

**TOWN OF WOLSELEY
MINUTES
MARCH 15, 2023**

The 62nd regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday March 15, 2023 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Norman MacDonald (NM)
Councillor Tim Taylor (TT)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
CAO Candice Cieckiewicz (CC)	Councillor Susan Campbell (SC)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

AGENDA

87/23 RQ/TT that the Agenda be adopted as amended. **CARRIED**

MINUTES

88/23 KD/RL that the minutes of the regular meeting held March 01, 2023 be approved as presented. **CARRIED**

ACCOUNTS

89/23 RQ/RL that the general accounts for ratification, cheque #'s 22669 to 22674 totaling \$6,963.91 be ratified. **CARRIED**

90/23 RL/TT that the general accounts for approval, cheque #'s 22675 to 22693 totaling \$31,885.54 be approved, with the exception of cheque # 22693. **CARRIED**

Councillor RQ declares a pecuniary interest and left the Council Meeting at 7:09PM

91/23 KD/TT that cheque # 22693 payable to Wolseley Service Ltd. totaling \$572.15 be approved as presented. **CARRIED**

Councillor RQ returned to the Council Meeting at 7:11PM.

92/23 SC/RL that the Statement of Financial Activities detailed for the period February 28, 2023 be approved as presented. **CARRIED**

COMMUNICATIONS

1. Wolseley Lions Club/TED re: Request for Hall Rent to be Waived for "Get to Know Your Neighbor Night": As a service to the community, Council discusses and agrees it would be suitable to waive the rental for this type of event to welcome newcomers to the community.

93/23 TT/SC to waive the rental and provide the Town Hall/Opera House venue for a "Get to Know Your Neighbor Night", a service to the community. **CARRIED**

REPORTS OF ADMINISTRATION

1. February Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending February 28, 2023.

94/23

GH/RQ that the bank reconciliation and notes for the period ending February 28, 2023 be approved as presented.

CARRIED

2. Utility Update: Water Meter Reads took place last week, and utility bills for the first quarter of 2023 will be prepared this week and mailed before the end of the month. This billing is for the period January 1 to March 31, 2023, due April 30.

The CAO made about nine phone calls to those accounts that are overdue. Lots of phone messages were left; however, a few people were talked to regarding their outstanding account and they have made payment arrangements. Everyone that was talked to and messages that were left were told a Final Notice was going to be prepared for disconnection of services, so hopefully this will help bring in more payments.

The Utility Accounts Receivable is approximately \$6,785.

3. TAXervice Letter of Engagement, 2023 Updates: Our arrangement with TAXervice renews automatically and therefore they have provided an update for 2023 as well as a consolidation of changes from prior years. Fees will be increasing as they have remained unchanged for the last five years. The engagement is for a three-year term ending December 31, 2025. The arrangement will automatically renew unless terminated by either party on 30 days written notice prior to the end of the term.

95/23

RQ/TT that the Town of Wolseley continue using TAXervice for property tax recovery services and authorize the CAO to sign the three-year engagement letter dated February 17, 2023 for the term ending December 31, 2025.

CARRIED

4. Town Hall/Opera House Dishwasher/Sanitizer Catch Basin Leak: The Caretaker at the Town Hall/Opera House found the dishwasher/sanitizer catch basin to be leaking. Public Works removed plumbing and delivered the catch basin to Blake Dureault to weld the stainless-steel areas that were causing the leaks. Upon review by Blake, he determined there were a lot more leaks than what were first identified. He tried welding the areas, but the material is corroded and really too thin. The leaks kept coming after spots were welded, and smaller leaks started elsewhere. He recommended sourcing a new basin. He said he's repaired this one and it is usable until a replacement is found, as it will corrode and leak again in the near future. CAO has an inquiry in with Denson Commercial for a replacement.
5. 2023 Assessment Notices: The 2023 Assessment Notices have been prepared and will be sent in the mail on Friday, March 17 following placement of the Assessment Notice ad in the local paper and The Saskatchewan Gazette. The Assessment Roll will be open for inspection at the Town Office from March 17 to April 17, 2023 during regular hours of operation (excluding statutory holidays).

