

**TOWN OF WOLSELEY  
MINUTES  
FEBRUARY 20, 2019**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on February 20, 2019 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Chris McBride (CM)	Councillor Stephen Scriver (SS)
Councillor Randy Quintyn (RQ)	Councillor Troy Kyle (TK)
Administrator Candice Quintyn (CQ)	

**ABSENT:**

Councillor Ken Drever (KD)

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:57PM.

**AGENDA**

**70/19** JJM/CM that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

**71/19** TK/CM that the minutes of the Regular Meeting February 07, 2019 be approved as presented.

**CARRIED**

**DELEGATION #1: ROBERTA LYKE re: ELLIS TRAIL RIDERS PROPOSAL TO USE AND CONSTRUCT OUTDOOR ARENA:**

**72/19** RQ/JJM to hear Roberta Lyke present Ellis Trail Riders proposal at 7:01PM.

**CARRIED**

- The Ellis Trail Riders are fundraising to construct a permanent outdoor riding arena. They want to apply for the Co-op Community Spaces grant to construct the riding arena, but as they do not own the land where they are proposing to put it (north of Wolseley Sportsplex) they are seeking permission from Town Council in order to move forward. The deadline for the grant is March 1.
- All members of the Ellis Trail Riders are covered through insurance.
- Questions arose regarding the future of the riding arena, if the Ellis Trail Riders were to dissolve, would the group be responsible for uninstalling the riding arena? The Town would consider making this as part of a condition to revert the area back to its original condition upon the clubs dissolution.
- Stoughton has a riding arena in its sportsgrounds.
- Should council approve the aforementioned proposal, the Administrator advises a lease agreement should be drafted between the Ellis Trail Riders and the Town of Wolseley setting the Terms and Conditions of use.
- Council suggests advising the public of the proposal and hearing any feedback.

**73/19** JJM/SS to accept the Ellis Trail Riders proposal re: outdoor riding arena, as presented, subject to neighborhood feedback and proposed lease agreement.

*TK abstains from voting.*

**CARRIED**

- It was suggested to have the riding arena located at the outdoor rink by the Fire Hall during the summer, and the skating rink would be there in the winter. This location suggestion will be looked at.

*Roberta Lyke leaves the council meeting at 7:30PM*

**ACCOUNTS**

**74/19** RQ/JJM that cheque #'s 17229 totaling \$1,500.00 be ratified.

**CARRIED**

**75/19** CM/TK that cheque # 17230 to 17248 totaling \$70,129.57 be ratified. **CARRIED**

**76/19** CM/JJM that the Statement of Financial Activities detailed for the period ending January 31, 2019 be approved as presented. **CARRIED**

### **REPORTS OF ADMINISTRATION**

1. **Bank Reconciliation for January 2019:** Administrator prepared and presented the Bank Reconciliation and notes for the period ended January 31, 2019.

**77/19** JJM/SS that the bank reconciliation and notes for the period ending January 31, 2019 be approved as presented. **CARRIED**

2. **Utilities Update:** Payments have slowed down for utility accounts. There are a total of sixty-eight (68) accounts that remain outstanding ranging from \$0.04 to \$1,406.12. Administration is monitoring accounts and Payment Reminder Notices will be sent before the end of the week. The next bill cycle (2019 Q1) is mid-March, due April 30, 2019.

3. **Year End Reporting:** The following reports are still required to be completed:  
 ➤ 2018 Landfill Annual Report;  
 ➤ 2018 T4's for Employees and Members of Council.

4. **Reserve Funds Transfer:** Funds need to be transferred from the Recreation and Cultural Services Reserve account to the General Operations account for the renovation at the Town Hall/Opera House (Phase II) that has recently been completed. A total transfer of \$17,679.00 has been calculated by way of taking the total invoice less GST, rounded to the nearest dollar (Total invoice \$18,512.63 less GST \$833.90 = \$17,678.73, rounded to nearest dollar \$17,679.00)

**78/19** TK/JJM to transfer \$17,679.00 from Recreation and Cultural Services Reserve to General Operations Account for the purpose of offsetting the cost of the Town Hall/Opera House Phase II Renovations. **CARRIED**

### **MAYOR AND COUNCILLORS FORUM**

**CM** - Curling Rink: President Brad Law of curling club requesting town to replace toilets/urinals in men's washroom.

**79/19** CM/RQ to purchase one toilet, one urinal and urinal flusher for the Curling Rink from Wolseley Home Building Centre for an approximate cost of \$1,120.00 plus applicable taxes. **CARRIED**

- Public Works has been busy pushing snow around town and out at the well site. The Water Treatment Plant ("WTP") has been running good. The divers will be contacted again to see when they are able to clean the WTP reservoirs.
- Mark Smith expected to return to work on March 5, 2019.
- Town Shop Security Cameras were priced out on Costco Online for four cameras.

**80/19** CM/JJM to purchase camera security system from Costco Online for an approximate cost of \$799.99 + taxes and shipping for the Town Maintenance Shop. **CARRIED**

**RQ** - Fire Department: door at the Fire Hall is peeling again as it hit -30°C this winter; Mayor GH suggests pricing out a new door to see what a new one costs.

