

**TOWN OF WOLSELEY
MINUTES
MAY 16, 2018**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on May 16, 2018 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Scriver (SS)	Councillor Ken Drever (KD)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	Councillor Troy Kyle (TK)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

224/18 CM/SS that the Agenda be adopted as amended.

CARRIED

MINUTES

225/18 KD/RQ that the minutes of the Regular Meeting May 02, 2018 be approved as amended.

CARRIED

ACCOUNTS

226/18 CM/SS that cheque #'s 16434 to 16441 totaling \$8,567.35 be ratified.

CARRIED

Councillor TK enters the meeting at 7:05PM.

227/18 RQ/TK that cheque #'s 16442 to 16462 totaling \$44,421.32 be approved.

CARRIED

228/18 KD/CM that the Statement of Financial Activities detailed for the period ending April 30, 2018 be approved as presented.

CARRIED

REPORTS OF ADMINISTRATION

Nothing to report.

MAYOR & COUNCILLOR FORUM

CM - Golf Course: looking at purchasing a used tractor for pulling the reel mower. The Town has budgeted \$5,000 for the Golf Course to assist them with that purchase.

229/18 CM/TK to forward the Wolseley Golf Club \$5,000 (five thousand dollars) as budgeted for local grant from the Town of Wolseley.

CARRIED

- Public Works: Top soil was ordered from Lyke Farms at \$16.00 per yard. Other suppliers were sourced and Lyke Farms was the cheapest rate.
- The water pump is set up at the Court House for watering.
- The water has been turned on at the Tourist Booth and Beach Washrooms.
- Scantronics is coming to camera the two reservoirs at the Water Treatment Plant on Monday.
- Acme Environmental was out to unblock the levelling pipe between the two cells at the Lagoon.
- The sewer lines have been flushed.

- Foreman would like to start exercising valves and flushing hydrants next week; notice will go out to the public to expect reduced pressure and maybe brown coloration in the water.
- Grass cutting has started and picnic tables have been put out.
- Town should think about putting a water restriction on due to dry conditions.
- The light was installed at the intersection of Poplar and Gordon near the west crossing.
- The 8" sewer line on Gordon is scheduled to be relined in the fall.
- Public Works has been busy watering trees.
- Quote from Ennis Equipment to repair intersection at Front Street and Garnet Street near the co-op was received. The quote was for discussion purposes only; will get other quotes.
- Sportsplex: A group of volunteers switched out all eight (8) toilets and about 75% of the ceiling tiles are replaced. The quote from Dolter's Electric changed due to codes and material costs. Proposed works includes installation of a three-phase panel box (100 amps) to time keeper's box and continue down wall to upgrade the electrical. Town will need to seek other quotes.

RQ - Fire Department: Final specs for the New Fire Truck were distributed. Councillor RQ expresses confidence to send the down payment for the truck now that the specifications are in order.

230/18 RQ/CM to send down payment of \$300,000 (three hundred thousand dollars) to Fort Garry Fire Trucks, according to revised specifications received May 16, 2018 (Quote ID# 18LS10-0006).

CARRIED

- The SaskEnergy Natural gas BBQ is on display at the Lumberyard.

231/18 RQ/KD to place Fire Ban for the Town of Wolseley to include open pit fires and fireworks; in conjunction with and for the duration same as Provincial Fire Ban.

CARRIED

- Two fire calls were missed due to low man power. One call was for Carry The Kettle First Nation, the other was three (3) miles west of Summerberry that Grenfell Fire Department responded to. That's why we received an invoice for Mutual Aid from the Town of Grenfell. It is a busy time of year.

JJM - Nothing to report.

KD - Sewer Line pipe was forgotten on the initial quote. This will be an additional \$4,800 which will bring the quote up to \$134,118 for the Water Street Sanitary Sewer Line.

- A draft RFP was presented for the Water Street Bridge Replacement. The hope is to get this project organized to a point where both the Sanitary Line and the Bridge Replacement can be applied together for granting.

232/18 KD/CM to accept the draft Request For Proposal ("RFP") for the Water Street Bridge Replacement, deadline to be July 13, 2018.

CARRIED

233/18 KD/RQ to send Request For Proposal to Jim Zacaruk, Fred Thue, Greg Anderson and Associated Engineering.

CARRIED

SS - Town Hall/Opera House Basement Electrical Upgrade tender documents have been prepared.

234/18 SS/KD to accept and advertise Tender for Town Hall/Opera House Basement Electrical Upgrades.

CARRIED

- Artisans had a meeting and discussed having local art on banners around the lake; discussed "Art in the Park" as part of the Wolseley 120 celebration, by perhaps having art in the Court House grounds.
- The ducks are thriving; growing quickly.

- Music Festival finale was wonderful.

TK - For the Wolseley 120, they are planning to have Mitchell Dureault playing violin in the Court House grounds; wondering if Public Works would have time to scrape and paint the porch same color as the cupola.

- Soccer and Baseball are in full swing; all fields are being utilized.
- Someone has been secured for organizing the parade; it is coming together.
- Tourist Booth: Joel Beliveau checked and didn't see any sign of mould; however, there is a musky smell.

GH - Communities in Bloom ("CiB") will be meeting tomorrow evening.

- About 10-12 people were on hand for the 'Pitch In' day. This went very well; there wasn't too much garbage around; Mayor GH expresses thanks to those who helped 'Pitch In'.
- This year, CiB is doing an Adopt a Bed program; the Town set aside funds for assisting this program in the 2018 fiscal budget.

235/18 GH/TK to forward \$3,000 grant to the Wolseley Horticulture Society as part of Communities in Bloom funding.

CARRIED

CM - Seasonal accepted councils offer to come back to work.

236/18 CM/RQ to ratify hiring Landon Dickie back as seasonal maintenance operator at \$16.00 per hour.

CARRIED

KD - Jubilee Court Financial Statements were presented. A net loss was realized for 2017 due to building maintenance; the boiler was a larger expense.

237/18 KD/SS to accept 2017 unaudited financial statements for Wolf Creek Jubilee Court.

CARRIED

UNFINISHED BUSINESS

1. Sportsplex Fire Alarm Inspection - Update: *Nothing to report.*
2. Review: Wood Chipper: Council discusses getting more quotes; there is \$1,500 budgeted for rental; It was suggested to get a quote from Joel Kempfer to see how much he would charge to rent his chipper. More research is required.
3. Outdoor Cigarette Ash Urn Quotes: Two quotes were gathered from online: Wolseley Home Building Centre and Uline. As we will require three urns, it was suggested to see if the lumberyard could get a better quote.

238/18 KD/SS to get quote for three (3) cigarette ash urns from Wolseley Home Building Centre.

CARRIED

NEW BUSINESS

1. Wolseley Landfill: The Ministry of Environment ("MoE") no longer permits, authorizes, or approves the construction of any new waste disposal cells unless they are engineered and constructed to best management practices. There are questions that need to be answered; the Town needs to find out the regulatory process regarding permitting; The Town will be investigating options on how best to proceed.

239/18 GH/CM to send letters to all local contractors that effective June 1, 2018 construction demolition materials will no longer be accepted due to landfill capacity and Ministry of Environment regulations.

CARRIED

2. DNE Resources re: Energy Consultation - Natural Gas: Council is not interested at this time.
3. Spencer Ennis re: 200 Spruce Street Tax Exemption Request:

240/18

RQ/CM to enter into an agreement with Spencer Ennis at 200 Spruce Street for a Municipal Tax Exemption of 100% for 2018 and 50% for 2019.

CARRIED

*New Business to be continued...
Mayor & Councillor Forum continued*

GH & JJM - Hospital update: The hospital is expected to be reopened mid to end of July. They have secured a doctor and nurses; right now they are working on replenishing pharmaceuticals for operations.

New Business continued...

4. Town Office Repairs and Maintenance - Tender Review: One tender application was received for shingling the roof and replacing one Town Office window.

241/18

CM/RQ to accept Beliveau Construction's tender for the Town Office Repairs and Maintenance for quoted price \$1,841.71.

CARRIED

5. Myles Morrison Comedy re: Contract Review: Council reviewed the contract and there are some changes to be done. Councillor TK will work out the details and bring back to council. Vance Weber raised enough funds to bring the comedians in for the Wolseley 120 celebration.

COMMUNICATIONS

1. Ministry of Government Relations re: SaskEnergy Municipal Surcharge: The SaskEnergy Municipal Surcharge is being reinstated; however, if municipalities wish to opt out of receiving access to this grant, they must notify the Government in writing by the end of the month. The Municipal Surcharge would no longer be charged on the SaskEnergy billings within the Town of Wolseley.

242/18

TK/CM that the Town of Wolseley Council will opt out of receiving access to the SaskEnergy Municipal Surcharge.

CARRIED

2. RCMP Indian Head Detachment re: Community Policing Report: For Information Purposes.
3. Compass Geomatics re: Proposed Subdivision: For Information Purposes. Proposed sketches were distributed for the three parcels the Town is wishing to subdivide out of what's known as "The Bradley Property".
4. Chantara McConnell & Kolby Lindgren re: Wedding July Long Weekend: For information purposes. Intentions for the wedding over the July long weekend are to park campers at the Sportsplex for the night of June 30th.
5. Wolseley Heritage Foundation re: Courthouse Project: A letter was received from the Wolseley Heritage Foundation regarding the Courthouse.

243/18

JJM/KD that Town Council requests any funds held in trust for the Court House Project by the Wolseley Heritage Foundation be transferred to the Town of Wolseley.

Councillors CM and RQ abstained.

CARRIED

- 244/18** TK/SS to accept that the \$6,000 (six thousand dollar) advance to the Courthouse Fundraising Committee, administered by the Wolseley Heritage Foundation, was a non-repayable donation as the event was cancelled due to unforeseeable circumstances beyond the control of any of the parties involved, and that the Wolseley Heritage Foundation acted in accordance with proper and appropriate practice.

Councillors KD, CM and RQ abstained.

CARRIED

IN CAMERA

- 245/18** CM/SS to go In Camera at 9:41PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following: 1) 2018 Tourist Booth Contract Applicants; 2) Seasonal Staff re: Return to Work; 3) 2018 Wages/Salary Reviews; and 4) 2018 Employee Performance Reviews. Parties Present: Mayor GH, Councillors TK, SS, KD, JJM, RQ, CM and Administrator CQ.

CARRIED

- 246/18** TK/CM to go out of In Camera at 9:59PM.

CARRIED

1. 2018 Tourist Booth Contract Applicants:

- 247/18** TK/CM to award the 2018 Tourist Booth Contract to Liam Tittle at \$2,000 per month as quoted, starting Friday May 18, 2018.

CARRIED

2. Seasonal Staff re: Return to Work:

- 248/18** GH/JJM to reply to seasonal applicant that no vacant positions are available at this time.

CARRIED

3. 2018 Wages/Salaries Review:

- 249/18** GH/TK to increase the following wages to the following Town of Wolseley staff members, retroactive to January 1, 2018:

- Angela Robertson \$22.60 per hour;
- Mark Smith \$22.60 per hour;
- Garth Domokos \$20.73 per hour; and
- Leighton Baran \$15.05 per hour.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Jun 06, 2018 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

- 250/18** JJM that the meeting be adjourned at 10:04PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator