

**TOWN OF WOLSELEY  
MINUTES  
MAY 03, 2017**

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The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on May 03, 2017 at 7:00PM.

**PRESENT:**

Mayor Gerald Hill (GH)	Councillor Troy Kyle (TK)
Councillor Stephen Scriver (SS)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
Administrator Candice Quintyn (CQ)	Councillor Chris McBride (CM)

**ABSENT:**

**CALL TO ORDER**

A quorum being present, Mayor Hill called the meeting to order at 6:57PM.

**AGENDA**

152/17 CM/SS that the Agenda be adopted as presented.

**CARRIED**

**MINUTES**

153/17 KD/RQ that the minutes of the Regular Meeting April 19, 2017 be approved as amended.

**CARRIED**

**ACCOUNTS**

154/17 SS/TK that cheque #'s 15419 to 15426 totaling \$9,190.50 be ratified.

**CARRIED**

155/17 CM/KD that cheque #'s 15427 to 15466 totaling \$38,853.98 be approved, with the exception of cheque # 15464 totaling \$468.11.

**CARRIED**

*Councillor RQ declares a pecuniary interest and leaves the meeting at 7:11PM.*

156/17 SS/CM that cheque # 15464 payable to Wolseley Service Ltd. totaling \$468.11 be approved.

**CARRIED**

*Councillor RQ returns to the meeting at 7:11PM.*

**COURTHOUSE ACCOUNT**

*There are no accounts to approve at this time.*

**REPORTS OF ADMINISTRATION**

1. APRIL BANK RECONCILIATION: Administrator prepared and presented bank reconciliation and notes for the period ending April 30, 2017 for council's review.

157/17 JJM/KD that the Bank Reconciliation and notes for the period ending April 30, 2017 be approved as presented.

**CARRIED**

2. PROVINCIAL GOVERNMENT re: GRANTS IN LIEU OF TAXES - UPDATE: As per letter from the Minister of Government Relations, the Town of Wolseley will still be receiving the municipal surcharge from SaskPower Corporation. The only payments that will be discontinued from the Town are SaskEnergy municipal payments. In 2016-17 fiscal year, the Town received the following payments:

- SaskPower payment in lieu - \$0 (has never been paid);
- SaskEnergy municipal payment - \$22,168.00 Discontinued;
- SaskPower municipal surcharge - \$44,734.04 Continued in 2017-18.

In summary, the Municipal Revenue Sharing is down \$16,570, and the SaskEnergy municipal payment is discontinued effective April 1, 2017 which would have brought in approximately \$20,000; therefore, total revenue loss for the Town of Wolseley is nearly \$40,000.

3. CEMETERY ADMINISTRATION - POTENTIAL SOFTWARE UPGRADE: The Town of Wolseley currently operates the Cemetery Administration system on a not-so-user-friendly DOS based program. To upgrade to a Windows based system, it would cost the Town \$395.00 plus applicable taxes. Training for this product is provided with the purchase price and will be scheduled upon receipt of the signed quote. Administrator recommends the upgrade in order to fully go through the cemetery database and clean it up. Should council decide to upgrade the software, Administrator recommends that the office should be closed to the public during training to minimize interruptions.

**158/17** GH/CM that the Town of Wolseley upgrades the Cemetery Administration system from MuniSoft at a cost of \$395.00 plus applicable taxes, as per quote dated April 28, 2017.

**CARRIED**

**159/17** GH/JJM that Administrative staff post in advance of when the Town Office will be closed to the public during training for the installation and upgrade of the Cemetery Administration system.

**CARRIED**

4. SNC-LAVALIN re: PROPOSED BROADVIEW PROJECT - UPDATE: Administrator has been in touch with a contact at SNC-Lavalin regarding coming to council to introduce the proposed Broadview potash project. They were unable to attend the May 3<sup>rd</sup> meeting due to prior commitments; however, they will be looking at May 17<sup>th</sup> as an option to attend and will get back to us to confirm.

**MAYOR & COUNCILLOR FORUM**

TK - Eighteen volunteers were at the Tourist Booth this past Saturday to assist with a major cleanup effort. A large portion of the interior is painted, but needs more paint. A few items such as repairing screen on door, replace lights, put a mirror in the washroom, and get the wiring relocated for the surveillance system have to be done yet. Councillor TK will contact Dolter's Electric to relocate wiring. Outdated items on the shelves were recycled. The flooring looks bad; Chans Perra has agreed to install linoleum pro bono. Councillor TK can get new Linoleum through the Lumberyard for half price, which would be under \$1,000.

*Councillor JJM requests a recorded vote:*

**160/17** TK/JJM that the Town of Wolseley replace floor covering with linoleum at the Tourist Booth for up to \$1,000.00; with Perra Flooring installing the new linoleum pro bono.

FOR: Mayor GH; Councillors CM, JJM, SS, TK and KD

OPPOSED: Councillor RQ

**CARRIED**

- Baseball starts tomorrow night.
- Courthouse: Councillor TK is getting quotes for the painting of the cupola and should have something together by next meeting.

SS - Councillor SS attended an Eco Museum conference, which he felt was unproductive, but there was no cost to the Town. He gathered Eco Museum reading materials anyway to look through.

- The archives have had forty-eight requests for information about relatives lately.
- The funds received through grant for archives will be used towards archival storage supplies.
- Councillor SS will work on a proposal for watering flowers and bring back to council.

KD - *Nothing to report.*

JJM - Governance and Community Development are working on a few things; nothing to report at this time.

RQ - *Nothing to report.*

- CM** - Public Works will be flushing sewers this week. They had to get ACME Environmental out to jet the main sewer line on Varennes Street due to build up. Foreman Schneider is attending courses today and tomorrow to earn CEU's to keep his operator certificate current and valid. Mobile Paving and Municipal Utilities have been booked for projects this summer.
- As for Yard Waste Pickup, no cardboard boxes will be accepted with yard debris in them, as they are recyclable. If Public Works comes across boxes, notices will be posted on the boxes. Reminders can be put on the web and Facebook page. The Landfill is looking good, it is a little slow right now, but will pick up in activity soon.
  - Golf Course Annual General Meeting was held recently. The membership has doubled. President is Grant Laverdiere, Vice President is Lyle Laverdiere and Secretary is Madeline Dunn. Membership fees remain the same. There will be a Golf Clinic held if there is enough interest to host one. The Club will again be doing a Men's Skins night on Friday evenings, and a Ladies Night on Thursday evenings. A liquor permit will be in place for the season. The first tournament is scheduled for July 1<sup>st</sup>. Howie Hess remains as the grounds maintenance; Dan McKenna is communications. The Golf Club is looking at building a deck, and tinning the roof as projects this year.
- GH** - Regina Qu'Appelle Health Region (RQHR) meeting at 10:00AM this morning to meet the new facility manager and discuss previous items. Representation from the RM was there as well. Some of the projects they are looking at this year is the hospital sprinkler system install that will be a dry system and will tie in to Lakeside. Other projects they would like to do later this year is relocating the clinic to the lower level of the hospital; as well as have an electronic medical records system installed. Relocating offices and opening rooms will be completed. Dr. Don Pebane is taking two weeks holidays this summer, and RQHR has locums in place to cover. Everyone was in agreement to keep having quarterly meetings to keep communication open.
- Courthouse: recommendations regarding the financials report were presented by Mayor GH to council for review. Administrator noted the GST portion still has to be included in order to get the true cost of what funds Central Services has sent to the Town of Wolseley. The Town cannot forward GST to the Federal Government for the GST Rebate as that would be double-dipping. Central Services has already paid the GST portion back to the Town, and is taken off of the \$300,000 grant amount every time we are reimbursed for expenses.
  - Administrator supplied council with a package from Denton Keating regarding the next steps for the Wolseley & District Hospital Trust Fund. As the package is lengthy, it was not put on the agenda for this meeting as council should review. Mayor GH recommends the Town send the package to the Town's solicitor for an independent review.

*Councillor RQ requests a recorded vote:*

**161/17**

JJM/TK that the Town of Wolseley sends the Wolseley & District Hospital Trust Fund package recently received from Denton Keating dated May 1, 2017 to the Town's solicitor for an independent review.

FOR: Mayor GH; Councillors JJM and TK

OPPOSED: Councillors CM, KD, SS and RQ

**DEFEATED**

**UNFINISHED BUSINESS**

1. Risk Evaluation Report re: SGI Canada: Administration is working on tender package for the boiler room at the Sportsplex.
2. Policy No. 22.1 - No Harassment Policy: The No Harassment Policy was tabled from the previous meeting. The Governance Committee has not yet had a chance to review the policy, and therefore will be tabled to the next regular meeting.
3. Robert Taylor re: Richmond Street Lot: *Nothing to report.*

4. Xplornet Communications re: Possible Purchase or Lease of Lot:  
*Nothing to report.*

**NEW BUSINESS**

1. Bylaw No. 02-2017, a bylaw to Appoint Bylaw Enforcement Officers: As per previous meeting, the Commissionaires South Saskatchewan have been appointed to commence Bylaw Services for the Town of Wolseley.

**162/17** SS/RQ that Bylaw No. 02-2017, a bylaw to appoint bylaw enforcement officers be read a first time this 3<sup>rd</sup> day of May, 2017.

**CARRIED**

**163/17** KD/CM that Bylaw No. 02-2017, a bylaw to appoint bylaw enforcement officers be read a second time this 3<sup>rd</sup> day of May, 2017.

**CARRIED**

**164/17** SS/RQ that Bylaw No. 02-2017, a bylaw to appoint bylaw enforcement officers be read all three times and considered adopted in one duly convened meeting this 3<sup>rd</sup> day of May, 2017.

**DEFEATED**

*Motion defeated as it must be unanimous of council to read a bylaw all three times and adopt in one duly convened meeting, pursuant to Section 28.2 of Bylaw No. 03-2016.*

**COMMUNICATIONS**

1. Lawrence and Florence Rein re: Tax Abatement Request:

**165/17** GH/SS that the Town of Wolseley waive property taxes on Roll 568 000 for one year.

**DEFEATED**

2. Northern Natural Processing re: Request to Waive Outstanding Charges:

**166/17** TK/RQ that the Town of Wolseley waive the outstanding balance on Tax Roll #554 000 as requested in the correspondence dated April 18, 2017 from the legal land owners.

**DEFEATED**

3. Wolseley Artisan Guild re: Request to Hang Art Banners: Artisan Guild would like to do a centennial project of hanging art banners on the street light poles. Council requests additional information regarding the size and number of art banners, cost of hangers, etc. Council has directed Councillor SS to get in touch with the Artisan Guild for this information.

4. Florence Shoenberger re: Cenotaph Caragana Hedge: Councillors JJM and SS will assess the situation and make recommendation on how best to proceed with tidying up the caraganas.

5. Anthony Gatward re: Concern for Beaver Population: Beavers are taking trees behind the area of Mr. Gatward's residence. Pest Control will be contacted to assess the situation and address Mr. Gatward's concerns.

6. Southeast Regional Library re: Province Reinstated Funding: For information purposes.

7. RCMP Indian Head Detachment re: Community Policing Report: For information purposes.

**IN CAMERA**

**167/17** CM/TK to go In Camera at 8:24PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: Edward and Cathy Dureault re: Potential Lot Purchase. Parties Present: Mayor GH; Councillors CM, RQ, JJM, KD, SS, and TK; Administrator CQ.

**CARRIED**

**168/17** RQ/CM to go out of In Camera at 8:33PM.

**CARRIED**

Edward & Cathy Dureault re: Lot Purchase Inquiry:

*Councillor JJM requests a recorded vote:*

**169/17** TK/CM that the Town of Wolseley accept Edward and Cathy Dureault's counter offer for 205 Birch Street, legally described as Lot 8 Blk/Par 37 Plan G5647 Ext 0 (Surface Parcel# 108559637) for a sale price of \$7,500.00 on the condition that no tax abatement can be applied for as well as no taxes levied on the said lot for 2017.

FOR: Councillors CM, RQ, KD, SS and TK  
OPPOSED: Mayor GH; Councillor JJM

**CARRIED****IN CAMERA**

**170/17** CM/SS to go In Camera at 8:38PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: Administrator Performance Review. Parties Present: Mayor GH; Councillors CM, JJM, TK, KD, and SS.

**CARRIED**

*Councillor RQ leaves the meeting at 8:38PM.*

*Councillor SS is appointed to take notes as Administrator leaves the meeting at 8:42PM.*

**171/17** CM/KD to go out of In Camera at 8:50PM.

**CARRIED**

**172/17** GH/TK to have Councillor Stephen Scriver present the Administrator's evaluation to Candice Quintyn on May 4, 2017.

**CARRIED****ANNOUNCEMENTS**

- *Tentative Closed Budget Meeting - Wednesday May 10, 2017 at 7:00PM at the Council Chamber;*
- *Next Regular Meeting of Council - Wednesday May 17, 2017 at 7:00PM at the Council Chamber.*

**ADJOURNMENT**

**173/17** TK that the meeting be adjourned at 8:55PM.

**CARRIED**

Gerald Hill

Mayor

Candice Quintyn

Administrator