

**TOWN OF WOLSELEY
REGULAR MINUTES
DECEMBER 17th, 2025**

The 24th regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan for the 2024-2028 term was held in the Town Hall/Opera House located at 510 Varennes Street on Wednesday December 17, 2025, at 7:00 PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Reg Howard (RH)
Councillor Susan Campbell (SC)	Councillor Isabel Gagné (IG)
Councillor Tim Taylor (TT)	
Electronically:	Councillor Angie Robertson (AR)
	Councillor Norman MacDonald (NM)
Also Present: CAO JoAnne Yates (JY)	

REGRETS:

CALL TO ORDER:

A quorum being present, Mayor GH called the public meeting to order at 7:00 pm.

AGENDA:

474/25 **SC/RH** THAT the Agenda be adopted as Presented. **CARRIED**

MINUTES:

475/25 **TT/IG** THAT the minutes from the Regular Meeting December 3, 2025, be approved as presented. **CARRIED**

476/25 **NM/RH** THAT the minutes from the Budget Meeting December 8, 2025, be approved as presented. **CARRIED**

CONSENT AGENDA:

477/25 **IG/SC** THAT General Payroll cheque #25804 to 25809 totaling \$6,652.93, General Accounts cheque #25801 to 2585811 totaling \$1,900.00 for ratification, PVSD Direct payment #OTH2179421 totaling \$7,399.53, and General Accounts Payable Cheque #25812 to 2539 totaling \$62,830.33 for approval and all communication presented to be filed. **CARRIED**

REPORTS OF ADMINISTRATION:

COMMUNITY DEVELOPMENT COORDINATOR:

Victoria and Katherine Gagne gave their report on November activities. The November Activities focused on emergency preparedness development, asset management and infrastructure planning, completion of cultural and tourism deliverables, and continued strengthening of community and inter-organizational collaboration. Work this month emphasized background planning, grant readiness, and system development to support future implementation.

478/25 **GH/IG** MOVES THAT continue looking at target marketing on social media going forward. **CARRIED**

479/25 **GH/RH** MOVES to approve a \$200.00 advertising budget for the Community Development Coordinator until the budget is completed for 2026. **CARRIED**

Victoria and Katherine Gagne left the meeting at 7:35 PM and did not return.

ADMINISTRATOR'S REPORT:

- 1. **TOWN OF WOLSELEY WEB PAGE:**
CDC continues to work on the video for the web page.

2. WATER STREET BRIDGE PROJECT:

The Tender has been extended to January 13th, 2026, for opening.

3. RAPID RESPONSE TRUCK AND WATER TANK:

480/25 **TT/SC TO MOVE** the amount of \$17,716.28 from the Protective Services Reserve to the General Account.

CARRIED

4. TD BANK BUILDING:

481/25 **SC/TT THAT** the Town of Wolseley Council Authorizes the Mayor and CAO to sign the Restrictive Covenant Agreement, The Receiver Bring Down Certificate, the Deed of Gift and the Assignment of Permitted Encumbrances as presented.

CARRIED

5. NOVEMBER BANK RECONCILIATION:

482/225 **GH/RH THAT** the bank reconciliation and notes for the period ending November 30, 2025, be approved as presented.

CARRIED

6. FOREMAN'S REPORT:

Rob Attended the meeting with Zacaruk and the contractors regarding the tender for the Water Street Bridge. The heater in the WTP had to be replaced, that has been completed.

7. 2026 COUNCIL REGULAR MEETING DATES:

483/25 **GH/SC THAT** the 2026 Regular Council meetings be held every 1st and 3rd Wednesday of the month with the exception of April due to the SUMA convention the meeting in April will be held on the 1st and 22nd.

CARRIED

8. SASKATCHEWAN HERITAGE GRANT:

484/25 **SC/TT TO MOVE** the amount of \$28,594.25 from the Court House Account to the General Account as presented.

CARRIED

9. SPONSERSHIP FOR BOXING DAY DANCE:

485/25 **IG/AR THAT** the Town of Wolseley Council approves the request from Jack Hosler for the \$200.00 sponsorship of the Boxing Day Dance held on December 26, 2025, at the Town Hall/Opera House.

CARRIED

486/25 **GH/RH APPROVES** the added General Account Payable, cheque 25840 to 25845; totaling \$8,323.93 as presented.

CARRIED

487/25 **RH/MM THAT** the Administrator Reports be accepted and filed as presented.

CARRIED

MAYOR AND COUNCILLORS' FORUM:

RH- Councillor TT, NM and I met at the TD Building to discuss on what work needed to be done to get the office moved in.

We need to build a wheelchair accessible ramp in the front, measure the door to see that it is up to code. The building needs a deep cleaning; one toilet needs to be replaced if we cannot get it clean. I have talked to a couple of cleaners and Christine Bieber is the only one that said she could do the cleaning. Rob has turned on the water in the building. There are some lights that need to be replaced, we will replace with LED. A Locks Smith is needed to rekey the locks. There are shelves that need to be built in the safe to store information. I have contacted the local contractors in town, and none have the time to paint the inside of the building. I do have someone that is willing to do it. We need to purchase diffusers. I can get Wayne's Moving to

give us a price on moving all the contents of the town office to the new building. He can give a quote on a flat rate if we send pictures of what needs to be moved.

