

**TOWN OF WOLSELEY
MINUTES
SEPTEMBER 20, 2023**

The 76th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday September 20, 2023 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Norman MacDonald (NM)
Councillor Ken Drever (KD)	Councillor Susan Campbell (SC)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
CAO Candice Cieckiewicz (CC)	

ABSENT:

Councillor Tim Taylor (TT)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 6.58PM.

AGENDA

318/23 RQ/SC that the Agenda be adopted as amended.

CARRIED

MINUTES

319/23 NM/RQ that the minutes of the regular meeting held September 06, 2023 be approved as presented.

CARRIED

ACCOUNTS

320/23 RQ/KD that the general accounts for ratification, cheque #'s 23156 to 23157 totaling \$836.00 be ratified.

CARRIED

321/23 RL/KD that the general accounts for ratification, cheque #'s 23158 to 23164 totaling \$8,545.90 be ratified.

CARRIED

322/23 RL/NM that the general accounts for approval, cheque #'s 23165 to 23185 totaling \$49,382.47 be approved, with the exception of cheque # 23172.

CARRIED

Councillor RL declared a pecuniary interest and left the council meeting at 7:08PM

323/23 RQ/KD that cheque # 23172 payable to Lyke Farms totaling \$1,055.25 be approved.

CARRIED

Councillor RL returned to the council meeting at 7:09PM.

324/23 SC/NM that the Statement of Financial Activities, detailed for the period ending August 31, 2023 be approved as presented.

CARRIED

COMMUNICATIONS

1. Southeast Regional Library re: 2024 Public Library Open Hours: The Southeast Regional Library sent correspondence for the Branch Weekly Open Hours Worksheet for 2024. Council discussed and is satisfied with the level of service we are providing our community. To continue with the same level of service at 20 hours per week, the Municipal Grant will be \$18,733 (an increase of \$1,239.50 from the prior year).

325/23 RQ/SC to recommend the same level of service at twenty (20) hours per week at the Southeast Regional Library, Wolseley Branch, and advise the Wolseley Branch of Councils recommendation.

CARRIED

2. RM of Wolseley re: Fire Department Compressor: Representatives from each Council would like to meet to discuss the compressor purchase as well as go over other matters of fire related policy. A meeting has been set for Monday October 23 at 7:00PM.

REPORTS OF ADMINISTRATION

1. August Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending August 31, 2023.

326/23

KD/RQ that the bank reconciliation and notes for the period ending August 31, 2023 be approved as presented.

CARRIED

2. Utility Update, including SMB Approval for Utility Rates: The third quarter (Q3) Utility Billing is currently being worked on. This is for the period July 1 to September 30, 2023 – due October 31.

The Utility Accounts Receivable is at approximately \$6,500.

The Town of Wolseley received a letter (attached) and approval of the water and sewer rates contained in Bylaw 02-2023 from the Saskatchewan Municipal Board, Local Government Committee. As explained in the previous Administration Report, there will be an insert included in the Q3 Utility Billing further advising of the Utility Rate increase for the forth quarter (period October 1 to December 31, 2023). These new rates will be implemented into the MuniSoft Utility program prior to the CAO's Maternity Leave, but after the third quarter utility billing is processed.

3. 2023 Interim Audit: Sensus Partnership of Chartered Accountants were in the office performing the interim audit for the Town of Wolseley for the period January 1 to August 31, 2023. A final audit will be completed around February 2024 for the period September 1 to December 31, 2023.

MAYOR AND COUNCILLORS FORUM

RQ - Public Works Vehicle: The Salesman at Saskatoon Truck Centre agreed to a difference of \$7,000, but we want to have a look at it first. We are not interested in the utility box, they would put a regular tailgate on. They want to look at our Dodge with the utility box.

327/23

GH/RL to look at 2018 Chevrolet Silverado 1500 and look at trading the 2014 Dodge Ram 3500HD; if acceptable purchase for a difference of \$7,000 plus applicable taxes at Saskatoon Truck Centre.

CARRIED

- Fire Meeting held Monday. Don't have very good turn-out due to harvest.
- Signs have gone missing around Town, there is a yield sign north of The Banbury House heading west that is missing.
- Hospital meeting was held today and things are sounding a lot better. There are five (5) more graduate nurses scheduled to come to Wolseley with staggered start dates. The CCA program being put on at Lakeside has good participation. The Facility Manager is staying in Wolseley and not going to Balcarres. They are working on electrical at the Hospital and will be installing a public washroom upstairs somewhere along with other minor upgrades. The next Hospital Update meeting for Stakeholders is Thursday October 19 at 10:30AM Town Hall, lower level.

