

**TOWN OF WOLSELEY  
MINUTES  
APRIL 03, 2019**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on April 03, 2019 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Troy Kyle (TK)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
Administrator Candice Quintyn (CQ)	

**ABSENT:**

Councillor Chris McBride (CM)

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:59PM.

**AGENDA**

**127/19** RQ/SS that the Agenda be adopted as presented.

**CARRIED**

**DELEGATION #1: JENNA PARKER, KAREN SOUCHOTTE & MEGHAN LAVERDIERE re: WOLSELEY GIRLS FOR A CAUSE**

**128/19** TK/RQ to hear Jenna Parker, Karen Souchotte and Meghan Laverdiere from the Wolseley Girls for a Cause at 7:01PM.

**CARRIED**

- The Wolseley Girls for a Cause group are asking Council for a reconsideration of the Rent for the Town Hall/Opera House for the Ladies Night Gala happening April 6, 2019.
- The group is trying to do good for the community; they expressed appreciation towards the Town for writing charitable receipts for donations for them.
- Last year, the group was charged \$250.00 for the rental of the Town Hall/Opera House.
- All money raised goes straight to their bank account for emergency use at any given time of the year. The group does solicit for donations and are very grateful for all donations they receive.
- Mayor GH suggests setting up a foundation for legitimacy.
- Councillor SS discusses the struggles the Town has with discounting rent.
- The complete hall rental is \$465.00 with setup. Town Council asked the group if they would be happy with paying \$250.00 like the year prior, and having the Town as a sponsor; they expressed they would appreciate that arrangement.
- Councillor RQ committed to the group by paying the difference in hall rental from Wolseley Service, and that Wolseley Service would also be a sponsor.

**129/19** SS/TK that the Wolseley Girls for a Cause be charged \$250.00 for the Town Hall/Opera House Rental for April 6, 2019, with the Town of Wolseley as a sponsor.

**CARRIED**

**MINUTES**

**130/19** TK/RQ that the minutes of the regular meeting March 20, 2019 be approved as amended.

**CARRIED**

**131/19** RQ/TK that the minutes of the special meeting March 21, 2019 be approved as presented.

**CARRIED**

**DELEGATION #2: BERT LYKE & LAURIE STRINGER re: ELLIS TRAIL RIDERS FOLLOW UP (Q&A)**

**132/19** KD/RQ to hear Bert Lyke and Laurie Stringer from the Ellis Trail Riders at 7:24PM.

**CARRIED**

- Bert Lyke and Laurie Stringer canvased the neighborhood with an informational flyer; feedback was positive, majority was in favor of it.
- The negative comments are just uninformed about the proposal.
- The Ellis Trail Riders will not be storing feed, and won't be having the horses there overnight.
- The outdoor arena won't be used exclusively for the drill team, but for lessons for children and adults as well. There is so much potential. The Sportsplex could be rented for larger events.

*Councillor JJM requests a recorded vote.*

*Parties Present: Mayor GH, Councillors TK, SS, KD, JJM and RQ*

**133/19** JJM/SS that Town Council accepts the Ellis Trail Rider proposal to construct an outdoor riding arena, north east of the Sportsplex and draft an agreement regarding responsibilities.

For: Mayor GH, Councillors TK, SS and JJM

Opposed: Councillors KD and RQ

**CARRIED**

- Bert Lyke asks about permission to remove the ball diamond backstop in order to make room for the construction of the outdoor arena. Council states if it can be utilized elsewhere it should be salvaged.

*Bert Lyke and Laurie Stringer leave the council meeting at 7:41PM.*

**134/19** KD/RQ that the summary of the feedback forms regarding the Ellis Trail Riders proposal shall be the framework for the agreement.

*Councillor TK abstains from voting.*

**CARRIED**

**ACCOUNTS**

**135/19** JJM/KD that cheque #'s 17320 to 17327 totaling \$9,323.47 be ratified.

**CARRIED**

**136/19** RQ/KD that cheque # 17328 totaling \$1,500.00 be ratified.

**CARRIED**

**137/19** RQ/SS that cheque #'s 17329 to 17371 totaling \$42,950.12 be approved, with the exception of cheque #'s 17332, 17357 and 17368.

