

**TOWN OF WOLSELEY  
MINUTES  
SEPTEMBER 06, 2023**

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The 75<sup>th</sup> regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday September 06, 2023 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Norman MacDonald (NM)
Councillor Tim Taylor (TT)	Councillor Susan Campbell (SC)
Councillor Randy Quintyn (RQ)	CAO Candice Cieckiewicz (CC)

**ABSENT:**

Councillor Ron Lyke (RL)	Councillor Ken Drever (KD)
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**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:03PM.

**AGENDA**

300/23 SC/RQ that the Agenda be adopted as amended. **CARRIED**

**MINUTES**

301/23 RQ/SC that the minutes of the regular meeting held August 16, 2023 be approved as presented. **CARRIED**

302/23 NM/TT that the minutes of the special meeting held August 23, 2023 be approved as presented. **CARRIED**

**ACCOUNTS**

303/23 SC/NM that the general accounts for ratification, cheque #'s 23090 to 23097 totaling \$9,554.41 be ratified. **CARRIED**

304/23 SC/TT that the general accounts for ratification, cheque #'s 23098 to 23105 totaling \$9,521.51 be ratified. **CARRIED**

305/23 RQ/TT that the general accounts for approval, cheque #'s 23106 to 23155 totaling \$62,154.21 be approved, with the exception of cheque # 23151. **CARRIED**

*Councillor RQ declared a pecuniary interest and left the council meeting at 7:13PM*

306/23 TT/NM that cheque # 23151 payable to Wolseley Service totaling \$1,511.59 be approved. **CARRIED**

*Councillor RQ returned to the council meeting at 7:14PM.*

**COMMUNICATIONS**

1. **Southeast Regional Library re: Budget Information:** For informational purposes, SE Regional Library previously advised at the AGM in April that they will be proposing a budget that has a \$1.00/capita increase to the library municipal grant rate. If approved, this means the municipal grant rate will go from \$12.75 to \$13/75 per capita in 2024. The \$1.00 increase to the municipal grant rate will go directly to a \$1.00/hour raise to each Branch Librarian and Branch Assistant in our region, funding that will stay local.
2. **Eleanor Malach re: Dutch Elm Diseased Trees:** It was found on the second Dutch Elm Disease survey that three (3) trees are infected on Eleanor's property. A letter was forwarded to Council advising that she is not in a financial position to have these removed. Council discusses and would like to get a quote from Abram Banbury to have trees removed, and make a feasible payment arrangement with Eleanor.

3. Postcard Portables Regina re: Permission to Place Portable Sign: Correspondence received asking permission to place a 10’ x 5’ portable sign advertising Access Communications in Wolseley on a town-owned lot for a two-month period from September to November. They normally pay \$100 + GST per month property rent.

307/23

TT/SC to allow permission for Postcard Portables Regina to setup a portable sign advertising Access Communications at the town-owned corner lot located at Front Street and Gordon Street for a total rental of \$100 per month + GST.

**CARRIED**

4. Dave Edgar re: Permission to Plant Trees on Boulevard: Correspondence received asking permission to plant Bur Oak trees on the boulevard in front of Dave’s residence where recent Elm trees were removed due to Dutch Elm disease.

308/23

SC/RQ to allow Dave Edgar to plant Bur Oak trees on the Town’s boulevard in front of 200 First Avenue, at his expense, where recent Elm trees were removed due to Dutch Elm disease.

**CARRIED**

**REPORTS OF ADMINISTRATION**

1. Utility Update: The Water Meter Read listing for the 2023 Q3 Utility Bills for the period July 1 to September 30 will soon be prepared for Public Works to do meter reads. An insert will be provided in the Utility Bills further advising water consumers of the Utility Rate Increase coming soon, subject to Saskatchewan Municipal Board, Local Government Committee approval. We anticipate the changes to take effect for the fourth quarter billing (October 1 to December 31, 2023).

The Utility Accounts Receivable is at approximately \$7,394.

