

**TOWN OF WOLSELEY  
MINUTES  
FEBRUARY 08, 2018**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on February 08, 2018 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	

**ABSENT:**

Councillor Troy Kyle (TK)

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

**AGENDA**

41/18 JJM/CM that the Agenda be adopted as presented.

**CARRIED**

**MINUTES**

42/18 KD/RQ that the minutes of the Regular Meeting January 17, 2018 be approved as amended.

**CARRIED**

43/18 JJM/SS that the minutes of the Special Meeting January 24, 2018 be approved as presented.

**CARRIED**

**ACCOUNTS**

44/18 RQ/JJM that cheque #'s 16186 to 16196 totaling \$16,317.10 be ratified.

**CARRIED**

45/18 CM/KD that cheque #'s 16197 to 16238 totaling \$41,408.72 be approved, with the exception of cheque #'s 16234 and 16236.

**CARRIED**

*Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:14PM.*

46/18 SS/KD that cheque # 16236 payable to Wolseley Service Ltd. totaling \$762.09 be approved.

**CARRIED**

*Councillor RQ returns to the council meeting at 7:14PM.*

47/18 RQ/JJM to table cheque # 16234 payable to Western Financial Group totaling \$498.20, until further clarification is received.

**CARRIED**

**REPORTS OF ADMINISTRATION**

1. January Bank Reconciliation: Administrator presented Council with the Bank Reconciliation and Notes for the period ending January 31, 2018.

48/18 CM/KD that the Bank Reconciliation and notes for the period ending January 31, 2018 be approved as presented.

**CARRIED**

2. Funded vs. Unfunded Reserves Review: Nothing to update - Auditors are booked at the Town Office for Monday February 12 and Administrator will clarify with them then.

3. Ministry of Highways & Infrastructure - Update on West Entrance Lighting: Administrator reached out to the Executive Director for the Southern Region in the Design and Innovation Division of the Ministry of Highways and Infrastructure. Our request to have additional lighting installed at the West entrance to Town will be assessed and will go through a “warranty” process. They will let us know of the outcome either way.

4. SUMA Report:

*Sunday Feb 4*

*Avoid a Power Surge with Effective Meetings*: Discussions regarding effective meeting practices, roles of the Chairperson, Attendees, and Minute Taker. They discussed tips on keeping meetings on track and how to avoid potential problems.

*Spotlight on Solid Waste Standards*: Discussions regarding Landfills in Saskatchewan and how the Ministry is long term planning for compliance construction. Environmental Site Assessments (“ESA”) take about 3 to 5 years to complete; however, the Ministry provides timelines for municipalities to complete ESAs. The Public Standards Accounting Board requires municipalities to record Landfill Liabilities in their Financial Statements (need ESA completed in order to do this).

*Monday Feb 5*

*Sparking Solid Waste Solutions*: Discussions regarding Saskatchewan Waste Reduction Council, future composting programs.

*Tuesday Feb 6*

*Open Forum on Council Operations*: Open dialogue with communities regarding council operations. A Municipal Advisor was present for discussions to assist community leaders’ in making decisions and provide direction for their problems/concerns.

*Keynote Address, Doug Griffiths: As the President of 13 Ways, Doug leads a team of community builders and community therapists. They work with people all over North America to help find the way to a brighter future for communities. Doug’s best-selling book, 13 Ways to Kill Your Community is often referred to as the “bible” for small community development, and the second edition was released in 2016.*

This was a very practical and inspiring presentation.

*Wed Feb 7*

*Dialogue with the Ministers - Government Relations*: This was an open forum with communities. Topics included but not limited to: Grants-In-Lieu, Municipal Revenue Sharing, Infrastructure, Green Projects, Local Government Authority course re-evaluation, issues arising with hiring and retaining qualified Administrators, and struggling to find Administrators, Taxation and Assessment, and Cannabis.

**MAYOR & COUNCILLOR FORUM**

**SS** - Ruggieri Lighting and Staging did the final measurements for the curtains at the Town Hall. It will be about two to three weeks for them to arrive. Councillor SS priced out lifts and the cheapest came in around \$7,300. Scaffolding up to 30’ (thirty feet) may be an alternative option.

