

**TOWN OF WOLSELEY  
MINUTES  
MAY 01, 2019**

---

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on May 01, 2019 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Troy Kyle (TK)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
Administrator Candice Quintyn (CQ)	Councillor Chris McBride (CM)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 6:59PM.

**AGENDA**

168/19 CM/RQ that the Agenda be adopted as presented.

**CARRIED**

**MINUTES**

169/19 JJM/KD that the minutes of the regular meeting April 17, 2019 be approved as presented.

**CARRIED**

**ACCOUNTS**

170/19 CM/RQ that cheque # 17410 totaling \$489.42 be ratified.

**CARRIED**

171/19 SS/KD that cheque #'s 17411 to 17448 totaling \$44,206.33 be approved.

**CARRIED**

172/19 CM/RQ to invoice the Wolseley Arena Board for the Wolseley Sportsplex power usage totaling \$1,299.60.

**CARRIED**

**REPORTS OF ADMINISTRATION**

1. Utilities Update: Administrator made calls at the beginning of the week (Apr29/19) to those who received Final Notices to see when we can expect payment or make payment arrangements. Out of 19 letters that were sent April 18, 2019 for Final Notice, 4 accounts have been paid in full. The remaining 15 accounts have made payments and/or arrangements. The total outstanding from these accounts is \$4,682.88.

**MAYOR AND COUNCILLORS FORUM**

- SS - Saturday April 27 was the Parks and Recreation Workshop. Nineteen (19) people attended and they were very receptive. Thirty-eight (38) volunteer groups have been identified within Wolseley and area. The second workshop is scheduled for Thursday May 9 from 6:00PM to 9:00PM at the Sportsplex. The Workshop was successful.
- For information purposes, there is a course offered in Saskatoon for Recreation and Community Development if anyone wishes to check into what the program is all about and what is all involved.
  - Councillor SS will work on "Table Talkers", which are little informational cards to place around Town for community news, events, facts, etc.
  - Library: Librarian April Dahnke is doing well. At the meeting they went over the programs they will be doing. She may make a request for more hours in the future. They have more plans for fundraising, etc.
  - Minor Hockey meeting was Monday. They have four minor hockey teams expected to play out of Wolseley for next year.
  - Mustangs Hockey is working on recruits for next year.

- KD - Wolfcreek Jubilee Court: Financials were presented at the latest meeting, and will be forthcoming to the Town Office. They have a surplus as they kept repairs at a minimum. The Caretaker and Manager received raises for all their good work. They are looking at replacing doors and windows in the near future. The problem will be solved soon regarding the water leak issues they've been having.
- Sportsplex: Councillor KD provided Council with an updated financial spreadsheet. They are showing a net loss around \$5,000 once the power bill is paid. The board has a meeting tonight.
  - Drawings are stamped for the Sportsplex Accessibility Project; next step is to prepare the Tender for the project.
- JJM - Received a quote for heritage name street signs for ten locations, two signs per location for a total of twenty double sided signs. The signs are black with white text; we could get Public Works to paint the poles matte black for the downtown core.

**173/19** JJM/CM to purchase twenty double-sided heritage street name signs for a cost up to \$4,000 (four thousand dollars) from PLS out of Regina, SK.

**CARRIED**

- Directional signs are being worked on separately.

RQ - Fire Department: Outstanding fire invoices were paid today; the damp weather is helping out this week.

*Councillor TK enters the meeting at 7:33PM*

- As no tenders were received for the pump skid unit, Councillor RQ suggests donating the unit to the Wolseley Golf Club as they would be able to make use out of it there.

**174/19** RQ/CM to donate the pump skid unit to the Wolseley Golf Club.

**CARRIED**

- CM - Wolseley Golf Course annual general meeting took place April 18. Executive was elected as follows: President - Grant Laverdiere; Vice President - Lyle Laverdiere; Treasurer - Krista Johnson. Groundskeeper is E.H. Hess and he was given a raise for all his good work. The Golf Club financial report is showing a loss under \$2,000 for last year. The daily rate went from \$7 to \$10. The Golf Club is hosting a Pancake Breakfast on Sunday June 2 at the Clubhouse.
- The #8 Tee Box was placed in the way of two or three mature trees, we don't want these removed so we will have to work around them.
  - The cross country ski groomer was donated by the Recreation Group to the Golf Club for use in the winter to groom cross country ski trails in the golf course.
  - The next meeting for the Golf Club is May 2 at 7PM. They purchased new flag poles with the new logo on them and they are planning to refurbish the sponsor signs.
  - Ball Diamonds: we need to fix the fence and replace boards that need replacing; painting the bleachers could be a good project for students requiring volunteer hours.
  - Public Works: two leaks were repaired today at Water Street and 1<sup>st</sup> Avenue intersection and the other at Varennes Street and Claude Street intersection. The leak at the Water Treatment Plant we will look at repairing next week. There was a frozen sewer main near the Hospital that took a while to break through; had to get Acme in to jet the line.
  - There is an opportunity to purchase good screened gravel for a good price. Total price would be \$20.40/yard. Councillor CM suggests we should get up to 500 yards.