- 488/25 **TT/NM MOVES** to approve our contracted town office cleaning Christina Beiber to deep clean the building formally known as the TD building at \$35.00 per hour.

CARRIED

NM - The Town/RM Christmas Party went well, we stayed on budget, although 6 confirmed and did not attended. We raised \$200.00 from the cash bar for the ice plant. I would like to wish everyone a Merry Christmas.

AR - The Sportsplex meeting on December 5, 2025, was a typo. It will be held on Monday, January 5, 2026, at 7:00 P.M. In the future, I'd like to see all the invoices associated with accounts payable scanned and included within the Consent Agenda. I feel this could be done most efficiently by converting to a meeting platform such as Catalis. I will provide information at the next meeting regarding Suma Invest.

IG - I would like to follow up on the asset management and when this will be completed, I think maybe this should be given to Gagne Consulting, this is an important part of budgeting process.

SC - With the hospital now open, just a reminder the priority streets that need to be cleaned first. I would like to see the sweeper used to brush the snow from the sidewalks where there is brick and along the curb where the snow is pushed off the sidewalk on main street.

GH - We have touched on everything I wanted to speak on, other than that the meeting with SHA was cancelled on December 16, 2025 and will be reset for some time in January 2026.

UNFINISHED BUSINESS:

1. BYLAW NO. 13-2025 AMENDMENT TO BYLAW 03-2024:

Introduction and Reading:

- 489/25 **GH/RH THAT** Bylaw Number 13-2025 being "A Bylaw to amend Bylaw 03-2024 known as the Sidewalk Cleaning Bylaw to add in de-icing sidewalks"; be introduced and read for the first time.

CARRIED

Second Reading:

- 490/25 **SC/TT THAT** Bylaw Number 13-2025 being "A Bylaw to amend Bylaw 03-2024 known as the Sidewalk Cleaning Bylaw to add in de-icing sidewalks"; be read for the second time.

CARRIED

- 391/25 **SC/RH THAT WHEREAS** all members of Council present at this meeting; **THAT** Council unanimously agree to the third reading of Bylaw Number 13-2025.

UNANIMOUSLY CARRIED

Third and final Reading:

- 492/25 **GH/RH THAT** Bylaw Number 13-2025 having been read a third time, annexed hereto, and forming part of these minutes, be adopted and authenticated by the Mayor and CAO.

UNANIMOUSLY CARRIED

2. BYLAW NO. 14-2025 AMENDING BYLAW 03-2023:

Introduction and Reading:

- 493/25 **IG/SC THAT** Bylaw Number 14-2025 being "A Bylaw to amend Bylaw 03-2023 known as the Utility Service Management Bylaw"; be introduced and read for the first time.

CARRIED

Second Reading:

- 494/25 **SC/TT THAT** Bylaw Number 14-2025 being "A Bylaw to amend Bylaw 03-2023 known as the Utility Service Management Bylaw"; be read for the second time.

CARRIED

395/25 **AR/RH THAT WHEREAS** all members of Council present at this meeting; **THAT** Council unanimously agree to the third reading of Bylaw Number 14-2025.

UNANIMOUSLY CARRIED

496/25 Third and final Reading:
TT/GH THAT Bylaw Number 14-2025 having been read a third time, annexed hereto, and forming part of these minutes, be adopted and authenticated by the Mayor and CAO.

UNANIMOUSLY CARRIED

NEW BUISINESS:

1. LORAAS DISPOSAL AND RED COAT WASTE RESOURCE:

Would like Loraas Disposal to come to the next meeting.

2. FCM 2026 MEMBERSHIP:

497/25 **GH/IG THAT** the 2026 Federation of Canadian Municipalities in the amount of \$356.52 be approved.

CARRIED

3. HERITAGE SASKATCHEWAN:

49825 **GH/NM THAT** the 2026 Heritage Saskatchewan in the amount of \$52.50 be approved.

CARRIED

CLOSED SESSION:

499/25 **IG/RH THAT** Council moves into a Closed Session at 9:16 PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- Strategic Planning and Development

Parties Present: Mayor GH, Councillor TT, SC, IG, RH Electronically, NM by Phone, AR by Teams and Chief Administrative Officer JY

CARRIED

500/25 **NM/SC THAT** Council moves out of a Closed Session and reopens the regular meeting at 9:31 PM

Parties Present: Mayor GH, Councillor TT, SC, NM, IG, RH Electronically, NM by Phone, AR by Teams and Chief Administrative Officer JY.

CARRIED

501/25 **NM/IG MOVES** to continue with the future Strategic Planning and Development.

ANNOUNCEMENTS:

Next Council Meeting, Wed. January 7th, 2026, 7:00 pm, at the Town Hall/Opera House (510 Varennes Street).

ADJOURNMENT:

501/25 **SC THAT** the meeting be adjourned at 9:35 pm.

CARRIED

Mayor

Chief Administrative Officer