

**TOWN OF WOLSELEY
MINUTES
JUNE 05, 2019**

The regular meeting of Council of the Town of Wolseley, in the Province of Saskatchewan was held in the Council Chamber at the Town Office located at 610 Varennes Street on June 05, 2019 at 7:00PM.

PRESENT:

Mayor Gerald Hill (GH)	Councillor Jacquie Jacobs-Marshall (JJM)
Councillor Stephen Sriver (SS)	Councillor Troy Kyle (TK)
Councillor Randy Quintyn (RQ)	Councillor Chris McBride (CM)
Administrator Candice Quintyn (CQ)	

ABSENT:

Councillor Ken Drever (KD)

CALL TO ORDER

A quorum being present, Mayor GH called the meeting to order at 7:00PM.

AGENDA

211/19 SS/TK that the Agenda be adopted as amended. **CARRIED**

MINUTES

212/19 CM/JJM that the minutes of the regular meeting May 15, 2019 be approved as presented. **CARRIED**

ACCOUNTS

213/19 RQ/CM that cheque # 17477 to 17483 totaling \$8,046.66 be ratified. **CARRIED**

214/19 JJM/TK that cheque #'s 17484 to 17485 totaling \$3,479.82 be ratified. **CARRIED**

215/19 CM/RQ that cheque #'s 17486 to 17492 totaling \$7,945.53 be ratified. **CARRIED**

216/19 SS/TK that cheque #'s 17493 to 17535 totaling \$51,376.29 be approved, with the exception of cheque # 17534. **CARRIED**

Councillor RQ declares a pecuniary interest and leaves the council meeting at 7:12PM.

217/19 TK/CM that cheque # 17534 payable to Wolseley Service Ltd. totaling \$1,241.19 be approved. **CARRIED**

Councillor RQ returns to the council meeting at 7:12PM.

REPORTS OF ADMINISTRATION

1. May Bank Reconciliation: Administrator prepared and presented the bank reconciliation and notes for the period ending May 31, 2019.

218/19 CM/SS that the bank reconciliation and notes for the period ending May 31, 2019 be approved as presented. **CARRIED**

2. Utility Updates: Phone calls were made Friday May 31st to anyone with outstanding amounts on their water bills as interest was going to be levied June 1 on any outstanding amounts. Approximately \$1,560 is the total outstanding amount for Utility Accounts. The 2019 Q2 Utilities will be levied and sent out before the end of June, for the period April 1 to June 30, 2019.

Out of the 19 letters that were sent April 18, 2019 for Final Notice, 12 accounts have been paid in full. The remaining 7 accounts have made payments and/or payment arrangements. The total outstanding from this group is \$868.74.

3. 2019 Tax Notice Update: The 2019 Tax Notices are levied and printed. Administrator has two students requiring volunteer hours folding and stuffing the Tax Notices into envelopes this week. Once Administrator receives the final copy of the 2018 Financial Statement, a 2018 Financial Synopsis along with a Mayor's Message will be included with the Tax Notices. Administrator is hoping to send the notices in the mail by early next week.

