalf, the CAO has been researching information regarding the issuance of Charitable Receipts through Canada Revenue Agency and discussing with other municipalities.

In short, a Charitable Receipt may only be issued in one of two ways: (1) to carry on Town Charitable Activities (i.e. for Town owned facilities, such as the Sportsplex Lift Project – this would be acceptable); or (2) by making gifts to qualified donees (i.e. to another charitable organization, such as the Lion’s Club, etc.).

For the Town of Wolseley to issue a Charitable Receipt on behalf of an adhoc committee or group, we either need to have **direct control both physical and financial** and is performed by our own staff and volunteers. **Direct Control is the key to whether something is our “own activity”**. Otherwise, the adhoc committee or group in the community has to have their own charitable number (in which they can issue their own charitable receipts anyway).

The CAO has found, that by issuing receipts on behalf of adhoc groups/committees that the town has **no direct control** over where the funds are used could put the Town in a very bad situation if CRA were to audit the Charitable Receipting process. Our Charitable Status could be revoked and could potentially affect the ability to continue receiving the Semi-Annual GST Rebate. To put this into perspective, the 2021 GST Rebate received was \$51,503.04 (this varies each year depending on expenses during the year).

*The CAO therefore recommends that the Town of Wolseley follow the CRA requirements for issuing Charitable Receipts and immediately stop issuing receipts on behalf of community groups/adhoc committees that the Town has **no direct control** over where the funds are used.*

The CAO provided Town Council with a pamphlet from the City of Meadow Lake for informational purposes. When asking other municipalities if they had a policy in place, the response was that they did not, as a policy only relates to things you actually have a choice in. You are required to follow CRA regulation, there is no choice there.

MAYOR AND COUNCILLORS FORUM

RQ - Fire Department: last week we had an email go around regarding ordering new coveralls for fire department.

144/22

RQ/KD to ratify purchasing fourteen (14) pair of coveralls for the Fire Department from Canadian Linen at a cost of \$3,451.70 plus taxes.

CARRIED

- The Fire Department welcomed a new member, Mitch Migneault.
- The washing machine has been hooked up at the Fire Hall. A steel plate from Rein Welding was purchased to put over the pit where the washer is set up.
- The Saskatchewan Association of Fire Chiefs (“SAFC”) Conference is being held in Yorkton this year from May 5-7, 2022. Waiting to see an Agenda.
- The SAFC 50/50 raffle is being looked into. We have to be members to be part of the raffle. We are waiting to hear back from SAFC.
- Looked at where to run the waterline to fill the fire trucks inside the Fire Hall, which would also be utilized to flood the outdoor rink. Will look at bringing in Positive Plumbing and Heating to provide recommendation.
- Suggest to remove Fire Pits near the Fire Hall now that most of snow is melting away.

KD - Councillor KD provided a brief report on the Wolfcreek Jubilee Court Financials. A copy of the Financial Statement is held at the Town Office for informational purposes. They are planning for a surplus this year as there are no large projects in mind. Rate increases for the Manager and Caretaker were approved as they are doing a great job. They currently have issues with ice damming, in which Beliveau Construction will look at resolving this.

- Sportsplex Board had a meeting last Monday. Discussed what operations would look like next season. There will be six vacancies for volunteers to join the Board. Brian will be shutting the plant down this week. Figure Skating has mentioned they are looking at upgrading the sound system. The Sportsplex Board is ready to take over custodial.
- Curling Club: volunteers have constructed a scraper storage room. There was a break-in that occurred at the Curling Rink, only a fire extinguisher was taken/used. Will have to get a replacement. Someone small crawled through the area used to throw snow outside. No damages found.

- Outdoor Rink: will use the old garage from the Sportsplex as a warmup shack. Need to construct a skid and get the building removed. Tender will be prepared.
- EMO Meeting was held March 30th to establish roles, and get things started.

TT - Town Hall/Opera House: Roof Proposal/Evaluation resulted in concerns around the bell tower, ridge cap, the top of the ceremonial door entrance. These are areas that require attention.

145/22

TT/SC to accept roofing proposal provided by JR & Co. Roofing Contractors Inc. for an approximate cost of \$51,250 and proceed with repairs as outlined at the Town Hall/Opera House.

