

**TOWN OF WOLSELEY
MINUTES
MAY 17, 2017**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on May 17, 2017 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Troy Kyle (TK)
Councillor Stephen Scriver (SS)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Randy Quintyn (RQ)	Councillor Ken Drever (KD)
Administrator Candice Quintyn (CQ)	Councillor Chris McBride (CM)

ABSENT:

CALL TO ORDER

A quorum being present, Mayor Hill called the meeting to order at 6:58PM.

AGENDA

174/17 CM/JJM that the Agenda be adopted as presented.

CARRIED

MINUTES

175/17 JJM/KD that the minutes of the Regular Meeting May 03, 2017 be approved as presented.

CARRIED

ACCOUNTS

176/17 RQ/JJM that cheque #'s 15467 to 15473 totaling \$7,982.28 be ratified.

CARRIED

177/17 CM/SS that cheque #'s 15474 to 15498 totaling \$18,991.98 be approved.

CARRIED

178/17 TK/KD that the Statement of Financial Activities detailed for the period ending April 30, 2017 be approved as presented.

CARRIED

COURTHOUSE ACCOUNT

There are no accounts to approve at this time.

REPORTS OF ADMINISTRATION

1. 2017 BUDGET - UPDATE: Administrator has been working on the 2017 Budget. Administrator would like to tentatively schedule ~~Wednesday May 31~~ Monday June 05 as a closed special budget meeting at 7:00PM in the Council Chamber.
2. CEMETERY ADMINISTRATION SYSTEM - UPDATE: The Town of Wolseley will be upgrading the Cemetery Administration system on Tuesday, May 23 at 1:00PM and we are told it should only take one hour to complete. Therefore, the Town Office will be closed to the public on Tuesday May 23rd from 1:00PM to 2:00PM. The individual from MuniSoft does a webinar and installs the new system via remote access.
3. SNC-LAVALIN re: PROPOSED BROADVIEW PROJECT - UPDATE: Approximately 6 or 7 individuals from SNC-Lavalin have been scheduled to attend the June 07, 2017 council meeting to discuss the Golden Fortune Potash Mine, a proposed Broadview project. Administration seeks whether council would like to relocate the meeting to the lower level of the Town Hall/Opera House for that meeting.

179/17 SS/JJM to move the June 07, 2017 regular council meeting to the lower level of the Town Hall/Opera House at 7:00PM.

CARRIED

MAYOR & COUNCILLOR FORUM

- TK** - The Tourist Booth flooring is being taken out and new linoleum is being loose laid on top; this should be completed tomorrow (May 18). New LED lights were installed in the interior of the Tourist Booth. The brochure racks are hung, and the diaper change station was installed. The security system needs attention, Councillor TK will get a quote from SecurTek.
- The Wolseley Heritage Foundation (WHF) has donated a trailer to the Town of Wolseley to use for watering flowers. They are asking the Town to register the trailer; however, we will look at this more when there is more information about the trailer.
- SS** - There was a beaver on the spillway the other day; someone put a pallet against the step so the beaver could crawl back in to the lake. He was gone the next morning.
- The Artisan Guild is not doing banners this year; however, there were alternative projects mentioned but nothing was determined.
 - Flags were ordered for the Cenotaph.
- KD** - Care Home board met last week. Ennis Equipment will be filling the hole. Councillor KD questioned the grass cutting, as Public Works did some last year. Administration will talk to Foreman.
- Ennis Equipment provided the Town with a quote for the drainage over by the Care Home area on Poplar Street. The quote to do a line bore is \$9,500 + taxes to move the water to where it should go.
 - The Care Home lots have a June 30 deadline to be completed. Council discusses the drainage at the lots. Mayor GH discusses clay for use for a back alley.
 - No update with Water Street Bridge request for proposal.
- JJM** - Councillor JJM starts off with a big thank you to Public Works for being on top of everything, working on hangers for flower baskets, etc. Absolutely fantastic, can't say enough good things about them. The flowers are being picked up first week of June; the watering schedule is almost complete for volunteers watering one week at a time; the flowers at the Tourist Booth will be the responsibility of the Tourist Booth Attendant.
- Cenotaph bushes: there was a group out to look at the caraganas and lilac trees at the cenotaph, the lilacs in the front of the sidewalk could be trimmed; otherwise it looks quite nice, nothing wrong with it, and will just leave it as is.
 - Councillor JJM talked to Public Works to get the lights in the Bell Tower on a timer to fit in for Canada Day; in addition to this, Councillor JJM requesting from council to get lights for the Swinging Bridge, which can come out of the Flower budget. Rope lights can be put on a timer in coordination with the fountain. Home Hardware has 150' lights, so we would require 4 rolls at \$200/ea for approximately \$800 total. We would need them ordered right away as they take 3-4 weeks to come in.

180/17 JJM/SS to purchase four rolls of 150' (one hundred fifty foot) rope lighting for the Swinging Bridge from Home Hardware for a price up to \$900.00

CARRIED

- On the discussion of new businesses coming to Town or new business owners taking over businesses; Councillor JJM feels the Town should do something to welcome them to Town. Recognition from the Town would be good to businesses.

181/17 CM/TK that new businesses and new owners of businesses are welcomed to the Town of Wolseley with a gift up to \$100.00 per business.

CARRIED

RQ - There was one fire call this spring this year, so far. Everything has been going well.

CM - Public Works has been busy flushing hydrants, cutting grass and picking yard debris.

GH - The National Trust Foundation 'This Place Matters' crowdfunding initiative has been brought to Council's attention through the Wolseley Heritage Foundation ("WHF"). WHF can submit an application for the Town Hall/Opera House as they are a non-profit organization, but because they do not own the building, they are requesting a letter of support from the Town. The potential project would be replacing the cedar shakes on the roof. There is no cost to the Town for applying; it is simply a chance to win up to \$60,000 for the National Prize.

182/17 GH/JJM that the Town of Wolseley authorize Wolseley Heritage Foundation to submit and carry out the project for the 'This Place Matters' competition with the National Trust.

CARRIED

- Mayor GH had a quick meeting with an individual from U of R regarding healthy aging in place. They are working on one last component. It is quite interesting, and they've left some information for council to review. Additional reporting will be forthcoming once this final component is complete.

UNFINISHED BUSINESS

1. Risk Evaluation Report re: SGI Canada: Administration is working on tender package for the boiler room at the Sportsplex. Nothing further to report.
2. Policy No. 22.1 - No Harassment Policy: The No Harassment Policy was tabled from the previous meeting. The Governance Committee has not yet had a chance to review the policy, and therefore will be tabled to the next regular meeting.
3. Robert Taylor re: Richmond Street Lot: *Nothing to report.*
4. Bylaw No. 02-2017, a bylaw to Appoint Bylaw Enforcement Officers: As per previous meeting, the Commissionaires South Saskatchewan have been appointed to commence Bylaw Services for the Town of Wolseley.

Councillor TK requests a recorded vote:

183/17 SS/JJM that Bylaw No. 02-2017, a bylaw to appoint bylaw enforcement officers be read a third time and adopted this 17th day of May, 2017.

FOR: Mayor GH; and Councillors CM, RQ, JJM, KD, SS
OPPOSED: Councillor TK

CARRIED

NEW BUSINESS

1. Application for Building Permit - 106 Blanchard St S: An application has been made to reconstruct a carport due to extensive water damage.

184/17 CM/RQ to approve the Application for Building Permit for 106 Blanchard Street South, to reconstruct a carport.

CARRIED

2. DRAFT 2016 Financial Statements prepared by Sensus:

185/17 RQ/SS to approve Draft 2016 Financial Statement as presented by Sensus auditors.

CARRIED

3. Denton Keating re: The Wolseley & District Health Foundation: Administrator discusses that the Town needs to appoint two trustees for the Health Foundation in order to continue with setting up the Trust; some members of council have questions about the Trust Declaration and would like to clarify these with Denton Keating. Denton has mentioned he will only meet with the Town and RM together.

Councillor JJM requests a recorded vote:

186/17 GH/RQ that the Town of Wolseley go with Denton Keating's recommendations for appointing Norm Ross Hicks and Enid Bateman to the Wolseley & District Health Foundation.

FOR: Mayor GH; and Councillors CM, RQ, KD, SS
OPPOSED: Councillors JJM and TK

CARRIED

187/17 CM/SS that the Town of Wolseley council agree pay the Miller Thomson LLP outstanding account balance for the Wolseley & District Health Foundation out of the CIBC Cash Account.

CARRIED

4. Beach Washrooms Caretaker - Tender Opening:

Councillor TK declares a pecuniary interest and leaves the meeting at 8:58PM.

- Two tenders were received for the Caretaker contract at the Beach Washrooms; Carly Kyle & Grant Laverdiere \$2,400/month; and Trevor & Kim Baran \$1,050/month.

188/17 RQ/CM to accept Trevor and Kim Baran's Tender for the Beach Washroom Caretaker contract for the year 2017, at their bid price of \$1,050.00 per month.

CARRIED

5. Wolseley Courthouse Sump Pump Installation - Tender Opening: No tenders were received for the Wolseley Courthouse Sump Pump Installation project. Council directs Public Works to install the sump pump at the Courthouse.

COMMUNICATIONS

1. Bob Miller re: Inquiry for Building a Shed subject to Purchase of Lot:

Councillor JJM requests a recorded vote:

189/17 SS/CM that construction of a metal clad building be approved in principle with a twenty-foot (20') setback adjacent to the Schneider Place street allowance for 214 Oak Street.

FOR: Mayor GH; and Councillors CM, RQ, KD, SS
OPPOSED: Councillors JJM and TK

CARRIED

2. Leighton Baran, Cam Perras, and Darwin Schneider re: Request to Build Approach for Back Alley Access:

190/17 CM/JJM that the Town build an approach at the south end back alley between Oak Street and Ash Street for access for surrounding residents.

CARRIED

3. Jenna Parker re: Portable Bathrooms at Ball Diamonds: Councillor TK found information that for renting portable bathrooms from Grenfell Septic, it costs \$150/month per bathroom to rent plus \$25 delivery and taxes.

191/17 RQ/JJM to rent one portable bathroom from Grenfell Septic Services at a cost of \$150.00 per month plus delivery and applicable taxes for one month to use at the Ball Diamonds.

CARRIED

IN CAMERA

192/17 CM/RQ to go In Camera at 9:27PM pursuant to Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* and as some of the following items concern long-range or strategic planning: Xplornet Communications re: Possible Purchase or Lease of Lot; Laurie Stringer re: Cenotaph; and, Summer Employment Recommendations. Parties Present: Mayor GH; Councillors CM, RQ, JJM, KD, SS, and TK; Administrator CQ.

CARRIED

193/17 CM/SS to go out of In Camera at 10:03PM.

CARRIED

Xplornet Communications re: Possible Purchase or Lease of Lot:

Councillor RQ requests a recorded vote:

194/17 GH/SS to allow Xplornet Communications to drill sample holes for soil testing at the Lot 01 Blk/Par 22 Plan 35900 site at their cost and request that a copy of the report be sent to the Town of Wolseley.

FOR: Mayor GH; Councillors JJM, KD, SS and TK
OPPOSED: Councillors CM and RQ

CARRIED

Laurie Stringer re: Cenotaph:

195/17 GH/RQ that Mayor GH and Councillor JJM meet with Caretaker and address concerns at the Cenotaph.

CARRIED

Summer Employment Recommendations:

196/17 KD/CM to hire Riley McCabe, effective immediately, for the Public Works Seasonal Maintenance Operator position at \$14.00 per hour.

CARRIED

197/17 RQ/TK to hire Landon Dickie, effective immediately, for the Public Works Summer Student Maintenance Operator position at \$12.50 per hour.

CARRIED

198/17 TK/SS to hire Zoe Tittle, effective immediately, for the Summer Student Tourist Booth Attendant position at \$14.00 per hour.

CARRIED**ANNOUNCEMENTS**

- *Tentative Closed Budget Meeting - Monday June 05, 2017 at 7:00PM at the Council Chamber;*
- Next Regular Meeting of Council - Wednesday June 07, 2017 at 7:00PM at the Town Hall/Opera House.

ADJOURNMENT

199/17 RQ that the meeting be adjourned at 10:16PM.

CARRIED

Gerald Hill
Mayor

Candice Quintyn
Administrator