

**TOWN OF WOLSELEY
MINUTES
APRIL 19, 2017**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Lower Level at the Town Hall/Opera House located at 510 Varennes Street on April 19, 2017 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Troy Kyle (TK)
Councillor Stephen Scriver (SS)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
Councillor Chris McBride (CM)	
Administrator Candice Quintyn (CQ)	Assist Admin Angela Robertson (AR)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor Hill called the meeting to order at 7:00PM.

AGENDA

126/17 SS/CM that the Agenda be adopted as presented.

CARRIED

**DELEGATION #1: ROBERT TAYLOR AND KATHERINE GAGNE RE:
RICHMOND STREET LOT**

127/17 JJM/KD to hear Robert Taylor and Katherine Gagne at 7:02PM.

CARRIED

- Robert Taylor introduces sister, Katherine Gagne.
- Katherine questions council why the decision was made to decline the purchase of Robert's lot. Katherine discusses the restrictions Rob had encountered.
- The Town of Wolseley paid a lease to access the property. Katherine discusses how Robert's land is now altered, having stones placed on the property that was not in the agreement. The land was changed with no agreement to do so.
- Robert has to pay taxes, but in order to do so, he needs to sell the lot, and it has to be sold in its original condition. Katherine discusses how we need to honor the agreement, and how they need to sell the land in order to pay the tax bill. As it sits, there is a delinquent tax bill.
- It was discussed again how we need to honor the agreement. Rob discusses the disruptions that occurred during the construction of the spillway and how there has been a lack of forward communication.
- Council asked if the title was clear; Katherine stated the only lien on the title is the Town's.
- A new agreement would have to be drafted if council were to reconsider. Mayor Hill notes that the Town will discuss this further In Camera to see what council can come up with.

Robert Taylor and Katherine Gagne leave the meeting at 7:15PM.

MINUTES

128/17 JJM/TK that the minutes of the Regular Meeting April 5, 2017 be approved as presented.

CARRIED

ACCOUNTS

129/17 CM/RQ that cheque #'s 15395 to 15402 totaling \$8,252.58 be ratified.

CARRIED

130/17 TK/SS that cheque #'s 15403 to 15418 totaling \$15,838.26 be approved.

CARRIED

131/17 KD/JJM that the Statement of Financial Activities for the period ending March 31, 2017 be approved as presented.

CARRIED

COURTHOUSE ACCOUNT

There are no accounts to approve at this time.

REPORTS OF ADMINISTRATION

1. **AUDIT REVIEW OF HOSPITAL TRUST FUND:** After reviewing a template financial statement from the Province, the Auditors are recommending that the most appropriate action would be to show 50% of the trust assets/equity in a separate note in the financial statements. This would be the only place in the financial statements where the trust would show up, it wouldn't be in the Town's balance sheet or income statement. In order to move forward, the auditors need to know if Council agrees with this presentation in the financial statements.

132/17

KD/CM to show fifty per-cent (50%) of the Wolseley & District Hospital Trust Fund assets/equity in a separate note in the 2016 Financial Statements of the Town of Wolseley.

CARRIED

2. **PUBLIC WORKS EMPLOYEE EXAMINATION RESULTS:** Public Works Employee, Garth Domokos, has achieved the Class 1 Wastewater Treatment and Collection effective March 17, 2017. A renewal application will be completed and sent to the Operator Certification Board for renewing his operator's certification.

3. **BUDGET 2017:** Mayor GH questions Administrator about when we can expect a budget meeting. Administrator tentatively books May 10, 2017 at 7:00PM at the Council Chamber to review the first draft of the budget. This is a closed meeting.

MAYOR & COUNCILLOR FORUM

GH - Public Works: looking at doing streets, sidewalks and variable speed drives at the Water Treatment Plant. We are confident this will happen. Mayor GH met with Rob and discussed budget items and the paving of streets. There were about 30-35 areas of repair identified on the Garnet Street South service road. Councillor RQ has concerns about putting this off too late, and the potholes may start to crumble. Suggests we should find out when the paving crew is around and see if we can tentatively book them.

133/17

SS/TK to authorize Foreman to tentatively book Mobile Paving Ltd. for paving streets for 2017 spring/summer.

CARRIED

- In the meeting with the Foreman, Mayor GH and Foreman discussed the replacing of sidewalks. The Water Treatment Plant Variable Speed Drives were discussed, and how we should book this into their schedule to get this done. Councillor CM also notes that there were some maintenance items at the Water Treatment Plant to be done this year as well.

134/17

JJM/KD to authorize Foreman to proceed with the purchase and installation of the Variable Speed Drive control on the distribution pumps at the Water Treatment Plant for \$18,995.00 plus GST, as per quote from Municipal Utilities.

CARRIED

- Mayor GH talked to Foreman about the flower pot watering. We would see that the student we would be hiring to cut grass would also water the plants. At this point it is open for suggestions for options to consider. Councillor SS is still hopeful of getting a list of volunteers. Councillor RQ suggests maybe a community group would be interested and willing for raising money for their group. We would set it up like how we get volunteers for the Tourist Booth. We would have to look at what it would cost if Public Works did it and look at the costs of insurance for additional drivers if there are additional costs. Councillor SS will come up with a proposal and bring it back to council.

- In the Regional Health Initiative meeting, the idea was mentioned about bringing an open house to Wolseley for the Potash Mine, and the idea of attracting people to the communities. There is an open house in Broadview, and we could see if they would be willing to have an open house in Wolseley. Administration was given directive to contact the people putting it on, and let them know the RM and Town are interested in hosting.

- Spillway area re: memorial trees and benches. There are members of the public asking if we could bring a plan to council about it. The Town should have a plan in place to have approved areas for approved trees and benches.
- CM - Everything is going well with Public Works. The crew may start working on flushing hydrants soon.
- The Wolseley Golf Club Annual General Meeting is tomorrow night (April 20), everyone welcome.
 - Kelly McCall is the new president for the Wolseley Arena Board
 - The ice plants are shut down at both the Curling and Skating Rinks.
- RQ - The outstanding invoice has been paid and is back to a zero balance. Everything is going well at the Fire Department.
- JJM - Working on projects and will report back to council when closer to completion. Nothing to report at this time.
- KD - Ball Diamonds have been addressed. The Backstop has been repaired at a minimal expense.
- Jubilee Court is going ahead with a requote on boilers. At the meeting, there was some long term discussion regarding renovating rooms that are aged.
 - Curling Rink Paint Nite Fundraiser was successful.
 - Care Home Project drainage looking at four options: 1. Have a slough; 2. Drain to the East; 3. Line bore west of 88 Cedar Street and diagonal to south of Cedar Street; or 4. Move water straight west to Balsam Street. Councillor KD is getting numbers together to see if a line bore is feasible to do. Administrator notes that in a discussion had with the Foreman, Public Works will not have any problem pumping water from the lot once or twice a year when required after spring run off or after a major rain event to get the majority of the water off of it.
 - Councillor KD inquiries about the Courthouse Financial Overview Spreadsheet: if Mayor GH has had time to review and add info. Mayor GH has not had time to review.
- SS - It was brought to Councillor SS attention that the creek is rising behind the Fire Hall due to some buildup of Beaver Dams north of Town. Administrator will contact Pest Control Officer to check the area and set traps.
- Junior C Mustangs had tenders out for Jerseys. The colors Black and Yellow have been authorized by the league. They have ten (10) home games scheduled at \$3.00 admission per game.
 - There are still funds from the Province for archives in upwards of \$4,800. The Wolseley archives will be receiving \$3,391 for equipment and supplies.
 - Councillor SS was approached about the use of the Beach Washrooms during soccer season.

Councillor TK declares a pecuniary interest, and leaves the meeting at 8:25PM.

- The Town should be posting a tender soon for the position of the Beach Washrooms Caretaker. The Wolseley Soccer Club is starting up soon, so if a caretaker is not contracted, the Soccer Club can sign out a key when required to open/close the facility.
- The Wolseley Library Board met with MLA Steven Bonk.
- Joselyn Linnell is not able to retouch the murals at this time.
- Councillor SS thanks Public Works for putting the yellow reflective tabs at the west crossing to increase visibility of the road at that intersection.

Councillor TK returns to the meeting at 8:28PM.

- TK - At the Regional Health Initiative Meeting, it was discussed that we should get a meeting with RQHR and the Government to see where we are going from here. There is need for more attendance from communities. The next meeting date is to be determined at a later date when more details are received.

- Tourist Booth: Councillors JJM and TK went to the Tourist Booth today (April 19, 2017) to review what needs to be addressed. They would like to paint the interior to brighten it up. Paint and paint supplies would cost approximately \$500-600. Councillors JJM and TK are volunteering their time to paint the interior of the facility. They are looking at rearranging the floorplan, moving the counter and refinishing it, have one washroom for staff, one for public use, and make the east door usable again. The wooden shelves would be replaced with donated hanging shelving units from Councillor SS. New light fixtures would also be looked at. For all the above mentioned improvements, it would cost approximately \$1,000. Councillor JJM notes doing these improvements will make a huge difference for minimal cost.

135/17 TK/CM to spend up to \$1,000.00 at the Tourist Booth for renovations and improvements.

CARRIED

- Councillor TK notes that we should look at laying down cement in front of the new Tourist Booth sign, join one side to the other. It was also noted that a baby change table should be purchased for the public washroom.

136/17 TK/JJM that the Town of Wolseley purchase a baby change table from ULINE for the Tourist Booth public washroom at a maximum cost of \$400.00.

CARRIED

UNFINISHED BUSINESS

1. Risk Evaluation Report re: SGI Canada: Administration has received the information for drafting the tender for the work to be completed at the Sportsplex.
2. Bylaw Enforcement - Commissionaires South Saskatchewan: Council has received two options for renewal of the Bylaw Enforcement Contract. Option 1 - Keep with the same annual contract: May 1 to September 30, 2017 - 22 weekly visits and October 1 to April 30, 2018 - 7 monthly visits for \$5,602.80; Option 2 - To change the annual contract: May 1 to September 30, 2017 - 11 biweekly visits and October 1 to April 29, 2018 - 7 monthly visits for \$3,477.60.

137/17 KD/CM that the Town of Wolseley renew the Bylaw Enforcement Contract with Commissionaires South Saskatchewan to eleven (11) bi-weekly visits from May 1 to September 30, 2017 and seven (7) monthly visits from October 1 to April 29, 2018 at a cost of \$3,477.60 as quoted.

CARRIED

3. Wolseley First Responders re: Request for Funding to Attend Mental Health First Aid Course: After confirmation and consultation with parties involved, the Town of Wolseley and RM of Wolseley will co-sponsor the Wolseley First Responders to attend the above noted course in Regina.

138/17 RQ/KD to donate \$1,250.00 to the Wolseley First Responders on behalf of the Town of Wolseley and the RM of Wolseley, to attend a two-day Mental Health First Aid Course in Regina on May 27 & 28, 2017.

CARRIED

4. Policy No. 22.1 - No Harassment Policy: The No Harassment Policy was tabled from the previous meeting. The Governance Committee has not yet had a chance to review the policy, and therefore will be tabled to the next regular meeting.

NEW BUSINESS

1. Tender Opening - Lease of Hay Land: Two tenders were received for the Lease of the Hay Land. 1. Launie Rein - \$500.00 per year for the two year term; and 2. Lanz Cieckiewicz - \$2,600.00 per year for the two year term.

139/17 TK/CM that the Town of Wolseley accept Lanz Cieckiewicz's tender for \$2,600.00 + GST per year for the two year Lease Agreement for the Hay Land legally described as: Blk/Par A Plan 101300241 Ext 123 (Parcel# 131671223); and, Blk/Par D Plan 101300241 Ext 124 (Parcel# 131671234).

CARRIED

2. Tender Opportunity - Sump Pump Installation: Administrator prepared a tender package for council to review for the installation of the sump pump at the Wolseley Courthouse.

140/17 KD/TK to advertise tender for sump pump installation for the Wolseley Courthouse in the Wolseley Bulletin and online.

CARRIED**COMMUNICATIONS**

1. Wolseley Hospital Auxiliary re: Proposed Budget for Hospital Anniversary Tea: For information purposes, Lynn Keating provides council with the preliminary costs for the Celebration Tea & Bake Sale.

2. Kathy & Murray Lister re: Water Consumption: Administration recommends a \$50.00 credit to be placed on the utility roll due to an error in reading the water meter.

141/17 KD/SS that Utility Account #182 0010 be credited \$50.00 (fifty dollars) for the error in reading the water meter.

