

**TOWN OF WOLSELEY  
MINUTES  
APRIL 04, 2018**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on April 04, 2018 at 7:00PM.

**PRESENT:**

|                                    |  |
|------------------------------------|--|
| Mayor Gerald Hill (GH)             | Councillor Jacquie Jacobs-Marshall (JJM) |
| Councillor Stephen Scriver (SS)    | Councillor Ken Drever (KD)               |
| Councillor Randy Quintyn (RQ)      | Councillor Chris McBride (CM)            |
| Administrator Candice Quintyn (CQ) | Councillor Troy Kyle (TK)                |

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:58PM.

**AGENDA**

**128/18** CM/TK that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

**129/18** KD/JJM that the minutes of the Regular Meeting March 21, 2018 be approved as presented.

**CARRIED**

**ACCOUNTS**

**130/18** JJM/CM that cheque #'s 16325 to 16331 totaling \$7,940.07 be ratified.

**CARRIED**

**131/18** JJM/TK that cheque #'s 16332 to 16365 totaling \$38,497.45 be approved, with the exception of cheque # 16363.

**CARRIED**

**132/18** CM/RQ to forward Olive Waller Zinkhan & Waller LLP invoice amount to Xplornet Communications totaling \$1,357.14 (less GST) for legal fees reimbursement as per contract.

**CARRIED**

*Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:08PM*

**133/18** CM/KD that cheque # 16363 payable to Wolseley Service Ltd. totaling \$1,279.46 be approved.

**CARRIED**

*Councillor RQ returns to the council meeting at 7:09PM.*

**REPORTS OF ADMINISTRATION**

1. Bank Reconciliation for March: Administrator prepared and presented the bank reconciliation and notes for the period ending March 31, 2018.

**134/18** KD/TK that the Bank Reconciliation and notes for the period ending March 31, 2018 be approved as presented.

**CARRIED**

**MAYOR & COUNCILLOR FORUM**

TK - Councillor TK has a quote from Vista Print for ordering Postcards for the Town.

**135/18** TK/RQ that the Town of Wolseley purchase 2,000 Postcards from Vista Print for an approximate cost of \$100.00.

**CARRIED**

- Councillor TK is looking into lapel pins and will have a quote next meeting
  - There was a meeting last Wednesday for the Wolseley 120 Celebration; a letter will be drafted for next meeting to put on letterhead to send out.
- KD** - SaskAlert text will begin April 6, 2018; this means individuals do not require the SaskAlert App on their mobile devices to receive emergency alerts.
- Sportsplex lift was briefly mentioned last meeting; there is a viable plan in progress to go through with it. The Wolseley Lion's Club will investigate to see if they will proceed with the project.
  - The RCMP Community Consultation Meeting was good; if there is a crime that has occurred, report it. They investigate everything that is reported.
  - Soccer is starting up; the club is looking for older players.
  - Councillor KD is still waiting to hear from Wolseley Heritage Foundation regarding the \$6,000 that was issued to them for the 2014 Canada Day Celebrations that did not happen due to flooding.
- JJM** - Tourist Booth Attendant Contract was drafted. Council discusses the contracts for the Tourist Booth, Beach Washrooms and Sportsplex.

*Councillor SS enters the council meeting at 7:31PM.*

**136/18** RQ/CM to contact Kim & Trevor Baran to offer the Beach Washroom/Splash Park Contract for 2018 at the same rate as 2017.

**CARRIED**

- RQ** - Tickets are printed for the raffle for the new fire truck. They will be distributed at the next fire meeting for the fire fighters to sell.
- Fort Garry Fire Trucks require proof that we are going ahead with the purchase of the new fire truck. We will send them a copy of the joint purchase agreement between the Town of Wolseley and the RM of Wolseley, No. 155 once all parties have signed the agreement.
  - The RCMP Police Report Presentation was emailed to everyone in case they wanted to see what was presented at the Community Consultation meeting.
- CM** - Rink: Firstly, congratulate the Wolseley Mustangs on their Championship win on Saturday March 31<sup>st</sup>. The Sportsplex ice plant was shut down that night; therefore we will have to get Sonny's Plumbing & Heating (Brian) to come down and do the complete shut down for the year.

