

**TOWN OF WOLSELEY  
MINUTES  
AUGUST 02, 2023**

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The 72<sup>nd</sup> regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday August 02, 2023 at 7:00PM.

**PRESENT:**

|                                |                                  |
|--------------------------------|----------------------------------|
| Mayor Gerald Hill (GH)         | Councillor Norman MacDonald (NM) |
| Councillor Tim Taylor (TT)     | Councillor Ken Drever (KD)       |
| Councillor Randy Quintyn (RQ)  | Councillor Ron Lyke (RL)         |
| Councillor Susan Campbell (SC) | CAO Candice Cieckiewicz (CC)     |

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

**AGENDA**

244/23 NM/SC that the Agenda be adopted as amended.

**CARRIED**

**PUBLIC HEARING**

245/23 KD/TT to close the regular meeting and open a Public Hearing at 7:00PM for the proposed Bylaw No. 02-2023, the Utility Service Charge Bylaw and; Bylaw No. 03-2023, the Utility Service Management Bylaw.

**CARRIED**

- No written submissions presented to CAO or members of Council for the Public Hearing.
- Zero public attendance for the Public Hearing to discuss the proposed Utility Bylaws.

246/23 GH/TT to close the Public Hearing at 7:20PM and reopen the regular meeting.

**CARRIED**

**DELEGATION #1: GRANT SIMPSON, UPPER SOURIS WATERSHED ASSOCIATION INC.**

247/23 RQ/RL to hear Grant Simpson, Drainage QP for Upper Souris Watershed Association Inc. at 7:20PM.

**CARRIED**

- Discussion regarding agricultural drainage. There is a proposed project coming out of the RM of Montmartre that would affect the Adair Creek system. The project aims to make all existing drainage legal; the project is only proposed right now, as the first step is to make all local governments and stakeholders aware of the project. Need to put control measures in place, as Water Security Agency has flow control regulations, etc. The land is already draining, but needs to have control measures put in place.
- Water Security Agency would enforce the regulations with updated technologies such as satellite imagery or the use of drones.

*Grant Simpson left the council meeting at 7:37PM.*

**DELEGATION #2: DAVINA FORTIN & JASON LEIPPI, CONCERNS FOR COUNCIL**

248/23 RL/RQ to hear Davina Fortin and Jason Leippi at 7:37PM.

**CARRIED**

- A few concerns were written out in a letter to Council. Davina and Jason are curious with what is going on with the house behind them on Maple Street (to the east, the one that caught fire earlier this spring). Does the Town know

what is going on, and should the Town be let known as to what is going on? There is a concern with asbestos in the house. Mayor GH speaks that it is out of municipal control as dealing with asbestos is a provincial statute.

- Another concern brought forward was the safety of children at the Lion's Playground on Birch Street. Cars tend to speed past with no regard for the playground. Would like to see speed bumps installed and look at positioning signs in more conspicuous places.
- Davina and Jason questioned the process for putting forth a complaint. Mayor GH explains the procedures for complaints to bylaws can be enforced, and liabilities mitigated. The Town does not have a Bylaw Enforcement Officer so the bylaws are enforced by complaints brought forward to Council in writing so there is a record of what has happened or what is happening.
- Issues with camper trailers being parked on streets for longer than 48-hours.
- Council answers questions regarding paving streets and the process for how Council develops a plan for paving and rationale.

*Davina Fortin and Jason Leippi left the council meeting at 8:08PM.*

### MINUTES

**249/23** KD/NM that the minutes of the regular meeting held July 05, 2023 be approved as presented.

**CARRIED**

### ACCOUNTS

**250/23** RQ/NM that the general accounts for ratification, cheque #'s 22977 to 22984 totaling \$9,922.53 be ratified.

**CARRIED**

**251/23** KD/RL that the general accounts for ratification, cheque #'s 22985 to 22992 totaling \$10,176.15 be ratified.

**CARRIED**

**252/23** RQ/RL that the general accounts for approval, cheque #'s 22993 to 23059 totaling \$287,591.94 be approved, with the exception of cheque #'s 23021 and 23054.

**CARRIED**

*Councillor RL declared a pecuniary interest and left the council meeting at 8:22PM*

**253/23** RQ/TT that cheque # 23021 payable to Lyke Farms totaling \$614.25 be approved.

**CARRIED**

*Councillor RL returned to the council meeting at 8:22PM*

*Councillor RQ declared a pecuniary interest and left the council meeting at 8:22PM*

**254/23** NM/TT that cheque # 23054 payable to Wolseley Service Ltd. totaling \$615.56 be approved.

**CARRIED**

*Councillor RQ returned to the council meeting at 8:24PM.*

**255/23** KD/TT that the Statement of Financial Activities – detailed for the period ending June 30, 2023 be approved as presented.

**CARRIED**

### COMMUNICATIONS

1. RCMP Combined Traffic Services Saskatchewan re: District Commander Update: For informational purposes, the quarterly report was acknowledged by Council.
2. Natasha Perras & Karen Souchotte re: Request for Wolseley 125 Beer Gardens and Cabaret: Requesting permission to set up a sand pit area for children to play in and find poker chips to redeem at the concession for a free treat. A volunteer would supervise the area and would be willing to keep the area swept to avoid tracking sand as much as possible. Town Council discusses and is not in favor of the sand pit area, but are open to an alternative.

- 256/23** KD/SC to accept proposal from Natasha Perras and Karen Souchotte for having a sand pit area for a children’s activity in the Sportsplex during the family Cabaret at the Wolseley 125 Saturday August 12, 2023.

*Councillor NM abstained from voting.*

**DEFEATED**

3. Indian Head RCMP re: Q2 Community Policing Report: For informational purposes. Council acknowledges the quarterly report provided by the Indian Head RCMP detachment.

**REPORTS OF ADMINISTRATION**

1. June Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending June 30, 2023.

- 257/23** GH/SC that the bank reconciliation and notes for the period ending June 30, 2023 be approved as presented.

**CARRIED**

2. Utility Update: The 2023 Q2 Utility Bills for the period April 1 to June 30 were due July 31, 2023. The last week of July was busy with incoming payments. Interest was levied totaling \$295.09 on accounts past due as of August 1, 2023. Payment Reminder notices have been prepared and sent in the mail August 1<sup>st</sup>.

The Utility Accounts Receivable is at approximately \$15,050.

**MAYOR AND COUNCILLORS FORUM**

KD - Wolseley & District Sportsplex Board: elected an executive and set the fees for the 2023-24 season. Hourly rate changed from \$100 per hour to \$125 per hour.

- 258/23** KD/NM that Town Council endorse the Wolseley & District Sportsplex Board fees for the 2023-24 Season as presented.

**CARRIED**

- Planning for the Wolseley 125 and setting up Beer Gardens.

- 259/23** KD/SC that the Wolseley Sportsplex rent be waived for the Wolseley & District Sportsplex Board to operate the Beer Gardens for the Wolseley 125 Celebrations happening Friday August 11 and Saturday August 12, with profits to go towards the Ice Plant project.

**CARRIED**

- Outdoor Rink: puck board has been installed by volunteers. Public Works is working on the fencing on the west side.
- Curling Rink: waiting for a second quote for the replacement of the overhead furnace on the ice surface.
- Town Hall/Opera House: basement plug-ins will trip breakers, will need to space out crockpots for the Lion’s Club supper event held Saturday August 12<sup>th</sup>.

SC - Tourist Booth: chair to replace in the Tourist Booth for the Contractor and volunteers to work during the summer.

- 260/23** SC/TT to purchase one new chair as presented from Staples for a cost of \$227.99 plus tax and shipping.

**CARRIED**

- TED: Stand-in photo opportunities. Laramy Piller drew sketches for ideas and said she would donate her labour and designs to create the stand-ins, all the Town would need is to purchase the materials. This would require ½ inch plywood and paints.

- 261/23** SC/RL to proceed with Laramy Piller’s three stand-in photo opportunity ideas for a total approximate cost of \$350 for materials, as presented.

**CARRIED**

- Wolseley 125: Councillor SC requires use of pylons for at the SplashPark or flagged stakes to mark off area for food trucks to park.

- TT
- Town Hall: bulbs are melting the globes. Need bulbs that do not create heat.
  - Golf Club: volunteers are doing great at working on Hole 8. Flooring for Clubhouse is limited to what is doable. Chans is working with Tim. Remind Public Works about tree at the corner of the Clubhouse that needs to be removed when a Contractor is in Town removing trees.
  - Cemetery Project: will be done with project inventory tomorrow. Formatted with Microsoft Excel and raw data with GPS. It hasn't taken very long to gather the data. Tablet is simple to use and track information. Have information for mapping and proceed with creation of a directory. May look at a company to come in to do work on headstones, this would be for future budget.
- RL
- Landfill: there is some scentless chamomile at the Landfill area that will have to be sprayed. Ask that Public Works talk to Barry Zimmer.
- RQ
- Fire Department: due to hot dry conditions, it is a recommendation from the Fire Department to enact a Municipal Fire Ban for the Town of Wolseley, effective immediately.

**262/23** RQ/RL to enact a Municipal Fire Ban for the Town of Wolseley, effective immediately.

**CARRIED**

- The blue flashing lights have been installed on the Freightliner, so now the two main trucks (Freightliner and Rapid Response) have red and blue flashing lights.
- Plan on having trucks in the parade for the Wolseley 125 celebration.

- NM
- Wolseley 125: First Aid Stations are positioned around town in the event of emergency. Fireworks will not go ahead if there is a Fire Ban in place. The Slo-Pitch Tournament is full, there are over 70 entries for the parade. Rich Brooks and Councillor NM will be on CTV Morning Live for an interview promoting the Wolseley 125 Celebrations. SGI will have the Car Roll-over simulator set up in Town. Prairie Valley School Division has granted permissions to use school properties for various activities happening over the weekend.