**CARRIED**

**138/19** KD/TK that cheque # 17357 payable to Saskatchewan 4-H Foundation totaling \$100.00 be approved.

**CARRIED**

*Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:54PM.*

**139/19** JJM/TK that cheque # 17368 payable to Wolseley Service Ltd. totaling \$906.87 be approved.

**CARRIED**

*Councillor RQ returns to the council meeting at 7:55PM.*

**REPORTS OF ADMINISTRATION**

1. March Bank Reconciliation: Administrator prepared and presented the bank reconciliation and notes for the period ending March 31, 2019.

**140/19**

JJM/KD that the Bank Reconciliation and notes for the period ending March 31, 2019 be approved as presented.

**CARRIED**

2. Utilities Update: The 2019 Q1 Utility Billing has been mailed out. Bills are due April 30, 2019 and payments have been coming in.
3. NAMS 3-Day Asset Management Training Workshop II: Administrator has registered for the NAMS 3-Day Workshop offered by Asset Management Saskatchewan. It will be held in Regina at the Best Western 7 Oaks Hotel from April 23-25, 2019. Costs are as follows:
  - Workshop Registration: \$523.95
  - Hotel Accommodations: Approx. \$270 plus applicable taxes/fees (\$135/day)
  - Mileage
  - Meals (lunch provided at workshop each day)

The workshop facilitators require a Letter of Commitment (in which the Federation of Canadian Municipalities requires) from each municipality.

**141/19**

GH/JJM that Administrator attends the NAMS 3-Day Asset Management Training Workshop in Regina from April 23-25, 2019 for a cost up to \$1,000.00.

**CARRIED****142/19**

RQ/SS that cheque # 17332 payable to Asset Management SK Inc. totaling \$523.95 be approved.

**CARRIED**

4. Microsoft Windows 7 re: Support: For information purposes - Microsoft will be ending support for Windows 7 on January 14, 2020. With this comes the potential for problems and security risks for all computers still running Windows 7. MuniSoft encourages municipalities to upgrade to Windows 10 in 2019.

The Town Office runs Windows 7 on three of its main computers. Windows XP is on the laptop (which does not have support, but is only used for the electronic sign).

Council suggests getting a recommendation from Itty Bitty Computer Services and talking with MuniSoft on the next steps toward upgrading computers.

**MAYOR AND COUNCILLORS FORUM**

- RQ - Fire Department: a grass fire was started by an intoxicated hitch hiker along Highway 1, east of Sintaluta. The fire was put out by the department and RCMP attended the scene. The hitch hiker had an arrest warrant from the Regina Police Service and he was arrested for the warrant. The hitch hiker was taken to Regina Police Headquarters and was held in custody.
- SaskPower has been doing tree trimming on the south side of Town. A resident complained about the mess they were leaving on the streets and in yards.
  - Councillor RQ expressed concern for Public Works fuel supply, especially diesel. The skid steer ran out of fuel and gas was mistakenly put into the skid steer, but it did not wreck anything. Mayor GH suggested looking into getting a slip tank for the back of one of the trucks.
  - The use of the Fire Department Water Tanker truck will be discussed with Public Works; we will look at getting it safetied to see what it all requires in order for the vehicle to be plated. It is co-owned with the RM of Wolseley, No. 155.

JJM - Nothing to report.

- KD - Sportsplex: waiting for bills to clear to bring a completed financial to Council. Caretaker has been there all week. The floor is waxed and looks good; the basement still needs work.
- The vendor that will supply the lift for the Sportsplex will hold on the discounted price.

- Curling Rink: waiting to get a quote on the brine pump motor overload switch.
- Library: a retirement event was held for Sharon Jeeves, it was very nice and well attended.

- SS
- Mustangs won the championship. They are looking at possibly losing 8 players, but Trevor Baran has been working on recruiting players for the next season.
  - The Recreation Roundtable event is cancelled for Wolseley tomorrow as there was very little interest. Councillor SS will attend the Recreation Roundtable event that is happening in Arcola.
  - Recreation Workshops will be held in Wolseley on April 27 from 10AM to 2PM (lunch provided) and May 4 from 1PM to 4PM (goodies provided) at the Sportsplex. The workshops will discuss recreation organization; possibility of hiring a Recreation Director or Facilities Manager. A report will be done in two weeks following the workshops giving direction/recommendation to the Town. There have been approximately 20 recreation groups identified in Town; they will be contacted to send a representative to the workshops and get involved.
  - The framing of the historical photos for the Town Hall would cost \$239/frame; Councillor SS will look into other options as there are 12 photos to frame.

