

**TOWN OF WOLSELEY
MINUTES
December 6, 2023**

The 81th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2020-2024 term was held in the Council Chamber located at 610 Varennes Street on Wednesday December 6th, 2023 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Norman MacDonald (NM)
Councillor Ken Drever (KD)	Councillor Ron Lyke (RL)
Councillor Randy Quintyn (RQ)	Councillor Susan Campbell (SC)
Councillor Tim Taylor (TT)	
Interim CAO JoAnne Yates (JY)	

ABSENT:

CALL TO ORDER:

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA:

417/23 RQ/NM THAT the Agenda be adopted as presented.

CARRIED

418/23 RQ/KD to hear Denton Keating's discussion on the Courthouse.

CARRIED

DELEGATES:

7:02 PM Denton Keating discussed the past history of the Courthouse. He has questions but did not want responses from Council. He gave some background on the quest for restoring the Courthouse and feels that the ratepayers of Wolseley should not have to support the costs of the restoration of the courthouse. Mayor Gerald Hill asked if he needed responses from Council and he declined. He left the meeting at 7:14 PM and did not return.

Councillor MacDonald reported to Council after Mr. Keating's departure that for the record he did in fact respond to Mr. Keating on October 25th, 2023, as Councillor MacDonald received no reply that the email response had sufficiently satisfied any query posed by Mr. Keating.

MINUTES:

419/23 KD/RQ THAT the minutes of the regular meeting held November 15th, 2023 be approved as presented.

CARRIED

ACCOUNTS:

420/23 SC/NM THAT the general accounts for ratification, cheque #'s 23328 to 23334 totaling \$7,71769 be ratified.

CARRIED

421/23 RQ/RL THAT the general accounts for ratification, cheque #'s 23335 to 23336 totaling \$8,060.00 be ratified.

CARRIED

422/23 **TT/KD THAT** the general accounts for approval, cheque #'s 23337 to 23374 Totaling \$63,947.07 be approved.

CARRIED

423/23 **SC/TT THAT** the general accounts for approval, cheque #'s 23375 to 23383 Totaling \$14,321.89 be approved.

CARRIED**COMMUNICATION:**

1. SaskPower: Type II right of way.
2. RCMP: CTSS District Commander Update.
3. Saskatchewan Health Authority: WMICC Minutes.
4. Wolseley Nominating Committee: Appointments
5. Letter from Wolseley Home Hardware: Snow removal & pot holes
6. 2024 CIM National Edition: Your community is invited
7. Monthly water Report:
8. Letter from Wolseley & District Sportsplex Board: Volunteers needed
9. Wolseley Sportsplex – November Financial Report

424/23 **GH/RQ THAT** the November 2023 Monthly Water Report be approved as presented.

CARRIED

425/23 **KD/RL THAT** the November 2023 Financial Statement from the Wolseley & District Sportsplex be approved as presented.

CARRIED**REPORTS OF ADMINISTRATION:**

1. Utility Update: The Fourth quarter (Q4) Utility Billing for the period October 1 to December 31, 2023 will soon be on their underway. The Loraas 2024 Collection Calendars will also be sent with the utility billing.

426/23 **GH/TT THAT** the Town of Wolseley Council approves the instillation of a new hot water heater at the Town Hall, cost approximately \$1,600.00 plus applicable taxes.

CARRIED

427/23 **KD/SC THAT** the Town of Wolseley Council approves the Holiday Hours as follows: Saturday, December 23, 2023 – Landfill Regular Hours 10:00 AM to 4:00 PM Monday, December 25, 2023 – CLOSED, Tuesday, December 26, 2023 – CLOSED, Wednesday December 27 to Friday December 29, 2023 – OPEN, Saturday December 30, 203 Landfill: Open Regular Hours 10:00 AM to 4:00 PM, Monday January 1, 2023 – CLOSED and Tuesday January 2, 2023 – CLOSED TO PUBLIC.