- GH
- Front Street Sign Project: solar lighting is in and will be installed soon. The signs will hopefully be supplied and installed next week by Marty Happy of Happy Ad Sign & Design.
  - The Courthouse Gazebo electrification project is complete. There was another outlet installed on the north side of the swinging bridge for future use (i.e. additional fountain, etc.)
  - Pollock Memorial: Granite monument is planned to be delivered on August 10<sup>th</sup> and will have it covered until the unveiling on the Sunday August 13<sup>th</sup> dedication ceremony. Mayor GH in the process of creating an itinerary.
  - Communities in Bloom: the CiB Judges were very impressed with the community, lots of positive feedback and they love the work we are doing here in Wolseley. Mayor GH gives a pat on the back to all those involved.
  - Wolseley 125: the canteen/shack currently located at the "Pollock Diamond" (furthest east ball diamond) can be relocated to the Town Shop as that ball diamond will be used over the weekend. The building will be assessed at a later date.

**UNFINISHED BUSINESS**

1. Bylaw No. 02-2023, Utility Service Charge Bylaw:

**263/23** RQ/NM that Bylaw No. 02-2023, the Utility Service Charge Bylaw, be given a SECOND READING this 2<sup>ND</sup> day of AUGUST, 2023.

**CARRIED**

**264/23** NM/RL that Bylaw No. 02-2023, the Utility Service Charge Bylaw, be given a THIRD READING and be ADOPTED this 2<sup>ND</sup> day of AUGUST, 2023.

**CARRIED**

2. Bylaw No. 03-2023, Utility Service Management Bylaw:

265/23 RQ/TT that Bylaw No. 03-2023, the Utility Service Management Bylaw, be given a SECOND READING this 2<sup>ND</sup> day of AUGUST, 2023.

**CARRIED**

266/23 NM/KD that Bylaw No. 03-2023, the Utility Service Management Bylaw, be given a THIRD READING and be ADOPTED this 2<sup>ND</sup> day of AUGUST, 2023.

**CARRIED**3. Bylaw No. 04-2023, the Golf Cart Bylaw:

267/23 RQ/RL that Bylaw No. 04-2023, the Golf Cart Bylaw, be tabled to the next regular meeting.

*Councillor SC abstained from voting.*

**CARRIED****NEW BUSINESS**

1. Wolseley 125 – Dedication Ceremonies, Loraas Disposal Quote for Portable Toilets, Wash Stations, etc.: Council discusses rentals from Loraas Disposal for fencing, toilets and wash stations. Use of snow fence for ball diamonds discussed as an option. Loraas fencing would be required around pickleball court (volunteers to setup). Mayor GH will follow-up with the Loraas representative for a new quote.

- Council suggested use of Landfill Supervisor in town during the Wolseley 125 to check bathrooms, garbage containers, etc. and restock, clean and remove full garbage containers as necessary. Council in favor to close the Wolseley Landfill Site for Saturday August 12<sup>th</sup>.
- Council to clarify costs for facilities during the Wolseley 125 for user groups using the facilities for their events.

268/23 KD/RL to waive all town-owned facility rental fees for all user groups for the Wolseley 125 anniversary celebration weekend August 11-13, 2023.

**CARRIED**2. Brandon Edgar re: Appointment for Wolseley & District Sportsplex Board:

269/23 RQ/TT to appoint Brandon Edgar to the Wolseley & District Sportsplex Board for a three (3) year term.

**CARRIED**3. Water Treatment Plant Monthly Report for July 2023:

270/23 GH/RL to acknowledge the Water Treatment Plant Monthly Report for July 2023 as presented.

**CARRIED**4. Remax re: 92 Cedar Street Listing Expired:

271/23 RQ/TT to relist 92 Cedar Street at \$15,000 with Remax.

**CARRIED**5. Federation of Canadian Municipalities Membership:

272/23 TT/GH to purchase a membership from the Federation of Canadian Municipalities for a cost of \$335.94 for the 2023-2024 year.

**CARRIED**

273/23 RL/NM to extend the regular council meeting passed 10:30PM in order to conduct all business on the Agenda.

**CARRIED**

**CLOSED SESSION**

- 274/23** RQ/NM that Council moves into a Closed Session at 10:25PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:  
- Staff Planning.

*Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM and Chief Administrative Officer CC.*

**CARRIED**

- 275/23** SC/NM that Council moves out of a Closed Session and reopens the regular meeting at 10:31PM.

*Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM and Chief Administrative Officer CC.*

**CARRIED**

- 276/23** RQ/GH to accept Mark Smith’s letter of retirement, effective September 30, 2023.

**CARRIED**

- 277/23** NM/RQ to advertise for a full time Public Works Operator position.

**CARRIED**

**ANNOUNCEMENTS**

- Next Council Meeting, Wed Aug 16, 2023 @ 7:00PM, at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

- 278/23** RL that the meeting be adjourned at 10:33PM.

**CARRIED**

Gerald Hill  
Mayor

Candice Cieckiewicz  
Chief Administrative Officer