**137/18** CM/KD to contact Sonny's Plumbing & Heating (Brian) to do shut down of the ice plants at both the Curling Rink and the Wolseley Sportsplex.

**CARRIED**

- The new hand sink was installed in the kitchen at the Sportsplex.
- April 21<sup>st</sup> is the Pig Roast/Comedy Night put on by the Arena Board.
- The Rink will have a final cleanup before it is handed back over to the Town for the off-season.
- There is a league meeting in Fort Qu'Appelle coming up; looks like we will have enough individuals to have a Novice team next season.
- Landfill: Landfill Supervisor is doing well at the Landfill; the recycle bin out there is being used frequently for those who are taking out recyclables that do not go into the pit.
- Public Works: need to get a quote from Greg Hazzard (Provincial Pothole) to do some crack sealing in the new streets where cracks are showing up.
- Water Treatment Plant ("WTP"): Municipal Utilities will be coming out to do the maintenance on the Distribution Pumps at the WTP; we are waiting to get a demo unit for a water meter to measure the water being distributed to Town; Iron plugged up some filters and had to clean them out, things are working better now.

- Crown Shred said they may have an interested buyer for the recycling baler. We are currently waiting to hear back from them.

- SS** - Over 700 people attended the championship game between the Wolseley Mustangs and the Regina River Rats;
- The Heritage meeting with the Royal Saskatchewan Museum and the University of Regina wasn't what was expected; it was a research project to gather information. We will be getting a report; it was a good experience for networking. Councillor SS gave them a tour of the Town; and they will be back in June.
  - The new curtain at the Town Hall was hung by Public Works.
  - Councillor SS will be ordering ducks as discussed at the prior meeting. Dr. Isman will participate in a "name the ducks" competition; we may have to look at building a hutch for them to be locked up in the evening. Councillor SS has been looking into aerators, but doesn't seem to be practical for our lake.
  - The Wolseley Library wants to do a book sale for the Wolseley 120 Celebration; the Writer's Guild is gathering ideas for Wolseley 120.
- GH** - It's that time of year where council shall complete employment reviews; this year Mayor GH wishes to expand from doing just the Administrator, to include the Administrator and the Town Foreman; Mayor GH expects to have each of their reviews back from council for the first meeting in May 2018. Administrator will have the Assistant Admin complete a self-evaluation and Administrator will complete a review on the Assistant Admin.

#### **UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection - Update: Councillor KD is scheduled to meet with Bison Fire Protection agent Dustin McNeil to go over the outstanding items and come up with a solution.
2. Bylaw No. 01-2018 - Agreement Respecting Joint Purchase of New Fire Truck:

**138/18** RQ/SS to read Bylaw No. 01-2018, a bylaw to provide for entering into an agreement respecting the joint purchase of a new fire truck, a second time this 4<sup>th</sup> day of April, 2018.

**CARRIED**

**139/18** CM/KD to read Bylaw No. 01-2018, a bylaw to provide for entering into an agreement respecting the joint purchase of a new fire truck, a third and final time to adopt this 4<sup>th</sup> day of April, 2018.

**CARRIED**

3. Policy No. 02 - Snow Removal Policy:

**140/18** JJM/KD to accept Policy No. 02 - Snow Removal Policy as amended

**CARRIED**

#### **NEW BUSINESS**

1. 2018 Dust Control Quote - End Dust Mag Crystal (Chemical Industries Ltd.): The Town Foreman has a product in mind for dust control this year that is a dry material to apply to the roads; comes in totes and will be applied by Public Works.

**141/18** CM/TK to order three (3) totes of End Dust Mag Crystal at 2,000 lbs. each from Chemical Industries Ltd. at a cost of \$1,499 per tote (includes shipping) for Dust Control for 2018.

**CARRIED**

2. Fairly Lake Weed Control Solutions: Two (2) products were investigated regarding weed control solutions. NewTech Bio and Koenders Water Solutions. Councillor SS will look for testimonials and investigate further. Table.

