

**TOWN OF WOLSELEY  
MINUTES  
MAY 02, 2018**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on May 02, 2018 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	Councillor Troy Kyle (TK)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

**AGENDA**

192/18 SS/JJM that the Agenda be adopted as amended.

**CARRIED**

**MINUTES**

193/18 CM/KD that the minutes of the Regular Meeting April 18, 2018 be approved as amended.

**CARRIED**

**ACCOUNTS**

194/18 RQ/CM that cheque #'s 16393 to 16400 totaling \$8,622.35 be ratified.

**CARRIED**

195/18 JJM/SS that cheque #'s 16401 to 16433 totaling \$49,807.49 be approved.

**CARRIED**

**REPORTS OF ADMINISTRATION**

1. Bank Reconciliation for April: Administrator prepared and presented the Bank Reconciliation and notes for the period ending April 30, 2018.

196/18 CM/TK that the Bank Reconciliation and notes for the period ending April 30, 2018 be approved as presented.

**CARRIED**

**MAYOR & COUNCILLOR FORUM**

CM - Sportsplex: Councillor CM recommends moving forward with ordering toilets and ceiling tiles for the rink now that the budget is approved in principle.

197/18 CM/RQ to go ahead and order eight (8) toilets (\$2,575.12) and ceiling tiles (\$2,826.73) for the Wolseley Sportsplex from the Wolseley Home Building Centre for a total of approximately \$5,401.85.

**CARRIED**

- With smoking occurring outside the rink main entrance; the Town should look at purchasing smoker's receptacles. Council discusses other areas that may require them, such as SplashPark/Beach Washrooms and the Tourist Booth.
- Public Works: Councillor CM recommends getting materials ordered for the siding, doors and windows at the Town Shop so Beliveau Construction can book us in to do the work.

198/18 RQ/CM to proceed with Beliveau Construction quote for maintenance at the Town Shop and Lift Station for approximately \$22,553.86, as per quote.

**CARRIED**

- Councillor CM will talk to Dolter's Electric to quote for extra lighting in the shop as the windows facing west will be closed in with the new siding.
- The Water Plant Operators are watching the plant closely as the pressure seems to be lower than normal.
- Three quotes were received for a snow push for the Loader. (1) Nick's Service \$4,000; (2) Redhead Equipment \$4,090; and (3) John Deere \$5,000.

**199/18** GH/TK to order 10' HLA 3500 Series snow blade for Payloader from Nick's Service for approximately \$4,000, as per quote March 7, 2018.

**CARRIED**

**200/18** GH/CM that the Town order a wood chipper for up to \$4,000.

**CARRIED**

**RQ** - Fire Department: Crew has been out on quite a few calls; the Natural Gas BBQ is in and on display at Wolseley Home Building Centre; quite a few tickets have sold already; haven't heard back from any other corporations regarding donations; working on specs for the New Fire Truck still.

**JJM** - Nothing to report.

**KD** - Last week a meeting was held of the Horticultural Society. They will be running an "Adopt a flower bed" program; some are in need of repair, more top soil required, etc.

- Sunday May 6<sup>th</sup> is a "Pitch In" day to meet at the Town Shop at 1PM to go around and collect and dispose of litter/debris around town.

**201/18** KD/CM that the Town of Wolseley support the "Pitch In" day on Sunday May 6, 2018 sponsored by Wolseley Horticultural Society, by supplying garbage bags and refreshments up to \$200.00.

**CARRIED**

- For information purposes, SUMA is now offering benefit programs for Volunteer Firefighters and First Responders (i.e. mental health services, PTSD, etc.)
- The Wolseley Lion's Club are requesting that a monetary commitment be set by the Town in order to apply for granting. Therefore, Councillor KD recommends the following resolution:

**202/18** KD/RQ that the Town of Wolseley supports the Wolseley Lion's Club Sportsplex Accessibility project at fifty per cent (50%) of the total project cost, up to \$60,000 (sixty thousand dollars).

**CARRIED**

- Courthouse: Councillor KD is examining ways of finding funds to complete the exterior stone work project; three (3) letters have been received from ratepayers indicating they've donated a significant amount of money to the Wolseley Heritage Foundation ("WHF") earmarked for the Courthouse; therefore, funds should be available at the WHF.