**JJM** - Town Hall/Opera House: Renovation Phase II is complete; Beliveau Construction will be revamping the ticket wicket to match the exterior to the renovations in the Hall so it better suits the interior of the building.  
 - Working on street signs for downtown.

- SS** - On April 11, 2019 there is a Recreation Roundtable discussion from 6:30-8:30PM in Arcola. Councillor SS has intentions of attending.
- The large oven at the Town Hall/Opera House is not working properly. The electrical contractor will take a look at it.
  - Playoffs start on March 1 for the Mustangs, best of five (5) games.
  - “Wolseley Goes to War” play on Sunday February 24.
  - Annual General Meeting for Library was February 12. Fundraising efforts seen \$800+ in 2018; Librarian is retiring March 29. April Dahnke is putting in a lot of time doing wonderful things.
  - Family Day event went well on Sherbrooke Street.

**TK** - Nothing to report.

- GH** - SGI Safety Grant is open to apply for grant for safety signs (i.e. flashing school zone signs, etc.).
- Mayor GH questions if any update from Community Planning re: Subdivision. Administration said nothing has been received.
  - SK Health Authority quarterly meeting set for February 26, 1-3PM at the Hospital Acute Care Board Room to provide update on hospital operations.
  - “Pitch In” day will be held April 27, 2019; asking Sea Cadets to partake. Administration applied for free seed packages to give away that day.

### **UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection - Quote from Troy Life & Fire Safety: Troy Life & Fire Safety has performed the inspection, report is forthcoming.
2. Wolseley Cemetery: *Nothing to report.*
3. Town Maintenance Shop Security: *See Mayor and Councillor Forum under Councillor CM report.*
4. Statement of Policy & Procedure: Policy No. 05 - Workplace Leave: *Nothing to report.*
5. Quote/Tender Process: Councillor RQ suggested slight change under section 4 adding service depot location; Mayor GH suggests putting this into policy format for next regular meeting.

### **NEW BUSINESS**

1. TAXervice re: Tax Title Property Tender Update: No tenders were received for the tax title properties that were advertised for sale by sealed tender. We are awaiting TAXervice advice as to our next steps.

### **COMMUNICATIONS**

1. Wolseley Community Cats Committee re: Update to Council: Goal of the Wolseley Community Cats Committee (“WCCC”) is to implement a Trap Neuter Release (“TNR”) program to control number of cats. WCCC seeks budget from the Town of Wolseley to assist with costs. Mayor GH notes we will see how this fits within the 2019 Budget. The WCCC is providing a long term solution to a long term problem. Their goal is to reduce population in problem areas. However, there is a concern with the number of cats now, so how are we going to handle the problem now? There is a need of finding a solution for decreasing the number of cats now.

*Mr. Ralph Ennis, sitting in the Public Gallery, asks Council for permission to speak on this matter. Council agrees to let Mr. Ralph Ennis speak at 8:17PM.*

- Mr. Ennis provides solution to gather all the cats and take them to Regina Humane Society; however, Council points out that the cities will not take rural cats as they are too full as it is.
- Mr. Ennis expresses his concerns with cat feces all over his yard.
- Mr. Ennis begs Council to get a quick solution.
- Mayor GH thanks Mr. Ennis for his continued patience.

*Mr. Ralph Ennis leaves the Council Meeting at 8:23PM.*

- Mayor GH and Councillor JJM will follow up with the WCCC.

2. RCMP re: Annual Planning Meeting: For information purposes. An Annual Planning Meeting is scheduled in Indian Head on March 14, 2019 at 7:00PM. Councillor RQ is interested in attending; Councillor KD may be interested as well.
3. Canada Golden Fortune Potash Corporation re: Project Update: For information purposes - Approval to move forward with the project was granted by the Ministry of Environment.

**IN CAMERA**

**81/19** CM/SS to go In Camera at 8:27PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- 1) Staff Request re: Modified Work Arrangement;
- 2) Facilities Planning;
- 3) Olive Waller Zinkhan & Waller LLP re: SGI Damages Claim.

*Parties Present: Mayor GH; Councillors TK, SS, JJM, RQ, CM; and Administrator CQ. Councillor KD joined the meeting through teleconference.*

**CARRIED**

**82/19** SS/CM to go out of In Camera at 9:51PM.

**CARRIED**

- 1) Staff Request re: Modified Work Arrangement:

**83/19** RQ/JJM to accept modified work arrangement schedule from staff member.

*Councillor TK abstains from voting.*

**DEFEATED**

- 2) Facilities Planning:

**84/19** GH/CM that the Facilities Planning Committee of Council meets Thursday February 28 at 4:00PM in a closed session in Council Chamber to discuss facilities operational development planning.

**CARRIED**

- 3) Olive Waller Zinkhan & Waller LLP re: SGI Damages Claim:

**85/19** SS/JJM to accept correspondence from municipal solicitor regarding SGI Damages Claim.

**CARRIED**

**ANNOUNCEMENTS**

- Next Special Meeting of Council - Wed Feb 27, 2019 at 7:00PM at the Council Chamber (610 Varennes Street) - 2019 Budget Meeting (Closed Session).
- Next Regular Meeting of Council - Wed Mar 06, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

**86/19** JJM that the meeting be adjourned at 9:58PM.

**CARRIED**

*Gerald Hill*

Mayor

*Candice Quintyn*

Administrator