

**TOWN OF WOLSELEY
MINUTES
FEBRUARY 15, 2023**

The 60th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday February 15, 2023 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Norman MacDonald (NM)
Councillor Tim Taylor (TT)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
CAO Candice Cieckiewicz (CC)	Councillor Susan Campbell (SC)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

50/23 RQ/TT that the Agenda be adopted as amended.

CARRIED

PRESENTATIONS & AWARDS

51/23 TT/RQ to accept presentation of donation to the Town of Wolseley from the Wolseley Lions Club totaling \$9,500.00 for the warm-up shack at the Wolseley Outdoor Rink.

CARRIED

- Wolseley Lions Club President Ron Lyke presents cheque to Mayor Gerald Hill. The Town of Wolseley expresses many thanks to the Wolseley Lions Club for their involvement in bettering our community, for their continued support and we appreciate their contribution to this project.

MINUTES

52/23 SC/RL that the minutes of the regular meeting held February 1, 2023 be approved as presented.

CARRIED

ACCOUNTS

53/23 RQ/SC that the general accounts for ratification, cheque #'s 22599 to 22604 totaling \$6,792.08 be ratified.

CARRIED

54/23 RL/RQ that the general account for ratification, cheque # 22605 totaling \$6,000.00 be ratified.

CARRIED

55/23 TT/KD that the general accounts for approval, cheque #'s 22606 to 22624 totaling \$40,750.70 be approved.

CARRIED

56/23 RQ/KD that the Statement of Financial Activities Detailed for the Period Ending January 31, 2023 be approved as presented.

CARRIED

COMMUNICATIONS

1. Faye Coueslan re: Request for Street Light for South of Oak Street:
Correspondence received noting that the south end of Oak Street is quite dark, and asked if the Town would consider installing a light on an existing pole.

57/23 RQ/KD to order two street lights for Oak Street (near 211 & 303 Oak Street) to install on existing poles.

CARRIED

2. Krista Johnson re: Request for Permission to use Courthouse Grounds for Ceremony:

58/23

RQ/RL to approve request from Krista Johnson for use of the Courthouse Grounds for small event that will take place July 20, 2024.

CARRIED

- Council discusses implementing a booking system for the Courthouse for when people want to host events at this location.

3. Wolseley School Community Councils re: Rink Request: Correspondence received requesting a fee revision and enter into a user agreement for indoor skating access at the Sportsplex. The Wolseley & District Sportsplex Board has decided, as a pilot project, to allow Dr. Isman Elementary School to use the Sportsplex at no charge until the end of this season. The Board agreed that with the history of Wolseley High School and kids being left unsupervised/unattended, that this agreement would only be available to Dr. Isman Elementary School. No action required as the Wolseley & District Sportsplex Board has handled this item.

4. Vance Weber re: Summer Ball Hockey: Correspondence received requesting summer use of the Wolseley Sportsplex arena for Ball Hockey. Before Council can make an informed decision, more information is required regarding how long would the facility be required, how often, and the Town will have to arrange custodial during the summer as it is in the off-season.

5. RCMP Community Policing Report: For informational purposes. Police report on file at the Town Office.

6. Wolseley High School re: Town Hall Lighting System: Pro AV is willing to work with the Wolseley High School to reset positions of the lights that currently exist in the Town Hall.

59/23

TT/KD to proceed with Wolseley High School request for Pro AV to adjust the stage lighting at the Town Hall/Opera House for the Regional Drama Festival scheduled for April 21 & 22, 2023 at no cost to the Town; and have Pro AV provide an equipment assessment for budgetary purposes.

CARRIED

7. RM of Wolseley re: 2022 Fire Expenses: Correspondence received from the RM regarding the bill for a waterline upgrade to the Fire Hall. The RM was not consulted on, nor written to regarding this capital project. The Town will write to the RM to clarify the accounting oversight. There is a federal grant for the Outdoor Rink that will cover 75% of the project as the water is used to flood the ice; this would leave 25% of the cost as the Town's portion that could be cost-shared with the RM. Council suggests to contact the RM to see if they would be amenable to a cost of approximately \$3,089. Oversight with reporting.

REPORTS OF ADMINISTRATION

1. January Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending January 31, 2023.

60/23

KD/NM that the bank reconciliation and notes for the period ending January 31, 2023 be approved as presented.

CARRIED

2. Utility Update: The "Second Notice" for the 2022 Q4 Utility Bills were mailed February 1st for any outstanding amounts. The Third/Final Notices will be reviewed in the first week of March 2023. The next utility billing is set to occur mid-March, due April 30, 2023.

Utility Account #465 totaling \$1,164.85 was transferred to the respective Property Tax Roll effective Monday, February 13 due to non-payment. Utilities have been disconnected since October 11, 2022. The Registered Mail notifying the owner the balance was scheduled to transfer to taxes was sent January 13, and was received January 16, 2023. The Town Office did not receive any correspondence or communication with the owner regarding payment and/or payment arrangements.

The Utility Accounts Receivable is approximately \$13,900.

3. TAXervice Update: The recent Tax Title Properties acquired by the Town of Wolseley through The Tax Enforcement Act have been adjusted accordingly. Tax Roll 168 (120 Front Street) has tax arrears totaling \$5,757.62; and Tax Roll 169 (100 Gordon Street) has tax arrears totaling \$5,537.04. There would be further adjusting amounts, as the previous owner would have been responsible for current year (2023) taxes from January 1 to date of title transfer. Council would then have to cancel the Town's Portion of current year (2023) taxes, as the property would have exempt status as it is municipally owned.

TAXervice indicated that the mobile house trailer still in transport mode located on what is now town property would be considered like a derelict vehicle, which means ownership does not transfer to the municipality. The municipality is to proceed through the unclaimed personal property provisions in *The Municipalities Act*. TAXervice recommends sending a letter to the previous owner, a "Notice to Remove Personal Belongings". TAXervice said they can assist with this for a fee of \$350 + disbursements of approximately \$50. Administration agreed it would be in the best interests of the Town for TAXervice to continue assisting with this file. Therefore, TAXervice will prepare the notice and will send us a copy when they send it to the previous owner.

Council questions what are the Town's rights after 90 days if the trailer remains on the property? CAO will find out from TAXervice.

MAYOR AND COUNCILLORS FORUM

GH - Pollock Memorial project bench quote received from Bridge Vault & Dominion Precast. Total cost for two Gull Wing benches is \$2,878.77.

61/23

RQ/TT to order two Gull Wing Benches as quoted from Bridge Vault & Dominion Precast Estimate #1450 for a total cost of \$2,878.77 for the Pollock Memorial.

CARRIED

- Mayor GH met with Access Communications tech at the Wolseley Sportsplex for a site assessment. In the north storage room, it was noticed there's a hole in the wall to check into (see daylight). There seemed to be a leak at the addition, this was due to the ice jam on the lift addition roof. Public Works moved some snow off the roof which has helped.
- Wolseley Welcomes Ukraine met and want to expand the scope of the committee to welcome additional people to the community (i.e. nurses, etc.) Would like to develop a subcommittee and create a bylaw like we have with the Wolseley & District Sportsplex Board.

KD - Sportsplex Financials were distributed to Council for review. The Fundraising committee is doing really well. Successful cash raffle. The Sportsplex is running into a bit of a cash flow issue, in which they will meet tomorrow to sort out.

62/23

KD/RQ to acknowledge the Wolseley & District Sportsplex Financial reports as presented.

CARRIED

- Councillor KD questions if the Town will cover the cost of the \$6,000 freon recently acquired, or if the Town wants the Sportsplex to cover the costs. Council agrees that the Town will cover the cost as the freon is used at both rinks.

63/23

RL/KD to ratify the purchase of four (4) R22 cylinders of R22 Freon for \$1,500/each for a total cost of \$6,000 from Kim Boyer.

CARRIED

- The Fundraising Committee is doing a draw for a \$15K value ATV. Projecting to make \$35K. The committee will be working the canteen at the Craft Show held in April to help make additional money. They will also help at the Wolseley 125 celebration to make additional money.
- The Wolseley Girls for a Cause have turned over their fall community comedy night to the Board for a fundraiser.
- The Wolseley Sportsplex is registered through the Kraft Hockeyville where you vote online. Kudos to everyone doing work to raise money for the rink.

- A standard First Aid kit is on order for the Sportsplex to be located on the ice surface level in the timekeeper's box.
- The Board has created a booth policy regarding minors working in the booth, as adult supervision is required.
- The Board is looking into a debit card machine for the Sportsplex and updating the rails for the outside bleachers.
- February 25th is the Ice-Skating Carnival; the Junior C playoffs have commenced.
- Outdoor Rink waiting for the lighting bill to submit the paperwork for the CCRF Grant.
- Curling Rink purchased a used battery-operated ice scraper. They had a successful 2-man bonspiel. Need to fix the outdoor light as it is flickering.
- Fleury Wagon has issues with the lift in the bus, a switch has been ordered to replace.

TT - Town Hall: stage floor has been repaired.

SC - Wolseley Library is hosting an event at the Town Hall on Sunday with Jeffrey Straker playing music. Tickets can be purchased at the door.
- Tourism and Economic Development Meeting is February 21, at the Town Hall, 7:00PM.

NM - Recreation Board meeting was held Monday. They applied for participation grant for swimming program. The per capita amount has increased with Sask Lotteries.
- Randy Clark Legacy Project meeting postponed. Concerns with a maintenance plan going forward as there is no plan. Currently meetings are held virtually/online.
- Wolseley 125 held a good meeting. Started sponsorship letters asking for donations. Cornerstone Credit Union was asked. Next meeting is February 27 at 7:00PM.

RQ - Councillor RQ inquired if we have heard anything regarding the Water Street Bridge grant. CAO indicated we haven't heard anything.

RL - Nothing to report.

GH - A subcommittee was set up and met after the TED meeting for housing, and discussed additional housing/development.

UNFINISHED BUSINESS

1. Town Hall/Opera House Door Hardware: Wolseley Home Building Centre ("WHBC") is unable to source another quote from a different supplier. Council discusses and decides to go with previous quote provided by WHBC.

64/23

RQ/TT to proceed with quote from Wolseley Home Building Centre for the Town Hall/Opera House for door hardware at a cost of \$8,298.32 (plus labor).

CARRIED

NEW BUSINESS

1. 2023 Saskatchewan Edition/Provincial Registration for Communities in Bloom: The deadline for the Provincial Registration is April 15, 2023, and for the National Registration, the deadline is February 28, 2023. Town Council discusses and would like to proceed with the National Registration.

65/23

NM/KD that the Town of Wolseley pursue the National Edition of Communities in Bloom with full support of Council for the cost of \$880.00.

CARRIED

2. Fleury Wagon Committee re: Financial Statement for the Year Ending December 31, 2022:

66/23

GH/RQ to acknowledge the Fleury Wagon Committee Financial Statement for the year ending December 31, 2022 as presented.

CARRIED

CLOSED SESSION

67/23 RQ/NM that Council moves into a Closed Session at 9:10PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Access Communications Proposal

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM and Chief Administrative Officer CC

CARRIED

68/23 SC/RQ that Council moves out of a Closed Session and reopens the regular meeting at 9:33PM

CARRIED

69/23 RQ/NM to continue negotiations with Access Communications.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council, Wednesday March 1, 2023 at 7:00PM at Council Chamber.

ADJOURNMENT

70/23 RL that the meeting be adjourned at 9:35PM.

CARRIED

Gerald Hill

Mayor

Candice Ciekiewicz

Chief Administrative Officer