2. TAXervice – 2022 Arrears File: On August 1, 2023, the CAO sent out seventeen (17) courtesy letters regarding properties that were subject to Tax Enforcement proceedings if the 2022 arrears were not paid by the deadline date of August 31, 2023. Out of those 17, seven (7) properties have been removed from the list of lands in arrears either due to full payment of arrears, or a payment significant enough to remove them from the list (exclusion clause). Ten properties remain subject to Tax Enforcement.

309/23

RQ/NM THAT Council accept the 2022 list of lands in arrears as presented in the table below, and to exclude from the list of lands, properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year’s tax levy, and THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Town of Wolseley.

<b>Roll Number</b>	<b>Legal Description</b>	<b>Total Arrears</b>
009 000	<i>Lot 12 Blk/Par 01 Plan 176 Ext 0, Title # 143690845</i>	2,051.15
057 000	<i>Lot 06 Blk/Par 04 Plan 176 Ext 0, Title # 151914685 Lot 07 Blk/Par 04 Plan 176 Ext 0, Title # 151914696</i>	2,300.90
205 000	<i>Lot 01 Blk/Par 16 Plan 35900 Ext 0, Title # 131205596</i>	1,436.53
295 000	<i>Lot 05 Blk/Par 28 Plan B1151 Ext 0, Title # 140757420</i>	1,687.08
296 000	<i>Lot 01 Blk/Par 29 Plan B1151 Ext 0, Title # 153530412 Lot 02 Blk/Par 29 Plan B1151 Ext 1, Title # 153530434 Lot 07 Blk/Par 29 Plan 101412818 Ext 2, Title # 153530456</i>	1,186.01
330 100	<i>Lot 03 Blk/Par 35 Plan G5647 Ext 0, Title # 108559323</i>	930.19
347 000	<i>Lot 02 Blk/Par 40 Plan G5647 Ext 0, Title # 108559794</i>	695.30
419 000	<i>Lot 11 Blk/Par 06 Plan 13626 Ext 25, Title # 151769256</i>	1,111.05
527 200	<i>Blk/Par A Plan 81R02061 Ext 0, Title # 153587021</i>	2,494.22
554 000	<i>Blk/Par M Plan 83R18604 Ext 0, Title # 141826439 Blk/Par N Plan 83R18604 Ext 0, Title # 141826349 Blk/Par P Plan 85R66910 Ext 0, Title # 141826237</i>	10,698.45

**CARRIED**

310/23

GH/RQ THAT TAXervice arrange for the list of lands in arrears to be published in the Wolseley Bulletin, circulated in the municipality.

**CARRIED**

3. SaskPower Street Lights on Oak Street Update: The Town contacted SaskPower for quote to install two street lights on existing poles located on Oak Street. A budgetary quote was received, and will cost approximately \$1,849.85 + GST.

SaskPower notes that this price can change should the design change significantly as a result of the site check, environmental concerns, customer changes, issues with third party approvals, etc. If after final design is complete, SaskPower finds that it can build your service for a lower price, your quote will be adjusted accordingly.

The quote was accepted August 29 (budget allocated for this item), and the job was pushed out as a firm job. Tentative date for construction is October 24, 2023.

4. HMC Management Zoom Call: The CAO received a call Tuesday September 5<sup>th</sup> from Dean Yaremchuk, HMC Management regarding setting up a Zoom Call with Council to discuss the ACAO Recruiting Report. This report will be forthcoming to members of Council to review prior to the Zoom Meeting. Dean is available in the evenings at 7:00PM next week, from Monday to Thursday September 11 to 14. The Zoom Call will likely only be 30 minutes long and full council attendance is required.

Council discusses and arranges for a Zoom meeting at Monday September 11 at 6:30PM.

### MAYOR AND COUNCILLORS FORUM

KD - Council was provided with a printed financial report for the year ended July 31, 2023 for the Wolseley & District Sportsplex Board.

311/23

TT/RQ to acknowledge the Wolseley & District Sportsplex Board Financial Report for the year ended July 31, 2023 as presented.