3. Water Street Sanitary Sewer Line Drawings: Final Drawings have been submitted by Associated Engineering for the Inverted Siphon system located near the Water Street Bridge.

**142/18** KD/RQ to accept the design drawings of the Water Street Bridge Sanitary Sewer Line (Drawing #'s 4008-00-C-101 & 4008-00-C-501) from Associated Engineering, as received March 28, 2018.

**CARRIED**

- Town of Wolseley will require a projected final cost for budget; and Administrator to touch base with AE regarding granting.

***New Business to be continued after Delegation...***

**DELEGATION #1: CANADA GOLDEN FORTUNE POTASH CORPORATION re: BROADVIEW PROJECT UPDATES @ 8:30PM**

**143/18** RQ/CM to hear Canada Golden Fortune Potash Corporation delegation at 8:25PM.

**CARRIED**

- The purpose of the meeting is to provide an update since meeting with council last.
- The project is still on track with its deadlines and processes. The Environmental Impact Studies will be sent in to the Ministry.
- There will be an informational session/open house done at the end of the month at the Town Hall/Opera House.
- They've been working closely with SaskWater as they do their pre-feasibility studies. The project will draw less water than expected which will have minimal impact to Crooked Lake; the ground water has very good potential. They will require permits from the Ministry of Environment and SaskWater.
- They will be conducting Risk Assessments based on worst-case scenarios.
- If everything keeps going well and as planned, plant construction will begin in Spring 2019 after road bans have been lifted.
- Highway 1 and Grid 616 will be the main roads used.

*After the delegation presents its update to council in the open session, Council moves to a closed session to discuss future potential opportunities.*

**144/18** GH/CM to go In Camera at 8:42PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) Future Potential Opportunities with Canada Golden Fortune Potash Corporation. Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ, CM and Administrator CQ.

**CARRIED**

**145/18** JJM/CM to go out of In Camera at 8:56PM.

**CARRIED**

*Canada Golden Fortune Potash Corporation delegation leaves the council meeting at 8:56PM.*

**146/18** SS/KD to continue communications with Canada Golden Fortune Potash Corporation to explore opportunities.

**CARRIED**

***New Business continued...***

4. Wolseley Court House - Call for Submissions: Further to the previous council meeting, Councillor KD was asked to come up with a draft article to go to the community to ask for suggestions on the end use for the Wolseley Court House. Mayor GH expresses that it is council's intent to re-evaluate the project entirely. The content of the draft was discussed at length, and it was decided to Table this item.

5. Flocor Estimate to Replace Stock Items: The Town Foreman would like to order items to have in stock for when water breaks occur. As the order is over \$1,000 purchase policy limit, council approval is required.

**147/18** TK/SS to proceed with purchase from Flocor to restock materials in case of water break(s) at a cost of approximately \$1,430.91, as per estimate #1463472.

**CARRIED**

6. Bylaw Enforcement Report - March 12, 2018: Update on the properties listed on the report. Two OTRs have expired March 30, 2018.

**148/18** KD/CM to extend Order To Remedy's (OTRs) on all outstanding properties to April 30, 2018 due to inclement weather.

**CARRIED**

7. DRAFT Policy No. 06 - Memorial Bench Policy: A draft policy was presented to establish a policy for memorial benches.

**149/18** KD/JJM to approve Policy No. 06, the Memorial Bench Policy, as presented.

**CARRIED**

### **COMMUNICATIONS**

1. Letter to the Editor Responses re: Court House (19): Letters received from Town (and RM) ratepayers expressed their opinion(s) regarding the Wolseley Court House.

*Councillor JJM requests a recorded vote:*

*Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ and CM.*

**150/18** GH/TK whereas further Courthouse office development plans have been halted by Council, and whereas public requests that responsible affordable plans for infrastructure deficiencies be dealt with first, and whereas the building envelope must be protected and maintained to standards, be it resolved that a spending moratorium be placed on interior development until public consultation is complete and a strategic plan is developed to Council's satisfaction.