CARRIED

428/23 **RQ/NM THAT** the Town of Wolseley Council approves Christmas Gifts for 2023 as follows \$250/each for Full Time staff and \$150/each for Part-Time staff.

CARRIED

429/23 **RL/RQ THAT** the Town of Wolseley Council approves the first and third Wednesday of each month as regular Council Meeting in 2024, with the exception of Thursday April 18th, 2024.

CARRIED

430/23 **NM/SC THAT** the Town of Wolseley Council appoints Sensus Partnership of Chartered Professional Accountants to perform the 2023 Audit.

CARRIED

MUNICIPAL REVENUE SHARING GRANT DECLARATION OF ELIGIBILITY:

431/23 **SC/TT THAT** the Council of the Town of Wolseley confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2022 Audited Annual Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Chief Administrative Officer to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

MAYOR AND COUNCILLORS FORUM:

SC - Working with Harvard (CKRM) Media on quote for advertising, New Year's event tickets are moving slowly and Santa Day is planned.

TT - Cemetery project – Spoke to Midwest Surveys, even with the nice weather the snow has not melted enough for the photos, it will have to be done early spring. Will talk to Marty Happy about ideas and a quote regarding a sign at the cemetery.

- Golf Course tender – there has been no interest, will have to revisit this in the spring.

KD - Curling Club – there will be a clean up next Thursday December 15th. They are also holding a bonspiel on January 30th, the furnace is in and working well, it was turned on today.

- Sportsplex – Looking at doing a cash donation fundraiser.

432/23 **GH/KD** moves to formally support the Ice Plant fund raiser initiated by the Wolseley and District Sportsplex and implemented by the Town.

CARRIED

RL - Relay was replaced at the ice plant, still not working, cuts in/out, found wires are not heavy enough, they are now replaced and working well. Had to change timer switch on the fourth Heater. Nutrien Allan Potash gave the town 400' of belting.

RQ - The R.M. approved their half of the compression machine and the room addition, just waiting for the contractor to give timeline to do the work. Fire Department receive a new truck mount radio and 2 hand held radios, the old ones need new batteries, so they said we needed upgrades. The training on the new units will happen in the new year.

NM - Still working on the Snow Removal policy.
-Dragged out went well.

GH - Staffing update: We have found housing for new Nurse coming from Regina with his wife and child.

- Food bank has been re-vamping to raise funds for the non-perishable food. They only took cash donation in the past, they are now asking for non-perishable foods to help with those in need, contact are Brenda Hill and Pam Yates.
- On Monday I will be meeting with a developer in hopes to encourage him to build 4 or 6 units.

433/23 NM/SC moves to give the \$500.00 donation given by Golden Fortune Potash to the Wolseley Food Bank.

CARRIED

UNFINISHED BUSINESS:

1. Table the quote from Access Communication until budget in January 2024.
2. Postcard Portables-Regina, Placing Advertising Sign.

434/23 SC/NM moves to rectify the request from Postcard Portable Regina to place a portable sign on the lot located at the intersection of Front and Gordon Street for two months for a rental cost of \$100.00/month.

CARRIED

NEW BUSINESS:

1. Town Hall/Opera House Caretaker Contract.

435/23 TT/SC moves to renew the one-year contract with Minglei Cao and Olha Bilenko for caretaking at the Wolseley Town Hall/Opera House and grounds for \$1,800.00 per month plus additional fees as per rental agreement.

CARRIED

2. Southeast Regional Library- Already approved.
3. Kevin Newman – Diesel Spill & Clean-up – Moved to Closed Session.
4. Harvard Media – Proposal for Advertising.

436/23 SC/NM moves to renew the one-year agreement with Harvard Media for equal monthly payment of \$671.67 for an investment of \$8,060.00 for air time advertising in 2024.

CARRIED

5. ATAP – Water & Wastewater Training Spring 2024 in Regina.

437/23 **RQ/RL** moves to sent Tim Hill to ATAP on March 18th to the 22nd, 2024 for the Class 1 Water Treatment & Water Distribution and on April 22nd to 26th, 2024 for the Wastewater Treatment & Wastewater Collection course to be held in Regina, Saskatchewan and to cover course cost and expenses.

CARRIED

6. R.M. of Wolseley No. 155 – Recreational Facilities Grant 2023.

438/23 **TT/SC** moves to split the \$2,000.00 donation given by the R.M. of Wolseley No. 155 as follows: \$700.00 to the Sportsplex, \$700 to the Wolseley Curling Club and \$600.00 to the Wolseley Golf club with the condition that the organizations send an acknowledgement of receipt to the R.M. .

CARRIED

7. West Entrance incident – Semi’s parking on highway and obstructing site line.

439/23 **GH/RQ THAT** the Town of Wolseley Council directs the Administrator to send a letter to the Indian Head RCMP, MLA, Minister of Highways requesting more enforcement of Semi-trucks stopping on either side of the two entrances of the town, it is a sight line danger to traffic pulling into or leaving town.

CARRIED

8. Recreation Subcommittee – approval to host outdoor Family Day Event on Feb. 19, 2024.

440/23 **KD/RQ THAT** the Town of Wolseley Council approves the request by the Wolseley Recreation Board Sub-Committee to use the outdoor rink and facilities on February 19th, 2024 except for closing of the street.

CARRIED

9. Ron Rein, Wolseley Snowmobile Trail – Approval from Council.

441/23 **RQ/SC THAT** the Town of Wolseley Council approves the request by Ron Rein to the requested snowmobile route attached and forever forming part of these minutes as “Schedule A”.

CARRIED

10. Welcome Committee – Agreement with Town.

442/23 **KD/NM THAT** the Town of Wolseley Council agree to form a committee known as the Wolseley Welcome Committee for a two (2) year term attached and forever forming part of these minutes as “Schedule B”.

CARRIED

11. Wolseley Curling Club – Advertising for \$100.00.

443/23 **GH/RL THAT** the Town of Wolseley Council hereby approves the advertising cost at the Wolseley Curling Rink in the amount of \$100.00

CARRIED

12. The Wolseley Gymnastics Club – Requesting Donations.

444/23 **NM/SC THAT** the Town of Wolseley Council donate to the Wolseley Gymnastics club one of each, key chain, magnet and coasters.

CARRIED

13. Town of Wolseley – Commercial Lease Agreement.

445/23 **RQ/RL THAT** the Town of Wolseley Council authorizes the mayor and Administrator to sign and renew the one-year land lease with Ennis Equipment Ltd.

CARRIED

CLOSED SESSION

446/23 **RL/SC THAT** Council moves into a Closed Session at 9:30 PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: Bylaw Enforcement Planning.

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM , and Interim Chief Administrative Officer JoAnne Yates.

CARRIED

447/23 **RQ/RL THAT** Council moves out of a Closed Session and reopens the regular meeting at 9:50 PM.

Parties Present: Mayor GH, Councillors SC, TT, KD, RL, RQ, NM, and Interim Chief Administrative Officer JoAnne Yates.

CARRIED

448/23 **KD/NM THAT** moves to proceed with the safety project at the Wolseley Sportsplex.

CARRIED

449/23 **GH/RQ THAT** the Town of Wolseley Council approves a letter to be sent to Carry The Kettle First Nations regarding the Wolseley Fire Department.

CARRIED

450/23 **RQ/RL THAT** the Town of Wolseley Council agree with Option 1 of the suggested cleanup of diesel recommended by Environment.

CARRIED

ANNOUNCEMENTS:

Next Council Meeting, Wed Dec. 20, 2023 @ 7:00PM, at the Council Chamber (610 Varennes Street).

ADJOURNMENT:

416/23 **SC** that the meeting be adjourned at 9:56 PM.

CARRIED

Mayor

Chief Administrative Officer