

**TOWN OF WOLSELEY
MINUTES
MAY 18, 2022**

The 42nd regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday May 18, 2022 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Susan Campbell (SC)
Councillor Ken Drever (KD)	Councillor Tim Taylor (TT)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
Councillor Norman MacDonald (NM)	CAO Candice Cieckiewicz (CC)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

205/22 RQ/SC that the Agenda be adopted as amended.

CARRIED

PUBLIC HEARING

206/22 RL/RQ to declare the Public Hearing open at 7:03PM for Bylaw No. 03-2022, the Dutch Elm Disease (DED) Bylaw.

CARRIED

- The CAO notified Council that no written submissions were received for the Public Hearing.
- Council discusses the bylaw.

207/22 RQ/SC to close the Public Hearing at 7:21PM and reopen the regular meeting.

CARRIED

MINUTES

208/22 KD/TT that the minutes of the regular meeting held May 04, 2022 be approved.

CARRIED

ACCOUNTS

209/22 SC/TT that the general accounts for ratification, cheque #'s 21884 to 21891 totaling \$9,156.27 be ratified.

CARRIED

210/22 RQ/RL that the general accounts for approval, cheque #'s 21892 to 21908 totaling \$19,139.16 be approved.

CARRIED

211/22 RQ/KD that the Statement of Financial Activities Detailed for the Period Ending April 30, 2022.

CARRIED

COMMUNICATIONS

1. Judy Lechowicz re: Cenotaph Park Landscape Maintenance Update: Correspondence received advising Judy has terminated her volunteer commitment to maintain the planting beds at the Cenotaph Park. The key for the Town Hall mechanical room (for watering) has been returned. Council would like to reply to Judy thanking her for her volunteerism.
2. Ryan Whalley re: WHS Request for Rink Access: Correspondence received requesting use of the rink to house large inflatable activity centers for Wolseley High School's annual celebration of hard work for students.

212/22

KD/RL to grant access to Wolseley High School for use of the Sportsplex ice surface only for Tuesday May 31, 2022 for the times specified, for a rate of \$200.00

CARRIED

3. Saskatchewan Public Safety Agency (“SPSA”) re: Fire Service Minimum Standards Guide: Correspondence received advising Council of the newly developed Fire Service Minimum Standards Guideline. Every Fire Department in the province has an option to participate (non-mandatory) and the deadline is October 31, 2023. Those that don’t participate risk ratepayers fire insurance increasing as there won’t be a record of the service level on file based on the guidelines. Fire Chief RQ is working on items. There are 5 steps involved in declaring a service level.

- (1) Fire Chief reviews the Minimum Standards Guide;
- (2) Fire Chief and council meet to discuss proposed service level;
- (3) Checklist is completed by Fire Chief;
- (4) Fire Chief and council complete and approve the Declaration of Service Form;
- (5) The Declaration of Service Form is submitted to SPSA.

REPORTS OF ADMINISTRATION

1. April Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending April 30, 2022.

213/22

TT/NM that the Bank Reconciliation and notes for the period ended April 30, 2022 be approved as presented.

CARRIED

2. Post-Election/Acclamation Housekeeping Items: Only one Nomination was received for the office of Councillor vacancy (1). As such, Norman MacDonald is elected Councillor of the Town of Wolseley by acclamation and has signed his Oath of Office effective Friday May 6, 2022.

The Municipal Directory System has been updated, as well as the Election Form for the Government of Saskatchewan to notify them of the byelection outcome.

The CAO updated the *Mayor & Council Contact Information* sheet for office use.

3. Utilities Update: Utility Bills for the period January 1 to March 31 were due April 30, 2022. Interest was calculated and levied on accounts in arrears. Payment Reminder letters (second warning) were sent out, and some payments have come in. There are about ten (10) accounts that are \$350 and over; as such, we will keep an eye on these accounts and send a Third and Final Notice pursuant to Policy No. 29 as required. The Utility Accounts Receivable is at approximately \$8,600.