*Councillor JJM makes a Point of Order for clarification of Councillor KD comment that this council requires a paper trail.*

*Councillor CM requests a recorded vote:*

*Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ and CM.*

**203/18** KD/RQ Whereas the Town of Wolseley has obtained documents proving that significant funds have been donated to the Wolseley Heritage Foundation for the express purpose of supporting the Courthouse Project, the Town of Wolseley demands:

1. Immediate payment from the Wolseley Heritage Foundation to the Town of Wolseley the sum of \$50,000 (fifty thousand dollars) to be allocated by the Town of Wolseley to the Courthouse Project.
2. Full disclosure of all Wolseley Heritage Foundation financial activities related to the Courthouse Project.

3. Payment in full to the Town of Wolseley all funds collected by the Wolseley Heritage Foundation for use on the Courthouse Property Improvement Project.

*FOR: Councillors CM, RQ and KD*

*OPPOSED: Mayor GH, Councillors JJM, SS, and TK*

**DEFEATED**

*Mayor GH requests a recorded vote:*

*Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ and CM.*

**204/18**

KD/RQ that the Town of Wolseley forward documents to the RCMP for further investigation on the Wolseley Heritage Foundation Courthouse Funding.

*FOR: Mayor GH, Councillors RQ, JJM, SS, KD and TK*

*OPPOSED: ---*

*ABSTAINED: Councillor CM*

**CARRIED**

**SS** - Jamie St. Jean has been examining plans for a floating duck hutch; Councillor SS will touch base with him on that.

- Music Festival is on and is a great time.
- Passport clinic was on and approximately 68 people were involved with getting a passport or getting a renewal.
- The pond conditioner is more for dugouts and ponds, not lakes. We may have to research aerators.

**TK** - The comedian night was a success; the comedians are doing a Netflix tour and are planning to take six comedians on tour to do fundraising in small communities. Councillor TK is currently working out details to see if they will come out for a show on Saturday August 11 for the Wolseley 120 celebrations. Pledges have been made to bring the comedians in.

**205/18**

TK/CM to set up a separate ledger for receiving donations for comedy tour on August 11, 2018; subject to signed contract.

**CARRIED**

- The ball diamonds have been dragged and benches have been repaired; big thank you to Public Works. The grass needs to be cut at the grass diamond; the first two games are on following Thursday. Minor Ball has organized for Grenfell Septic to place an outhouse in the past; it is this year's recommendation to continue with that practice.

**206/18**

TK/JJM that the Town of Wolseley pay for the outhouse at Sportsplex grounds from Grenfell Septic at approximately \$150 per month.

**CARRIED**

- Soccer starts next Monday.

**GH** - Horticulture Society had a good turnout at the previous meeting; right now they are in the process for contacting businesses for flower pots; a schedule for watering hanging baskets is being set up; Rein's Greenhouse will be consulted for bedding plants; The Lion's Club will be maintaining the nature trail; May 17<sup>th</sup> is the next Horticulture Society meeting.

#### **UNFINISHED BUSINESS**

1. Sportsplex Fire Alarm Inspection - Update: *No Update.*

2. Fairly Lake Weed Control Solutions: *Discussed in Mayor & Councillor Forum.*

3. Tourist Booth Volunteer Group - Update: Both volunteer groups have been secured; Wolf Creek Friendship Centre Seniors will do Tuesdays and the Artisans and Writer's groups will do Wednesdays.

- Council discusses checking the Tourist Booth floor for mould/mildew and getting the Office Caretaker to give a good cleaning the Tourist Booth for the first time to open

**207/18** TK/JJM to hire Christina Bieber to clean the Tourist Booth for one time at \$160.00 to start off the season.

**CARRIED**

4. Associated Engineering - Water Street Sanitary Sewer Line Updates: Costs need to be tightened up; pipe would be dug in and Water Security Agency permits are required regardless.

**208/18** KD/RQ that the Town of Wolseley postpones the Water Street Sanitary Sewer Line project, pending grant availability.

**CARRIED**

5. 2018 Budget Updates: A final draft was presented to council.

**209/18** GH/CM to accept the final draft of the 2018 Budget as presented with a surplus of \$20,603.

**CARRIED**

#### **NEW BUSINESS**

1. DRAFT Bylaw No. 02-2018 Tax Rate Bylaw: Administrator presented a bylaw for the 2018 Tax Rates as follows:

- Uniform Mill Rate: 11.0000
- Mill Rate Factors:
  - Agricultural: 0.8525
  - Residential: 0.9825
  - Commercial/Industrial - Other: 1.3000
  - Commercial/Industrial - Resource: 1.3000
- Minimum Tax Land: \$560.00
- Minimum Tax Property: \$780.00

**210/18** RQ/KD to read for a first time this 2<sup>nd</sup> day of May, 2018, Bylaw No. 02-2018 a bylaw to provide for minimum tax, establish a uniform mill rate, and mill rate factors for tax year 2018.