CARRIED

- Beach Area Contract: would like to contact last year's contractor to see if she is interested again (would include a slightly different scope).
- Need to advertise for the Tourist Booth and send letters to the two volunteer groups to see if they are willing to volunteer a day as done in previous years.
- Need to contact the Beach Washroom contractors to see if they are interested again (would include slightly different scope).
- Councillor TT attended the Library meeting. The new Librarian is getting a handle on how things are done. Brittany Warner is the new Library Board Chairperson.

RL - The Landfill has been closed on Wednesdays so far due to weather (i.e. too wet or blizzard).
 - Lagoon needs to have ice melt off a little more and sun for the readings to get a little better before getting dumped.

SC - Tourism and Economic Development Meeting is scheduled for Tuesday April 19th.
 - Library has been closed due to weather.
 - SUMA Convention Report: all 24 resolutions were passed. Randy Goulden is the new SUMA President. Training for Fire Departments and funding available through SGI is forthcoming. Tradeshow was good. Through discussion with peers, a product called "Wet and Forget" to remove moss and algae build-up on cemetery headstones will be looked into to clean up our headstones. It was discussed to have an open dialogue with Carry The Kettle regarding the Fire Protection Agreement now that they have a new Chief and Council elected in. Councillor SC suggested reaching out to the MLA and Health Ministers regarding the reopening of the Wolseley Hospital to put pressure on them.

GH - Mayor GH reported that he attended SUMA briefly. Had a discussion with Nelson Granite and received some information on a Columbarium. Mayor GH attended the Health and Safety session on Sunday and discussed CP Rail costs for new/upgraded crossings. SUMA has an advocacy group that would like to look into this further for us, and has asked that the Town send all correspondence from CP Rail to their Advocacy group to look into further. They recommend not signing anything at this time.
 - Horticulture Society is having their next meeting on April 26th; they have the Town Clean-up Day scheduled for May 7th and a potential date for the volunteer appreciation BBQ fundraiser for June 16th.
 - Mayor GH was interviewed by the Dr. Isman Elementary School Grade 2/3 class, and reported that it was quite fun! Pins and Postcards were distributed to the kids and they were very pleased.

UNFINISHED BUSINESS

1. Water Street Bridge Replacement Carrying Sewer Line Project Update:
 Associated Engineering forwarded the Issued For Tender ("IFT") specification and drawings and updated cost estimate for the Water Street Bridge Support Carrying Sewer Line Project. Once a tender date is set they will review against current codes and standards, update dates in the tender documents, and seal. The Town is waiting for granting to open up for this project. Mayor GH recommends having an open public meeting to discuss the large \$1.3 million project. Would like to conduct a public meeting and advertise the preliminary plan (public consultation) in May.

2. Canadian Pacific Railway re: Gordon Street Crossing Update: An Agreement was sent to the Town of Wolseley between CPR and the Town which outlines the funding of the Gordon Street Crossing. The information was sent to the SUMA Advocacy group for informational purposes and the Town Council will not be signing or agreeing to anything from CPR regarding the crossing upgrade.
3. Furnace Inspection Quotes: Quotes were received from four companies regarding furnace inspections for Town-owned facilities.

Airwest Mechanical - \$1,995 per year (broke down per facility within report)
 Positive Plumbing & Heating - \$125 per unit
 Highmark Plumbing & Heating - \$95 per unit
 Mr. T's Plumbing and Heating - \$100 per unit

146/22 KD/TT to proceed with Positive Plumbing and Heating to perform furnace inspections for the Town owned facilities as quoted at \$125 per unit, plus tax.
CARRIED

4. Wolseley Library re: Fire Safety for Children:

147/22 GH/TT to donate \$200.00 (two hundred dollars) to the Wolseley Library to purchase Fire Safety books for children.
CARRIED

NEW BUSINESS

1. 2022 Budget: Town Council presented the draft budget for approval. The Water Street Bridge project was left in the budget under revenue (long-term debt issued) and expense, and explains the large difference between the prior and current year.

148/22 GH/RQ that the Town of Wolseley adopts the 2022 Budget, with an operating surplus of \$364.00, as presented.
CARRIED

2. Bylaw No. 01-2022, The 2022 Tax Rates Bylaw:

149/22 GH/TT that Bylaw No. 01-2022, a Bylaw to provide for Tax Rates for the 2022 Tax Year, be given a FIRST READING this 13TH day of APRIL, 2022.
CARRIED

150/22 RL/KD that Bylaw No. 01-2022, a Bylaw to provide for Tax Rates for the 2022 Tax Year, be given a SECOND READING this 13TH day of APRIL, 2022.
CARRIED

151/22 RQ/SC that all members of Council unanimously agree to read Bylaw No. 01-2022, a Bylaw to provide for Tax Rates for the 2022 Tax Year a third time and adopt at one regular scheduled meeting this 13TH day of APRIL, 2022.
UNANIMOUSLY CARRIED

152/22 TT/RQ that Bylaw No. 01-2022, a Bylaw to provide for Tax Rates for the 2022 Tax Year, be given a THIRD READING and be ADOPTED this 13TH day of APRIL, 2022.
CARRIED

3. Bylaw No. 02-2022, The Property Tax Incentives and Penalties Bylaw:

153/22 GH/RQ that Bylaw No. 02-2022, a Bylaw to provide for Property Tax Incentives and Penalties, be given a FIRST READING this 13TH day of APRIL, 2022.
CARRIED

154/22 RL/TT that Bylaw No. 02-2022, a Bylaw to provide for Property Tax Incentives and Penalties, be given a SECOND READING this 13TH day of APRIL, 2022.
CARRIED

155/22 KD/SC that all members of Council unanimously agree to read Bylaw No. 02-2022, a Bylaw to provide for Property Tax Incentives and Penalties a third time and adopt at one regular scheduled meeting this 13TH day of APRIL, 2022.
UNANIMOUSLY CARRIED

156/22 RQ/KD that Bylaw No. 02-2022, a Bylaw to provide for Property Tax Incentives and Penalties, be given a THIRD READING and be ADOPTED this 13TH day of APRIL, 2022.

CARRIED

4. Wolseley Sportsplex Ice Resurfacer Garage Project Tender Review: The Wolseley Sportsplex Ice Resurfacer Garage Project was put out for tender. Only one tender was received from Beliveau Construction.

157/22 KD/RL to accept tender from Beliveau Construction for \$122,625.82 for the Wolseley Sportsplex Ice Resurfacer Garage Project.

CARRIED

5. Water Treatment Plant Monthly Report for March 2022:

158/22 RL/RQ to accept the Water Treatment Plant Monthly Report for March 2022 as presented.

CARRIED

6. Prairie Tree Spraying Protection re: Quote for Spraying Elm Trees: Information was provided to Council regarding Prairie Tree Spraying Protection specializing in the identification and prevention of Dutch Elm Disease. With more than 26 years' experience, the company has an outstanding reputation for preserving trees. Basal spraying includes spraying the exposed base and flanged roots and up the trunk to about two feet. The product name is Pyrate 480 EC and is applied with a backpack sprayer for best results and mobility. The company is fully licensed in the province of Manitoba and Saskatchewan, and the owner is a Certified Arborist and can help with any tree concerns we have.

Town Council would like to have John spray all public elm trees, and have ratepayer's opt-in to have their privately-owned elm trees sprayed (free of charge) by signing a waiver to enter the property.

159/22 RQ/TT to proceed with Prairie Tree Spraying Protection to spray all public elm trees for an approximate cost of \$2,000 (two thousand dollars) and have ratepayer's opt-in to have their privately-owned elm trees sprayed (free of charge) by signing a waiver to enter the property.

CARRIED

160/22 GH/KD to proceed with Living Tree Environmental for two (2) Dutch Elm Disease surveys at an approximate cost of \$2,515 plus GST, plus elm tree inventory at a cost of \$1,318.43 plus GST.

CARRIED

7. Listing Karcher Steamer For Sale:

161/22 RL/KD to list the Karcher Steamer for sale as-is, asking \$4,000.

CARRIED

CLOSED SESSION

162/22 RQ/KD that Council moves into a Closed Session at 10:06PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following items:

- Bylaw Infractions

Parties present: Mayor GH, Councillors SC, KD, RL, RQ, TT and Chief Administrative Officer CC

CARRIED

163/22 RQ/SC that Council moves out of a Closed Session and reopens the regular meeting at 10:22PM.

Parties present: Mayor GH, Councillors SC, KD, RL, RQ, TT and Chief Administrative Officer CC

CARRIED

164/22 RQ/KD to send letter for Bylaw infraction to the residents of 501 Garnet Street.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday April 20, 2022 at 7:00PM at Council Chamber.

ADJOURNMENT

165/22

RQ that the meeting be adjourned at 10:22PM.

CARRIED

Gerald Hill
Mayor

Candice Cieckiewicz
Chief Administrative Officer