MAYOR AND COUNCILLORS FORUM

- SS - Recreation/Community Development Committee Report (referred to page 9). Councillor SS gave a brief overview of the preliminary report from Southeast District (Tara-Leigh Heslip); Councillor RQ suggests doing a pilot project for the Sportsplex and see how it works out; Councillor SS notes if Town decides to go ahead with hiring a professional, they can roll into it and provide input along the way; Mayor GH notes restructuring is necessary at the Sportsplex.
- Councillor SS attended the Wolseley Sea Cadets Annual Ceremonial Review, and it was wonderful to watch. The group is doing really great things; they are quite a disciplined body.
 - Library Meeting: numbers are going through the roof; up to sixty borrowers; after school programs see about 20 children. April is in the process of writing four grants. Library may approach the Town about having books at the Tourist Booth.
 - The Ducks are back, only four are left; they aren't playing nice with each other.
 - Provincial Pothole approached Councillor SS regarding the Tennis Court; however, it is now the responsibility of Prairie Valley School Division.
 - Town Hall basement is freshly painted, so don't want to hang photos for drama and dance.
 - Councillor SS has been doing heritage tours around Town.
- RQ - Fire Department has been quiet. A Fire Ban is in place until we get a substantial rain. The Water Tanker truck is being used to water trees and keep the dust control wet. It seems to be working well; try it out for the summer and see how it works out. Mayor GH suggests getting a Town decal on the side of the door to identify it as a Town of Wolseley truck.
- Happy Ad Sign & Design put a logo for Plains Midstream Media on the new Fire Truck for their donation; photos to come.
 - More training will be done on the truck in the near future.
- CM - Golf Course: 40 people attended the pancake breakfast; G&D Meats donated the sausage. The old Skid Unit is being used to help water trees and tee boxes. The Golf Club will be looking for prizes for their July 1st Golf Tournament. They ordered golf shirts, sweaters, hats, etc. There is a "Skins Night" every Friday night. Cash Calendar's will be done for July and August. The Golf Club is working on new tee boxes.
- Public Works: Well #4 Update - acidized the well to get into the formations. The procedure seemed to have worked. The pump ran for about an hour; however, there is only about three feet of water above the pump. Tomorrow, Municipal Utilities is going to lower the pump five feet so there is eight feet of water above the pump to prevent cycloning and sucking air which could potentially burn out the pump.
 - Water Treatment Plant (WTP): still waiting for a pipe to be changed out; Foreman wants to do another leak detection test with Town of Whitewood's unit to see where the leak is on Sherbrooke Street between the Leland Hotel and Rexall. The water leak in front of the lumberyard on Sherbrooke was repaired in about two hours.
 - Dust Control is done, all the roads are graveled. Councillor TK suggests next year doing the back alley between Rexall and lumberyard; and perhaps out past the Co-op road.
 - A new impellor was installed at the Lift Station, which has improved its run time.
 - Cherry Street sewer line was frozen; Acme was called to open it up with their steam truck.
 - Water Usage is up to about 100,000 gallons per day.

219/19

GH/RQ to start a water conservation program for summer 2019, as done in previous years.

CARRIED

- Ball Diamonds bleachers are painted; see if railings could be painted.
- SplashPark: target date of June 20 to open.
- Waste Management: will be looking at setting and adjusting fees; looking at getting extra bins (the Town's 6 yard bins), have preliminary discussions about what to do to cut down costs.

TK - Councillor TK also attended the Wolseley Sea Cadets Annual Ceremonial Review; the event was well attended and the group is doing well. They plan to continue doing projects around Town. Kudos goes out to the board for their success.

JJM - Flower Baskets are here and the watering program has started.
 - Two individuals were found vandalizing the fairy gardens at the Courthouse grounds. The matter has been taken to the RCMP, and they are to pay the Town for damages and work for what has already been replaced.

GH (for Councillor KD, written report): Sportsplex - need to verify timer for fans are functioning. The ice surface needs cleaning as the tempera dust settled. The summer contract has been signed with Craig Schneider at the same rate as the prior year. We are currently waiting for the Certificate from Troy Life and Fire Safety for the Fire Inspection.
 - Wolseley Sportsplex Accessibility Project - Expression of Interest deadline is this Friday, June 7. Pretender meeting will have to be scheduled.
 - Jubilee Court needs to replace a water heater and do some blow-in insulation over the entrances. No decision on replacement on entrance doors.

GH - Communities In Bloom (CiB): 99% of the flower beds are done; watering is in place. In contact with surrounding regions, there is a program to plant a tree for 25 year celebration of CiB - will find out more. Perhaps the tree could be planted at the Beach area rather than the Courthouse area.
 - Wolseley Sea Cadets planted a flower bed by the Spillway in the shape of an anchor. Fun was had, and they might be more involved.
 - Gazebo has historical photos in the inside. Brush has been trimmed back for viewing the lake. Positive feedback has been received on the project.

UNFINISHED BUSINESS

1. Wolseley Cemetery: Nothing to report.
2. Statement of Policy & Procedure: Policy No. 05 - Workplace Leave: Mayor GH and Administrator have worked on the draft Workplace Leave Policy. Council provided a copy to review for approval.

220/19

RQ/JJM to approve Policy No. 5, the Workplace Leave Policy, as presented.

CARRIED

3. Statement of Policy & Procedure: Policy No. 26 - Procurement Policy: Nothing to report.
4. Citizens on Patrol Program/Neighborhood Watch: RCMP notified that they do not want to be presenters at a community meeting; rather, they would be there as a resource person and to answer any questions. The meeting should be planned and ran by whoever is going to head up this initiative. Councillor CM and Administrator will work on a mail drop to call for more volunteers to start this initiative. Also, Council requests Administrator to purchase twelve (12) yellow Neighborhood watch signs to post around Town.

NEW BUSINESS

1. DRAFT 2018 Financial Statement:

221/19

GH/CM that the Town of Wolseley approves the Draft 2018 Financial Statement prepared by SENSUS Chartered Professional Accountants Ltd.

CARRIED

2. SGI Traffic Safety Fund re: Successful Grant Application: The Grant Application for Wolseley’s Traffic Safety Initiative has been approved by the Photo Speed Enforcement (PSE) Committee! A cheque totaling \$8,073.26 has been received from SGI along with final report forms.

222/19 RQ/TK to proceed with the Traffic Safety Initiative in accordance with the SGI Provincial Traffic Safety Fund received May 21, 2019 for \$8,073.26.

CARRIED

3. Lease of Hay Land re: Bid Reviews: Three bids were received by the deadline of 5:00PM on Monday June 3, 2019. The bids are as follows:

Bidder Name	Bidder Price
Brent & Vicki Norwig	\$1,500 per year + GST
Brian L. Langlois	\$1,425 per year + GST
Launie Rein	\$300 per year + GST

223/19 SS/JJM to accept Brent and Vicki Norwig’s bid for the Lease of Hay Land at price of \$1,500 per year + GST for a two-year term.

CARRIED

4. Discussion re: SplashPark Opening Date: per Councillor CM report - June 20 is the target date set for opening the SplashPark.

COMMUNICATIONS

1. Saskatchewan Municipal Board re: Community Planning Notice of Appeal (Gwilliam): For information purposes.
2. Town of Indian Head CDO re: Invitation to Participate in “Indian Head Days”: For information purposes. Town respectfully declines invitation to participate.
3. Wolseley Curling Club re: Ice Installation Operations: Wolseley Curling Club requests using the water tanker truck to haul water from Grenfell for their ice making operation. Council will discuss further when Councillor KD is back. TABLED.
4. Brendan Dickie, Wolseley High School re: Rainbow Crosswalk Request:

224/19 SS/TK to allow Wolseley High School permission to paint a rainbow crosswalk at the intersection of Second Avenue and Water Street.

Councillors CM and RQ abstain from voting.

CARRIED

5. Happy Ad Sign & Design re: Highway Signs: Discussion regarding the possibility of adding galvanized metal flashing to the tops of the signs to prevent bird poop from leaching down the face of both signs at an additional cost of \$640. Council discusses possible alternative options such as Bird Spikes. Item TABLED until all members of Council present.

IN CAMERA

225/19 CM/SS to go In Camera at 8:54PM pursuant to Sections 16 of *The Local Authority Freedom of Information and Protection of Privacy Act* to discuss the following:

- 1) Draft Fire Agreement;
- 2) Office Clerk Application Reviews.

Parties Present: Mayor GH; Councillors TK, SS, JJM, RQ, CM; and Administrator CQ.

CARRIED

226/19 CM/SS to go out of In Camera at 9:34PM.

CARRIED

- 1) Draft Fire Agreements:

227/19 RQ/TK to set up a meeting with the Fire Board to discuss Fire Agreements.

CARRIED

2) Office Clerk Application Reviews:

228/19

JJM/CM to repost ad for Office Clerk until position is filled.

CARRIED

ANNOUNCEMENTS

- Next Regular Meeting of Council - Wed Jun 19, 2019 at 7:00PM at the Council Chamber (610 Varennes Street).

ADJOURNMENT

229/19

JJM that the meeting be adjourned at 9:35PM.

CARRIED

Gerald Hill

Mayor

Candice Quintyn

Administrator