CARRIED

3. Judy Lechowicz re: Cenotaph Landscape Maintenance: Judy commits to voluntarily maintain the new planting beds at the Cenotaph for a minimum of three (3) years while the plants grow and mature.

142/17 CM/TK that Judy Lechowicz retains a key to the boiler room at the Town Hall/Opera House to access water for maintaining the cenotaph park landscape during the growing season, as per letter dated April 12, 2017.

CARRIED

4. Neva Miller re: Tourist Booth Improvement Suggestions: Councillor TK addresses the concerns, and what will be improved. See above in *Mayor and Councillor Forum*.

5. Madeline Dunn re: Wolseley & District Care Home:

Councillors KD and RQ declare a pecuniary interest and leave the meeting at 9:17PM.

The Wolseley & District Care Home Project is requiring clarification by the Town as to who is to bear the extra costs to strip back and replace the top soil for the clay.

143/17 TK/CM that the Town of Wolseley bear the extra cost to strip back and replace topsoil at the clay borrow site in preparation for filling the hole at the Care Home site on Poplar Street.

DEFEATED

Councillors KD and RQ return to the meeting at 9:29PM.

IN CAMERA

- 144/17** CM/RQ to go In Camera at 9:30PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: Robert Taylor and Katherine Gagne re: Richmond Street Lot; Xplornet Communications Inc. re: Possible Purchase or Lease of Lot; Edward and Cathy Dureault re: Lot Purchase Inquiry; Schedule A - Formal Complaint Form, pursuant to "*The Code of Ethics*"; and, Administrator Performance Review. Parties Present: Mayor GH; Councillors CM, RQ, JJM, KD, SS, and TK; Administrator CQ and Assistant Administrator AR.

CARRIED*Councillor JJM leaves the meeting at 9:31PM.**Councillor JJM returns to the meeting at 9:34PM.*

- 145/17** TK/SS to go out of In Camera at 11:35PM.

CARRIED

- 146/17** 1. Robert Taylor and Katherine Gagne re: Richmond Street Lot:
TK/CM upon receiving written legal proof that the title for Lot 18 Blk/Par 04 Plan L3449 Ext 0 (Surface Parcel# 108683264) is free and clear of all liens and encumbrances, with the exception of the Town's Tax Lien, council would reconsider an agreement for the purchase of the said lot between Robert D. Taylor and the Town of Wolseley.

CARRIED

- 147/17** 2. Xplornet Communications Inc. re: Possible Purchase or Lease of Lot:
KD/SS that the Town of Wolseley enter into negotiations with Xplornet Communications Inc. for the sale of Lot 1 Blk/Par 22 Plan 35900 Ext 0 (Surface Parcel# 108681790).

CARRIED

3. Edward & Cathy Dureault re: Lot Purchase Inquiry:

Councillor JJM requests a recorded vote:

- 148/17** SS/TK that the Town of Wolseley counter offer \$7,500.00 to Edward and Cathy Dureault for the sale of Lot 8 Blk/Par 37 Plan G5647 Ext 0 (Surface Parcel# 108559637) and that no Tax Exemption Agreement can be applied for.

FOR: Councillors CM, KD, SS and TK
AGAINST: Mayor GH, and Councillors JJM and RQ

CARRIED

4. Schedule A - Formal Complaint Form, pursuant to "*The Code of Ethics Bylaw*":

Councillor JJM requests a recorded vote:

- 149/17** KD/CM that written apologies go to the complainant and Administrator and verbal apologies go to council to resolve Schedule A - Formal Complaint Form, pursuant to "*The Code of Ethics Bylaw*".

FOR: Councillors CM, RQ, KD
AGAINST: Mayor GH, and Councillors JJM, SS, and TK

DEFEATED*Councillor JJM requests a recorded vote:*

- 150/17** GH/JJM that Administration provides all of council a copy of the original, non-redacted version as previously distributed to council, of Schedule A - Formal Complaint Form, pursuant to "*The Code of Ethics Bylaw*" that was filed on March 31, 2017.

FOR: Mayor GH, Councillors CM, RQ, JJM, KD, SS and TK.
AGAINST:

CARRIED UNANIMOUSLY

151/17 GH/CM that the Administrator Performance Review be tabled to the next regular meeting.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wednesday May 3, 2017.

ADJOURNMENT

152/17 KD that the meeting be adjourned at 11:54PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator