

**TOWN OF WOLSELEY
MINUTES
APRIL 20, 2022**

The 40th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street Street on Wednesday April 20, 2022 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Tim Taylor (TT)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
CAO Candice Cieckiewicz (CC)	

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

AGENDA

166/22 RQ/TT that the Agenda be adopted as amended. **CARRIED**

MINUTES

167/22 KD/RL that the minutes of the regular meeting held April 13, 2022 be approved. **CARRIED**

ACCOUNTS

168/22 RQ/RL that the general accounts for ratification, cheque #'s 21820 to 21827 totaling \$9,233.89 be ratified. **CARRIED**

169/22 RQ/TT that the general accounts for approval, cheque #'s 21828 to 21832 totaling \$44,293.83 be approved. **CARRIED**

170/22 KD/RL that the Statement of Financial Activities detailed for the period ending March 31, 2022 be approved as presented. **CARRIED**

COMMUNICATIONS

1. Prairie Valley School Division re: Grass Cutting Request for Schools:
Correspondence received from PVSD requesting availability and rate of the tractor for the cutting of the large area of grass at Wolseley High School and Dr. Isman Elementary Schools. Council discusses, and declines to provide rates/availability as the Town has enough of its own property to cut and the Town does not custom cut private property.

REPORTS OF ADMINISTRATION

1. Line of Credit Approval by Council: Cornerstone Credit Union provided correspondence regarding Annual Update Information. Within the correspondence, they indicated there are no fees unless the line is drawn upon and no monthly fees. The Specific Security Agreement needs to be signed each year and the Line of Credit Agreement needs to be signed every other year. Minutes from a meeting are required every year for approval by council of the Line of Credit. Financials are required annually as well.

- 171/22 GH/RL to approve the \$800,000 Revolving Line of Credit at Cornerstone Credit Union that is divided as follows:
- \$200,000 Line of Credit on the General Operating Account;
 - \$300,000 Line of Credit on the Capital Expenditures Account; and
 - \$300,000 Line of Credit on the Courthouse Account.

CARRIED

2. March Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending March 31, 2022.

- 172/22 TT/KD that the Bank Reconciliation and notes for the period ended March 31, 2022 be approved as presented.

CARRIED**MAYOR AND COUNCILLORS FORUM**

- SC - 620 CKRM Ad Campaign: Councillor SC recommends extending the 620 CKRM Radio Ad Campaign from July to December 2022 to finish off the year.

- 173/22 SC/TT to extend 620 CKRM radio advertising campaign from July 2022 to December 2022 for a cost of \$3,720 plus GST.

CARRIED

- Councillor SC suggests reposting the Facebook announcement to let community know the contract has been extended to December 2022.
- Bell Media/CTV News Ad Campaign: Proposal was sent to us today that lists 33 spots available for Spring (May 16 to June 12) at \$3,620 + GST and includes 24 spots during Morning Live, 6 spots during Ellen and 3 spots at News at 6pm; the Summer campaign (July 4 to 31) has 39 spots available at \$3,080 + GST and includes 24 spots during Morning Live (with 4 at n/c); 3 spots during News at Noon; 9 spots during News at 5pm; and 3 spots during News at 6pm. Council discussed and would like to see if we can change the six spots during Ellen in the Spring campaign to News at 5pm like we did in the prior year. Table to next meeting.
- Tourism and Economic Development: Meeting was held Tuesday. The wedding brochure is at the printers and will bring to council when done. These will be dropped off at the Tourist Booth and wedding boutique shops in Regina, etc. to help get the word out. The Welcome Wagon is up-to-date and hope to do the basket draw with Shannon Dyke soon.
- Library Board meeting will be held Wednesday April 27 at 7:00PM.

- TT - Councillor TT follows up with discussion regarding seasonal worker for the beach area, golf course washrooms and portable toilet. The Golf Club indicated they would appreciate if the Town could supply a seasonal worker again to clean the washrooms as the Golf Course. There would be a slight change in the contract with adding some duties at the Courthouse grounds. Councillor TT will inquire with last year's Beach Area contractor to see if she would be interested again this year at the same rate with the slight change in duties.
- Mayor GH inquired about advertising for the Tourist Booth Contract. This can be done as soon as it is prepared. Letters to the two volunteer groups can be sent out inquiring if they would help with operations in exchange for a grant.
 - Councillor TT inquired with CAO if we can contact last year's Beach Washroom Contractors to see if they would be willing to continue with a contract this season at the same rate with a slight change, adding *weeding inside fenced area as required*. CAO will reach out to last year's contractors.

- KD - A draft tender was presented to Council for the Ice Resurfacers Garage Relocation project.

- 174/22 KD/RQ to prepare final draft for tender for the Ice Resurfacers Garage Relocation project, as presented.

CARRIED

- RL - The distribution pump and motor at the Water Treatment Plant has been serviced and reinstalled.

- Foreman indicated the following streets for the 2022 Paving program: Richmond Street from south of the Spillway up to and include the intersection of Varennes and Richmond; Pine Street from Poplar to Willow.
- Some members of council met and discussed a 2” water line upgrade into the Fire Hall to fill fire trucks inside the hall and use for flooding the outdoor rink. There is no water main on Water Street, and therefore the waterline would have to tie in at the hydrant near Cairo Street. Will look at getting Marc from Municipal Utilities to provide recommendation and quote.
- Wolseley Landfill was open on Saturday.