**UNANIMOUSLY CARRIED**

*Council wishes to respond to all that submitted, thanking them for their submission as it was well received; and include the above motion.*

2. Derrel Larson re: 405 Banbury Place Assessment/Taxation: After review of the owners assessment for 2018, based on the rates of 2017 Taxes, a difference was calculated at \$881.13 for the municipal portion; and \$335.20 for the education property tax; a total of \$1,216.33.

**151/18** TK/JJM to abate \$881.13 on Property Tax Roll 502 (405 Banbury Place) due to over assessed values from the 2017 Assessment.

**CARRIED**

*Note: Council has no control over the education property tax portion of property taxes; but administrator will look into it to seek approval for abatement.*

3. Denise Fortin re: Class Reunion: A request to use the space behind the rink and ball diamonds for campers to park in order to accommodate numbers for three (3) class reunions was presented. Given that the reunion is planned for the same weekend as the Wolseley 120 celebration and that this space will be used for a majority of the celebration, this area is not feasible. Council discusses alternative areas. Item is Tabled.

4. Dawne Morin re: Family Reunion: A letter was received requesting permission to have alcohol at the Sportsplex for a family reunion on the weekend of June 15-17, 2018. The letter explained details of the event including use of the ball diamonds, fireworks, and camping.

**152/18** CM/RQ to authorize event at the Wolseley Sportsplex as described in letter received March 21, 2018; with fireworks permitted moisture conditions permitting.

**CARRIED**

5. Kurt MacPherson re: Stone Deposit Payment Discrepancy: Kurt writes thanking for deposit on stone issued last meeting (\$16,500); however, invoice was for \$16,650 and therefore Kurt is requesting the additional \$150 to match the amount of the invoice.

**153/18** GH/SS whereas, Kurt's Masonry issued invoice #731206 on March 12, 2018 for \$16,650 (sixteen thousand six hundred fifty dollars) for the deposit on the stones for the Stone Replacement Project for the Wolseley Court House; and whereas the Town of Wolseley issued payment totaling \$16,500 (sixteen thousand five hundred dollars) as per resolution 115/18 at the March 21, 2018 regular meeting; therefore, be it resolved that the Town of Wolseley issue Cheque #55 totaling \$150 (one hundred fifty dollars) from the Court House Account to Kurt's Masonry for the remaining balance of the original stone deposit invoice aforementioned.

**CARRIED**

6. R.M. of Wolseley, No. 155 re: Fuel Storage Tank Request: The RM is getting ready to send their tenders out for fuel for the 2018 year; however, they are first asking for council's permission to store bulk fuel on their property in the event this happens through their tendering process. It is not set in stone that this would be what they are doing, they just wanted to make sure it was okay first before they went ahead.

**154/18** RQ/KD to allow the RM of Wolseley, No. 155 to place a fuel storage tank on their property located at Elm Street; and to follow all Provincial guidelines/regulations regarding fuel storage.

**CARRIED**

7. Jim Bonnor re: Offer to Purchase Misc. Equipment: Jim Bonnor makes an offer on: the two natural gas furnaces for \$25/each totaling \$50; the Kohler motor for \$25; and the recycling baler for \$200.

**155/18** KD/JJM to accept the bids for the two natural gas furnaces for \$50 and the Kohler Motor for \$25 to Jim Bonnor.

**CARRIED**

**156/18** RQ/SS to accept the bid for the Recycling Baler for \$200 to Jim Bonnor.

**DEFEATED**

**IN CAMERA**

**157/18** CM/JJM to go In Camera at 10:22PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) 2018 Wages/Salary Review; 2) 2018 Draft Budget Updates; 3) Office Efficiencies. Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ, CM and Administrator CQ.

**CARRIED**

**158/18** TK/SS to go out of In Camera at 11:07PM.

**CARRIED**

1. 2018 Wages/Salary Review:

**159/18** GH/JJM to table the Wages/Salary Review for 2018.

**CARRIED**

2. 2018 Draft Budget Updates:

**160/18** CM/JJM to table 2018 Draft Budget.

**CARRIED**

161/18 KD/CM that Mayor GH discuss creating efficiencies with office staff.  
**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed Apr 18, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

162/18 **ADJOURNMENT**  
JJM that the meeting be adjourned at 11:09PM.  
**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator