

**TOWN OF WOLSELEY
MINUTES
OCTOBER 18, 2023**

The 78th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday October 18, 2023 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Norman MacDonald (NM)
Councillor Ken Drever (KD)	Councillor Susan Campbell (SC)
Councillor Randy Quintyn (RQ)	Councillor Ron Lyke (RL)
CAO Candice Cieckiewicz (CC)	Councillor Tim Taylor (TT)
Interim CAO JoAnne Yates (JY)	

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:01PM.

AGENDA

362/23 SC/RQ that the Agenda be adopted as amended.

CARRIED

PUBLIC HEARING

363/23 RL/KD to close the regular meeting and open a Public Hearing at 7:03PM for the proposed Bylaw No. 04-2023, *The Golf Cart Bylaw* and; Bylaw No. 05-2023, *The All Terrain Vehicle Bylaw*.

CARRIED

- No written submissions presented to the CAO or members of the Council for the Public Hearing.
- Zero public attendance for the Public Hearing to discuss the proposed bylaws.

364/23 RQ/TT to close the Public Hearing and reopen the regular meeting at 7:23PM.

CARRIED

MINUTES

365/23 KD/RL that the minutes of the regular meeting held October 04, 2023 be approved as presented.

CARRIED

ACCOUNTS

366/23 RQ/NM that the general accounts for ratification, cheque #'s 23234 to 23235 totaling \$4,830.00 be ratified.

CARRIED

367/23 SC/TT that the general accounts for ratification, cheque #'s 23236 to 23240 totaling \$5,842.99 be ratified.

CARRIED

368/23 RL/RQ that the general accounts for approval, cheque #'s 23241 to 23260 totaling \$43,640.24 be approved.

CARRIED

369/23 NM/RQ that the Statement of Financial Activities detailed for the period ending September 30, 2023 be approved as presented.

CARRIED

COMMUNICATIONS

1. Cornerstone Credit Union re: Project Cornerstone Grant Unsuccessful: For informational purposes, a letter of decision was received from Cornerstone Credit Union indicating the Town of Wolseley was unsuccessful in obtaining award for the grant for the Ice Plant Project – Dehumidifier Stage.

2. TLC Tradeshow Vendors re: No Heat at Town Hall/Opera House: A sheet of over thirty (30) signatures was received at the Town Office after the weekend of the TLC Fall Tradeshow indicating disappointment from the vendors to find the Town Hall/Opera House didn't have heat turned on. Council discussed and as there is no written policy regarding when boilers are supposed to be turned on, it is a matter of discretion and dependent on the weather each year. Council was informed the previous caretaker was able to stop in and start the boiler on Saturday afternoon as the current caretaker was out of town until 9:30PM. While the Town is unaware of any issues with the boiler, Council directs administration to contact a plumber to do an assessment on the boiler system to ensure it is in good working order for the upcoming cooler season.
3. RCMP Quarterly Report: For informational purposes, the quarterly report from the Indian Head RCMP detachment was received. This is for the period July 1 to September 30, 2023 – total calls 28.

REPORTS OF ADMINISTRATION

1. September Bank Reconciliation: The CAO prepared and presented the bank reconciliation and notes for the general operating account for the period ending September 30, 2023.

370/23

TT/NM that the bank reconciliation and notes for the period ending September 30, 2023 be approved as presented.

CARRIED

2. Utility Update: The third quarter (Q3) Utility Billing for the period July 1 to September 30, 2023 is due October 31, 2023. Payments are still coming in nicely.

The Utility Accounts Receivable is at approximately \$40,000.

3. TAXervice Update – 2022 Arrears File: The 2022 Arrears File initially started with the CAO sending out seventeen (17) courtesy letters in the beginning of August as a reminder to pay 2022 Arrears by the end of August. Seven (7) properties paid their arrears in full or enough to exempt them from further Tax Enforcement proceedings. Those who remained subject to Tax Enforcement were handed over to TAXervice for file setup, resulting in Tax Enforcement costs being added to the applicable property tax rolls.

TAXervice sent their courtesy letters with a deadline of October 12th, and five (5) more properties paid their arrears in full or enough to exempt them from further Tax Enforcement proceedings. Going forward, there are five (5) properties that remain subject to Tax Enforcement. Updated ledger reports were sent to TAXervice October 16th for review by TAXervice. The next step in the Tax Enforcement proceedings is for TAXervice to prepare the Tax Enforcement List for publication and add the Tax Lien interest to the properties, resulting in further Tax Enforcement costs being added to the property tax rolls.

Out of the five properties subject to Tax Enforcement, four are occupied residences and one is a vacant commercial property.

MAYOR AND COUNCILLORS FORUM

- TT - Circle Square Ranch extends a thank you to the Town for the use of the spot light from the Town Hall for a night game they play.
- No further update on quote for flooring at the Golf Course.

SC - Nothing to report.

NM - Dragged Out Fundraiser event is about three quarters sold, raising money for the Courthouse.

RQ - Fire Meeting last Monday evening, the crew blew out the hose reels, getting ready for winter. Next Monday October 23rd, there is a meeting at the Fire Hall with representatives from both RM and Town Councils for whoever can make it, to discuss fire policy, SCBA compressor, etc. Councillor RQ received quotes from two vendors for the construction of a small room to house the SCBA compressor. There are two large photocopiers at the Fire Hall that need to be recycled. Public Works to take away when they can.

- The Massey Fergusson 285 tractor PTO needs a couple of shafts replaced and Wolseley Service is currently trying to source a used cast housing. PTO is no good as it is now, but Wolseley Service has the shaft replacement parts and it can be put back together with the existing housing, if we cannot source a used cast housing. Parts are roughly \$700-\$800.
- Councillors RQ and KD took a trip on October 11th to trade the 2014 Dodge Ram on the new-to-Wolseley 2011 Chevrolet Silverado. The Chevrolet is in good shape.

- RL - Councillor RL was assisting Foreman at the Lagoon. 180 yards of clay was hauled and posts were removed out of the bank. Foreman will look after once they are dried out.
- Sportsplex: there are about twelve small freon leaks at the ice plant with only about five that could be fixed. It is recommended and not worth fixing all the small leaks, as they were likely there for awhile and as you fix them, there could be more show up anyway. The Sportsplex Board plans to start the ice plant when the weather starts getting cold.

- KD - Sportsplex: the same group of Caretakers are secured for the 2023-24 season.

371/23

KD/RL that the Town of Wolseley cost share one-third of the Caretaker expenses for the 2023-24 season (\$1,100 per week).

CARRIED

- Volunteers are working on the used scoreboard that was purchased from Balcarres. There are thirty bulbs required for the main part. The Town will order and pay for the bulbs initially, and arrange payment with the Sportsplex Board.
- Sportsplex Board Members volunteered their time to work at a canteen for the TLC Fall Tradeshow and raised \$700 to go towards the ice plant project.
- The October 28th comedy night fundraiser is sold out.
- Reminder for administration to contact TOT Welding regarding Sportsplex railing for bleachers.

- GH - Saskatchewan Health Authority meeting for stakeholders regarding Wolseley Hospital updates will be held tomorrow at 10:30AM in the lower level of the Town Hall/Opera House for any members of Council that can attend. Councillor KD and Mayor GH will be attending.
- Mayor GH virtually attended the SUMA Regional Meeting. They are tweaking the new governance structure and will send out a package for councils to review. It will be presented at the SUMA Annual General Meeting for membership approval.
 - Mayor GH would like to meet with CAO to review the GL Report for the Parks for All Action Grant.

UNFINISHED BUSINESS

1. Bylaw No. 04-2023, the Golf Cart Bylaw:

372/23

RQ/RL that Bylaw No. 04-2023, the Golf Cart Bylaw, be given a SECOND READING this 18TH day of OCTOBER, 2023.

CARRIED

373/23

NM/SC that Bylaw No. 04-2023, the Golf Cart Bylaw, be given a THIRD READING and be ADOPTED this 18TH day of OCTOBER, 2023.

CARRIED

2. Bylaw No. 05-2023, The All Terrain Vehicle Bylaw:

374/23

TT/NM that Bylaw No. 05-2023, the All Terrain Vehicle Bylaw, be given a SECOND READING this 18TH day of OCTOBER, 2023.

CARRIED

375/23

RQ/RL that Bylaw No. 05-2023, the All Terrain Vehicle Bylaw, be given a THIRD READING and be ADOPTED this 18TH day of OCTOBER, 2023.

CARRIED

NEW BUSINESS

1. Jim Zacaruk re: Water Street Bridge and Swinging Bridge Inspection Proposal:

376/23 RQ/TT to proceed with Zacaruk Consulting Inc. quote to visually inspect the Water Street Bridge and Swinging Bridge for a lump-sum cost of \$6,000 plus taxes.
CARRIED

2. Abram Banbury re: Tree Removal Estimate for Golf Course Tree:

377/23 TT/RL to proceed with Abram Banbury's estimate to remove one large Poplar tree at the Golf Course near the club house, inclusive of stump grinding and cleanup for a cost of \$2,000.

Councillor NM abstained from voting.

CARRIED

3. Midwest Surveys re: Aerial Imagery Quotation for Cemetery Project:

378/23 RQ/KD to proceed with Midwest Surveys quote of \$1,500 + GST for Cemetery Aerial Imagery, pending ownership of the imagery data.

CARRIED

CLOSED SESSION

379/23 RL/NM that Council moves into a Closed Session at 8:35PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: Bylaw Enforcement Planning.

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM, Chief Administrative Officer CC, and Interim Chief Administrative Officer JoAnne Yates.

CARRIED

380/23 RL/RQ that Council moves out of a Closed Session and reopens the regular meeting at 8:57PM.

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM, Chief Administrative Officer CC, and Interim Chief Administrative Officer JoAnne Yates.

CARRIED

381/23 KD/RL to continue with Bylaw Enforcement planning.

CARRIED

382/23 GH/NM to send a letter to the owners of 600 Ouimet Street property advising of a noise complaint received via letter October 18, 2023.

CARRIED

ANNOUNCEMENTS

Next Council Meeting, Wed Nov 01, 2023 @ 7:00PM, at the Council Chamber (610 Varennes Street).

ADJOURNMENT

383/23 GH that the meeting be adjourned at 8:59PM.

CARRIED

Gerald Hill

Mayor

JoAnne Yates

Chief Administrative Officer