MAYOR AND COUNCILLORS FORUM

- GH - Pollock Memorial Update: the rendering for the plaque from Remco was shared with Council. CAO to confirm order with Richard Tubman.
- Sask Health Authority Closed Meeting with Stakeholders happening tomorrow. Mayor GH and Councillor KD will be in attendance.
 - Budget 2023: worksheets coming in and Mayor GH and CAO will get together to do a preliminary budget prior to meeting. Closed Budget Meeting set for Wednesday March 29 at 7:00PM at the Council Chambers.
 - Electronic Sign is not working, may be the motherboard. Think about what we need to do, don't need to decide tonight.
 - Front Street Sign Project: feedback received from donors. Wolseley Horticulture has a meeting on the 28th of March, going to do a motion and will report back to Council on April 5th.
- SC - TED meeting scheduled for March 21st at 7:00pm.
- Susan mentioned the calendar on the front page of the website is not working. CAO will look into with web developer.

TT - Town Hall/Opera House: there were some concerns with the caretaking during the dance competition. Councillor TT suggests members of council that have the Town Hall as their portfolio should sit down and discuss how to support caretaker and budget for A/V support. Need to figure out how to organize and better streamline things. Councillor TT spoke with and took an individual through the town hall A/V equipment. This person could possibly support getting things streamlined.

KD - Sportsplex is winding down. The Mustang Junior C's have an away game Friday night at Yellowgrass, and a possible Game 5 in Wolseley on Saturday. The Mustangs are down in the series 2-1. The Caretakers will be cleaning to have everything looking good going into the summer.

- Curling Rink is winding down, and have a potluck supper planned for Friday evening and 2-man curling.

RL - Sportsplex: glass was broken around the boards, this was replaced.

- Outdoor Rink is still being flooded, Public Works doing a good job there.
- The Raw Water Line Break was repaired. There was a saddle with valve out in the middle of the bush. Took out the saddle and valve. The pressure is back up and everything working well.
- There's a water service line leak at the Keating residence. Neighbor is supplying water to them currently.
- Councillor RL suggests looking into grants and working with other communities who have people that seek grants. It was suggested there is a grant for Regional Cooperation that would assist the Town and RM with certain things.

RQ - Nothing to report.

NM - Randy Clark Legacy Project met in person. The committee wants to come to a Council Meeting to discuss updates with Council. They are committed and found a paver. Discussed a donor plaque. Hope to have a pickleball tournament for the 125 Celebration in August.

- Wolseley 125 poster to Save the Date was distributed.

UNFINISHED BUSINESS

1. Town Hall/Opera House Door Hardware: CAO will follow-up with Beliveau Construction to see when they would be able to fit this into their busy schedule. The WHBC won't order the hardware until the contractor has reviewed what exactly is required. Joel mentioned he can provide a rough estimate for the repair/replacement of the door hardware.

NEW BUSINESS

1. Wolseley & District Sportsplex Board Appointment:

96/23 KD/RL to appoint Blake Dureault as member to the Wolseley & District Sportsplex Board, effective immediately.

CARRIED

CLOSED SESSION

97/23 RQ/NM that Council moves into a Closed Session at 8:01PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Access Communications Proposal

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM and Chief Administrative Officer CC

CARRIED

98/23 TT/SC that Council moves out of a Closed Session and reopens the regular meeting at 8:10PM

CARRIED

99/23 GH/RQ to authorize the Chief Administrative Officer to sign the facility sponsorship agreement with Access Communications for the Wolseley Sportsplex.

CARRIED

ANNOUNCEMENTS

- Next Special Meeting of Council, Wednesday March 29, 2023 at 7:00PM at Council Chamber – Closed Budget Meeting.
- Next Regular Meeting of Council, Wednesday April 5, 2023 at 7:00PM at Council Chamber.

ADJOURNMENT

100/23

SC that the meeting be adjourned at 8:11PM.

CARRIED

Gerald Hill

Mayor

Candice Ciekiewicz

Chief Administrative Officer