TK - Nothing to report.

- GH
- The Horticulture Society had a meeting last week; the Pitch In day is scheduled for April 27 starting at 1PM. The group is looking to do a BBQ after the event to thank the volunteers.
  - The Horticulture Society is interested and willing to participate in the Community's In Bloom competitive category this year.

143/19

GH/KD to enter the Town of Wolseley into the Community's In Bloom Competitive Category for 2019 for a cost up to \$500.00.

**CARRIED**

- Budget Updates: Administrator will be working on levy estimates; we still have a deficit to work on but don't think we will need to call another Budget meeting.
- Water break has been repaired by the high school. Those affected are on a Precautionary Drinking Water Advisory until further notice.
- Waiting for warmer weather to continue work on Well #4.
- Aquatec will be contacted for cleaning the reservoirs at the Water Treatment Plant as they will be in the area.

#### **UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection - Quote from Troy Life & Fire Safety: Troy Life & Fire Safety are working on their April schedule and will let us know when they can come to install the new bell at the Sportsplex.
2. Wolseley Cemetery: *Nothing to report.*
3. Statement of Policy & Procedure: Policy No. 05 - Workplace Leave: *Nothing to report.*
4. Statement of Policy & Procedure: Policy No. 26 - Procurement Policy: *Nothing to report.*
5. Neighborhood Feedback Form re: Ellis Trail Riders Proposal: *Nothing further to report.*

#### **NEW BUSINESS**

1. Landfill Hours of Operation: The Landfill Supervisor recommends opening the Landfill for its summer hours, effective Wednesday April 10.

144/19

KD/RQ that the Landfill Hours of Operation be changed from winter hours to summer hours, effective April 10, 2019. Hours of Operation: Wednesdays 12PM to 6PM; and Saturdays 10AM to 4PM.

**CARRIED**

**COMMUNICATIONS**

1. Wolseley High School re: Yearbook Sponsorship Request:

**145/19** TK/KD to place ¼ page ad in the Wolseley High School Yearbook as a sponsorship, for a total cost of \$75.00.

**CARRIED**

2. CGFPC re: Donation to Charitable or Not-For-Profit Organization:

**146/19** KD/SS to direct the \$500.00 (five hundred dollar) donation from Canada Golden Fortune Potash Corporation to the Wolseley Horticulture Society.

**CARRIED**

3. Town of Indian Head re: Invitation to Town Hall Forum on Dutch Elm Disease: Town Council suggests seeing if anyone from Public Works would be interested in attending.

4. Edward Dureault re: Dust Control Concerns: Concerns regarding dust control and speeding along Cherry Street. Council discusses solutions to the concerns; Administrator will look into signage for bump ahead if Council goes the route to make divots in the road. Reply to Mr. Dureault that the Town is working on a solution to slow traffic down which will minimize dust.

**IN CAMERA**

**147/19** SS/TK to go In Camera at 8:51PM pursuant to Sections 13 & 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- 1) TAXervice re: 2014 Arrears File Update;
- 2) Perley Road Agreement re: Confidential Draft.

*Parties Present: Mayor GH; Councillors TK, SS, KD, JJM, RQ; and Administrator CQ.*

**CARRIED**

**148/19** RQ/SS to go out of In Camera at 9:20PM.

**CARRIED**

- 1) TAXervice re: 2014 Arrears File Update:

**149/19** RQ/KD to have TAXervice draft an agreement for Property Tax Roll No. 455 for minimum monthly payments of \$800.00 (eight hundred dollars); failure to fulfil agreement will result in seizure of property.

**CARRIED**

- 2) Perley Road Agreement re: Confidential Draft:

**150/19** GH/KD to enter into memorandum of agreement with the Rural Municipality of Wolseley No. 155 for construction of the Town's portion of Perley Road as per draft agreement presented.

**CARRIED****ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Apr 17, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

**151/19** JJM that the meeting be adjourned at 9:23PM.

**CARRIED**

Gerald Hill  
Mayor

Candice Quintyn  
Administrator