- The Wolseley and District Health Foundation presentation was informative; the trustees are open for suggestions on what to do with the funds and start having discussions.
- The Archives are tentatively relocating from the former Wolseley Heritage Foundation office to the outbuilding at the rear of WHF until a more permanent location is found.
- Wolfcreek Jubilee Court had a meeting, and the Chartered Professional Accountants changed rules and now the books have to be audited by a qualified accountant. The new boiler system has an internal leak that will be repaired.
- There will be a regional library meeting regarding strategic planning coming soon.
- The Wolseley Mustangs are 1<sup>st</sup> place in the league!

- KD - Curling Rink: Ladies Bonspiel had four (4) rinks on the weekend; big thank you to Laurie Langlois who did a lot of the organizing for the event.
- Update on the SUMA Resolutions, five out of twenty-three did not pass. The education sessions Councillor KD attended were: *Be Prepared Before Disaster Strikes* where they discussed having a conversation and have everyone on the same page with emergency personnel, when an emergency turns into a disaster; The other session attended was *Bolt Down Good Infrastructure with Engineers* where they discussed and stressed regional cooperation between municipalities. There were good exhibits at the Trade Fair
  - There is an Asset Management course being offered, the cost is reasonable - don't need a decision tonight, but should look into it for one or both office staff to take the course. Deadline to register is March 30, 2018. Tabled to next meeting.
- JJM - Councillors TK and JJM have been working on the Wolseley 120 plans and it has been going well. It is planned as a one-day event that will take place August 11 (with a bit of activities the evening of August 10). The plan is to try and utilize all Town owned buildings/facilities, and get a historical aspect. There would be a dance with admission. A number of items still need to be confirmed, nothing is written in stone. Councillor TK negotiated a price with the Southern Saskatchewan Vacation Guide, and we will be putting an ad in there discussing the Wolseley 120 event.
- Councillor JJM announced Salisbury Lane's purchase of the former Wolseley Heritage Foundation building and contents. Councillor JJM is willing to donate the board table and chairs to the Town of Wolseley to replace the current board table and chairs in the Council Chamber.

49/18

CM/SS to accept donation of board table and chairs from Salisbury Lane.

**CARRIED**

- RQ - A New Fire Truck came by on Tuesday after the SUMA Convention for council to see. Right now we are waiting for Freightliner to get specifications out to Fort Garry Fire Trucks, and get quote. The truck should be under \$400K. Councillor RQ was impressed with the manufacturing facility, and was treated really well while in Winnipeg with Fire Chief Pollock. We will be looking at getting a meeting together with the Fire Board. Right now, Donations have been confirmed from the following: Richardson Pioneer \$25,000, and Loraas Disposal \$500. SaskEnergy and SaskPower will provide an item to raffle as their donation. The example was a gas BBQ could be raffled off to raise \$1,000+. Donation applications have been sent in to various companies, and are currently under review.
- CM - Public Works: trying to find out why so much water is being used at this time of year; Foreman is getting prices to get Robot to clean the Water Treatment Plant reservoirs; the radiant heaters have been installed;
- Rink: carnival was Sunday and had a good turn out;
  - Landfill: talked to the Landfill Supervisor and everything is going well.
- GH - Budget: Preliminary work was done to add Fire Truck and Water Street Bridge Sanitary Sewer Line to the equation. It just needs to be tidied up in some other areas and make presentable.
- Community's in Bloom ("CiB") meeting was on the 31<sup>st</sup> of January. There is a lot more to the CiB program than Mayor GH originally expected; there are six key areas to develop community into civic pride. There are different levels communities can participate in, whether it is competitive or non-competitive. Main objective is to enhance community curb appeal, increase civic pride. Mayor GH recommends joining CiB for 2018 in the non-competitive level.

50/18

GH/CM that the Town of Wolseley participate in the Communities in Bloom non-competitive program for a cost of \$200.00.

**CARRIED**

**UNFINISHED BUSINESS****NEW BUSINESS**

1. Troy Life & Fire Safety Ltd. - Annual Fire Alarm Test Inspection (Town Hall/Opera House): Inspection was good, Certificate was issued. Report provided for information purposes.
2. Troy Life & Fire Safety Ltd. - Annual Fire Alarm Test Inspection (Wolseley Sportsplex): Inspection had some repairs and/or faults to correct. Certificate was not issued. Report provided for information purposes. Administrator directed to contact Troy Life & Fire Safety, Bison Fire Protection and Capital Fire Protection for quotes for necessary repairs.
3. DRAFT Wolseley Sportsplex Contractor Agreement: Councillors KD and CM have drafted a contractor agreement for the Sportsplex and based it off of the Town Hall/Opera House Contract. There are two phases built into the contract: 1) “ice-in” and 2) “ice-out”. The Contract would be annual, with November to March for “ice-in” and April to October for “ice-out”. Schedules A and B are affixed to the Agreement outlining Winter and Summer duties, respectively. There will be another agreement drafted between the Town and the Arena Board for compensation of the Contractor during “ice-in”. Council to review this Contractor Agreement and bring to the next regular meeting.
4. 2018 Pest Control: Four (4) Pest Control Officers were appointed last year; it is the Administrator’s recommendation to appoint the same four for the year 2018.

51/18

RQ/KD to appoint the following Pest Control Officers for the Town of Wolseley, effective January 1, 2018 to December 31, 2018:

Dave McMains  
Barry Zimmer

Larry Hilderman  
Ron Lyke

**CARRIED****COMMUNICATIONS**

1. RCMP Indian Head Detachment re: Community Policing Report: For Information Purposes.
2. RCMP Community Consultation Meeting: Like last year, the RCMP Indian Head Detachment is requesting suitable dates from various communities to gather and discuss Policing concerns/issues they would like addressed more in 2018. Administrator to respond that March 21<sup>st</sup> is the only date in that week that does not work for members of our council to attend.
3. R.M. of Wolseley, No. 155 re: Broadview Potash Project: RM invites Council to have a joint meeting of all members of council to discuss the upcoming Broadview Potash project. Council is interested, and will respond to let us know when the RM would like to meet.
4. Ministry of Central Services re: Agreement Amendment - Wolseley Court House and Site: The Ministry of Central Services has graciously extended the Agreement from December 31, 2018 to December 31, 2019.

52/18

KD/GH to accept the terms of the Agreement Amendment between the Town of Wolseley and the Ministry of Central Services regarding the Wolseley Court House and Site (WZ0376).

**CARRIED**

5. Wolseley Dance Club re: Donation Request for Competition: The Wolseley Dance Club put in a request to see if the Town would donate anything towards the Annual Dance Competition as the Town has in the past.

53/18

GH/CM to donate \$100 (one hundred dollars) to the Wolseley Dance Club for the 2018 Annual Dance Competition.

**CARRIED**

**IN CAMERA**

**54/18** CM/SS to go In Camera at 8:48PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Xplornet Communications Inc. re: Lease Proposal - Update. Parties Present: Mayor GH, Councillors SS, KD, JJM, RQ, CM and Administrator CQ.

**CARRIED**

**55/18** GH/SS to go out of In Camera at 8:54PM.

**CARRIED**

**56/18** JJM/RQ to direct Olive Waller Zinkhan & Waller LLP to redraft the Ground Site Agreement between the Town of Wolseley and Xplornet Communications Inc., as per Olive Waller Zinkhan & Waller LLP and Council recommendations.

**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Feb 21, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).
- Next Special Meeting of Council - Wed Feb 28, 2018 at 7:30PM at the Town Hall/Opera House (Lower Level) 510 Varennes Street.

**ADJOURNMENT**

**57/18** JJM that the meeting be adjourned at 9:13PM.

**CARRIED**

Gerald Hill  
Mayor

Candice Quintyn  
Administrator