**CARRIED**

**211/18** CM/SS to read for a second time this 2<sup>nd</sup> day of May, 2018, Bylaw No. 02-2018 a bylaw to provide for minimum tax, establish a uniform mill rate, and mill rate factors for tax year 2018.

**CARRIED**

**212/18** SS/CM to consider a third reading of Bylaw No. 02-2018 a bylaw to provide for minimum tax, establish a uniform mill rate, and mill rate factors for tax year 2018.

**UNANIMOUSLY CARRIED**

**213/18** RQ/JJM to read for a third and final time to adopt this 2<sup>nd</sup> day of May, 2018, Bylaw No. 02-2018 a bylaw to provide for minimum tax, establish a uniform mill rate, and mill rate factors for tax year 2018.

**CARRIED**

2. DRAFT Tender - Town Office Repairs & Maintenance: Administrator prepared and presented a draft tender for the shingling of the Town Office roof and replacement of the Office Window near the Administrator's desk.

**214/18** KD/TK to advertise Tender for the Town Office for repairs and maintenance as presented.

**CARRIED**

3. Smile & Wave 2018 Aerial Photography: Town Council is not interested in this opportunity.

4. 2018 Crack Sealing Repair Estimate: A quote was provided to Town Council for crack sealing the newly paved streets to keep them from further deterioration.

**215/18** GH/KD to hire Provincial Pothole and Paving to do crack sealing as per 2018 estimate at \$7,875.00 plus applicable taxes.

**CARRIED**

5. Surveying Estimates for Subdivision Proposal: Two quotes were received for surveying out three parcels at the Bradley Property to prepare for future development. Compass Geomatics and 20/20 Geomatics.

**216/18** RQ/TK to hire Compass Geomatics at approximately \$4,500 plus applicable taxes to survey out three parcels along Garnet Street service road as quoted.

**CARRIED**

6. Canada Summer Jobs Application/Agreement: Administrator made Council aware that the Town was notified that the Town is eligible for the Canada Summer Jobs grant for a total of \$1,316.00.

7. Provincial Paratransit Service Provider Meeting: For information purposes. Council recommends relaying this information to Gail Blaney of the Fleury Wagon Committee.

#### **COMMUNICATIONS**

1. Ron Lyke re: Wolseley Heritage Foundation and Court House: *Discussed in Mayor & Councillor Forum.*

2. Saskatchewan Heritage Foundation re: Grant Application: *Discussed in Mayor & Councillor Forum.*

3. Wolseley Curling Club re: Curling Rink Operations: The 10-year lease agreement was reviewed and suggested to amend some parts of it to reflect how we are currently operating.

4. Wayne Schick re: Wolseley Heritage Foundation and Court House: *Discussed in Mayor & Councillor Forum.*

5. Hilderman Holdings re: Wolseley Heritage Foundation and Court House: *Discussed in Mayor & Councillor Forum.*

#### **IN CAMERA**

**217/18** SS/CM to go In Camera at 9:30PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) 2018 Employee Performance Reviews; 2) 2018 Wages/Salary Reviews; and 3) Seasonal Staff re: Return to Work. Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ, CM and Administrator CQ.

**CARRIED**

**218/18** TK/CM to go out of In Camera at 10:23PM.

**CARRIED**

1. 2018 Employee Performance Reviews:

**219/18** TK/JJM to table 2018 Employee Performance Reviews.

**CARRIED**

2. 2018 Wages/Salary Review:

**220/18** JJM/SS to table 2018 Wages/Salary review.

**CARRIED**

3. Seasonal Staff re: Return to Work:

**221/18** CM/JJM to offer Landon Dickie his position back for Public Works as seasonal maintenance operator for 2018 season at \$16.00 per hour.  
**CARRIED**

4. Wolseley & District Sportsplex Caretaker Contract:

**222/18** SS/RQ to advertise tender for Sportsplex Caretaker Contract for 2018-19.  
**CARRIED**

**ANNOUNCEMENTS**

- Next Regular Meeting of Council - Wed May 16, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

**ADJOURNMENT**

**223/18** JJM that the meeting be adjourned at 10:28PM.  
**CARRIED**

*Gerald Hill*  
\_\_\_\_\_  
Mayor

*Candice Quintyn*  
\_\_\_\_\_  
Administrator