CARRIED

RQ - Fire Department: In discussion with the Indian Head Fire Department, they advised Wolseley Fire Department they are going to be upgrading their compressor for refilling Self-Contained Breathing Apparatus (“SCBA”) cylinders to a different compressor that refills a different style SCBA cylinder. They will be selling their used compressor for \$8,000 (which does not include installation). It is recommended the Wolseley Fire Department acquire this compressor to refill its SCBA cylinders. A letter of intent will be sent to the RM of Wolseley. The Fire Department would also like to build a small enclosed room to keep the compressor in. Would allow a projected budget of \$15,000 for this project.

- The Fire Department had a few false alarms since the large house fire that occurred August 28<sup>th</sup>. A returning member was added to the Fire Department, Brandon Edgar, now that he has relocated back to our community. The Fire Department has had good turn outs for fires, practices, etc.

TT - Cemetery: all data is in and CAO posted to the Cemetery page on the Town’s website. Landon did well with organizing data and also provided a “how-to” for using the GPS unit. Would like to see the GPS unit used for other items in Town. A request for quotes was sent to two companies to do mapping of the Cemetery. We will gather information and ideas for developing a directory.

- Golf Club: Councillor TT provided three different pricing options for replacement flooring for the clubhouse. Approximately 1,265 square feet of new flooring is required. Options were discussed as well as alternatives. It was suggested to find out what company did the flooring in the Water Treatment Plant and inquire with them on a suitable product that would help with moisture wicking, and have a textured surface for safety. CAO noted the Golf Club hasn’t submitted financial statements to the Town for a few years and will get in touch with the Golf Club treasurer for copies for the Town files. Councillor TT acknowledges all the volunteer work that has gone on at the Golf Course and their dedication to making that place look good! Well done!

NM - Wolseley 125 wrap-up meeting will be held Tuesday September 12.

SC - Library Board Meeting will be held Wednesday September 13; TED meeting will be held Tuesday September 19.

- One of the painted billie-goats from the Swinging Bridge photo stand-in has been stolen.

- GH** - Asked CAO to follow-up with Associated Engineering to get updated, current pricing for the Water Street Bridge project for upcoming Infrastructure Grant opportunities.
- Will have to postpone further discussions regarding proposed TED Officer and work on after harvest.
  - CiB Symposium and Awards is in Fort McMurray and would be an additional \$1,600 to the budget if someone were to attend. The deadline to register is September 12<sup>th</sup> with registration fees of \$600 per person. If the Town were to participate in Nationals again, we should be prepared to commit the whole way through. Unable to attend the Symposium this year.

### **UNFINISHED BUSINESS**

1. Bylaw No. 04-2023, the Golf Cart Bylaw: Nothing to report.

### **NEW BUSINESS**

1. Water Treatment Plant Monthly Report for August 2023:

**312/23** GH/NM that the Water Treatment Plant Monthly Report for August 2023 be approved as presented.

**CARRIED**

2. Water Security Agency re: Sewage Works Inspection Report:

**313/23** RQ/NM to acknowledge the Water Security Agency Sewage Works Inspection Report as presented.

**CARRIED**

3. Green Drop Trees re: 2023 Quote for Basal Spraying: Council decides to wait until spring to discuss and budget for.

*Mayor GH appointed Councillor TT to chair the remainder of the council meeting while Mayor GH declared a pecuniary interest and left the council meeting at 8:43PM.*

### **CLOSED SESSION**

**314/23** RQ/SC that Council moves into a Closed Session at 8:44PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Staff Planning – Review Applications for Public Works Laborer.

*Parties Present: Councillors TT, SC, RQ, NM and Chief Administrative Officer CC.*

**CARRIED**

**315/23** SC/RQ that Council moves out of a Closed Session and reopens the regular meeting at 8:49PM.

*Parties Present: Councillors TT, SC, RQ, NM and Chief Administrative Officer CC.*

**CARRIED**

**316/23** NM/SC to setup interviews for Candidates with Council, Foreman and CAO participation for the full time Public Works Laborer position.

**CARRIED**

### **ANNOUNCEMENTS**

- Next Council Meeting, Wed Sep 20, 2023 @ 7:00PM, at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

317/23

RQ that the meeting be adjourned at 8:54PM.

**CARRIED**

*Gerald Hill*  
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*Mayor*

*Candice Cieckiewicz*  
\_\_\_\_\_  
*Chief Administrative Officer*