MAYOR AND COUNCILLORS FORUM

SC - Bell Media: Updated proposal for a 5-week Campaign from June 13, 2022 to July 17, 2022 for a cost of \$6,800 plus taxes.

214/22

GH/TT to proceed with Bell Media/CTV News campaign from June 13, 2022 to July 17, 2022 for a cost of \$6,800 plus applicable taxes.

CARRIED

- Tourist Booth/Gazebo: Public Works is busy scraping and painting/staining the Tourist Booth and Gazebo. There were suggested changes to the Map legend that Councillor SC will follow up with Marty Happy. Council discussed the walking trail and suggested to follow up with the Sea Cadets on maintaining the trail and setting up the new park equipment (i.e. benches, bike rack, etc.).
- Tourist and Economic Development Meeting was held last night with a good turnout. Gift Basket raffle will be done on May 25th. There was a quick discussion on starting ideas for Wolseley 125 next year.

TT - Town Hall: no leaks are present. The Roofing Contractor will have our schedule soon and assured us there will be no issue finishing the work ahead of the August deadline for the SHF Grant.

- Contractors are in place at the Beach, and Beach Washroom/Splash Park.
- The Golf Club held a meeting recently.

- KD** - Sportsplex: Garage project tin spec price increased significantly for sapphire blue tin. Council agreed to compromise and get a neutral color to keep costs within budget.
- Cleanup at the Sportsplex went well. Thanks to all the volunteers for getting the ice surface cleaned. There are a few items left for cleaning. Electrical work was required. A new fuse was replaced and a breaker is on order to replace the damaged one causing the electrical issues.
 - Outdoor Rink Project: line locate will be done prior to relocating trees on property.
 - Sportsplex Garage project: Public works will clean out the garage and set up for the electrical and plumbing disconnect for Beliveau Construction to begin work.
- RL** - Landfill was closed Wednesday and Saturday due to wet/muddy conditions.
- The one of the pumps at the main Sewer Lift Station has a worn propeller. Municipal Utilities will be out to replace the pump.
- RQ** - Lions Club: proposed pergola project to provide a shaded area at the Beach Washrooms/Splash Park. The structure is free standing and is about 6 x 15 (90 ft²) which will not require a permit. This structure would be located at the north side of the stairs. It is a Lions Club project, with no cost to the Town, but seeking Council permission to proceed with the proposal. There may have to be some trees relocated to accommodate the structure. The structures intent will be maintenance free.

215/22

TT/SC to allow the Wolseley Lions Club to proceed with the proposed Pergola project at the Beach Washrooms to provide a shaded area.

CARRIED

- Fire Department: meeting held on Monday and checked over the vehicles. The Ford has a leaky carburetor and will be repaired. The Fire Hall still has the odd leak in the roof, so we will have to look at another option to fix for next year. It's not as bad as it was, but still leaking.
- Fire Chief RQ and DFC Barry Zimmer attended the Saskatchewan Association of Fire Chiefs (SAFC) Conference in Yorkton May 5-7, 2022. There was plenty discussion surrounding the Minimum Standards Guidelines, OH&S, and Fire Chiefs going to court/legalities. The tradeshow was good, quotes were obtained for a few items. There was a demo on a water cannon. Overall, good convention, well worth going to.
- Public Works 2014 Dodge Ram 2500 camshaft and lifters are being replaced as previously discussed. Councillor RQ recommends putting truck for sale once repaired for a price of \$32,000.

216/22

RL/RQ to advertise the 2014 Dodge Ram 2500 for \$38,000 obo.

CARRIED

- Reminder to Council about the WebEx meeting regarding Wolseley Hospital Update on May 26, 2022 from 11:30 to 12:30.

NM - Councillor NM expresses interest assisting with any advertising, Town Hall/Opera House, cemetery and perhaps being a liaison between committees within Town, golf course, economic development and special events.

GH - Courthouse: a quote was presented to Council to replace the existing white picket fence at the Courthouse. Would like to proceed with the treated wood option.

217/22

GH/RQ to proceed with the treated wood option for the Courthouse fence replacement as per quote from Lisowec's Construction Services Ltd. at a total price of \$3,471.82 plus applicable taxes.

CARRIED

- Shelby Patton Memorial: the area for the memorial is being prepared for the cement pour. There will be a small unveiling ceremony on the anniversary of Shelby's passing, Sunday June 12, 2022 at 2:00PM at the Courthouse grounds. Open to the public and media should be invited to attend. The First Responders are providing refreshments and cookies. The benches have been delivered and are being put together.

- Public Works should be made aware of the recent Tax Title Properties the Town took title to, and should start cleaning up these properties and securing any buildings on location.
- There was budget set aside for painting the porch at the Courthouse, as well as putting a wood preserver on the planking of the Swinging Bridge.
- EMO: Mayor GH inquires if there are any updates and suggests following up with EMO Coordinator to set a meeting.

UNFINISHED BUSINESS

1. Bylaw No. 03-2022, The Dutch Elm Disease Bylaw:

218/22 RQ/SC that Bylaw No. 03-2022, the Dutch Elm Disease Bylaw, be given a SECOND READING this 18TH day of MAY, 2022.

CARRIED

219/22 RL/RQ that Bylaw No. 03-2022, the Dutch Elm Disease Bylaw, be given a THIRD READING and be ADOPTED this 18TH day of MAY, 2022.

CARRIED

Town Council suggests communicating DED Control Program information to the public immediately and have property owners apply for basal spraying elm trees.

2. DRAFT Bylaw for Swimming Pools: Council discussed the draft bylaw for updating the Swimming Pool bylaw. Council suggested adding provisions for temporary/seasonal pools vs. permanent structure pools. It was suggested that temporary/seasonal pools would require an annual permit for \$5.00 and permanent structure pools would require a one-time permit for \$5.00 for the lifetime of the pool. The intent of the permit is to make property owners aware of the new bylaw and regulations regarding pools. It was reiterated that the purpose and intent of having a Swimming Pool bylaw is for the safety of residents and children alike. The CAO will revise the draft bylaw with suggested changes.

3. Ratify Wolseley Tourist Information Centre Seasonal Contract:

220/22 GH/RL to ratify the Wolseley Tourism Information Centre Seasonal Contract with Keefe Taylor for the period May 20, 2022 to September 4, 2022 at a rate of \$15.00 per hour.

CARRIED

NEW BUSINESS

1. TAXervice – Tax Title Property Tender Preparation Documents for 204 Birch Street: Town Council reviewed the tender package TAXervice prepared for 204 Birch Street.

221/22 RQ/NM to advertise 204 Birch Street for sale by sealed tender as part of the requirements for *The Tax Enforcement Act*.

CARRIED

2. 2022 Mobile Paving Quote:

222/22 RL/TT to proceed with 2022 Mobile Paving Quote for the following streets, totaling \$188,325.53 (taxes included):

- \$56,720.00 + taxes for Pine Street: Willow Street to Poplar Street (1,235 M²);
- \$60,623.95 + taxes for Garnet Street: Varennes Street to RRX, (2,640 M²);
- \$52,318.69 + taxes for Maple Street: Willow Street to Poplar Street (1,105M²).

CARRIED

3. DRAFT 2021 Financial Statements:

223/22 GH/TT to accept the draft 2021 Financial Statement as presented by Sensus Chartered Professional Accountants Ltd.

CARRIED

4. Conditional Lease Agreement – Wolseley Golf Club:

224/22 RQ/KD to sign a 10-year Conditional Lease Agreement with the Wolseley Golf Club.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday June 1, 2022 at 7:00PM at Council Chamber.

ADJOURNMENT

225/22

RQ that the meeting be adjourned at 10:06PM.

CARRIED

Gerald Hill

Mayor

Candice Cieckiewicz

Chief Administrative Officer