RQ - Fire Department: meeting was held Monday evening with a presentation for Louis Quintyn’s retirement and acknowledgement for 45+ years of service. Mayor GH and Reeve Bev Kenny were in attendance to present the Community Achievement Award. Following the presentation, the fire department conducted their monthly meeting and discussed the recent news of the provincial government allowing the use of blue lights on fire trucks. Councillor RQ ordered six blue lights for installation in the grill (approximately \$130/ea) as temporary until a light bar can be purchased.

- Fire Chief RQ and Deputy Fire Chief Barry Zimmer will attend the Saskatchewan Association of Fire Chiefs conference in Yorkton this year, from May 5 to 7, 2022. Will look at getting pricing for blue lights at the conference trade show.

GH - Banners: Mayor GH presented a sample banner that would be double-sided with notable people of Wolseley. Would like to start off with the list of individuals as presented. A suggestion was made to add a QR code for people to scan with their smart mobile devices to read information on the individual on the banner. The grad banners will be up until the first part of July and it is suggested that once the graduation banners are removed, that the historical banners are put up.

175/22 GH/RQ to proceed with the first phase of the heritage street banner project at a cost of approximately \$2,400 plus taxes as presented, from PLS Sign & Design (Regina Tent & Awning).

CARRIED

- Mayor GH recommends reviewing the Utility Rates Bylaw and the Dutch Elm Disease Bylaw to complete amendments as soon as we can.

UNFINISHED BUSINESS

1. Canadian Pacific Railway re: Gordon Street Crossing Update: The Town of Wolseley is not in a financial position to support the Gordon Street Crossing Upgrade project, and the Town will not be signing the agreement proposed.

NEW BUSINESS

1. Troy Life & Fire Safety re: Annual Fire Alarm Test Inspection for Wolseley Sportsplex: Troy Life & Fire Safety conducted the annual fire alarm test inspection at the Sportsplex. They made the following observation/recommendation: recommend adding tamper covers to all pull stations in the arena to reduce the risk of false alarms due to condensation & ice build-up. All pull stations have wood backing.

176/22 KD/RL to acknowledge Troy Life & Fire Safety Annual Fire Alarm Test Inspection Report as presented for the Wolseley Sportsplex.

CARRIED

2. Troy Life & Fire Safety re: Annual Fire Alarm Test Inspection for Wolseley Town Hall: Troy Life & Fire Safety conducted the annual fire alarm test inspection at the Town Hall/Opera House. They made the following observation/recommendation: please arrange for your elevator tech to be out for the 2023 inspection to provide access to the elevator shaft.

177/22 RQ/RL to acknowledge Troy Life & Fire Safety Annual Fire Alarm Test Inspection Report as presented for the Town Hall/Opera House.

CARRIED

3. Highmark Plumbing & Heating re: Town Hall/Opera House Water Softener: Highmark Plumbing and Heating recommends replacing the water softener at an estimated cost of \$1,840.00. The head appears to have a hair line crack in it from freezing, so the water softener is switched to bypass.

178/22 TT/SC to replace water softener at the Town Hall/Opera House for an estimated cost of \$1,840.00 plus applicable taxes, as per Highmark Plumbing & Heating quote.

CARRIED

4. Quotes for Grader Tires: The Grader requires new tires as the side-walls are quite worn out. One tire side-wall blew out, and was temporarily replaced with a used tire. Foreman Schneider received quotes from two separate businesses and recommend going with Schlamp's Tire & Service in Grenfell.

179/22 RL/RQ to purchase four (4) new grader tires from Schlamp's Tire & Service Ltd. in Grenfell at a cost of \$7,703.40 as quoted.

CARRIED

5. Quote for 3" Water Meter for Lakeside Nursing Home: Due to normal wear and tear, the 3" water meter at Lakeside Nursing Home has stopped working (doesn't tally). Maintenance bypassed the meter and took it to the Town Shop to see if they could clean it out (perhaps built up with sediments); however, this did not solve the issue. An order has been placed with Wolseley Canada for a new 3" ultrasonic water meter as it is 10-14 days lead time to get in.

180/22 GH/RL to ratify purchase of 3" water meter from Wolseley Canada Inc. for Lakeside Nursing Home (due to regular wear and tear), at a cost of \$1,728.27 as per quote.

CARRIED

6. Quote for 5/8" Water Meters: The Town Shop is low in stock for water meters. The minimum order is a box of six Sensus 5/8" meters and lead time is 18 weeks. Foreman Schneider recommends ordering six meters to have in stock.

181/22 RL/RQ to purchase six 5/8" water meters from Wolseley Canada Inc. at cost of \$1,853.01 as per quote.

CARRIED

CLOSED SESSION

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday May 04, 2022 at 7:00PM at Council Chamber.

ADJOURNMENT

182/22 RL that the meeting be adjourned at 8:30PM.

CARRIED

Gerald Hill

Mayor

Candice Ciekiewicz

Chief Administrative Officer