RL - The Lagoon Compliance Inspection report indicated the Town should have cattails burned around the Lagoon. Should get clarification from Water Security Agency as to why this is necessary. Cattails can be beneficial for the environment, provide filtration and shoreline protection due to wind erosion.

- The Aquatic Habitat Protection Permit is in place with Water Security Agency to have bulrushes cut along the Beach area, as we do for annual maintenance. This will be completed later this fall.

SC - Wolseley Memorial Integrated Care Centre has an Aid Agreement that requires updating.

- In the future, would like to see signage at the Swinging Bridge area indicating public washrooms are available at the beach
- Look at budget for next year for a street light at the intersection of Gordon Street and Water Street.

KD - Jubilee Court: there will be a suite available November 1st

- Sportsplex: mounting structure completed at the Sportsplex for the new sign.
- Outdoor Rink: cement bases are poured for the benches. More fill is required to level out the ice surface area better.
- Fleury Bus: four new tires purchased for the rear. The vehicle is being used a lot more. Lakeside Recreation Department has been using it for outings.

NM - Wolseley 125: Wrap-up meeting was held. Committee extends thanks to the Council for their support. They are waiting on final invoices to clear.

- Norman is planning another fundraiser event with proceeds to go towards the Courthouse restoration project.
- Tourism and Economic Development Committee is meeting Tuesday September 26th at 7:00PM at the Town Hall/Opera House lower level.
- Horticulture Society will be having its season wrap-up meeting soon.

GH - Reminder for Administration to touch base with Associated Engineering regarding pricing for the Water Street Bridge Replacement Carrying Sewer Line Project so we are ready with current numbers when infrastructure grants are out.

- The Wolseley Welcomes group met on Monday. The new Ukrainian family is fitting in well and applying for jobs around the community. They really like Wolseley. On October 11 there is a Philippine nurse with family moving to Wolseley. The nurse starts work end of November. They are working on a list of items they require. Would like to setup the Welcome Wagon under umbrella of the Town to have transparency and do a bylaw so the Town is able to issue charitable receipts for donations to the Welcome Wagon.

UNFINISHED BUSINESS

1. Bylaw No. 04-2023, the Golf Cart Bylaw: Nothing to report.

NEW BUSINESS

1. Cleanrite Carpet Cleaning Estimate - Library:

328/23 SC/GH to proceed with Cleanrite Carpet Cleaning estimate for the Library at a price of \$935.44.

CARRIED

2. Wolseley Bulletin Estimate – Reprint Heritage Walking Tour Booklet:

329/23 GH/RQ to proceed with quote from The Wolseley Bulletin to reprint a quantity of five hundred (500) Heritage Walking Tour Booklets for a cost of \$550 plus applicable taxes.

CARRIED

3. Abram Banbury Estimate – DED Tree Removal at 709 Poplar Street:

330/23 KD/RL to proceed with quote from Abram Banbury to remove three (3) Dutch Elm diseased trees at the read yard of 709 Poplar Street at a quote of \$2,000, with Public Works Department removing the cut and piled tree limbs; with payment arrangements to be made by Agreement with Land Owner.

Councilor NM abstained from voting.

CARRIED

CLOSED SESSION

331/23 SC/NM that Council moves into a Closed Session at 8:17PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: Workplace Leave & Group Benefits Policy Review; CAO Recruitment Discussion; and Public Works Laborer Position.

Parties Present: Mayor GH, Councillors SC, KD, RL, RQ, NM and Chief Administrative Officer CC.

CARRIED

While in Closed Session, after discussion of first two items, Mayor GH declared a pecuniary interest prior to discussing the Public Works Laborer Position and appointed Councillor KD to chair the meeting for the remainder of the meeting.

Mayor GH left the Council Meeting at 8:38PM

332/23 RQ/SC that Council moves out of a Closed Session and reopens the regular meeting at 8:52PM.

Parties Present: Councillors SD, KD, RL, RQ, NM and Chief Administrative Officer CC.

CARRIED

333/23 NM/SC to update the Group Benefits Policy to remain the same when an employee is on leave and has the option to continue coverage.

CARRIED

334/23 RQ/SC to continue negotiations with Chief Administrative Officer candidate.

CARRIED

335/23 NM/RQ to offer full-time Public Works Laborer position to applicant at negotiated wage, if accepted, a six-month probationary period will be in place.

CARRIED

ANNOUNCEMENTS

- Next Council Meeting, Wed Oct 04, 2023 @ 7:00PM, at the Council Chamber (610 Varennes Street).

ADJOURNMENT

336/23 NM that the meeting be adjourned at 8:55PM.

CARRIED

Gerald Hill

Mayor

Candice Cieckiewicz

Chief Administrative Officer