**175/19** CM/GH that the Town purchase up to 500 (five hundred) yards of road gravel from Mordimer Brothers Construction at a cost of \$20.40 per yard, plus loading and unloading charges and taxes.

**CARRIED**

- TK** - Soccer might be back on for the season; there is a meeting at 7:00PM on Friday at the Library to work out details and could start as early as next Wednesday.
- Virginia Horsman should be contacted to list four (4) Town lots for sale; preferably two lots on the 200 block of Spruce Street and two lots on the 200 block of Maple Street.
- GH** - the “Pitch In” day had a good turnout; there were over 30 people that volunteered and about 300 pounds of garbage was picked. The Sea Cadets gave a hand; there was lots of representation from Town. Thanks to all the sponsors! Mayor GH really pleased with the turnout.
- The Investing in Canada Infrastructure Program (ICIP) Expression of Interest deadline was April 30, 2019 for any infrastructure projects municipalities need to do. The Town sent in three different projects for the first phase of the funding process.
  - Budget: working on it; some changes were made and Administrator will review and provide to Council for review. Need to set the general levy.
  - Paving Stones on the downtown sidewalks are in rough shape. Public Works will be working on replacing those. Need to educate commercial storefronts to use environmentally safe salt to prevent deterioration.

### **UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection - Quote from Troy Life & Fire Safety: The Fire Alarm Bell has been replaced! Paperwork and documentation to follow in the mail.
2. Wolseley Cemetery: *Nothing to report.*
3. Statement of Policy & Procedure: Policy No. 05 - Workplace Leave: *Nothing to report.*
4. Statement of Policy & Procedure: Policy No. 26 - Procurement Policy: *Nothing to report.*
5. TAXervice re: Titles Transferred to Town of Wolseley: Administrator reports that the Town can post the land for sale at any time. Administrator will get TAXervice to prepare the Tenders for each lot.

### **NEW BUSINESS**

1. Canada Summer Jobs Application: As the Town will not be hiring a summer student for the Public Works department this year, we are respectfully declining the contribution from the Canada Summer Jobs Application.
2. 2019 Beach Washrooms Contract:

**176/19**

CM/RQ to renew the Beach Washrooms/SplashPark contract with Kim and Trevor Baran as Caretakers for the 2019 season at the same rate as the prior year at \$1,500 per month.

**CARRIED**

### **COMMUNICATIONS**

1. Community Planning, Ministry of Government Relations re: Refusal: For information purposes regarding the decision of Community Planning Branch and the subdivision between Canada Café and Reliance Financial Group.
2. Wolseley Community Cats Committee re: Activity and Financial Report to April 26, 2019: For information purposes. 10 shelters have been constructed; 4 animals sterilized; 4 adults and 5 kittens have been adopted out to forever homes. The WCCC is working with residents and their complaints. WCCC thanks the community for their contributions.
3. Wolf Creek Friendship Centre re: Confirmation of Assisting with 2019 Tourist Booth Operations: Wolf Creek Friendship Centre accepts volunteering on Tuesdays at the Tourist Booth for the 2019 season.

**IN CAMERA**

**177/19** SS/CM to go In Camera at 8:20PM pursuant to Sections 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- 1) Wolseley Sportsplex Lift Project;
- 2) Employee Reviews.

*Parties Present: Mayor GH; Councillors TK, SS, KD, JJM, RQ, CM; and Administrator CQ.*

**CARRIED**

**178/19** CM/RQ to go out of In Camera at 9:06PM.

**CARRIED**

- 1) Wolseley Sportsplex Lift Project:

**179/19** KD/CM to prepare tender documents based on stamped design prints for the Wolseley Sportsplex Accessibility Project and to publish drawing no. 19101 for public information.

**CARRIED**

- 2) Employee Reviews:

**180/19** GH/TK to continue reviews and evaluations of all employee positions.

**CARRIED**

**181/19** RQ/CM to eliminate the Administrative Assistant position effective immediately, without cause and with four weeks' pay in lieu of notice.

**CARRIED UNANIMOUSLY**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed May 15, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

**182/19** JJM that the meeting be adjourned at 9:16PM.

**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator