

**TOWN OF WOLSELEY
MINUTES
DECEMBER 07, 2022**

The 55th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday December 07, 2022 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Norman MacDonald (NM)
Councillor Tim Taylor (TT)	Councillor Susan Campbell (SC)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
CAO Candice Cieckiewicz (CC)	Councillor Ron Lyke (RL)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:03PM.

AGENDA

433/22 SC/TT that the Agenda be adopted as amended.

CARRIED

DELEGATION

434/22 RQ/TT to hear Blake Dureault and Vance Weber at 7:04PM to discuss the CIMCO Net Zero Feasibility Study.

CARRIED

- Blake clarified there is absolutely no cost to the Town for CIMCO to proceed with the grant application for the Net Zero Feasibility Study. Upon successful award of the FCM Grant, costs will then come into play.
- Upon signing the agreement, CIMCO will start the grant application process and this takes about 5-6 months until we learn if we are successful or not.
- Blake and Vance reiterate that this is only one avenue being explored and they won't be stopping here. There are other grants available to us for an ice plant. Other options will be explored, not necessarily with the net zero option.
- Blake Dureault would start a committee for ice plant project.
- Council thanks Blake and Vance for taking the initiative and moving this along.

435/22 RQ/KD to sign the CIMCO Net Zero Feasibility Study proposal for the Town of Wolseley dated November 24, 2022 at no cost, for the purpose of applying for an FCM grant.

CARRIED

Blake Dureault and Vance Weber leave the council meeting at 7:31PM.

MINUTES

436/22 RQ/SC that the minutes of the regular meeting held November 16, 2022 be approved.

CARRIED

ACCOUNTS

437/22 RL/RQ that the general account for ratification, cheque # 22397 totaling \$1,353.62 be ratified.

CARRIED

438/22 SC/KD that the general accounts for ratification, cheque #'s 22398 to 22404 totaling \$7,786.66 be ratified

CARRIED

439/22 TT/RQ that the general account for ratification, cheque # 22405 totaling \$1,145.92 be ratified.

CARRIED

440/22 SC/RL that the general accounts for approval, cheque #'s 22406 to 22452 totaling \$86,966.81 be approved, with the exception of cheque #'s 22423 and 22448.

CARRIED

Councillor RL declared a pecuniary interest and left the council meeting at 7:40PM.

441/22 TT/RQ that cheque # 22423 payable to Lyke Farms totaling \$1,737.75 be approved.

CARRIED

Councillor RL returned to the council meeting at 7:41PM

Councillor RQ declared a pecuniary interest and left the council meeting at 7:41PM

442/22 SC/TT that cheque # 22448 payable to Wolseley Service Ltd. totaling \$45.51 be approved.

CARRIED

Councillor RQ returned to the council meeting at 7:42PM

COMMUNICATIONS

1. Southeast Regional Library Trustee Telegraph: Correspondence received providing an update. The Annual General Meeting is April 22, 2023.

2. Wolseley Library re: Town Hall/Opera House Rent Consideration: Correspondence received from the Wolseley Branch Library asking for rent consideration for the Library to host an entertainment event at the Town Hall/Opera House.

443/22 KD/RQ to provide the Town Hall/Opera House free of charge for the Wolseley Library Branch to host an entertainment event.

DEFEATED

3. Wayne Schick re: Homemade Centennial Quilt: Correspondence received from Wayne regarding a Centennial Quilt he won and would like to remain as the owner, but would like the quilt to be displayed somewhere for people to see, but not touch (somewhere secure). Town Council discusses and suggest if he is willing to provide a display case for the quilt, it could be displayed at the Town Hall in a suitable location.

4. SaskTel re: Expansion of SaskTel infiNET service to Wolseley: Correspondence received announcing that SaskTel will be expanding its infiNET service to Wolseley as part of the 5th phase of the Rural Fibre Initiative.

5. Saskatchewan Snowmobile Association re: Trans Canada Trail Drifters Land Use Permission:

444/22 RQ/RL to sign the Saskatchewan Snowmobile Association Urban Municipality Land Use Permission Form for the Trans Canada Trail Drifters.

CARRIED

6. RM of Wolseley re: 2022 Recreational Facilities Grant:

445/22 RL/RQ to distribute the 2022 RM Recreational Facilities Grant to the following recipients as follows: Wolseley Golf Club \$500; Wolseley & District Sportsplex \$1,000; and Wolseley Curling Club \$500.

CARRIED

7. Saskatchewan Health Authority re: Community Stakeholders Meetings: Correspondence received confirming a closed meeting with community stakeholders and SHA will happen Wednesday December 21st.

REPORTS OF ADMINISTRATION

1. November Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending November 30, 2022.

446/22 SC/GH that the bank reconciliation and notes for the period ending November 30, 2022 be approved as presented.

CARRIED

2. Utility Update: Preparation for the fourth quarter (Q4) utility bills will soon be underway. This is for the period October 1 to December 31, 2022, due January 31, 2023. The Loraas 2023 Collection Calendars will also be sent with the utility billing.
3. 2022 Hours of Operation for Holidays: The CAO presented a listing of proposed Holiday Hours for the Town Office, Public Works and Wolseley Landfill Site.

447/22

SC/TT to approve the Holiday Hours of Operation for 2022/23 for the Town Office, Wolseley Landfill Site and Public Works Staff as follows:

- Sat Dec 24 – Landfill: OPEN 10AM to 4PM;
- Mon Dec 26 – CLOSED (Boxing Day)
- Tue Dec 27 – CLOSED (in lieu of Sun Dec 25);
- Sat Dec 31 – Landfill: OPEN 10AM to 4PM;
- Mon Jan 02 – CLOSED (in lieu of Jan 1); and
- Tue Jan 03 – Town Office CLOSED to the Public (New Year Processing)

CARRIED

4. 2022 Staff Christmas Gifts: The CAO provides Council with prior years' full time and part time staff Christmas Gifts. Full Time: \$250/each; Part Time: \$150/each.

448/22

TT/RQ that Council approve staff Christmas gifts for 2022 as follows: \$250/each for Full Time staff and \$150/each for Part Time staff.

CARRIED

5. 2023 Council Meeting Schedule:

449/22

RQ/KD that council approve the first and third Wednesday of each month as regular Council Meetings in 2023, with the exception of April 20, 2023.

CARRIED

6. 2023 Auditor Appointment: The CAO recommends appointing Sensus Partnership of Chartered Professional Accountants to continue performing the Town's audit for year 2023.

450/22

GH/RL that the Town of Wolseley appoint Sensus Partnership of Chartered Professional Accountants to perform the 2023 Audit.

CARRIED

7. Municipal Revenue Sharing Grant Declaration and Eligibility: The Ministry of Government Relations has implemented eligibility requirements for municipalities to receive their Municipal Revenue Sharing grant. There are six eligibility requirements. Municipalities must annually report their compliance with the eligibility requirements to the ministry by completing an online Declaration of Eligibility. The deadline for completing this declaration is January 31, 2023. Completion of the declaration requires a resolution from Council confirming the answers in the declaration.

451/22

NM/SC THAT the Council of the Town of Wolseley confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Annual Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

MAYOR AND COUNCILLORS FORUM

KD - Sportsplex: Council reviewed financials. A donation totaling \$6,400 was received from Wolseley Girls For A Cause earmarked for the Ice Plant Project. The Community Rink Affordability Grant for the Sportsplex totaling \$2,500 was applied for and received by the Town. Arena fees are gradually coming in, financially on track.

452/22

KD/RL to accept the Wolseley Sportsplex financial report as presented.

CARRIED

- Wolseley Sportsplex Board met on Monday, everything is going well. The raffle ticket draw is December 15th, tickets are almost sold out.
- Health Inspection was completed and Wolseley Sportsplex was granted license to operate the kitchen.
- Outdoor Rink: water line is installed and Public Works can start flooding. Warm up shack to be moved and leveled. Window guards will be installed to protect window from pucks. One door lock will be changed on the shack (tamper-proof). Fire pit area to be developed and power still needs to be connected for lighting. Puck board is in, but won't be installed until cold weather subsides to prevent distortion (expansion/contraction) of the puck board.
- Curling Rink: painting ice white next week. Will make arrangements to use pump from Public Works. Ice plant will be started soon. Kitchen was inspected there and license was granted to operate.

RL - Sportsplex: more LED bulbs are required for replacing old bulbs. Each light has 6 bulbs and we need approximately 75 bulbs.

453/22

RL/KD to purchase seventy-five (75) LED bulbs from Wolseley Home Building Centre for the Wolseley Sportsplex at a cost of approximately \$23/bulb, up to \$1,750 plus taxes.

CARRIED

- Three out of Four Sportsplex radiant heater switches are not working. Positive Plumbing and Heating will look into repairing this.

RQ - Fire Hall: water hooked up inside the Fire Hall and ready for the Outdoor Rink.

- Furnaces are not working properly. Positive Plumbing and Heating did some troubleshooting. The older furnace is not looking good, will get a quote for replacement.
- Council suggests getting a contractor to check the west walk-in door to see if it needs replacing as it is quite difficult to open and close properly. Now that it will be used more often for flooding the ice at the Outdoor Rink, it should get looked at.

NM - Town Hall fundraiser event raised \$6,500. New Bluetooth microphones are now at the Town Hall.

- Councillor NM notes snow removal in front of residences is not being done. There is no formal bylaw or policy in this regard but Council suggests encouraging people to clear their sidewalks.
- The Randy Clark Legacy Project 50/50 raffle was won by Virginia Beliveau (\$5,000).
- Tourism & Economic Development Committee meeting went well.
- No update with Wolseley Recreation Board.
- Wolseley 125 Meeting went well.

TT - Town Hall: Councillor TT suggests following up with Ryzer Door to see where quote is at for new door hardware.

- New custodial will be taking over in January for the Town Hall. Need to make a plan for communication. Planning an orientation with the current Caretaker.
- Mainline Music Festival is booked for April. However, the committee is in dire need of volunteers to make it happen. Currently, there are four members and they need a minimum of eight. They are working and planning regularly, but need to know by December 31 as to whether or not the festival will proceed. Need more people to get things going.
- Wolseley Lions Club is hosting a Santa Day on Sunday December 18th at the Wolseley Sportsplex from 2:00PM to 5:00PM.

- SC - Tourism & Economic Development Committee is working on a few items. Welcome Wagon going well. Councillor SC sat at the Grinchmas Tradeshow and advertised the Christmas Cheer Parade happening December 17th and showcased the souvenirs and Vol II History Book for purchase. It was a great outreach day. Councillor NM supplied draw baskets for the table, sending a huge thanks to him for that.
- Library: next meeting will be February 1. Board Members have changed a bit.

454/22 SC/TT that the following individuals be appointed as Members to the Wolseley Library Board: Sylvia Smith, Brittany Warner, Ashley Boehme, Richard & Susan Brooks, Michelle Williams, Susan Lorenz, Ruth Bruce, Gaye Moss, Mandy Jackson. **CARRIED**

- TED committee is working on a brochure for Tourism.

- GH - Councillor RL and Mayor GH met with Ron Irvine from Access Communications. It was found that Xplornet is further east than they should be and where Access wants to go. Look at going east would be feasible. They will work on a proposal and come back to council.
- Budget 2023: start this process would like to meet in January.
 - Remuneration meeting will happen in January for staff.

UNFINISHED BUSINESS

NEW BUSINESS

1. Water Treatment Plant Monthly Report for November:

455/22 GH/RQ to acknowledge the Water Treatment Plant monthly report for November. **CARRIED**

2. Town Hall/Opera House Stage Floor: Caretaker Laurie Stringer brought to Council's attention the swelling of boards in some areas on the stage floor. Photos were taken to show areas of concern. Council discussed and will look at this item for Budget 2023.

3. Draft Policy No. 33, Working Alone or in Isolation:

456/22 RQ/NM to approve Policy No. 33, the Working Alone or in Isolation policy as presented. **CARRIED**

457/22 KD/RL to accept the Safe Work Practice and Procedures for the Landfill Site as presented. **CARRIED**

4. 2023 Hay Land Lease Renewal:

458/22 TT/NM to renew Hay Land Lease for Brent and Victoria Norwig at \$1,500 per year (plus GST), for two years. **CARRIED**

5. TAXervice 2019 Arrears File – Rolls 168/169 Resolution to Take Title:

459/22 RL/TT THAT TAXervice, on behalf of the Town of Wolseley, be authorized to proceed under *The Tax Enforcement Act* to acquire title for the following described land: Lot 5-Blk/Par 13-Plan 10225 Ext 41, Title #151586309; and Lot 9-Blk/Par 13-Plan 76R53635 Ext 0, Title #151586286. **CARRIED**

CLOSED SESSION

460/22 RQ/RL that Council moves into a Closed Session at 9:24PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Staff Planning.

Parties present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM and Chief Administrative Officer CC

461/22 RQ/RL that Council moves out of a Closed Session and reopens the regular meeting at 9:49PM.

CARRIED

462/22 RQ/NM to continue Staff Planning.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday December 21, 2022 at 7:00PM at Council Chamber.

ADJOURNMENT

463/22 RL that the meeting be adjourned at 9:50PM.

CARRIED

Gerald Hill

Mayor

Candice Cieckiewicz

Chief Administrative Officer